

Board of Supervisors

March 9, 2004; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with Adamson, Hancock, Minard, and Schaefer present. Ewoldt was absent.

The Board recited the Pledge of Allegiance.

Moved by Adamson, seconded by Hancock, approval of the minutes of the February 26, 2004 Regular Board Meeting. All Ayes.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. Roll Call: Ayes - Hancock, Minard, Schaefer, Adamson.

BE IT RESOLVED 1) That in accordance with Section 309.93 and Section 309.22 Code of Iowa, 2001, the FY 2004/2005 Iowa Department of Transportation Budget and Five Year Construction Program as set forth in detail are hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval. 2) That the Chairman be authorized to sign the budget and program documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for Project BROS-CO82(31) for Bridge Construction go to the low bidder Muscatine Bridge Co. Inc., Muscatine, Iowa for the total cost of \$212,976.41. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for Projects STP-S-CO82(29), STP-C-CO82(30, and L-104(1), Asphalt Resurfacing, go to the low bidder Mathy Construction Company for the total cost of \$5,370,588.51. 2) That the Chairman be authorized to sign the contract documents

on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, the motion approving underground permit applications. All Ayes.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The abatement of property taxes owned by the City of Davenport, as provided for in Iowa Code Section 446.7, are hereby abated in the following amounts:

<b>Parcel Number</b>	<b>Abatement Amount</b>
W0351-13B	\$5,692.00
W0349-01A	\$17,686.00
W0349-01C	\$16,856.00
P1416-01F	\$281.00
P1415-05C	\$266.00
31901-01A	\$4,516.00
F0054-04C	\$5,562.00
L0021-02C	\$30,496.00
L0017-04	\$2,442.00
L0032-02A	\$2,306.00
L0014A-01A	\$3,930.00
L0022-02	\$4,098.00
T2007-04CA	\$234,196.91
L0010-36	\$9,546.00
L0010-37	\$14,726.00
L0010-38	\$7,552.00
L0010-39	\$9,456
<b>Total</b>	<b>\$369,607.91</b>

2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the proposal from Specialty Underwriters, LLC for a consolidated copier maintenance contract is approved and hereby awarded for \$31,774.00. 2) That the Director of Facility and Support Services is authorized to sign said agreement. 3) This resolution shall take effect immediately.

Moved by Adamson, seconded by Minard, that the following

resolution be adopted. All Ayes.

BE IT RESOLVED 1) In the Sheriff's Office, the position of Cook (3.6 FTE) shall hereby be upgraded from 122 to 176 Hay points. 2) In the Sheriff's Office, the position of Clerk III (1.0 FTE) shall hereby be upgraded from 162 to 198 Hay points, and the position title be changed to Senior Clerk. 3) In the Sheriff's Office, the position of Senior Accounting Clerk (1.0 FTE) shall hereby be upgraded from 191 to 220 Hay points. 4) In the Sheriff's Office, the position of Telecommunicator (9.0 FTE) shall hereby be upgraded from 228 to 252 Hay points, and the position title be changed to Public Safety Dispatcher. 5) In the Sheriff's Office, the position of Lead Telecommunicator (3.0 FTE) shall hereby be upgraded from 245 to 271 Hay points, and the position title be changed to Lead Public Safety Dispatcher. 6) In the Facility and Support Services Department, the position of Clerk (1.0 FTE) shall hereby be upgraded from 141 to 177 Hay points, and the position title be changed to Senior Clerk. 7) In the Human Resources Department, the position of Risk Management Coordinator (1.0 FTE) shall hereby be upgraded from 417 to 505 Hay points, and the position title be changed to Risk Manager. 8) In the Human Resources Department, the position title of Human Resources Secretary be changed to Benefits Coordinator. 9) In the Sheriff's Office, the addition of 3.0 FTE Correction Officers (246 Hay points). 10) in the Sheriff's Office, the addition of 1.0 FTE Public Health Nurse (366 Hay points). 11) In the Sheriff's Office, the addition of 2.0 FTE Jail Custodian/Correction Officers (176 Hay points). 12) In the Community Services Department, the position of Case Aide (252 Hay points), .5 FTE, is hereby abolished. 13) In the Human Resources Department, the position of Governmental Trainee, 3.0 FTE, is hereby abolished. 14) In Administration, the position of Administrative Intern .6 FTE, is hereby abolished. 15) In the Recorder's Office, the position of Clerk II, (141 Hay points) 1.0 FTE, is hereby abolished. 16) This resolution shall take effect July 1, 2004.

Moved by Adamson, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The Fiscal Year 2004-2005 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

POSITION

ANNUAL SALARY (Effective 7/01/04)

Auditor	\$65,600
Attorney	\$94,300
Recorder	\$65,600
Sheriff	\$83,700
Treasurer	\$65,600
Board of Supervisors	\$33,300
Chair, Board of Supervisors	\$36,300

2) The Fiscal Year 2004-2005 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>POSITION</u>	<u>ANNUAL SALARY (Effective 7/01/04)</u>
Deputy Auditor - Elections (75%)	\$49,200
Deputy Auditor - Tax (75%)	\$49,200
First Assistant Attorney (90%)	\$84,870
Deputy First Assistant Attorney (80%)	\$75,440
Deputy First Assistant Attorney (76.75%)	\$72,375
Deputy First Assistant Attorney (73.01%)	\$68,848
Second Deputy Recorder (75%)	\$49,200
Chief Deputy Sheriff (85%)	\$71,145

3) It is understood that employees in those positions referenced in Section 1 herein are salaried employees and are not paid by the hour. However, for payroll purposes, an hourly rate can be determined by dividing the annual salary by 2,080 hours. 4) This resolution shall take effect July 1, 2004.

Moved by Adamson, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The salary ranges for County positions included in the Non-Represented group shall be adjusted on July 1, 2004, by increasing the salary range midpoint by 3.50 percent. (3.50%) 2) The annual base salaries for all regular County employees included in the Non-Represented group shall be increased on July 1, 2004, by 3.50 percent. (3.50%) 3) For the purpose of determining an hourly rate of pay for the Non-Represented group, the annual base salary shall be divided by 2,080 hours. 4) This resolution shall take effect July 1, 2004.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following schedule of paid holidays for non-represented employees in fiscal year 2004-2005 is hereby approved:

Independence Day	Monday, July 5, 2004
Labor Day	Monday, September 6, 2004
Veteran's Day	Thursday, November 11, 2004
Thanksgiving Day	Thursday, November 25, 2004
Day after Thanksgiving	Friday, November 26, 2004
Christmas Eve Day	Thursday, December 23, 2004
Christmas Day	Friday, December 24, 2004
New Year's Day	Friday, December 31, 2005
Memorial Day	Monday, May 30, 2005
Two Floating Holidays	

2) This resolution shall take effect July 1, 2004.

Moved by Adamson, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following salary rate table for z-schedule temporary and part-time staff in fiscal year 2004-2005 is hereby approved:

Seasonal General Laborer	\$9.13/hour
Governmental Trainee	Minimum Wage + \$.50/hour
	Minimum Wage + \$.75/hour
	(after 3 months)
Administrative Intern & Human Resources Intern	\$6.99 to \$8.88/hour depending on skills, education and experience
Health Intern & Planning Intern	\$8.26 to \$10.51/hour depending on skills, education and experience
Enforcement Aide	\$8.26 to \$10.51/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$9.75/hour
Seasonal Maintenance Worker (Roads)	\$9.75/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$18.93/hour
Health Services Professional	
Immunization Clinic/Jail Health	
LPN	\$15.60/hour
RN/EMT-P	\$18.41/hour
Election Officials	\$6.51/hour
Election Chairpersons	\$6.91/hour
Election Clerk	\$11.39/hour
Outreach/Interpreter	\$13.22/hour
Conservation:*	
Glynns Creek:	
Seasonal part-time Golf Managers	
Food Service	\$7.75 - \$9.75/hour

Pro Shop	\$8.75 - \$11.00/hour
Starter Shack	\$6.00 - \$7.25/hour
Seasonal Golf Pro Shop Personnel	\$5.50 - \$7.25/hour
Golf Course Rangers, Starters, Cart Persons	\$5.50 - \$6.00/hour
Concession Stand Workers	\$5.50 - \$6.25/hour
Groundskeepers	\$6.00 - \$9.00/hour
Scott County & West Lake Parks	
Beach Manager	\$10.25 - \$12.75/hr. (season) \$8.00 (open/close)
Pool Manager	\$10.25 - \$10.50/hr. (season) \$8.00 (open/close)
Assistant Beach/Pool Managers	\$8.00 - \$8.75/hour
Water Safety Instructors	\$6.50 - \$7.75/hour
Pool/Beach Lifeguard	\$6.00 - \$7.25/hour
Pool/Beach/Boathouse - Concession Workers	\$5.50 - \$6.50/hour
Park Attendant	\$6.00 - \$9.25/hour
Maintenance	\$6.00 - \$8.75/hour
Park Patrol (non-certified)	\$9.00 - \$11.00/hour
(certified)	\$11.00 - \$13.00/hour
Pioneer Village	
Day Camp Counselors	\$5.50 - \$7.00/hour
Apothecary Shop Concession Workers	\$5.50 - \$7.00/hour
Maintenance	\$6.00 - \$8.00/hour
Wapsi Center	
Assistant Naturalist	\$9.00 - \$10.50/hour
Program Assistant	\$5.50/hour
Maintenance	\$6.00 - \$8.00/hour
*Set by Scott County Conservation Board	

2) This resolution shall take effect July 1, 2004.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following schedule of family health care premium rates for Scott County employees in fiscal year 2004-2005 is hereby approved:

John Deere Choice Medical	\$133.43/mo
John Deere Select Medical	\$ 94.73/mo
Delta Dental	\$ 10.95/mo
Vision Service Plan	\$ 2.43/mo

2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Minard, the motion approving routine items as presented by the County Administrator. All Ayes.

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Heather Schumaker Sheriff/Jail	Program Services Coordinator	\$34,324	02/25/04	Fills new position
Justin Huffman Sheriff	Deputy Sheriff	\$35,589	03/02/04	Replaces Roberta Potter
Lynette Vakulskas Recorder	Clerk II	\$21,882	03/08/04	Replaces Barb Harden

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Lori Thompson County Attorney	Legal Secretary	\$25,230 - \$26,749	02/19/04	Replaces Kelli Lomas
Caroline Wilkens Sheriff	Lead Telecommunicator	\$35,202 - \$36,962	03/05/04	Replaces Holly Hoggatt
Kenneth Ashby Juvenile Detention	Detention Youth Supervisor	\$12.33 - \$12.33	02/22/04	Replaces Jason Franklin
Mike Dierkes Sheriff/Jail	Corrections Sergeant	\$36,962 - \$38,810	03/01/04	Replaces Gerard Trujillo
Gregg Gaudet Sheriff/Jail	Corrections Sergeant	\$34,632 - \$36,364	03/01/04	Fills new position created by Board resolution dated 1/29/04
Stefanie Glasgow Sheriff/Jail	Corrections Sergeant	\$36,150 - \$37,958	03/01/04	Fills new position created by Board resolution dated 1/29/04
Tim Jaques Sheriff/Jail	Corrections Sergeant	\$36,150 - \$37,958	03/01/04	Fills new position created by Board resolution dated 1/29/04
Ryan Lage Sheriff/Jail	Corrections Sergeant	\$35,235 - \$36,997	03/01/04	Fills new position created by Board resolution dated 1/29/04
Matt Walker Sheriff/Jail	Corrections Sergeant	\$33,758 - \$35,446	03/01/04	Fills new position created by Board resolution dated 1/29/04
Joan Wristen Sheriff/Jai	Corrections Sergeant	\$38,043 - \$39,945	03/01/04	Fills new position created by Board resolution dated 1/29/04

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Rob Pearce Sheriff/Jail	Correction Officer	\$29,349 - \$30,722	Step 4	02/07/04
Brian Aldridge Sheriff	Deputy Sheriff	\$42,432 - \$43,264	Step 6	03/15/04
Employee/Department	Position	Salary Change	Wage Step	Effective Date
Carolyn Ragancrable Community Services	Clerk II – P/T	\$10.52 - \$10.99	Step 2	03/17/04
Angela Laake	Correction Officer	\$29,349 - \$30,722	Step 4	03/18/04

Sheriff/Jail

Richard Bauer Auditor	Elections Supervisor	\$33,883 - \$34,861	Step 5	03/20/04
Chris Olson Sheriff/Jail	Correction Officer Trainee	\$26,936 - \$27,394	Step 2	03/22/04

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Sam Samara Information Technology	Network Infrastructure Supr	\$54,791 - \$56,983 (4.0%)	104.001%	02/04/04
Judy Woodin Sheriff/Jail	Clerk III	\$30,667 - \$30,974 (1.0%)	108.513%	02/28/04
Sarah Nosa Sheriff	Telecommunicator	\$32,078 - \$32,559 (1.5%)	97.491%	03/06/04
Dustin Hutcherson Conservation	Golf Course Superintendent	\$54,936 - \$56,584 (3.0%)	111.835%	03/09/04
Janet Kimmel Community Services	Office Manager	\$35,460 - \$36,701 (3.5%)	100.391%	03/09/04
Teri Arnold Health	Resource Specialist	\$26,666 - \$27,999 (5.0%)*	98.091%	03/22/04
Jeri Dilulio Health	Public Health Nurse	\$37,016 - \$38,866 (5.0%)*	89.251%	03/22/04

\* First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 2 or better.

**BONUS**

Employee/Department	Position	Effective Date
Hana Gerega Auditor	Accounts Payable Specialist	03/21/04

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Maureen Leedham FSS	Custodial Worker P/T	12/11/02	02/20/04	Discharged
Jeff Jackson Sheriff	Sergeant	07/16/93	02/23/04	Discharged
Cyndie Hoker Sheriff	Telecommunicator	10/28/03	02/25/04	Voluntary resignation

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Clerk II County Attorney	Vacant 2/19/04	ASAP	Lori Thompson	Approve to fill



Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That Scott County has been directed by the Iowa Department of Human Services to suspend the collection of property taxes, assessments and rates or charges, including interest, fees, and costs of Agnes M. Lightner, 915 Park Ave., Bettendorf, Iowa. 2) That the taxes payable in March, 2004 for Agnes M. Lightner, 915 Park Ave., Bettendorf, Iowa in the amount of \$501.00 plus any interest and costs are hereby suspended. 3) That the collection of all property taxes, special assessments, and rates or charges, including interest, fees, and costs assessed against the parcel at 915 Park Ave., Bettendorf, remaining unpaid shall be suspended for such time as Agnes M. Lightner remains the owner of such property, and during the period he/she receives assistance as described in Iowa Code Section 427.9. 4) That the County Treasurer is hereby directed to suspend collection of the above stated taxes, assessments, and rates or charges, including interest, fees, and costs, thereby establishing a lien on said property as required by law, with future collection to include statutory interest. 5) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the County Application for Substance Abuse Funding and the Contract Award for State Reimbursement for the period July 1, 2004-June 30, 2005, are approved. The application is to be submitted to the Iowa Department of Public Health requesting \$10,000 in state funds to match local substance abuse prevention funding. 2) That the Chairman is authorized to sign the application and the contract award. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The purchase and licensing for Ch. 229 Central Point of Coordination software for the Community Services MH/DD application from Polk and Johnson Counties in the total amount of \$25,000 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The FY05 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$59,242,254 (which includes the Golf Course Enterprise Fund in the amount of \$1,027,120, a non-budgeted fund for State certification purposes). 2) The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$15,960,225
Physical Health & Social Services	5,744,453
Mental Health, MR & DD	13,160,374
County Environment & Education	3,746,490
Roads & Transportation	3,916,900
Government Services to Residents	1,801,748
Administration (interprogram)	<u>7,171,510</u>
Subtotal Operating Budget	\$51,501,700
Debt Service	1,046,926
Capital Projects	<u>5,666,508</u>
Subtotal County Budget	\$58,215,134
Golf Course Operations	<u>1,027,120</u>
TOTAL	<u>\$59,242,254</u>

3) The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law. 4) This resolution shall take effect immediately.

Moved by Minard, seconded by Adamson, that the following resolution be adopted. Roll Call: Ayes - Adamson, Hancock, Minard, Schaefer.

BE IT RESOLVED 1) The Scott County Board of Supervisors hereby approves for payment all claims as submitted by the County Auditor and prepared for payment on County warrants numbered 169043 through 169379 for the total amount of \$1,060,040.63 and the purchase cards transactions in the total amount of \$39,127.94. 2) This resolution shall take effect immediately.

