

Board of Supervisors

October 7, 2004; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with Adamson, Hancock, Minard, and Schaefer present. Ewoldt was absent.

The Board recited the Pledge of Allegiance.

Moved by Schaefer, seconded by Minard, approval of the minutes of the September 17, 2004 Election Canvass, the September 21, 2004 Closed Session, the September 23, 2004 Regular Board Meeting, and the September 27, 2004 Election Canvass. All Ayes.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Scott County Engineer be authorized to purchase two (2) motor graders from Martin Equipment in the amount of \$153,900 and \$107,775 and, 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Adamson, the motion approving underground permit applications. All Ayes.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors on this 7<sup>th</sup> day of October considered the final plat of **LEAF LAKE ESTATES**, a twenty-two (22) lot subdivision in the SE/4 of Section 10, formerly Lots 4, 5, 6 and part of 7 of McGarvey's Subdivision in Township 77 North, Range 2 East of the 5<sup>th</sup> Principal Meridian (Buffalo Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa and the Scott County Subdivision Ordinance, does hereby approve the final plat. 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 7<sup>th</sup> day of October, 2004 considered the Final Plat of **DEXTER ACRES 5<sup>th</sup> ADDITION**, a thirty (30) lot Subdivision in part of the NE/4 of the SW/4 of Section 31, 80 North, Range 4 East of the 5<sup>th</sup> Principal Meridian (Butler Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve final plat of said subdivision. 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 7<sup>th</sup> day of October, 2004 considered the preliminary plat of **CLARK'S 1<sup>ST</sup> ADDITION**, a five (5) lot subdivision in the part of the E/2 of the SW/4 of Section 17, 77 North, Range 1 East of the 5<sup>th</sup> Principal Meridian (Buffalo Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve the preliminary plat of said subdivision with the following conditions;

1. An erosion and sediment control plan be in accordance with the requirements of the Natural Resources Conservation Service and the County Engineer be submitted;
  2. Two soil percolation tests per lot be submitted and reviewed by the County Health Department;
  3. The County Engineer review and approve all street construction plans prior to construction;
  4. The road improvements be completed or a surety bond posted prior to Final Plat approval; and
  5. The restrictive covenant contain the provision that no further subdivision of the five (5) lots be allowed.
- 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Facility and Support Services Department is authorized to execute a fixed length lease through February 28, 2005 with the current tenant for the Spaeth property

located at 432 Gaines Street is hereby approved. 2) This resolution shall take effect immediately.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Facility and Support Services Department is authorized to participate in the Iowa Joint Utility Management Program is hereby approved and the Director is hereby authorized to sign documents on behalf of the Board of Supervisors. 2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, the motion approving routine items as presented by the County Administrator. All Ayes.

**BOARD MEETING: October 7, 2004**

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Driesst McAdams Health	Public Health Nurse	\$38,310	09/20/04	Fills new position
Jodie Collins Health	Public Health Nurse	\$38,310	09/30/04	Fills new position

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Mark Even Conservation	Ranger Technician	\$32,275 - \$33,889	09/22/04	Fills new position
Mat Youngers Conservation	Ranger Technician	\$28,515 - \$29,941	09/22/04	Fills new position

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Mitch Tollerud Information Technology	Webmaster	\$50,045 - \$51,546 (3.0%)	99.419%	07/02/04
Don Barton Sheriff	Bailiff	\$32,805 - \$33,953 (3.5%)	99.985%	07/28/04
Sam Samara Information Technology	Network Infrastructure Supervisor	\$58,978 - \$60,747 (3.0%)	107.121%	08/04/04
Chris Dixon Sheriff	Bailiff	\$30,732 - \$31,808 (3.5%)	93.669%	08/05/04
James Salsberry Sheriff/Jail	Corrections Sergeant	\$44,741 - 45,636 (2.0%)	107.437%	08/06/04

Gary Gilkison Information Technology	Help Desk Specialist	\$30,204 - \$31,261 (3.5%)	99.415%	08/13/04
Sheryl Northcutt Sheriff	Public Safety Dispatcher	\$32,479 - \$34,103 (5.0%)*	93.71%	10/20/04
Dave Donovan FSS	Facility & Support Services Director	\$82,741 - \$83,255 (.62%)	115%	10/21/04

\* First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 2 or better.

#### **BONUS**

Employee/Department	Position	Effective Date
Carolyn Gabelmann County Attorney	Paralegal	07/01/04
William Costello Sheriff/Jail	Corrections Sergeant	08/02/04

#### **SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Thandra Hannah Juvenile Detention	Detention Youth Supervisor	05/21/03	09/18/04	Voluntary resignation
Theodore Driskell Conservation	Equipment Mechanic	07/04/99	10/08/04	Retirement
Shauna Norby Health	Community Health Consultant	11/24/03	10/15/04	Voluntary resignation

#### **REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Detention Youth Supr Juvenile Detention	Vacant 9/18/04	10/1/04	Thandra Hannah	Approve to fill
Community Health Consultant Health	Vacant 10/15/04	ASAP	Shauna Norby	Approve to fill
Custodial Worker P/T FSS	Vacant	10/18/04	None	Approve to fill
Equipment Mechanic Conservation	Vacant 10/8/04	11/01/04	Ted Driskell	Approve to fill

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Agreement between Scott County Juvenile Detention Center and Muscatine County, Iowa for juvenile detention services is hereby approved. 2) That the Chairman is authorized

to sign the agreement. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The Memorandum of Agreement in the form and with the contents set forth in Exhibit A attached hereto is hereby approved, and the Chairperson is hereby authorized to execute said Memorandum of Agreement and the County Auditor is hereby authorized to attest the same and to affix the seal of the Issuer thereto; said Memorandum of Agreement, which constitutes and is hereby made a part of this Resolution, to be in substantially the form, text and containing the provisions set forth in Exhibit A attached hereto. 2) Officials of the Issuer are hereby authorized to take such further action as may be necessary to carry out the intent and purpose of the Memorandum of Agreement. 3) This Board shall meet on the 4<sup>th</sup> day of November, 2004, at the Scott County Administrative Center, Davenport, Iowa at \_\_\_\_\_o'clock\_\_m., at which time and place any resident or property owner of the Issuer may present oral or written objections on the proposal to issue the Bonds referred to in the preamble hereof. 4) The County auditor is hereby directed to give notice of intention to issue the Bonds, setting forth the amount and purpose thereof, the time when and place where the hearing will be held, by publication at least once not less than fifteen (15) days prior to the date fixed for the hearing, in a newspaper published and having a general circulation within the Issuer. The notice shall be in substantially the following form: (see original)

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The County Administrator is hereby directed to adjust appropriation levels in the following departments and in the following amounts:

DEPARTMENT	OVER EXPENDED		TYPE A or B TRANSFER
	SUB-OBJECT	AMOUNT	
Administration	Personal Services	5,276	A
	Supplies	1,460	A
	Supplies	939	B
Attorney	Equipment	2,313	A
Auditor	Personal Services	4,548	A

Conservation	Capital Improvements	51,677	A
	Expenses	1,428	A
Facility & Support Services	Equipment	562	A
	Supplies	53,895	
Health	Expenses	192,817	A
	Expenses	74,899	B
Human Resources	Supplies	3,549	A
Human Services	Supplies	2,263	A
Information Technology	Supplies	955	A
Non-Departmental	Supplies	6,144	A
Planning & Development	Supplies	1,665	A
Recorder	Expenses	1,839	A
	Supplies	3,180	A
Secondary Roads	Administration	19,874	A
	Engineering	14,102	A
	Roads	21,340	A
	Road Clearing	27,223	A
	New equipment	3,383	A
	Real Estate & Buildings	4,522	A
Sheriff	Equipment	18,628	A
Supervisors	Supplies	62	A
Treasurer	Personal Services	26,074	A
	Supplies	552	A
<b>TOTAL</b>		<b>\$545,169</b>	

TYPE A TRANSFER: Total department is not over expended, recommended transfer to be made within departmental budget

TYPE B TRANSFER: Total department budget is over expended, recommended transfer to be made from other department(s) within same service area with unexpended appropriations

2) This resolution shall take effect immediately.

Moved by Minard, seconded by Adamson, the motion to approve filing of fourth quarter reports from various County offices for FY04. All Ayes.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board's submission of grant applications to the Riverboat Development Authority and Scott County Authority for seniors holiday lights tour and triad project lifesaver by the Sheriff's Office is hereby approve. 2) That, if

