

Board of Supervisors

November 18, 2004; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with Hancock, Minard, Schaefer, and Adamson present. Ewoldt was absent.

The Board recited the Pledge of Allegiance.

Moved by Minard, seconded by Hancock, approval of the minutes of the November 2, 2004 Closed Session, the November 4, 2004 Regular Board Meeting, and the November 9, 2004 Election Canvass. All Ayes.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That Park View Drive, Jacob Drive and Dawn Court in Dexter Acres Fourth Addition have been constructed in accordance with the plans, specifications and Scott County requirements. 2) That the developer has requested that the streets be taken into the county road system of Scott County and has supplied the required maintenance bond. 3) That the following listed streets be accepted and taken into the county secondary road system and maintained by the Secondary Road Department.

Park View Drive 504 LFT = 0.096 Mi.

Jacob Drive 557 LFT = 0.016 Mi.

Dawn Court 310 LFT = 0.059 Mi.

4) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 18<sup>th</sup> day of November, 2004 considered the final plat of **CLARK'S 1<sup>ST</sup> ADDITION**, a five (5) lot subdivision in part of the E/2 of the SW/4 of the SW/4 of Section 17 of Township 78 North, Range 2 East of the 5<sup>th</sup> Principal Meridian (Blue Grass Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve said subdivision. 2) The Board Chairman is authorized to sign the Certificate of Approval on

behalf of the Board of Supervisors and the County Auditor to attest to his signature. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 18<sup>th</sup> day of November, 2004 considered the Preliminary Plat of **HARMONY HILLS ESTATES**, an eighteen (18) lot subdivision in the part of the SE/4 and NE/4 of Section 26, 78 North, Range 2 East of the 5<sup>th</sup> Principal Meridian (Blue Grass Township), Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve the Final Plat of said subdivision with the following conditions: 1) The City of Davenport also review and approve the Preliminary Plat and Final Plat prior to Final Plat approval by the Board of Supervisors; 2) The lot configuration be amended so that the net area of the proposed lots meet the 30,000 square foot minimum lot size; 3) A stormwater drainage and erosion control plan be submitted and approved and the concerns addressed by the Conservation Director Roger Kean in his letter dated October 11, 2004 all be met; 4) The County Engineer review and approve all street construction plans prior to construction and an eyebrow turnaround be platted on the north curve of the proposed road; 5) The subdivision infrastructure improvements be completed or a surety bond posted prior to Final Plat approval; and; 6) The restrictive covenant state that access to the adjacent property to the north would be permitted to the east west portion of the proposed road with the prior approval of Scott County. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the design services proposal from Shive-Hattery for streetscaping and parking overlay in the amount of \$27,000.000 plus hourly construction administration is hereby approved and accepted. 2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, that the following

resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the agreement with ICMA for the Retirement Corporation's VantageCare Retirement Health Savings Account be hereby approved. 2) That the contract will become effective immediately. 3) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) In the Juvenile Detention Center, the position of part time Juvenile Detention Center Supervisor 215 Hay Points, (1.0 FTE total) shall hereby be abolished. 2) In the Juvenile Detention Center, the position of full time Juvenile Detention Center Supervisor 215 Hay Points, (1.0 FTE) shall hereby be created. 3) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The creation of a 1.0 FTE Deputy Sheriff (329 Hay points), to be assigned to the Law Enforcement Terrorism Prevention Program. 2) This position will be eliminated upon termination of grant funding. 3) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board of Supervisors conveys its sincere appreciation for the eagerness and willingness of numerous individuals who contributed to making Election 2004 successful. Thanks to this championship team the election process went smoothly and professionally. 2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Minard, the motion approving routine items as presented by the County Administrator. All Ayes.

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Leon Baugh Sheriff/Jail	Correction Officer Trainee	\$26,936	11/22/04	Replaces William Barcomb

Ronald Halvorson FSS	Custodial Worker P/T	\$10.64/hr	11/22/04	Fills vacancy created by military leave
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### TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Tom Beck Secondary Roads	Truck Driver / Laborer	\$45,965 - \$35,235	11/17/04	Replaces Lisa Keis
Randy Trudell Secondary Roads	Truck Driver /Laborer	\$36,162 - \$35,235	11/17/04	Replaces Robert Henzen

### BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Jeremy VanderTuig Sheriff/Jail	Correction Officer Trainee	\$26,936 - \$27,394	Step 2	12/02/04

### MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Matt Walker Sheriff/Jail	Corrections Sergeant	\$36,686 - \$38,520 (5.0%)*	90.684%	09/01/04
Marc Miller Conservation	Operations Manager	\$52,059 - \$53,881 (3.5%)	105.486%	10/10/04
Brian Panke Health	Community Health Consultant	\$43,125 - \$44,203 (2.5%)	99.932%	11/20/04

\* First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

### BONUS

Employee/Department	Position	Effective Date
Mary Cormier Auditor	Payroll Specialist	10/23/04
Kathy Hall Treasurer	County General Store Manager	11/4/04

### SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Delmar Gilbert Secondary Roads	Seasonal Maintenance Worker	05/17/04	10/15/04	Seasonal position
Jane Fogle Health	Resource Assistant	11/15/93	11/30/04	Retirement
Bonnie Harksen Health	Resource Specialist	07/15/92	12/31/04	Retirement

Laurenda Hensley                      Cook                      02/17/97                      12/31/04                      Voluntary resignation  
Sheriff/Jail

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Resource Assistant Health	Vacant 11/30/04	ASAP	Jane Fogle	Approve to fill
Resource Specialist Health	Vacant 12/31/04	ASAP	Bonnie Harksen	Approve to fill
Cook Sheriff/Jail	Vacant 12/31/04	ASAP	Laurenda Hensley	Approve to fill

Moved by Hancock, seconded by Minard, approval of first of three reading of an ordinance to amend Chapter 27 of the Scott County Code relative to the Lead Program. Roll Call: Ayes - Hancock, Minard, Schaefer, Adamson.

Moved by Hancock, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Health Department Bio-Emergency Action Plan as presented by the Health Department is hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Adamson, the motion to open a public hearing relative to support for the Center for Active Seniors, Inc. (CASI) building expansion project and request for Community Development Block Grant Funds.

Lisa English, Grant Coordinator from Bi-State Regional Commission read the following script:

**Scott County CDBG application on behalf of Center for Senior Iowa, Inc. (CASI)  
Public hearing on proposed activities  
November 18, 2004; 5:30 p.m.  
Scott County Administrative Center**

- 1. Explanation of Public Hearing.** The Scott County Board of Supervisors is proposing to submit an application to the Iowa Department of Economic Development's Community Development Block Grant (CDBG) program on behalf of Center for Active Seniors, Inc. (CASI). The purpose of tonight's public hearing is to discuss the proposed application.

2. **Program Requirements.** Federal funds from the U.S. Department of Housing and Urban Development (HUD) are channeled through the Iowa Department of Economic Development through their Community Development Block Grant (CDBG) program. The purpose of the CDBG Community Facilities and Services Fund grant program is to assist in the financing of activities that aid in the development of communities and primarily benefit person of low and moderate income. Iowa cities under 50,000 population and all counties are eligible to receive CDBG funds. Counties and cities may also apply on behalf of nonprofit organizations in the community that operate facilities or provide services for public use or benefit.
3. **The minutes of the hearing must reflect that the hearing included a review of the following:**
  - a. **How the need for the activities were identified:**

The Center for Active Seniors, Inc. (CASI) is a private, non-profit agency established in 1973 and designated by the State of Iowa as a focal point of services to the elderly in Scott County. In 2002, CASI undertook a strategic planning process and identified providing necessary facilities for programs and services as one of its primary objectives. As a goal, CASI evaluated community needs through several different assessments and in conjunction with other community agencies. These include the Qualitative Assessment of Older Adults in Scott County, Iowa in Spring 2002 with the Scott County Health Department and focus groups conducted in St. Ambrose University. CASI also participated in other community assessment efforts that yielded information about needs for senior services. These include the Quad City Health Initiative, the Scott County Health Department Wellness Survey, and the United Way needs assessment survey of community services. Assessments found a need for services for the growing population of seniors in Scott County. CASI's Strategic Planning Committee began evaluating its facilities in terms of these findings and developed plans and designs for the facility expansion and renovation proposed for this project.
  - b. **How the proposed activities will be funded and the sources of funds:** The total project cost is estimated at \$2,914,000. The request for CDBG grant funds will be leveraged with funds raised by CASI, including private and corporate donations and foundation grants.
  - c. **Date the CDBG application will be submitted.** The application will be submitted to the Iowa Department of Economic Development by December 8, 2004. Application records will be available at the Scott County Administration office and at the Iowa Department of Economic Development, located in Des Moines.
  - d. **Requested amount of federal funds.** Funds will be requested in an amount up to the grant ceiling of \$600,000 allowable to Scott County.
  - e. **Estimated portion of federal funds that will benefit low and moderate income persons.** HUD guidelines require that CDBG funds must primarily benefit persons of low to moderate income. All the elderly persons served by CASI are considered to be of low to moderate income.
  - f. **Where the proposed activities will be conducted.** Proposed activities will be conducted at the site of the current CASI facility at 1035 West Kimberly Road in Davenport.
  - g. **Plans to minimize displacement of persons and businesses resulting from funded activities.** HUD requirements include having a process in place that minimizes the displacement of any persons or businesses as a result of a CDBG-funded project. It is anticipated that the proposed project will not cause any displacement of individuals or businesses.

- h. Plans to assist persons actually displaced.** As noted previously, it is anticipated that no persons will be displaced by the proposed project. However, if any future displacement might occur, the grant recipient would be responsible for following procedures outlined in an Anti-Displacement Plan.
- i. The nature of the proposed activities.** The Scott County Board of Supervisors has been requested to apply to the Iowa Department of Economic Development for financial assistance on behalf of Center for Active Seniors, Inc. (CASI). CASI is proposing to construct an expansion with related renovation of its current facility at 1035 West Kimberly Road in Davenport. The expansion will provide the additional space needed to address the growing requests for services to the elderly of Scott, include adult day services, senior advocacy services, therapeutic support and occupational and physical therapies.
- 4. Community Development and Housing Needs Assessment.** In order to apply for CDBG funding, the applicant must have identified Community Development and Housing Needs. An assessment is available tonight for public review and comment. The need for facilities to serve the elderly of Scott County has been identified in the Community Development and Housing Needs Assessment.
- 5. Request consideration.** During tonight's regular meeting, the Scott County Board will be asked to consider a resolution in support of the project application and also to affirm the Community Development and Housing Needs Assessment.

## **SCOTT COUNTY COMMUNITY DEVELOPMENT AND HOUSING NEEDS ASSESSMENT**

### COMMUNITY DEVELOPMENT AND HOUSING NEEDS OF LOW AND MODERATE INCOME PERSONS:

- a. Adult day services and senior advocacy services, including therapeutic support, and occupation and physical therapies.
- b. Safe, affordable and quality housing stock for low and moderate income persons and elderly residents.
- c. Quality living arrangements and health care services for senior citizens, the mentally retarded, mentally ill and developmentally disabled.

### OTHER COMMUNITY DEVELOPMENT AND HOUSING NEEDS:

- a. Quality jobs in the County through expansion and retention of existing businesses and attraction of new industries to the area.
- b. Cooperation, coordination and communication in economic development activities
- c. Development within existing cities of the County where adequate urban services can be provided
- d. Promotion of Quad Cities as a tourist destination and convention center.

PLANNED OR POTENTIAL ACTIVITIES TO ADDRESS HOUSING AND COMMUNITY NEEDS:

- a. Serve as grant applicant on behalf of Center for Active Seniors, Inc. (CASI) for CDGB funds to expand and renovate existing facilities for senior services.
- b. Continue to participate and support activities of the Quad Cities Housing Cluster and Scott County Housing Council to provide housing for low to moderate income families, special needs populations and the elderly.
- c. Continue to support programs and services for seniors and for mentally retarded, mentally ill, and developmentally disabled persons
- d. Support job creation and retention opportunities throughout the County be continued participation and support of the Quad City Development Group, DavenportOne and Bettendorf Chamber of Commerce, and other local economic development efforts.
- e. Continue to work with the economic development groups within the County and other elected officials to better coordinate economic development activities
- f. Promote future commercial, residential or industrial growth to available sites located within an incorporated area or as defined by the County's Comprehensive plan
- g. Continue to assist in promoting the Quad Cities as a tourist destination with the Quad Cities Convention and Visitors Bureau

Moved by Adamson, seconded by Minard, to close the public hearing. All Ayes.

Moved by Hancock, seconded by Minard, the motion to accept the Community Development Block Grant Fund Assessment. All Ayes.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the County apply for a grant under the terms and conditions of the State of Iowa and shall enter into and agree to the understandings and assurances contained in said application; 2) That the County Board of Supervisors Chairman, on behalf of the County, execute such documents necessary for the carrying out of said application; 3) That the County Board of Supervisors Chairman and County Administrator are authorized to provide such additional information as may be required to accomplish the submittal of such grant. 4) This resolution shall take effect immediately.



Moved by Minard, seconded by Adamson, the motion to file first quarter financial reports from various county offices. All Ayes.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The 2004 Slough Bill exemptions as presented to the Board of Supervisors by the Scott County Assessor's office, and the Davenport City Assessor's office and as subsequently approved by the Blue Grass City Council and the Davenport City Council hereby approved as follows:

District	Parcel Number	Name	Type	Exempt Acres	Exempt Value
City/Blue Grass	823219002	Luella Schroder	Forest Cover	1.50	696
City/Blue Grass	823203002	Luella Schroder	Forest Cover	7.20	5,302
City/Davenport	X3501-01	Genesis systems	Open Prairie	7.00	76,860
			Totals	15.70	82,858

2) The City and County Assessor shall process these exemptions as required by law. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board of Supervisors adopts the Statewide Mutual Aid Compact in order to maximize the prompt, full and effective use of resources of all participating governments in the event of an emergency or disaster as recommended by the Emergency Management Agency Board. 2) That the Chairman is authorized to sign the agreement. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the selection of Steve Sorensen from RSM McGladrey to facilitate the 2005-2006 Target Issue/Team Building process in the amount of \$9,200 is hereby approved. 2) That the

