

Scott County Board of Supervisors
March 19, 2020 5:26 p.m.

The Board of Supervisors met pursuant to adjournment with Knobbe, Croken, Maxwell and Beck present. Due to social distancing concerns relating to COVID19, Supervisors and staff were separated into two different rooms and spaced apart during the meeting with Supervisors Croken and Beck participating remotely and with Supervisor Kinzer participating via telephone. The Board recited the Pledge of Allegiance.

Moved by Maxwell, seconded by Beck a motion approving the minutes of the February 18, 2020 Special Board Meeting (Closed Session), the minutes of the March 3, 2020 Committee of the Whole Meeting and the minutes of the March 5, 2020 Regular Board Meeting. All Ayes.

Moved by Maxwell, seconded by Croken a motion to open a public hearing relative to Scott County's current FY20 Budget. All Ayes.

David Farmer, Budget and Administrative Services Director, said there are a number of adjustments by line items related to budget estimates for deferred compensation, capital projects and projected savings in the Juvenile Detention Center for out of county placements of juveniles which will be reallocated to the Sheriff's Office for out of county placement of adult detainees.

Supervisor Kinzer asked Farmer to summarize the amendments to the budget.

Farmer said the amendment would increase expenditures by \$2.2 million, capital would decrease by \$2.4 million and revenue would increase by \$1.3 million. He said the revenue increase has already occurred and does not reflect any changes which might occur due to the COVID-19 pandemic.

No one from the public attended or spoke.

Moved by Maxwell, seconded by Beck a motion to close the public hearing. All Ayes.

Moved by Maxwell, seconded by Beck a motion to open a public hearing relative to Scott County's FY21 Annual Budget and the five year Capital Improvement Plan. All Ayes.

Farmer said for FY21 the County is looking at revenue of \$87.3 million, with property taxes composing 65.8 percent of the budget, intergovernmental revenue 13.7 percent and other revenue 11.3 percent. He said other revenue is the area which could be affected by the pandemic with a possible ten percent (\$1.0 million) to twenty percent (\$1.87 million) decrease.

He said the budget projects spending of \$95.6 million, with the bulk being for Public Safety and Legal Services, followed by Capital Projects, Physical Health and Social Services and Roads and Transportation. He said the operating budget (excluding capital spending) is \$77.8 million. He reviewed the notice of the public hearing which projected a \$101 million budget, and noted that those projections are more than the recommended budget to allow flexibility for the Board. He said while no revenue or expenditure budget changes due to COVID-19 are recommended, revenue from sales taxes are likely to decline from \$4.8 million to \$4.1 million. He said that interest income is likely to decline by \$200,000. He said the recommended Urban Levy Rate for FY21 is \$6.21 and the Rural Levy Rate is \$9.11.

No one from the public spoke.

Moved by Maxwell, seconded by Beck a motion to close the public hearing. All Ayes.

Moved by Maxwell, seconded by Beck that the following resolution be approved. Supervisor Croken requested a roll call vote. Roll Call: Four Ayes, with Croken voting Nay.

BE IT RESOLVED: 1) Terry and Zach Ralfs, dba Ralfs Finishers, in part of the SW¼SE¼ Section 15, T79N, R2E (Hickory Grove Township) have submitted an application to the Iowa Department of Natural Resources (DNR) for a construction permit for the expansion of an existing confined animal feeding operation at 23300 Maysville Road in unincorporated Scott County. 2) The Scott County Health Department and the Scott County Planning and Development Department have reviewed the construction permit application and the manure management plan and determined that both appear to be in compliance with the requirements of Iowa Code Section 459 and Iowa DNR rules. 3) The Scott County Board of Supervisors has determined that there are not any additional objects or locations not included in the application that are within the required separation distances, the soils and hydrology of the site appear to be suitable for the proposed expansion, the applicant has adequate land for the application of manure originating from this confinement feeding operation available and there no apparent drain tiles in the area of the proposed expansion. 4) The Scott County Board of Supervisors published public notice of the receipt of said application, accepted written and electronic comments on the application and held a public hearing on March 5, 2020 during its regularly scheduled meeting to receive public comments on application. 5) The Scott County Board of Supervisors will submit to the Iowa DNR the written reports it received from the Scott County Planning and Development and Health Departments on which its determination is based, in addition to the written public comments and a summary of the comments made at the public hearing it received on this application and the documentation of publication of the required public notices. 6) The Scott County Board of Supervisors would recommend that the construction permit application of Terry and Zach Ralfs be approved based on its compliance with the Iowa DNR rules and Iowa Code regulations for such applications. 7) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Beck that the following resolution be approved.
Four Ayes, with Kinzer voting Nay.

BE IT RESOLVED: 1) That the purchase of real estate identified as parcel X1203-01, located on Tremont Avenue north of 53rd Street in Davenport, Iowa from the Scott County Humane Society in the amount of \$380,000.00 is hereby approved. 2) That the Facility and Support Services Director is hereby authorized to sign documents for the legal closing on the purchase of the above property. 3) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Beck that the following resolution be approved.
All Ayes.

BE IT RESOLVED: 1) The hiring of Emily Baker for the position of part-time Multi Services Clerk in the Recorder's Office at the entry level rate. 2) The hiring of Erik Johnson for the position of Park Ranger in the Conservation Department at the entry level rate. 3) The hiring of Shanon Lohrli-Wilson for the position of Corrections Officer in the Sheriff's Office at the entry level rate. 4) The hiring of Patrick Schieving II for the position of Corrections Officer in the Sheriff's Office at the entry level rate. 5) The hiring of Nathan Vondal for the position of Corrections Officer in the Sheriff's Office at the entry level rate. 6) The hiring of Melissa White for the position of Legal Secretary in the Attorney's Office at the entry level rate.

Moved by Maxwell, seconded by Beck that the following resolution be approved.
All Ayes.

BE IT RESOLVED: 1) The second half of the 2018 property taxes, due March 2020 for Walid Ibrahim, 13799 104th Avenue, Davenport, Iowa, in the amount of \$1,285.00 are hereby suspended. 2) The County Treasurer is hereby requested to suspend the collection of the above stated taxes and utility fees thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any. 3) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Beck that the following resolution be approved.
All Ayes.

BE IT RESOLVED: 1) That the appointment of Hap Volz to the Davenport City Assessor Examining Board for a six (6) year term expiring on 3/2/2026 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Beck that the following resolution be approved.
Roll Call: All Ayes.

BE IT RESOLVED: 1) A budget amendment to the current FY20 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY20 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	\$143,927
Physical Health and Social Services	\$60,217
Mental Health, ID & DD	\$499,285
County Environment and Education	\$15,843
Roads and Transportation	\$504,500
Government Services to Residents	\$95,145
Administration	\$231,052
Nonprogram Current	\$100,000
Debt Service	\$547,071
Capital Projects	(\$2,438,241)
Operating Transfers Out	\$612,616

2) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Beck a resolution approving the Fiscal Year 2021 compensation schedule for County Elected Officials and Deputy Office Holders.

Moved by Croken, seconded by Kinzer a motion to amend the resolution to reduce the salary percentage increases for Supervisors to zero percent.

Maxwell said that he supported a zero percent increase for all elected officials and deputies.

Beck said he reluctantly agreed with the zero percent increase for all elected officials and deputies due to the current economic situation.

Supervisor Croken requested a roll call vote on the amendment. Roll Call: Four Nays, with Croken voting Aye.

Moved by Maxwell, seconded by Kinzer a motion amending the resolution by reducing the salary percentage increases for all Elected County Officials and Deputy Office Holders to zero percent for FY21. Roll Call: Four Ayes, with Croken voting Nay.

Supervisor Beck said this is no reflection on any of the elected officials' performance and said this is the unfortunate timing of this and the crisis that we are in now.

Croken asked Supervisor Maxwell if he would consider an amendment to his motion to delay salary increases to September 1st and the beginning of the second quarter.

Thee said she is not aware if the start can be delayed.

Maxwell said he would not accept Croken's amendment to his motion.

Roll Call on resolution as amended: Four Ayes, with Croken voting Nay.

BE IT RESOLVED: 1) That the recommendation of the Compensation Board for salary increases of all elected officials is hereby reduced to 0%. 2) This resolution shall take effect July 1, 2020.

Moved by Maxwell, seconded by Beck that the following resolution be approved. Supervisor Croken requested a roll call vote. Roll Call: Four Ayes, with Kinzer voting Nay.

Kinzer asked if non-rep employees encompass other levels, such as department heads and so on.

They answered yes.

BE IT RESOLVED: 1) The salary ranges for County positions included in the Non-represented group shall be adjusted on July 1, 2020 by increasing the salary range by two and a half percent (2.5%). 2) For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours. 3) The top of the salary schedule for Seasonal Health Worker, Planning Intern, and Seasonal Maintenance Worker (Roads) in the Z schedule of the pay plan shall be increased by two and a half percent (2.5%). 4) The hourly rate for the part-time LPN and RN/EMT-P for the Immunization Clinic and Correctional Health Nurse for Jail Health in the Z schedule of the pay plan shall be increased by two and a half percent (2.5%). 5) This resolution shall take effect July 1, 2020.

Moved by Maxwell, seconded by Beck that the following resolution be approved. Roll Call: All Ayes.

BE IT RESOLVED: 1) The FY21 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$96,970,681 (which includes budgeted \$95,676,797 Governmental fund and the Golf Course Enterprise Fund in the amount of \$1,293,884, a non-budgeted fund for State certification purposes). 2) The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$35,590,157
Physical Health & Social Services	6,976,608
Mental Health, ID & DD	5,628,347
County Environment & Education	5,402,560
Roads & Transportation	7,747,100
Government Services to Residents	3,017,786
Administration (inter-program)	<u>13,463,914</u>
Subtotal Operating Budget	\$77,826,472
Debt Service	4,867,249
Capital Projects	<u>12,983,076</u>
Subtotal County Budget	\$95,676,797
Golf Course Operations	<u>1,293,884</u>
TOTAL	<u>\$96,970,681</u>

3) The FY21 capital budget and FY22-25 capital program is hereby adopted. 4) The County's Urban Levy rate for FY 21 shall be \$6.21304 per \$1,000 taxable valuation in Urban Areas. The County's Rural Levy rate for FY 21 shall be \$9.11441 per \$1,000 taxable valuation in Rural Areas. 5) The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law. 6) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Beck a motion approving a beer/liquor license renewal for Glynns Creek Golf Course. All Ayes.

Moved by Maxwell, seconded by Beck that the following resolution be approved. Roll Call: All Ayes.

BE IT RESOLVED: 1) The Scott County Board of Supervisors approves for payment all warrants numbered 304209 through 304449 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,198,293.32. 2) The Board of Supervisors approves for payment to Wells Fargo Bank all purchase card program transactions as submitted to the County Auditor for review in the amount of \$96,569.73. 3) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Beck a resolution approving the mailing of absentee ballot requests to all Scott County voters for the June 2, 2020 Primary Election. Supervisor Kinzer requested a roll call vote.

Croken said in the light of the pandemic the Board should do all that can be done to ensure that all those who wish to vote can vote. He said \$30,000 is not a big investment in the legitimacy of elections and the Board should be able to find the money to advise people of their right to vote by mail that is timely and supportive of the County Auditor.

Beck said in this situation it is not so much about money, although it is part of it, but that he wants to make sure the County is consistent with what the State does. He said he does not want to jump in and approve something before he knows what it is going to be, and that is the reason he will vote against this.

Maxwell asked Moritz if the County will know in one cycle what the Iowa Secretary of State has to say.

Roxanna Moritz, County Auditor, said every state has different laws and Iowa does not have the ability to postpone the election. She said the Board comments about waiting for Secretary Pate to make a decision baffled her, considering she sits on the Secretary's Advisory Committee which has weekly conversations and she has daily conversations with the Secretary's Director of Elections. She said she is elected to do the best she can for Scott County, to be a leader and to give individuals the meaningful opportunity to vote by absentee ballot so they know they can have safety and

reassurance on Election Day. She said it is changing on a daily basis and you can get leadership tomorrow that makes this mute and in a week it could change.

Moritz said she is asking the Board to have trust in her office and in her position. She said that she is having those conversations and that she has the pulse of the state and knowing what we are doing and trust that she will not utilize that money unless we are in that position at that time that we need to mail the request forms.

Moved by Maxwell, seconded by Knobbe a motion delaying the resolution for one Board cycle. Roll Call: Two Ayes, with Croken, Kinzer and Beck voting Nay.

Kinzer said he is not interested in delaying the vote for one cycle. He said that the Auditor has the knowledge needed to make this recommendation to the Board based on her membership on the Secretary's advisory group. He said that the Centers for Disease Control cited who are most at risk of COVID-19 infections and those at risk voters deserve to have the option to vote in safety at home.

Roll Call on the following resolution: Two Ayes, with Knobbe, Maxwell and Beck voting Nay.

BE IT RESOLVED: 1) The Scott County Board of Supervisors recognizes that the novel Corona virus, COVID 19, presents a serious health risk to the people of Scott County, and that limiting the spread of the virus through personal contact by persons at the polling places of Scott County is in the public interest. 2) The Scott County Board of Supervisors authorizes the Scott County Auditor to mail absentee ballot requests to all registered Scott County voters for the June 2, 2020 Primary Election. 3) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Kinzer that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the Iowa Governor issued a proclamation declaring State of Public Health Disaster Emergency. 2) That the Board of Supervisors will extend the due date for the second installment of the 2018 property taxes from March 31, 2020 to April 30, 2020 to avoid interest charges. 3) This resolution shall take effect immediately.

Moved by Maxwell, seconded by Beck that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the Board of Supervisors has declared a state of emergency authorized under the Iowa State Statute and will execute the expenditure of emergency funds from all available sources and the applying to the State of Iowa for assistance. 2) The Chair of the Board of Supervisors, The Chair of the Scott County Emergency Management Commission, and the Director of the Scott County Emergency Management Agency will sign an Emergency Declaration. 3) This resolution shall take effect immediately.

Under other items of interest, Sharma reviewed a memo from David Farmer who received requests from Scott County Emergency Management Agency (EMA), Facility Support Services (FSS) and others regarding an exception to the County Purchase Card Policy 26. He said the policy limits card per billing cycle purchasing to: Standard \$2,500, Intermediate \$25,000 and Enhanced \$25,000.

Sharma said the memo requested to increase the maximums for Intermediate and Enhanced cards to \$75,000 per billing cycle due to the nature of the COVID-19 response by Scott County EMA, FSS and others. He said the per transaction limitations for intermediate and Enhanced would remain at \$3,000 and \$14,999.99, respectively.

Sharma said County Policy 11, Purchasing, allows for the County Administrator, or designee to declare an emergency when: A. The circumstances pose a threat to the public health, welfare or safety. B. The situation must be taken care of immediately in order to prevent immediate and apparent loss to the County. C. Conditions beyond reasonable control of the County occur; such as accidents or unforeseeable failure in equipment, which are essential to the operation of the County. In the event that the circumstances surrounding the emergency do not allow sufficient time to convene the Board of Supervisors, the County Administrator, or designee may authorize emergency purchases in excess of \$15,000. If the emergency purchase requirements are met, the County Administrator, or designee shall take informal bids if time allows.

In all cases of emergency purchases by the County Administrator or designee, the following must be submitted to the Board of Supervisors at the next meeting following the purchase: a. A detailed purchase description outlining the critical nature of the need to purchase. b. An invoice if goods have been received. c. A written account explaining why an emergency was declared. d. The effects of the emergency on County operations or the public. e. Why the particular vendor was chosen. 5. All emergency purchases will be reviewed carefully by the Board of Supervisors at the next regularly scheduled meeting to assure that the use of the procedure is not being abused.

Sharma told the Board that he is extending the purchasing card limits pursuant to these policies.

Moved by Maxwell, seconded by Beck at 6:17 p.m. a motion to adjourn. All Ayes.

Tony Knobbe, Chair of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor