

Scott County Board of Supervisors
September 15, 2020 8:07 a.m.

The Board of Supervisors met as a committee of the whole and pursuant to adjournment with Maxwell, Beck, Knobbe, Croken and Kinzer present. Due to social distancing concerns relating to COVID19, Supervisors and staff participated electronically.

David Farmer, Budget and Administrative Services Director, reviewed procedures for participating in the virtual meeting using WebEx.

Angela Kersten, County Engineer, reviewed a Hot Mix Asphalt (HMA) Pavement Transverse Joint Repair Maintenance Project. She said the Scott County Secondary Roads Department requested quotes for repairing faulted transverse HMA pavement joints on 240th Street (F45) between 180th Avenue and 210th Avenue. The existing transverse joints are separated and depressed, severely affecting the quality of ride. The wide joints allow water and salt to easily infiltrate into the road base causing further deterioration. She said quotes were solicited from four contractors that perform HMA pavement maintenance services, there are several different methods and products used for repairing faulted transverse joints and each contractor was asked to evaluate the road and provide a quote for the type of repair they can perform and recommend. Each contractor quoted a different product to be used and quotes were received from Barga Incorporated for \$46,625 who recommended Maxwell – Gap-Mastic product.

Kersten said she recommends entering into a contract with Barga Incorporated, and said the product they recommend is a rubberized hot pour patching material that is designed to repair wide cracks and depressed broken-up areas to allow that ride to be a smoother transition in HMA pavement surfaces. She said the County has used this product and it performs the best, even though it is the most expensive of the three products quoted.

She said the final cost will be based on actual quantities placed and there is approximately \$325,000 remaining in FY2021 budget for HMA pavement maintenance.

Supervisor Kinzer asked if there was nobody in this area that can do this type of work.

Kersten said with this particular product Barga is the only company she knows that is placing that material. She said Manatts out of Camanche, using Crafcro – Mastic One, is the only one in this area.

Kinzer said he has an issue with a company from Mountain Lake, Minnesota coming here and he assumes the firm will bring their own employees and not hire locally.

Kersten said that Barga would use its employees.

Supervisor Beck asked if this was a proprietary method.

Kersten answered yes, and said applying the Gap-Mastic Maxwell product is a specialized process.

Beck asked if this is an asphalt overlay over concrete.

Kersten said no, that this is full depth asphalt and asphalt base with thermal cracks.

Supervisor Croken said he shares Supervisor Kinzer's concern with work going out of state when Scott County workers are struggling, and asked if the project could rebid specifying the Gap-Mastic product to determine if there is anyone in the region or state that would bid.

Kersten said rebidding is possible but her concern is if the firm has experience using the product, that it could potentially not be applied appropriately and guaranteed.

Croken said in the absence of rebidding, we would not know who has experience with the product.

Supervisor Knobbe asked if this went out for public bid.

Kersten said her department solicited quotes for contractors known to perform these types of pavement maintenance services. She also said this type of product requires specialized equipment to place the material.

Croken said he understands all of Kersten's concerns but he has difficulties supporting this in the absence of an opportunity for local contractors to make bids.

Tim Huey, Planning and Development Director reviewed an upcoming public hearing and the Planning and Zoning Commission's recommendation on the application of Duane Mumm to rezone a 0.31 acre tract, more or less, from "Agriculture-Preservation District (A-P)" to "Commercial and Light Industrial District (C-2)" in Allens Grove Township. He said he and the Planning and Zoning Commission unanimously recommended approval of this rezoning.

Kinzer asked if the intent of rezoning from A-P to C-2 is only to sell the property.

Huey said yes and he regards this as an oversight when establishing the current zoning in 1980. He said the warehouse could have been included in the C-2 zoning then.

Maxwell said this was formally used as a hog buying station and is in support of the rezoning change.

Croken asked if there was a way to parcel off the building and maintain an A-P zoning for the bulk of the property.

Huey said the bulk of the property is the building and the lot size is only 0.31 acres.

Beck said this has been an industrial site for 50 years.

Knobbe said this is a very small parcel which has not been farmed in a very long time and should have been zoned C-2 in 1980.

Tim Huey reviewed the upcoming public hearing and the Planning and Zoning Commission's recommendation on the application of Bradley Meyer DBA Paul Meyer Chemical, Inc. to rezone a 7.26 acre tract, more or less, from "Agriculture-Preservation District (A-P)" to "Agricultural Commercial Service Floating District (ACS-F)" in Hickory Grove Township for business expansion. He said the Planning and Zoning Commission unanimously recommended approval of the rezoning.

He said the ACS-F zoning is a good use of this area and the owner plans to construct a dry fertilizer storage building, 80' X 120', which will need a site plan and will need to meet building codes. He said the rest of the land will remain in Ag production.

Huey said two neighbors spoke in support at the Commission's public hearing, with one of the neighbors discussing the light-spillage of the property.

Kinzer asked if this was to expand the Ag business.

Huey answered yes.

Croken asked if the Board has the ability to approve the rezoning application for only the property required for the immediate plan for the building.

Huey said yes.

Croken said he is reluctant to rezone all of the property out of A-P.

Beck asked if the ability to expand is not given, if there has been discussion to move to another location.

Huey said that would be a question for the property owner.

Brad Meyer, applicant, said the one of the other main reasons he chose to rezone that piece of land was that the survey was expensive to do and said the area will continue to be farmed and have driveways around the new building.

Croken said comments made by Meyer and Huey satisfy his concerns and is in support of the recommendation.

Maxwell said he is in support of rezoning all seven acres.

Knobbe said he concurs with the rezoning recommendation.

Kinzer said this is to support farmers and is in support of the rezoning.

Tim Huey reviewed the Planning and Zoning Commission recommendation to approve the Preliminary Plat of Field's Edge Addition subdivision. He said the Commission reviewed this plat several times due to concerns that needed addressed.

He said this property is located directly west of the Field's Edge Development across Criswell Street, is in the Bettendorf planning jurisdiction and adjacent to the City of Bettendorf. He said this is the first time the Commission recommended an annexation waiver and he spoke to Assistant County Attorney Rob Cusack and who said it was a reasonable condition. He said he plans to meet with Bettendorf officials regarding this area of development and annexation.

Huey reviewed the drainage issues, said the applicant presented a Storm Water Prevention Plan and noted that the Erosion Control Plan requires the contractor to inspect the erosion control devices on a weekly basis and after each rainfall. He also reviewed the lots and a hammerhead design requiring a hard surface.

Knobbe asked if there were any restrictions for out-lot A, and will a house be built on that lot.

Huey said no, not as it currently stands, and will remain a common lot for storm water.

Beck asked if there was a requirement for a detention pond.

Huey said yes, that would be located in out-lot A, and may be tweaked when the road is planned and silt fences are in place.

Knobbe said he concurs and applauds Huey and staff for meeting with Bettendorf staff.

Huey said Bettendorf staff supports long term planning and possible annexations.

Croken asked what other services in these kinds of developments are funded by the County.

Huey said they are police and fire protection services, the subdivision is responsible for private solid waste services and Iowa American Water will serve this subdivision.

Maxwell said he concerned with the dirt fill solutions on the property and echoes Knobbe's annexation statement.

Beck said this is adjacent to Bettendorf which has very strident requirements and he applaud Huey for him looking at annexation.

Huey said the Planning Commission recommended seven conditions and this area was already zoned R-1.

Tammy Speidel, Facility and Support Services (FSS) Director, reviewed a property acquisition. She said there was a property available at 902 West 4th Street, Davenport, she has negotiated with the seller and is coming to the Board for approval of the purchase of the property.

She said the property is currently a parking lot, the purchase agreement is for \$325,000 with contingencies allowing for environmental testing. She said also included in the offer is the right of first refusal on other parcels on the block that the owner may decide to sell. She said the purchase agreement has a close by date no earlier than December 12, 2020 and no later than December 31, 2020.

Croken said there has been no vote to expand the Jail or Juvenile Detention Center, but has no problem with the land acquisition.

Knobbe thanked Speidel and the entire team for their work.

Kinzer said this parcel property could be used for anything.

Beck said this is investing in the downtown area in Davenport.

Tammy Speidel also reviewed a request for earnest money for a potential purchase of property as discussed in closed session in the amount of \$20,000.

Rita Vargas, Scott County Recorder, reviewed a request to fill a Multi-Service Clerk vacancy. She said her office recently had a retirement, promoted from within to fill that position and now has a Clerk position vacancy.

Kinzer said he is in support of this request.

Vargas said her office has started taking appointments recently, which are going okay and said the drop box has been very helpful.

Roxanna Moritz, Scott County Auditor, reviewed a request to designate the drop box located at the Administrative Center as an accessory of the Auditor's Office. She said she agrees with the Secretary of State that the drop box should be surveilled and have a clear line of chain of custody.

She said beginning October 5th when ballots will start being mailed, FSS will transfer control of the drop box to the Auditor's Office and Auditor staff will check the box on an hourly basis, bringing the ballots and the other documents into the building and give the other documents to FSS for distribution. She said these provisions will meet Guidance Sections 6 and 7. The arrangement would run through November 4, 2020 when the keys and control would return to FSS.

Moritz said there is an existing video security camera that can be accessed by the Auditor's Office and surveilled throughout the day.

She said there is another drop box in the Administrative Center lobby for absentee ballot request forms, and on October 5th in-person voting begins in the Board Room which will be also be an indoor spot to drop off absentee ballots. She said she has communicated with the local postmasters and has access to a regional postal director.

Kinzer asked if this would take effect immediately.

Moritz said it would take effect October 5th, the first day ballots can be mailed out.

Beck said he has had several conversations with constituents and Auditor Moritz and said pretty much everyone is pleased with this drop box being there and thanked everyone for their work.

Knobbe asked Moritz to share from the discussion regarding volunteers and workers for the upcoming election.

Moritz said the Secretary of State's Office has done outreach for poll workers and she has received 175 applications so far, has plenty of workers, but said her issue is with facilities being polling locations. She said her goal is to be in all 63 locations for the General Election but does have plans in place if there is a need to combine.

Moritz also reviewed a request to apply for a grant for HAVA Cares Act funds in the amount of \$48,400.00. She said she also received money for the Primary Election. She said this money would go primarily to postal expenses involved in mailing absentee ballot request forms.

Beck asked how absentee ballot request forms have been returned to the Auditor's Office.

Moritz said they are up to close to 35,000 returned, and she reviewed the early voting statistics available on the Auditor's page of the Scott County website.

Maxwell said he is in support of Moritz's plans in mailing out request forms and her plan to help pay for postage expenses.

Moritz said this is a very intense election cycle, our procedures are not changing from any other previous election cycle and the Auditor's Office can deliver a safe, fair, timely and accurate election.

Knobbe said he agrees with others and likes the plan.

Mary Thee, Human Resources Director, reviewed the hiring of Megan Higgins for the position of Senior Office Assistant in the Sheriff's Office, the hiring of Susan Laures for the position of Pioneer Village Site Coordinator in the Conservation department and the hiring of Patricia Hinnens for the position of Multi Service Clerk in the Recorder's Office.

Ed Rivers, Health Department Director, reviewed the FY21 County agreement with the Center for Alcohol & Drug Services, Inc. (CADS) for prevention services with the State of Iowa. He said the Work Plan has two objectives, one being reaching out to at least 550 individuals about alcohol abuse and the other includes conducting skill

building sessions with youth of high risk relating to marijuana use. He said the contract uses \$30,000 of County funds and the State provides \$10,000 from the Iowa Department of Public Health.

Beck asked if this funds one position.

Rivers said it is for salaries for one or more positions with CADS.

Mahesh Sharma, County Administrator, reviewed routine items of tax suspension requests and a tax abatement request from the City of Bettendorf.

Matt Hirst, IT Director, reviewed a Judicial Dialog Maintenance and Support contract renewal. He said this supports the County Attorney's line of business application that they use for case management in the amount of \$26,721.57.

Beck asked if there is a multiyear contract available.

Hirst said there is not a multiyear contract available.

Knobbe reviewed the appointments of Scott Haycraft and Shelie Kirby to the Benefited Fire District #3 and the appointment of Sara Somsy to the Building Board of Appeals.

Matt Hirst gave a virtual meeting update. He said IT has identified five tasks which include IT working with Administration to apply Cisco WebEx Event Center meetings, augmenting Board member technology by providing laptops for the Board, addressing Board Room audio/video deficiencies and getting quotes, publishing recorded meetings to the County Website and communicating these meeting improvements to citizens.

Maxwell said these are all great tasks and thanked Hirst.

Hirst thanked David Farmer for his work.

Beck said because of COVID the County is looking at other ways to deliver meetings, this seems to be a more cost effective solution and asked what the timeline is for these tasks.

Hirst said the first task of applying WebEx Event Center is done, IT is prepared to rollout laptops to the Board and the task of updating and implementing the Board Room audio/video changes is four to six weeks away or maybe even a couple of months. He said publishing meetings to the Website can start soon and communicating the proceedings is ongoing.

Diane Holst, 20012 240th Street, Eldridge, asked what the cost is of the WebEx software and the service we are currently under and is there a cost to post the audio to the Website.

Hirst said he does not know what costs are for the hardware and defers to Farmer for the budgeted amount.

Farmer said this was not part of the FY21 budget but the Iowa Cares Act has money allocated towards this, which the County has applied for. He said this hardware would come out of the General Fund.

Hirst said Cisco WebEx subscription based licenses were purchased at the beginning of COVID at a cost of around \$11,000.

Kinzer said he has pushed for recordings, is very proud for the County's online services and, in 2017, a top priority in our strategic plan was recording meetings.

Beck said the costs of the system looked at in 2017 was about \$177,000, none of us on Board were against audio or video recordings. He said now we have a different need and looks forward to this system being cost effective and a quality product.

Angela Kersten reviewed an Iowa County Engineers Association (ICEA) letter stating that the BUILD Grant may be a way to assist counties in funding awkwardly large structures that elude enough funding sources to allow for replacement or reconstruction. She said she a good candidate for the application is a 270 foot bridge on the Scott and Clinton County line over the Wapsipinicon River overflow, projected to cost \$2 million and is in the FY23 budget. She said ICEA plans to be hiring a consultant to professionally develop the grant application for a fee of around \$100,000. Those counties who are selected to participate in the grant will divide that cost among them. She said ICEA need our bridge selection by September 30, 2020 and Clinton County may not apply for the money for this bridge but would pay the 25 percent replacement match.

Sharma said there will be an Administrator briefing item added to the Thursday, Board Meeting agenda as well as a Board of Supervisors item.

Kinzer told Kersten about a concern regarding a culvert replacement.

Kersten said when the patching project begins, this will be a priority and they have lost signs.

Moved by Kinzer, seconded by Beck at 10:51 a.m. a motion to adjourn. All Ayes.

Tony Knobbe, Chair of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor