

March 6, 2008

Scott County Board of Supervisors

March 6, 2008; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with all members present.

The Board recited the Pledge of Allegiance.

Moved by Gallin, seconded by Moritz, approval of the minutes of the February 21, 2008 Regular Board Meeting. All Ayes.

Moved by Minard, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That in accordance with Section 309.93 and Section 309.22 Code of Iowa, 2004, the FY 2008/2009 Iowa Department of Transportation Budget and Five Year Construction Program as set forth in detail is hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval. 2) That the Chairman be authorized to sign the budget and program documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Moritz, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridges listed, as follows:

County Bridge Number	FHWA Number	Feature Crossed	Location	Load Limit
9C Lincoln	<20'	Tributary of Lost Creek	79-04-09	15,22,22
10 Winfield	303431	Unnamed Stream	80-03-10	18,28,32
8C Princeton	302950	Lost Creek	79-05-08	25,30,30
3D Hickory Grove	302470	Tributary to Mud Creek	79-02-03	21,31,31
33B Allens Grove	303380	Tributary to Mud Creek	80-02-33	17,25,25
30C Cleona	302450	Big Elkhorn Creek	79-01-30	23,37,38
6B Liberty	303070	Tributary to Rock Creek	80-01-06	21,31,40
15A Hickory Grove	302550	Hickory Creek	79-02-15	26,30,35
18D Pleasant Valley	<20'	Unnamed Creek	78-05-18	One Lane
28J Princeton	303720	Lost Creek	80-05-28	One Lane

Moved by Minard, seconded by Moritz, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for the HMA Resurfacing/Cold In-Place Recycling project go to the low bidder, McCarthy Improvement Co., & Affil DBA McCarthy Improvement Co. for the total cost of \$2,982,178.20. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Moritz, that the following resolution be adopted.

BE IT RESOLVED 1) As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 6th day of March, 2008 considered the Preliminary Plat of **OAK VALLEY ADDITION** and eight (8) lot subdivision, in part of the SW ¼ of Section 15, Township 77 North, Range 2E (Buffalo Township) Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve the Plat of said subdivision with the conditions that:

- 1). A variance to the subdivision regulations be approved to allow the proposed cul de sac to exceed the maximum length based on the minimal nature of the request, that there is no feasible alternative, and that the maximum numbers of thirty (30) lots served by a single access is not being exceeded;
- 2). All grading and construction comply with the erosion and sediment control plan as approved by the County Engineer and Natural Resources Conservation Service;
- 3). The proposed wastewater treatment facilities meet Health Department and Iowa Department of Natural Resources requirements;
- 4). The existing shared access drive and proposed cul de sac bulb be constructed and hard surfaced to a minimum width of 18 feet and 40 foot radius;
- 5). The County Engineer review and approve all street construction plans prior to construction; and
- 6) The subdivision infrastructure improvements be completed or a surety bond posted prior to Final Plat approval.

2) This resolution shall take effect immediately.

Planning and Development Director Tim Huey gave a brief presentation on the events leading up to the preliminary plat. He answered questions in a letter submitted to the Board in regards to road width, snow removal, and easements. Director Huey said because the property issue is confusing and complicated, the Planning and Zoning Commission took their time and sent it back for revisions a couple of times.

Supervisor Minard said the job of the Board of Supervisors is to choose the best results for the scenario.

Mr. Tom Duncan of 301 E. Mayne St., Blue Grass, said the preliminary plat is as confusing and convoluted as it can get. He said he is not opposed to the upper seven

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lots but his issue is with the road access. He added that the road is designed to serve 1 house and that currently if two vehicles meet, one of them has to back up. He also said the Fire Department would have problems if they needed to access the property. He also mentioned his concerns with the location of utility easement locations.

Chairman Hancock said the Planning and Zoning Commission would require the improvement of the road.

Ms. Cindy Reed of 9114 113th St., Blue Grass, stated that the property has not been subdivided since they have been the property owners.

Mr. Brad Reese, of #6 Birchwood Dr., Blue Grass, feels there will be more applications for subdivisions in the future, but wished the road be left as is until there is more development.

Mr. Jim Matthys, of 9002 113th St., Blue Grass, said he feels the road does not need to be widened and asked if that requirement could be removed from the resolution.

Ms. Susan Duncan, of 301 E. Mayne St., Blue Grass, said the preliminary plat is illogical and is setting the Board up for a liability.

Ms. Judith White, of #10 Aspen Dr., Blue Grass, stated her encouragement for compromise.

Ms. Reed stated she has worked with the Planning and Zoning Commission to meet their specifications and has tried to keep neighborly relations.

Supervisors Gallin said she felt the road widening would be beneficial to all concerned.

Supervisor Minard stated that because of the historical complexity, the Board can only do so much to work through these issues. He added the Board's job is to create the best situation under these circumstances for all those concerned in 2008.

Roll Call: Ayes – Moritz, Sunderbruch, Gallin, Hancock, Minard. Resolution passed.

Moved by Minard, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the recommendation of Downing Architects to provide architectural services for the Tremont Facility Renovation Project is hereby approved. 2) That hourly services up to \$20,000 with Downing Architects are hereby approved for preliminary conceptual design work for the above project. 3) That Facility and Support Services Director is hereby authorized to negotiate terms of the final design contract for

the above project on behalf of the Board of Supervisors subject to approval by future resolution. 4) This resolution shall take effect immediately.

Moved by Minard, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bids for the Class 5 Health Department replacement vehicle are hereby approved and awarded to Reynolds Ford in the amount of \$12,215.97. 2) This resolution shall take effect immediately.

Supervisor Minard commented that with today's fuel prices he wishes the County would invest in one hybrid vehicle to see if it would meet the County's needs. County Administrator Ray Wierson said that the Risk Manager's vehicle is up for replacement soon and that might be a good time to try it.

Moved by Gallin, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following salary rate table for z-schedule temporary and part-time staff in fiscal year 2008-2009 is hereby approved:

Seasonal General Laborer	\$10.39/hour
Health Intern & Planning Intern	\$9.40 to \$11.94/hour depending on skills, education and experience
Enforcement Aide	\$9.40 to \$17.71/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$11.09/hour
Seasonal Maintenance Worker (Roads)	\$11.09/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$20.89/hour
Health Services Professional Immunization Clinic/Jail Health LPN RN/EMT-P	\$17.73/hour \$20.93/hour
Election Officials Election Chairpersons Election Clerk	\$7.50/hour \$8.25/hour \$12.94/hour
Outreach/Interpreter	\$15.02/hour

CONSERVATION:*	
Glynn's Creek: Seasonal part-time Golf Managers Food Service Pro Shop	\$8.50/hour \$9.50/hour
Seasonal Golf Pro Shop Personnel	\$7.25/hour
Golf Course Rangers, Starters, Cart Persons	\$7.25/hour
Concession Stand Workers	\$7.25 - \$7.75/hour
Groundskeepers	\$7.25 - \$8.75/hour
Scott County & West Lake Parks: Beach Manager	\$11.00/hr. (season) \$8.75/hr (open/close)
Pool Manager	\$11.00/hr. (season) \$8.75/hr (open/close)
Assistant Beach/Pool Managers	\$8.75/hour
Water Safety Instructors	\$7.75 - \$9.00/hour
Pool/Beach Lifeguards	\$7.25 - \$8.25/hour
Pool/Beach/Boathouse – Concession Workers	\$7.25 - \$7.75/hour
Park Attendant	\$7.25 - \$9.25 /hour
Maintenance Skilled Maintenance	\$7.25 - \$8.75/hour \$10.50/hour
Park Patrol (non-certified) (certified)	\$11.75 - \$12.75/hour \$14.75 - \$15.75/hour
Pioneer Village: Day Camp Counselors Apothecary Shop Concession Workers	\$7.25 - \$8.50/hour \$7.25 - \$8.50/hour
Maintenance	\$7.25 - \$8.75/hour
Wapsi Center: Assistant Naturalist	\$9.75/hour
Maintenance Skilled Maintenance	\$7.25 - \$8.75/hour \$10.50/hour
*Set by Scott County Conservation Board	

2) This resolution shall take effect immediately.

Moved by Gallin, seconded by Moritz, that the following resolution be adopted.
All Ayes.

BE IT RESOLVED 1) The Fiscal Year 2009 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/08)</u>
Auditor	\$74,200
County Attorney	\$128,544
Recorder	\$74,200
Sheriff	\$95,900
Treasurer	\$74,200
Board Member, Board of Supervisors	\$37,200
Chair, Board of Supervisors	\$40,200

2) The Fiscal Year 2009 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/08)</u>
Deputy Auditor – Elections (75%)	\$55,650
Deputy Auditor – Tax (75%)	\$55,650
First Assistant Attorney (85%)	\$109,262
Second Deputy Recorder (75%)	\$55,650
Chief Deputy Sheriff (85%)	\$81,515

3) It is understood that in those positions referenced herein are salaried employees and are not paid by the hour. However, for payroll purposes an hourly rate can be determined by dividing the annual salary by 2,080 hours. 4) This resolution shall take effect July 1, 2008.

Moved by Gallin, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) In the Administration Department the position of Administration Assistant shall hereby be increased to 1.0 FTE. 2) In the Administration Department the title of Budget Coordinator (1.0 FTE) be changed to Budget Manager and the position hereby be upgraded from 366 to 597 Hay points. 3) In the Facility Support & Services Department the title of Custodial Coordinator (1.0 FTE) is changed to Custodial & Security Coordinator. 4) In the Facility and Support Services Department the title of Project and Support Services Coordinator (1.0 FTE) is changed to Operations Manger – FSS and the position hereby be upgraded from 307 to 417 Hay points. 5) In the Health Department the position of Public Health Nurse – LPN (0.0 FTE) shall hereby be created at 230 Hay Points. 6) That the Table of Organization for the Health Department be increased by .45 FTE to allow for a Resources Assistant in Correctional Health Services. 7) In the Information Technology Department the position of GIS Analyst (1.0 FTE) shall hereby be created at 323 Hay points. 8) In the Sheriff’s Office the title Clerk II (.50 FTE) position is changed to inmate Services Clerk and the position is hereby upgraded from 141 to 177 Hay points. Also, the Table of Organization shall be increased to 1.0 FTE. 9) That the Table of Organization for the Sheriff’s Office be decreased by .45 FTE to reflect the elimination of a Clerk III. 10) That the Table of Organization for the Auditor’s Office be decreased by 1 FTE to reflect the elimination of one of the Plat room Specialists (2.0 FTE) (aka Tax Aide). 11) This resolution shall take effect July 1, 2008, except Section 1, which shall take effect September 1, 2008.

Moved by Gallin, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The salary ranges for County positions include in the Non-represented group shall be adjusted on July 1, 2008 by increasing the salary range midpoint by 3.25 percent (3.25%). 2) The annual base salaries for all regular County employees included in the Non-represented group shall be increased on July 1, 2008 by 3.25 percent (3.25%). 3) For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours. 4) This resolution shall take effect July 1, 2008.

Moved by Gallin, seconded by Moritz, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following schedule of paid holidays for Non-represented employees in Fiscal Year 2009 is hereby approved:

Independence Day	July, 4, 2008
Labor Day	September 1, 2008
Veteran’s Day	November 11, 2008
Thanksgiving	November 27, 2008
Day After Thanksgiving	November 28, 2008
Christmas Eve Day	December 24, 2008
Christmas Day	December 25, 2008
New Year’s Day	January 1, 2009

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Memorial Day	May 25, 2009
Two Floating Holidays	

2) This resolution shall take effect July 1, 2008.

Moved by Gallin, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The settlement with Carol Walker Davis in the remaining amount of the County's self insured retention in the amount of \$163,448.87 is hereby approved.

2) This resolution shall take effect February 26, 2008.

Moved by Gallin, seconded by Moritz, the motion approving personnel actions as presented by the County Administrator. All Ayes.

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Daniel Furlong Sheriff	Deputy Sheriff	\$40,539	02/25/08	Replaces Adam Cheesman
Thomas Leonard Sheriff	Deputy Sheriff	\$40,539	02/25/08	Replaces John Norris

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Amy Thoreson Health	Deputy Health Director	\$61,957 - \$65,055	03/03/08	Replaces Carol Schnyder

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Frank Sisco Sheriff/Jail	Correction Officer	\$33,758 - \$35,318	Step 4	03/07/08
Jason Shippee Sheriff	Deputy Sheriff	\$40,539 - \$42,370	Step 2	03/12/08
Mathew Wyffels Sheriff/Jail	Correction Officer	\$41,267 - \$41,891	Step 9	03/15/08
Justin Hay Sheriff/Jail	Correction Officer	\$38,813 - \$39,811	Step 6	03/17/08
Jennifer Denhof Sheriff/Jail	Correction Officer	\$33,758 - \$35,318	Step 4	03/20/08

MERIT INCREASES

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Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Salem Samuel Samara Information Technology	Network Infrastructure Supr	\$70,247 - \$70,949 (1.0%)	113.664%	08/04/07
Ray Weiser Information Technology	GIS Coordinator	\$61,406 - \$63,555 (3.5%)	96.991%	11/28/07
Maceo Jackson Sheriff/Jail	Corrections Sergeant	\$42,732 - \$44,869 (5.0%)*	95.966%	12/29/07
Susanne Meier Sheriff/Jail	Corrections Sergeant	\$42,732 - \$44,869 (5.0%)*	95.966%	12/29/07
Robert Pearce Sheriff/Jail	Classification Specialist	\$44,494 - \$46,274 (4.0%)	107.217%	02/06/08
Kenneth Ashby Juvenile Detention	Detention Youth Supervisor	\$33,975 - \$35,504 (4.5%)	96.068%	02/22/08
Lori Elam Community Services	Community Services Director	\$76,918 - \$79,610 (3.5%)	99.905%	03/14/08

*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Michael Erwin Sheriff	Sergeant	01/16/08
Brian Aldridge Sheriff	Deputy Sheriff	01/22/08

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Rebecca Berglund Health	Public Health Nurse	06/22/07	02/15/08	Voluntary resignation

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Clerk II Sheriff/Jail	Vacant 02/11/08	ASAP	Ashley Lightle	Approve to fill

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
None			

Moved by Sunderbruch, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board hereby approves application for a grant from the Department of Justice (JAG) Program in the Attorney's Office to support the Hotel/Motel

Interdiction unit (HIDE) of the Quad City Metropolitan Enforcement Group (QCMEG). 2) That, if accepted, the Board approves receipt of such funding. 3) That the Chair is approved to sign such application. 4) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Moritz, that the following resolution be adopted. Roll Call: Ayes – Moritz, Sunderbruch, Gallin, Hancock, Minard.

BE IT RESOLVED 1) The FY09 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$74,019,553 (which includes the Golf Course Enterprise Fund in the amount of \$1,167,406, a non-budgeted fund for State certification purposes). 2) The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$20,219,107
Physical Health & Social Services	6,207,8i64
Mental Health, MR & DD	16,184,078
County Environment & Education	4,316,421
Roads & Transportation	4,632,500
Government Services to Residents	1,964,811
Administration (interprogram)	<u>8,953,706</u>
Subtotal Operating Budget	\$62,478,487
Debt Service	3,463,137
Capital Projects	<u>6,910,523</u>
Subtotal County Budget	\$72,852,147
Golf Course Operations	<u>1,167,406</u>
TOTAL	<u>\$74,019,553</u>

3) The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law. 4) This resolution shall take effect immediately.

Chairman Hancock stated how pleased he was that Scott County has the lowest tax base of all the 99 counties in Iowa.

Moved by Sunderbruch, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following list of financial institutions to be depositories of the County's funds in conformance with all applicable provisions of Iowa Code Chapter 12C (2007), and Chapter 13 of the Iowa Administrative Rules is hereby approved as follows:

<u>Depository Name & Location</u>	Maximum Balance In Effect Under Prior Resolution	Maximum Balance In Effect Under Prior Resolution

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Wells Fargo Bank Iowa Davenport, Iowa	\$85,000,000.00	\$85,000,000.00
First Midwest Bank, N.A. Davenport, Iowa	50,000,000.00	50,000,000.00
Northwest Bank & Trust Davenport, Iowa	30,000,000.00	30,000,000.00
U S Bank Davenport Davenport, Iowa	30,000,000.00	30,000,000.00
Great River Bank & Trust Princeton, Iowa	15,000,000.00	15,000,000.00
Quad City Bank & Trust Bettendorf, Iowa	15,000,000.00	15,000,000.00
THE National Bank Bettendorf, Iowa	15,000,000.00	15,000,000.00
Valley Bank Eldridge, Iowa	15,000,000.00	15,000,000.00
American Bank & Trust Co. Davenport, Iowa	3,000,000.00	3,000,000.00
Blue Grass Savings Bank Blue Grass, Iowa	3,000,000.00	3,000,000.00
Buffalo Savings Bank Buffalo, Iowa	3,000,000.00	3,000,000.00
First Central State Bank Long Grove, Iowa	3,000,000.00	3,000,000.00
First Trust & Savings Wheatland, Iowa	3,000,000.00	3,000,000.00
IH Mississippi Credit Union Davenport, Iowa	0.00	3,000,000.00
Liberty Trust & Savings Durant, Iowa	3,000,000.00	3,000,000.00
Walcott Trust & Savings Walcott, Iowa	3,000,000.00	3,000,000.00

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2) Scott County officials are hereby authorized to deposit County funds in amounts not to exceed the maximum approved for each respective financial institution as set for in Section 1 above. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, the motion to approve filing of quarterly financial reports from various county offices. All Ayes.

Moved by Sunderbruch, seconded by Moritz, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board of Supervisors does hereby recognize the efforts of William Flenker and conveys its appreciation for his willingness to volunteer fourteen years of service and hard work as a trustee to Benefited Fire District #2. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Gallin, the motion approving the liquor licenses for Hog House Bar & Grill, 14010 112th Avenue, Davenport, and the Davenport Country Club, 25500 Valley Drive, Pleasant Valley, Iowa, contingent upon meeting certain requirements set forth by the Scott County Board of Supervisors, requirements which are subject to separate approval by the offices of Sheriff, Attorney, Health Director, and Building Inspector. The Scott County Auditor is directed to hold any application, which has not received the requisite approvals. All Ayes.

Moved by Sunderbruch, seconded by Minard, the resolution approving warrants numbered 207599 through 207953 as submitted and prepared for payment by the County Auditor in the total amount of \$1,358,063.58 and the purchase card transactions in the total amount of \$32,575.92. Roll Call: Ayes - Moritz, Sunderbruch, Gallin, Hancock, Minard.

Administrator Wierson reminded the Board of Tuesday's election canvass.

Moved by Moritz, seconded by Gallin, the Board adjourns until 8:00 a.m., Tuesday, March 11, 2008, subject to prior call by the Chairman. All Ayes.

Jim Hancock, Chairman of the Board
Scott County Board of Supervisors

ATTEST: Karen L. Fitzsimmons
Scott County Auditor