

Scott County Board of Supervisors

May 28, 2009; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with all members present.

The Board recited the Pledge of Allegiance.

Moved by Gallin, seconded by Sunderbruch, approval of the minutes of the May 14, 209 Regular Board Meeting. All Ayes.

Moved by Minard, seconded by Sunderbruch, the motion approving underground permit applications. All Ayes.

Moved by Minard, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for centerline painting go to the low bidder, Vogel Traffic Services, of Oranges City, Iowa for the total cost of \$57,110.42. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for the HMA Project L-409 go to the low bidder, Tri City Blacktop, Inc. for the total cost of \$569,250.98. 2) That the Chairman be authorized to sign the contract document on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the plans & specifications for project L-509, asphalt surfacing, located at 257th Avenue & 200th St., Scott County, are hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the contract for the asphalt surfacing Project L-509 be awarded to Tri City Blackhawk, for the total cost of \$178,866.46. 2) That the Chairman be authorized to sign the contract document on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Liske, that the following resolution be adopted.
All Ayes.

BE IT RESOLVED 1) That the Chairman of the Board of Supervisors be authorized to sign the IDOT agreements for use of Stimulus Funds for Scott County Projects: ESFM-C082(44)—5S-82, ESFM-C082(42)—5S-82, ESFM-C082(46)—5S-82, and ESFM-C082(45)—5S-82. 2) This resolution shall take effect immediately.

Moved by Gallin, seconded by Minard, that the following resolution be adopted.
All Ayes.

BE IT RESOLVED 1) That Human Resources Policy D. "Classification & Compensation" is hereby modified to address salary adjustments in promotion, demotion, and transfer circumstances. 2) That Human Resources Policy J. "Overtime Compensation" is hereby modified to address compliance with federal law and consistency with union contracts. 3) That Human Resources Policy M. "Paid Leave of Absences" is hereby modified to address compliance with federal law and consistency with union contracts. 4) That Human Resources Policy X. "Substance Abuse/Drug-Free Workplace" is hereby modified to address compliance with federal law. 5) That Human Resources Policy Y. "Family Medical Leave" is hereby modified to address compliance with federal law. 6) That Human Resources Policy EE. "Workplace Harassment" is hereby modified to address compliance with federal law, state and local laws. 7) That General Policy 31. "Public Records & Information" is hereby modified to clarify procedures related to state law. 8) That General Policy 38. "Privacy Notice" is hereby modified to update addresses and new numbering system. 9) That General Policy 39. "Protected Health Information" is hereby reviewed and updated to comply with the new numbering system. 10) This resolution shall take effect immediately.

Moved by Gallin, seconded by Minard, that the following resolution be adopted.
All Ayes.

BE IT RESOLVED 1) The following schedule of family health care premium rates for Scott County employees in fiscal year 2010 is hereby approved:

United Healthcare Heritage Select	\$151.19 / mo
United Healthcare Heritage Choice	\$195.38 / mo
Delta Dental	\$ 13.13 / mo
Vision Service Plan	\$ 2.24 / mo

2) That the Human Resources Director hereby authorized to sign the health insurance contracts for services on behalf of the Board. 3) This resolution shall take effect July 1, 2009.

Moved by Gallin, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That said Board of Supervisors does hereby recognize the retirement of **ROBERT HOLLIDAY** and conveys its appreciation for 26 years of faithful service to Facility & Support Services. 2) This resolution shall take effect immediately.

Moved by Gallin, seconded by Minard, the motion approving personnel actions as presented by the County Administrator. All Ayes.

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
None				

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
None				

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Lisa Grubbs Community Services	Clerk II	\$28,891 - \$29,682	Step 5	05/14/09
Wendy Dunn Treasurer	Multi-Service Clerk	\$31,762 - \$32,718	Step 7	05/17/09
Troy McClimon Sheriff	Sergeant	\$58,074 - \$59,883	Step 2	05/19/09
Daniel Mora FSS	Custodial Worker	\$26,042 - \$26,978	Step 3	05/19/09

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Robert Pearce Sheriff/Jail	Classification Specialist	\$47,778 - \$49,689 (4.0%)	111.505%	02/06/09
Barb Harden Conservation	Administrative Assistant	\$44,585 - \$45,477 (2.0%)	109.957%	03/12/09
Seema Antony Health	Public Health Nurse – Jail	\$20.933/hr - \$21.979/hr (5.0%)*	89.251%	05/03/09
Eric Bradley Health	Environmental Health Specialist	\$48,286 - \$49,735 (3.0%)	98.936%	05/08/09
Jeff Raney FSS	Custodial & Security Coordinator	\$44,672 - \$46,174 (3.74%)	115%	05/12/09

*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Dustin Hutcherson Conservation	Golf Course Superintendent	03/09/09
Hana Gerega Auditor	Accounts Payable Specialist	03/21/09

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Matt Hogan FSS	Maintenance Specialist	01/13/95	05/08/09	Voluntary resignation
Garry Mueller Conservation	Maintenance Technician	03/14/01	06/13/09	Retirement

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Maintenance Specialist FSS	Vacant 5/8/09	ASAP	Matt Hogan	Approve to fill

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
Shayne Larson Sheriff	Correction Officer	Macroeconomics Scott Community College	05/26/09 – 07/31/09
Jeff Ranes FSS	Custodial & Security Coordinator	Intro to Chemistry Intro to Biology Psychology Scott Community College	5/26/09
Cheri Sexton Human Resources	Benefits Coordinator	Business Ethics English Composition St. Ambrose University	8/29/09 – 9/26/09 9/28/09 – 12/01/09
Clifford Tebbitt Sheriff	Jail Administrator	Theory & Practice of Organizational Leadership Northcentral University	06/01/09 – 08/24/09

Moved by Sunderbruch, seconded by Gallin, the motion to open a public hearing relative to the FY09 Budget Amendment. All Ayes.

Auditor Roxanna Moritz briefly addressed the Board, stating she agrees with the change in philosophy for budgeting election costs from averaging costs over several years to estimating actual costs for any given year. She said the Auditor's Office is visiting policies within her office in regards to reducing election costs. No other persons were present and no written petitions were submitted to the Board.

Moved by Hancock, seconded by Gallin, the motion to close the public hearing. All Ayes.

Moved by Sunderbruch, seconded by Gallin, that the following resolution be adopted. Roll Call: Ayes – Sunderbruch, Gallin, Hancock, Liske, Minard.

BE IT RESOLVED 1) A budget amendment to the current FY09 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY09 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	\$452,508.00
Physical Health and Social Services	\$3,701.00
County Environment and Education	\$237,666.00
Roads and Transportation	\$436,215.00
Government Services to Residents	\$210,000.00
Administration (interprogram)	\$481,975.00

2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. Roll Call: Ayes – Sunderbruch, Gallin, Hancock, Liske, Minard.

BE IT RESOLVED 1) That the 2008/2009 Amended Budget for the Iowa Department of Transportation submittal be approved. 2) That the Chairman be authorized to sign the Amended Budget on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Gallin, the motion to approve filing of quarterly financial reports from various county offices. All Ayes.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) Iowa Code Section 445.63 states that when taxes are owing against a parcel owned or claimed by the State or a political subdivision of this State and the taxes are owing before the parcel was acquired by the State or a political subdivision of this State, the County Treasurer shall give notice to the appropriate governing body which shall pay the amount of the taxes due. If the governing body fails to immediately pay the taxes due, the Board of Supervisors shall abate all of the taxes. 2) The City of Davenport has requested that the taxes due on the attached list of parcel owned by the City of Davenport be abated. 3) The County Treasurer is hereby directed to strike the amount of property taxes due on Parcel #L0032-02A, L0021-02C, L0017-04, and L0017A01D and both property taxes and special assessments for L00332-02 in accordance with Iowa Code Section 445.63. 4) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Tyrone Orr, Davenport and Arlen Beck, Davenport to the Veteran Affairs Commission for a three (3) year term expiring on May 31, 2012 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Lee Schneider, Davenport, Iowa to the Airport Zoning Commission for a three (3) year term expiring on May 27, 2012 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Liske, the motion approving the cigarette permit for Mart Stop #4, 11423 160th Street, Davenport, Iowa. All Ayes.

Moved by Sunderbruch, seconded by Gallin, the resolution approving warrants numbered 219291 through 219625 as submitted and prepared for payment by the County Auditor in the total amount of \$969,344.43 and the purchase card transactions in the total amount of \$35,571.75. Roll Call: Ayes - Sunderbruch, Gallin, Hancock, Liske, Minard.

County Administrator Dee Bruemmer reminded the Board of the upcoming County picnic at West Lake Park.

Moved by Gallin, seconded by Liske, the Board adjourn until 8:00 a.m., Tuesday, June 9, 2009, subject to prior call by the Chairman. All Ayes.

Jim Hancock, Chairman of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor