

Scott County Board of Supervisors

August 20, 2009; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with Liske, Minard, Sunderbruch, and Hancock present. Gallin was absent.

The Board recited the Pledge of Allegiance.

Moved by Minard, seconded by Liske, approval of the minutes of the August 4, 2009 Closed Session, the August 6, 2009 Regular Board Meeting, and the August 18, 2009 Closed Session. All Ayes.

Moved by Minard, seconded by Sunderbruch, the approval of the first of three readings of an ordinance to amend Chapter 13-34 of the Scott County Code relative to designated speed limits on Scott County Secondary Roads. Roll Call: Ayes - Minard, Sunderbruch, Hancock, Liske.

Moved by Minard, seconded by Liske, the approval of the first of three readings of an ordinance to amend Chapter 13, Sec. 13-47-A(7), LeClaire Township of the Scott County Code relative to placement of stop signs on Scott County Secondary Roads. Roll Call: Ayes - Minard, Sunderbruch, Hancock Liske.

County Administrator Dee Bruemmer said there was a brief article about the upcoming placement of the stop signs in the Quad City Times and that the signs will probably be installed in 6 weeks. Supervisor Minard said he hoped the North Scott Press will also do an article.

Moved by Minard, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the purchase of materials for Project L-709, a box culvert replacement in the amount of \$29,000.00 plus county labor, located at 275<sup>th</sup> Street, hereby be approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the plans & specifications for the Traffic Signal Project TSF-61-5(135) – 92-82, located at the intersection of US Hwy 61 and County Road Y48 are hereby approved and that authorization for the letting of the project be approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bids for a 4 x 4, ¾ Ton Truck and a Single Axle Chassis & Cab be awarded to the following bidders as follows:

|                           |                 |             |
|---------------------------|-----------------|-------------|
| 4 x 4 Truck               | Reynolds Motors | \$24,141.71 |
| Single Axle Chassis & Cab | Hawkeye Int'l   | \$57,980.00 |

for a total cost of \$82,121.71. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Sunderbruch, the motion approving underground permit applications. All Ayes.

Moved by Minard, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The Bi-State Regional Commission has prepared an Agreement for Services for Scott County to provide assistance in the administration of the Jumpstart Program. 2) The Agreement for Services between Scott County and Bi-State Regional Commission is hereby approved and the Chairman is authorized to sign the agreement. 3) This resolution shall take effect immediately.

Supervisor Minard asked if this concerned just one property. Administrator Bruemmer replied that it does.

Moved by Liske, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Hay points for the Fine Collection Coordinator position in the Attorney's Office be set at 223, resulting in a salary scale of \$31,678.00 (minimum); \$42,203.00 (maximum). 2) That the Table of Organization for the Attorney's Office be increased by 1 FTE to allow for the position of Fine Payment Coordinator. 3) This resolution shall take effect immediately.

Moved by Liske, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The hiring of James Cosby for the position of Attorney I for the Attorney's Office at a starting salary of \$59,500.00/yr (96.5% of midpoint) is hereby approved. 2) The hiring of Melissa Zaehring for the position of Attorney I for the Attorney's Office at a starting salary of \$59,500.00/yr (96.5% of midpoint) is hereby approved. 3) Paragraph 1 of this resolution shall take effect immediately. Paragraph 2 of this resolution shall take effect January 1, 2010 and is subject to a vacancy in the Attorney's Office.

Supervisor Minard wanted to confirm that Ms. Zaehring will not start until January of 2010. Scott County Personnel Director Mary Thee verified that the resolution states her position will not start until an upcoming vacancy occurs in January.

Moved by Liske, seconded by Minard, the motion approving personnel actions as presented by the County Administrator. All Ayes.

**NEW HIRES**

| Employee/Department     | Position            | Salary   | Effective Date | Remarks   |
|-------------------------|---------------------|----------|----------------|---|
| Nathan Comer Sheriff    | Deputy Sheriff      | \$43,306 | 08/03/09       | Replaces John Marxen  |
| Lindsey Ellison Sheriff | Deputy Sheriff      | \$43,306 | 08/12/09       | Fills new position created by elimination of a Captain position |
| Lynn Smith Health       | Public Health Nurse | \$44,954 | 08/17/09       | Replaces Kathy Andresen   |

**TRANSFERS AND PROMOTIONS**

| Employee/Department | New Position | Salary Change | Effective Date | Remarks |
|---------------------|--------------|---------------|----------------|---------|
| None                |              |               |                |         |

**LEAVES OF ABSENCE/OTHER**

| Employee/Department | Position | Effective Date | Remarks |
|---------------------|----------|----------------|---------|
| None                |          |                |         |

**BARGAINING UNIT STEP INCREASES**

| Employee/Department         | Position             | Salary Change           | Wage Step | Effective Date |
|-----------------------------|----------------------|-------------------------|-----------|----------------|
| Larry Neiryneck FSS         | Custodial Worker P/T | \$13.39/hr - \$13.89/hr | Step 4    | 08/04/09       |
| Emily Winslow Treasurer     | Multi-Service Clerk  | \$28,454 - \$29,515     | Step 3    | 08/04/09       |
| Joseph Caffery Sheriff      | Deputy Sheriff       | \$49,421 - \$51,667     | Step 5    | 08/09/09       |
| Kenneth Koehler Sheriff     | Deputy Sheriff       | \$49,421 - \$51,667     | Step 5    | 08/09/09       |
| Ryan Lage Sheriff           | Deputy Sheriff       | \$49,421 - \$51,667     | Step 5    | 08/10/09       |
| Martin Kearney Sheriff/Jail | Correction Officer   | \$42,432 - \$43,368     | Step 7    | 08/12/09       |

**MERIT INCREASES**

| Employee/Department   | Position                     | Salary Change                    | % of Midpoint | Effective Date |
|-----------------------|------------------------------|----------------------------------|---------------|----------------|
| Jennifer Rice Sheriff | Program Services Coordinator | \$45,762 - \$46,677 (2.0%)       | 95.18%        | 07/20/09       |
| Mayra Boyer Health    | Lab Technician P/T           | \$15.48/hr - \$16.254/hr (5.0%)* | 89.25%        | 08/02/09       |
| Donna Welty           | Resource Assistant           | \$29,266 - \$30,729              | 93.712%       | 08/04/09       |

|                           |                                    |                               |          |          |
|---------------------------|------------------------------------|-------------------------------|----------|----------|
| Health                    |                                    | (5.0%)*                       |          |          |
| Teri Arnold<br>Health     | Administrative<br>Office Assistant | \$43,012 - \$44,517<br>(3.5%) | 104.248% | 08/10/09 |
| Leslie Arquilla<br>Health | Community Health<br>Consultant     | \$51,854 - \$53,668<br>(3.5%) | 103.399% | 08/10/09 |

\*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

#### BONUS

| Employee/Department                      | Position                      | Effective Date |
|--|-------------------------------|----------------|
| Jack Rudsell<br>Sheriff                  | Deputy Sheriff                | 12/4/08        |
| Rita Petersen<br>Recorder                | Clerk II – P/T                | 03/08/09       |
| Jacqueline Chatman<br>Juvenile Detention | Detention Youth<br>Supervisor | 03/19/09       |
| Twyla Salsberry<br>Sheriff               | Clerk III                     | 05/01/09       |
| Pam Gealy<br>Health                      | Resource Assistant            | 08/14/09       |

#### SEPARATIONS

| Employee/Department | Position | Hire Date | Separation Date | Reason for Separation |
|---------------------|----------|-----------|-----------------|-----------------------|
| None                |          |           |                 |                       |

#### REQUEST TO FILL VACANCIES

| Position/Department                   | Position Status | Starting Date | Previous Incumbent | Recommendation  |
|---------------------------------------|-----------------|---------------|--------------------|-----------------|
| Correction Officer Trainee<br>Sheriff | Vacant          | ASAP          | Dessie Hines       | Approve to fill |

#### TUITION REQUESTS

| Employee/Department | Position | Course of Study | Course dates(s) |
|---------------------|----------|-----------------|-----------------|
| None                |          |                 |                 |

Scott County Health Director Larry Barker gave the Board an update of the H1N1 virus as it pertains to Scott County. He explained that the virus is defined as a pandemic, meaning it has spread to every country world-wide. Director Barker said the Health Department is in daily contact with the Iowa Department of Health and the Center for Disease Control. He added there has been some difficulty in growing the vaccines, but there should be 45 million doses available in October and 20 million more each week thereafter. He explained that the more common “seasonal flu” affects about 5% of the population, with the elderly more at risk, and the H1N1 virus has so far been a mild flu, but the flu of 1918 started out mild and became virulent.

Chairman of the Board Hancock thanked Director Barker for the update and said it is a good thing Scott County has him for our Health Director. Director Barker responded that he has an excellent staff working for him.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Intergovernmental (28E) agreement between Scott County and the North Scott School District establishes the assignment of a full time (40 hours per week) Scott County Deputy Sheriff to act as liaison officer for the School Year 2009-2010 and continue fiscal-year to fiscal-year, unless either party terminates as described in the agreement. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the 28E agreement between Scott County and State of Iowa Alcoholic Beverages Division regarding a flat fee for compliance checks programs and other related services regarding youth enforcement is hereby approved. 2) That the Sheriff is hereby authorized to sign the 28E Agreement. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the proposed FY2010 contract with the Iowa Department of Correctional Services (DCS) for the Court Compliance Program as provided by the DCS is hereby approved in the amount of \$169,448.00. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the proposed FY2010 contract with the Department of Correctional Services for the Alternative Sentencing Program as provided by the Sheriff's Office is hereby approved in the amount of \$32,181.00. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The purchase of CommVault Simpana software maintenance and deduplication upgrade in the amount of \$31,808.75 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Bridget Geigle, Walcott, Iowa to the Benefited Fire District #6 for a three (3) year unexpired term expiring on June 30, 2010 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Dee F. Bruemmer, Davenport, Iowa to the Quad Cities First is hereby approved. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, the motion approving the liquor license for Valley Inn, 127 W. Valley Dr., Pleasant Valley, Iowa, contingent upon meeting certain requirements set forth by the Scott County Board of Supervisors, requirements which are subject to separate approval by the offices of Sheriff, Attorney, Health Director, and Building Inspector. The Scott County Auditor is directed to hold any application which has not received the requisite approvals. All Ayes.

Moved by Sunderbruch, seconded by Liske, the resolution approving warrants numbered 221420 through 221784 as submitted and prepared for payment by the County Auditor in the total amount of \$2,090,113.15 and the purchase card transactions in the total amount of \$82,089.98. Roll Call: Ayes - Minard, Sunderbruch, Hancock, Liske.

Administrator Bruemmer updated the Board on future meetings and election canvasses, and briefly discussed a handout charting recent revenues.

Moved by Sunderbruch, seconded by Minard, the Board adjourn until 8:00 a.m., Tuesday, September 1, 2009, subject to prior call by the Chairman. All Ayes.

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Jim Hancock, Chairman of the Board  
Scott County Board of Supervisors

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ATTEST: Roxanna Moritz  
Scott County Auditor