

Scott County Board of Supervisors

September 3, 2009; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with all members present.

The Board recited the Pledge of Allegiance.

Moved by Gallin, seconded by Minard, approval of the minutes of the August 20, 2009 Regular Board Meeting. All Ayes.

Moved by Minard, seconded by Sunderbruch, the approval of the second of three readings of an ordinance to amend Chapter 13-34 of the Scott County Code relative to designated speed limits on Scott County Secondary Roads. Roll Call: Ayes - Liske, Minard, Sunderbruch, Gallin, Hancock.

Moved by Minard, seconded by Gallin, the approval of the second of three readings of an ordinance to amend Chapter 13, Sec. 13-47-A (7), LeClaire Township, of the Scott County Code relative to placement of stop signs on Scott County Secondary Roads. Roll Call: Ayes - Liske, Minard, Sunderbruch, Gallin, Hancock.

Moved by Minard, seconded by Liske, the approval of the first of three readings of an ordinance to amend Chapter 10 entitled "Parking Ordinances" of the Scott County Iowa Code, by amending numerous sections. Roll Call: Ayes - Liske, Minard, Sunderbruch, Gallin, Hancock.

Moved by Gallin, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Table of Organization for the Community Services Department be decreased by 1.0 FTE to reflect the elimination of a Case Aide. 2) This resolution shall take effect immediately.

Moved by Gallin, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Table of Organization for the Facility Support Services Department be increased by 1.0 FTE to reflect the addition of a Maintenance Electronic Systems Technician that will be assigned to work at the Scott Emergency Communications Center. 2) This resolution shall take effect immediately.

Moved by Gallin, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That Human Resources Policy A. entitled "PRIDE Philosophy and Policy Acknowledgement" is hereby modified. 2) That Human Resources Policy N. "Unpaid Leave of Absence" is hereby modified to clarify no longer requiring Board approval of leaves that are required by State or Federal law. 3) That Human Resources Policy U. "Separation of Employment" is hereby modified to clarify notice requirements for retirement and resignation and establish layoff procedures by extending the notice requirement and permitting recall to work. 4) That General Policy 3 "Copying Policy" is hereby modified to emphasize the green philosophy of copying and the move toward standardized equipment for overall cost savings. 5) That General Policy 6 "Accessibility Policy" is hereby modified to clarify the terminology in the federal law and streamline the grievance policy. 6) That General Policy 19 "Tax Deed Disposal and Auction" is hereby modified to eliminate references to abandoned property and clarify the team effort in reviewing properties. 7) That General Policy 21 "Posting of Material" is hereby modified to update the proper postings related to public and employee bulletin boards. 8) That General Policy 36 "Construction of Private Drainage Improvements" is hereby modified to add copies of the State or Federal Permit Process Code Sections and new numbering system. 9) This resolution shall take effect immediately.

Moved by Gallin, seconded by Liske, the motion approving personnel actions as presented by the County Administrator. All Ayes.

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Michael Gealy FSS	Custodial Worker P/T	\$12.48/hr	08/24/09	Replaces Bernard Schloemer
Melissa Connell Treasurer	Clerk II	\$26,582	08/31/09	Replaces Helen McCormick

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
None				

**LEAVES OF ABSENCE/OTHER**

Employee/Department	Position	Effective Date	Remarks
None			

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Regina Wolfe Sheriff/Jail	Correction Officer	\$37,648 - \$41,371	Step 5	08/21/09
Peter Bawden Sheriff	Deputy Sheriff	\$49,421 - \$51,667	Step 5	08/29/09
William Wulf FSS	Custodial Worker P/T	\$15.13/hr - \$15.57/hr	Step 7	08/30/09

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Harlee Miller Juvenile Detention	Detention Youth Supervisor	\$39,857 - \$41,053 (3.0%)	104.201%	06/08/09
Maceo Jackson Sheriff/Jail	Corrections Sergeant	\$48,552 - \$49,766 (2.5%)	99.844%	06/29/09
Susi Meier Sheriff/Jail	Corrections Sergeant	\$48,522 - \$50,009 (3.0%)	100.331%	06/29/09
Barb Walton Juvenile Detention	Shift Supervisor	\$50,636 - \$52,915 (4.5%)	107.9%	07/25/09
Ann Jepson Health	Public Health Nurse	\$53,608 - \$56,019 (4.5%)	105.922%	08/02/09
Jeff Douglas Juvenile Detention	Detention Youth Supervisor	\$38,384 - \$39,727 (3.5%)	100.835%	08/04/09
Jack Hoskins Health	Environmental Health Specialist	\$56,411 - \$56,975 (1.0%)	109.77%	08/07/09
Jeremiah Kaiser Juvenile Detention	Juvenile Detention Center Director	\$60,512 - \$63,538 (5.0%)*	89.251%	08/16/09
Cheryl Sexton Human Resources	Benefits Coordinator	\$37,844 - \$39,169 (3.5%)	103.403%	08/29/09

\*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

**BONUS**

Employee/Department	Position	Effective Date
Carolyn Minteer County Attorney	Administrative Ass't – Juvenile Ct.	04/22/09
Mike Blaesi Sheriff	Sergeant	06/23/09
Rhonda Oostenryk Risk Management	Risk Manager	07/27/09
Bill Costello Sheriff/Jail	Corrections Sergeant	08/02/09
John Rushton Community Services	Mental Health Coordinator	08/08/09
Mary Hancock Treasurer	Multi-service Clerk	08/12/09

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Dessie Hines Sheriff/Jail	Correction Officer	09/11/98	07/23/09	Involuntary resignation
Ramona Tate Sheriff/Jail	Correction Officer	05/14/93	08/24/09	Involuntary resignation
Clyde Durrah Community Services	Case Adie	02/18/85	08/28/09	Resignation

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Maintenance Electronic Systems Tech FSS	New	ASAP	None	Approve to fill

**TUITION REQUESTS**

Employee/Department	Position	Course of Study	Course dates(s)
Alma Bakoylis County Attorney	Clerk II	Dependence of Man on the Environment Ashford University	08/25/09 – 09/28/09

Moved by Liske, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That Scott County has been directed by the Iowa Department of Human Services to suspend the collection of property taxes, assessments and rates or charges, including interest, fees, and costs for Lisa Rodriguez, 1711 Mississippi Avenue, Davenport, Iowa, in the amount of \$618.00 (2008 property taxes) and \$252.93 (2009 utility fees of \$60.81, \$60.81, \$61.75 and \$69.56) are hereby suspended. 2) That the collection of all property taxes, special assessments, and rates or charges, including interest, fees, and costs assessed against the parcel at 1711 Mississippi Avenue, Davenport, Iowa remaining unpaid shall be suspended for such time as Lisa Rodriguez remains the owner of such property, and during the period he/she receives assistance as described in Iowa Code Section 427.9. 3) That the County Treasurer is hereby directed to suspend collection of the above stated taxes, assessments, and rates or charges, including interest, fees, and costs, thereby establishing a lien on said property as required by law, with future collection to include statutory interest. 4) This resolution shall take effect immediately.

Moved by Liske, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The current property taxes and utility fees, interest and penalties accrued for Joan Annette Gaszak, 1807 Sutton Place, Bettendorf, Iowa, in the amount of \$1,634.00 are hereby suspended. 2) The County Treasurer is hereby directed to suspend the collection of the above stated taxes thereby establishing a lien on said

property as required by law with future collection to include statutory interest, if any. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board of Supervisors does hereby recognize the efforts of Melvin Illian and conveys its appreciation for his willingness to volunteer twenty years of service and hard work as a trustee to Benefited Fire District #6. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board of Supervisors does hereby recognize September 7, 2009 as *Labor Day In Our Community* and call this observance to the attention of all our citizens. 2) To encourage all of our citizens to make a special effort on Labor Day and during Union Label Week, September 7 through September 12, 2009 to purchase union-made goods and recognize how union members contribute to America's prosperity. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Board of Supervisors does hereby proclaim the week of September 7-13, 2009 to be known as *Iowa Employer Support of the Guard and Reserve Week*. 2) To encourage all of our citizens to express our heartfelt thanks to the members of our National Guard and Reserve and the civilian employers for the extraordinary sacrifices on behalf of our Nation. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Minard, the resolution approving warrants numbered 221785 through 222127 as submitted and prepared for payment by the County Auditor in the total amount of \$1,833,150.23. Roll Call: Ayes - Liske, Minard, Sunderbruch, Gallin, Hancock.

County Administrator Dee Bruemmer reminded the Board of the September 11, 2009 School Board Elections Canvass.

Moved by Liske, seconded by Gallin, the Board adjourn until 8:00 a.m., Friday, September 11, 2009, subject to prior call by the Chairman. All Ayes.

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Jim Hancock, Chairman of the Board  
Scott County Board of Supervisors

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ATTEST: Roxanna Moritz  
Scott County Auditor