

Scott County Board Of Supervisors  
March 3, 2011 5:30 PM

The Board of Supervisors met pursuant to adjournment with Minard, Cusack, Earnhardt, and Hancock present. The Board recited the pledge of allegiance.

Moved by Minard seconded by Earnhardt the approval of the minutes of February 17, 2011 Regular Board Meeting. All Ayes

Minard moved, seconded by Cusack that the following resolution be adopted. All Ayes.

BE IT RESOLVED: 1) That the approval of the contract for the [Resurfacing Project](#) FM-C082(47)- -55-82 go to the low bidder, Mathy Construction Co. for the total cost of \$2,332,891.65. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) That this resolution shall take effect immediately.

Minard moved, seconded by Earnhardt that the following resolution be adopted. All Ayes.

BE IT RESOLVED: 1) That the bids for one [2011 Ford Explorer 4X4](#) are approved and the bid hereby awarded to Reynolds Ford in the amount of \$23,995.00. 2) This resolution shall take effect immediately.

Earnhardt moved, seconded by Minard that the following resolution be adopted. All Ayes.

BE IT RESOLVED: 1) That the terms of the agreement reached between representatives of Scott County and the AFSCME, Local 606 is hereby approved. That the agreement shall be in effect July 1, 2011 through June 30, 2012 2) This resolution shall take effect immediately.

Earnhardt moved, seconded by Minard a motion approving personnel actions as presented by the County Administrator. All Ayes.

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Ted Zettle	Custodial Worker	No change	02/16/11	Replaces Maureen Leedham

FSS

**LEAVES OF ABSENCE/OTHER**

Employee/Department	Position	Effective Date	Remarks
Lil Kaczinski Treasurer	Multi-Service Clerk	02/21/11	Memo is attached

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Teresa Bishop County Attorney	Data Clerk / Receptionist	\$28,891 - \$29,952	Step 3	02/22/11
Leanne Kuhl Sheriff/Jail	Correction Officer Trainee	\$32,718 - \$33,280	Step 2	02/23/11
William Stanger Sheriff/Jail	Correction Officer Trainee	\$32,718 - \$33,280	Step 2	02/23/11
Michael Gealy FSS	Custodial Worker P/T	\$13.59/hr - \$14.10/hr	Step 4	02/24/11
Daniel Furlong Sheriff	Deputy Sheriff	\$48,069 - \$50,440	Step 4	02/25/11
Thomas Leonard Sheriff	Deputy Sheriff	\$48,069 - \$50,440	Step 4	02/25/11

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Kari Elmer Health	Child Health Consultant	\$46,647 - \$48,046 (3.0%)	96.522%	12/08/10
Lenore Alonso Health	Resource Specialist	\$36,030 - \$37,111 (3.0%)	105.471%	12/19/10
Debra Olesen Health	Resource Assistant	\$35,446 - \$35,800 (1.0%)	107.562%	12/27/10
James Connell Sheriff	Bailiff	\$44,150 - \$45,033 (2.0%)	111.34%	12/29/10
Kurt Ossmann Auditor	Official Records Clerk P/T	\$17,343/hr - \$17,689/hr (2.0%)	100.673%	12/29/10
Kimberly Shepherd County Attorney	Attorney I	\$69,017 - \$71,778 (4.0%)	114.733%	01/02/11

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Angela Kersten Secondary Roads	Assistant County Engineer	\$77,968 - \$81,477 (4.5%)	104.5%	01/19/11

\*First review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

**BONUS**

Employee/Department	Position	Effective Date
Jeffrey Renkes Auditor	Senior Elections Clerk	12/6/10
Marvin Henningsen Secondary Roads	Heavy Equipment Operator III	12/7/10
Jerry Cralle FSS	Custodial Worker	01/15/11
Tom Simons Sheriff	Bailiff	01/22/11
Linda Bladel-Gentz Treasurer	Clerk III	02/08/11
Robin Kinglsey Auditor	Platroom Specialist	02/09/11
Tara Youngers Secondary Roads	Shop Control Clerk	02/12/11

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Edith Hernandez Health	Jail Inmate Health Nurse P/T	07/27/10	02/21/11	Discharged

Earnhardt moved, seconded by Cusack that the following resolution be adopted.  
All Ayes.

BE IT RESOLVED: 1) That the FY2012 budget reductions for [MH/DD](#) services as developed by the MH/DD Advisory Committee are hereby approved and will be implemented unless additional MH-DD funding is approved by the legislature and

Governor this legislative session. 2) That the Chairman is hereby authorized to sign said agreement.

Cusack moved, seconded by Earnhardt that the following resolution be adopted.  
All Ayes.

BE IT RESOLVED: 1) that the full payment of \$30,000 to be made to [CASI](#) for their 2004-2006 capital campaign is hereby approved. 2) This resolution shall take effect immediately.

Cusack moved, seconded by Earnhardt that the following resolution be adopted.  
All Ayes.

BE IT RESOLVED: 1) the assessment of election costs for the [2011 City of Long Grove Special Vacancy](#) Elections is hereby approved in the amount of \$2,273.22. 2) This resolution shall take effect immediately.

Cusack moved, seconded by Earnhardt that the following resolution be adopted.  
Roll Call: All Ayes.

BE IT RESOLVED: 1) That [General Policy 17](#) "IDENTITY THEFT PREVENTION PROGRAM" is hereby added to comply with federal law. 2) This resolution shall take effect immediately.

Cusack moved, seconded by Minard that the following resolution be adopted.  
Roll Call: All Ayes.

BE IT RESOLVED: 1) A [budget amendment](#) to the current FY11 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY11 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	\$422,495
Physical Health and Social Services	\$239,661
Mental Health, MR & DD	(\$379,178)
County Environment and Education	(\$9,745)
Roads & Transportation	\$353,000
Government Services to Residents	\$53,155
Administration (interprogram)	(\$173,313)
Debt Service	\$166,775
Capital Projects	\$6,458,771

2) This resolution shall take effect immediately.

Cusack moved, seconded by Earnhardt that the following resolution be adopted.  
Roll Call: All Ayes.

BE IT RESOLVED: 1) That the 2010/2011 Amended Budget for the [Iowa Department of Transportation](#) submittal be approved. 2) That the Chairman be authorized to sign the Amended Budget on behalf of the Board. 3) That this resolution shall take effect immediately.

Cusack moved, seconded by Earnhardt that the following resolution be adopted.  
Roll Call: All Ayes.

BE IT RESOLVED: 1) The [FY12 County Budget](#) as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$82,455,732 (which includes the Golf Course Enterprise Fund in the amount of \$1,219,760, a non-budgeted fund for State certification purposes). 2) The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$28,483,717
Physical Health & Social Services	6,294,948
Mental Health, MR & DD	16,584,651
County Environment & Education	4,906,623
Roads & Transportation	5,586,280
Government Services to Residents	2,271,277
Administration (interprogram)	<u>9,648,287</u>
Subtotal Operating Budget	\$73,775,783
Debt Service	4,369,070
Capital Projects	<u>3,091,119</u>
Subtotal County Budget	\$81,235,972
Golf Course Operations	<u>1,219,760</u>
TOTAL	<u>\$82,455,732</u>

3) The FY12 capital budget and FY13-16 capital program is hereby adopted. 4) The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law. 5) This resolution shall take effect immediately.

Cusack moved, seconded by Earnhardt that the following resolution be adopted.  
Roll Call: All Ayes.

BE IT RESOLVED: 1) That in accordance with Section 309.93 and Section 309.22 Code of Iowa, 2010, the FY 2011/2012 [Iowa Department of Transportation Budget and Five Year Construction Program](#) as set forth in detail is hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval. 3) That the Chairman be authorized to sign the budget and program documents on behalf of the Board. 3) That this resolution shall take effect immediately.

Cusack moved, seconded by Earnhardt that the following resolution be adopted.  
All Ayes.

BE IT RESOLVED: 1) That the [table of organization](#) for the Attorney's Office be decreased by 1.0 FTE to reflect the elimination of one of the Attorney I positions (9.0 FTE). 2) That the table of organization for the Attorney's office be increased by 1.0 FTE to allow for an Attorney II position (4.0 FTE). 3) That the table of organization for the Auditor's Office be decreased by .35 FTE to reflect the reduction of eligible hours for a Clerk II -Elections position. 4) That the table of organization for the FSS Department be decreased by 0.49 FTE to reflect the elimination of the Courthouse Security Guard. 5) That the table of organization for the Health Department be decreased by 0.35 FTE to reflect the elimination of the Interpreter position. 6) That the table of organization for the Information Technology Department be increased by 0.4 FTE to reflect the addition of Clerk III. 7) That the table of organization for the Sheriff's Office be decreased by 1.0 FTE to reflect the elimination of the Chief Telecommunications Director position. 8) That the table of organization for the Sheriff's Office be decreased by 1.0 FTE to reflect the elimination of the Warrant Clerk position. 9) That the table of organization for the Sheriff's Office be decreased by 3.0 FTE to reflect the elimination of the Lead Public Safety Dispatcher position. 10) That the table of organization for the Sheriff's Office be decreased by 8.0 FTE to reflect the elimination of the Public Safety Dispatcher position. 11) That the table of organization for the Treasurer's Office be decreased by 1.0 FTE to reflect the elimination of a Senior Clerk, by downgrading the position to a Multi-service Clerk. 12) That the table of organization for the Treasurer's Office be increased by 1.4 FTE to reflect the addition of Multi-service Clerk (hired in as a probationary Clerk II) and increase in hours for a part-time Multi-Service Clerk position (15 FTE). 13) This resolution shall take effect July 1, 2011.

Cusack moved, seconded by Earnhardt that the following resolution be adopted. All Ayes.

BE IT RESOLVED: 1) The [salary ranges](#) for County positions included in the Non-represented group shall be adjusted on July 1, 2011 by increasing the salary range midpoint by 2.50 percent (2.50%) 2) For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours. 3) This resolution shall take effect July 1, 2011.

Cusack moved, seconded by Minard that the following resolution be adopted. 3 Ayes, 1 not voted.

BE IT RESOLVED: 1) The Fiscal Year 2011 [salary schedule for Elected County Officials](#) as recommended by the Scott County Compensation Board is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/11)</u>
Auditor	\$ 76,900
County Attorney	\$133,200
Recorder	\$ 76,900
Sheriff	\$ 99,400
Treasurer	\$ 76,900

Board Member, Board of Supervisors \$ 38,600  
Chair, Board of Supervisors \$ 41,600  
2) The Fiscal Year 2011 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/11)</u>
Deputy Auditor – Tax (85%)	\$ 65,365
First Assistant Attorney (85%)	\$113,220
Second Deputy Recorder (85%)	\$ 65,365
Chief Deputy Sheriff (85%)	\$ 84,490

3) It is understood that in those positions referenced herein are salaried employees and are not paid by the hour. However, for payroll purposes an hourly rate can be determined by dividing the annual salary by 2,080 hours.  
4) This resolution shall take effect July 1, 2011.

Cusack moved, seconded by Minard a motion approving beer/liquor, licenses for American Legion Larry M. Gronewold Post #532, and Fairyland. All Ayes.

Cusack moved, seconded by Minard a resolution approving payment of [claims](#) numbered 235100 through 235394 in the amount of \$2,495,212.23, and [purchase card](#) payments to Wells Fargo in the amount of \$67,307.84. Roll Call: All Ayes

Cusack moved, Seconded by Minard a motion to adjourn. All Ayes.

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Jim Hancock, Vice Chair of the Board  
Scott County Board of Supervisors

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ATTEST: Roxanna Moritz  
Scott County Auditor