

Scott County Board of Supervisors
June 26, 2018 8:00 a.m.

The Board of Supervisors met as a committee of the whole and pursuant to adjournment with Kinzer, Holst, Earnhardt, Knobbe and Beck present.

Gerald Kruse, 2193 290th Street, New Liberty, addressed Board regarding the possibility of turning a section of a Class B dirt road into a gravel road. He said he has talked to the County Engineer and has collected signatures on a petition in favor of upgrading the road to gravel and turning the classification from B to A. He said the dirt road portion is breaking down and eroding and the location is close to a quarry for hauling in rock.

Supervisor Kinzer said this conversation was brought up before between Board members and the landowners during a site visit.

Rhonda Oostenryk, Risk Manager, reviewed insurance renewals and asked Jeff Young to give more details to the Board. She said there are modest increases.

Jeff Young, of Arthur J. Gallagher, insurance broker, said the overall increase is limited to 5.7 percent. He said the property coverage increase of 4.7 percent includes a 1.5 percent increase in valuation for some county buildings, as well as a six percent increase in valuation for other county buildings. He said the liability coverage increase is due to law enforcement liability increasing nationwide. He said the county liability and worker comp claims are within the top five to seven percent of public entities in terms of frequency and severity. He said the County has very solid numbers.

Kinzer said asked Young to write a letter stating what he reviewed with the Board.

Supervisor Earnhardt asked about the employment practices liability premium increases.

Young said employment practices liabilities are increasing throughout the country.

Supervisor Beck asked about what the exposure "plus six" increases number mean.

Young said that they are the numbers provided by the County regarding increases in employees.

Beck also asked how many companies Gallagher requests pricing from.

Young said Scott County markets every five years and it was last marketed three years ago.

Supervisor Knobbe asked about cyber/internet liability and what is and is not covered.

Young said that the biggest risk for the County is someone hacking into the County system and accessing employee personal information such as name, date of birth and social security numbers. The other major risk is a hacker damaging the County system so it will not work.

Angela Kersten, Assistant County Engineer, reviewed traffic problems around Neal Armstrong Elementary School in Parkview and recent meetings with school staff, neighbors and Secondary Roads staff to discuss these issues. She said the department plans to place no-parking signs in some areas as well as permanent stop signs, remove an inefficient crosswalk and better mark another crosswalk.

Joe Stutting, North Scott Community Schools Superintendent, showed the proposed changes on the map regarding parking and traffic flow to increase safety for the students.

Jon Burgstrum, County Engineer, said the department will continue to evaluate the traffic plan for the safety of students and make any modifications as necessary to the plan. He said the ordinance gives the department flexibility in determining no-parking areas near the school.

Beck asked if there had been consideration of putting in a flashing stop sign.

Burgstrum said that flashing stop signs had been used in other areas and had proved to be confusing to drivers whether to stop every time or only when flashing. He said that a new reflective device can be used to catch drivers' attention.

Kersten reviewed changing the pavement marking project to spring instead of late summer. She said that pavement markings are an important safety feature and the county should not delay marking until next spring. She said there were sufficient funds to mark pavement both this summer and next spring. The costs for the summer and spring are the same, but both quote is a four percent increase from last year.

Kersten also reviewed salt quotes. She said the bids were for 1,400 tons and that the low bid is a \$3.01/ton increase from last year. She said the County participates in the Iowa Department of Transportation salt letting and covered under the state contract. She said the County shed is full this season and that the department used 1,200 tons in FY18, 1,000 tons in FY17 and 1,400 tons in FY16 and that the amount this year is average. She said with this contract the County can purchase 110 percent but is only required to purchase 70 percent.

Supervisor Holst asked how much salt can the County store.

Kersten said they can hold about 1,200 tons in the shed and more in the hoop building.

Kersten discussed the annual road rock and ice control sand quotes. She said the prices are up around three percent this year and that they received quotes from all of the quarries.

Earnhardt asked why the Macadam prices were up nine percent.

Burgstrum said it was due to demand for the product and that local demand has been high.

Holst asked about status of the rock piles in Liberty and the quality coming out of that quarry and what is the schedule to grind more.

Burgstrum said it would be a couple of years until they would crush new rock and a big renovation project is planned at the quarry, but the County is still pulling road rock from there.

Barbara Pardie, Fleet Manager, reviewed the bids to purchase a replacement excavator and the sale of the old one. She said she met with staff to discuss equipment needs for the Secondary Roads Department. She said staff identified needing a new excavator. The current excavator does not have an articulated blade which creates a traffic hazard as the blade stretches across two lanes of roadway.

She said the County has entered a sales agreement for the 2003 Gradall with Cerro Gordo County for \$40,000.

She said the low bid for the new excavator was disqualified as Titan Machinery excepted ensuring Scott County incurs no cost during the warranty period. She said the next low bid was from Star Equipment for a Takeuchi excavator for \$147,035. The department budgeted \$175,000 for this purchase. Takeuchi is warehoused in Atlanta, Georgia and would be delivered by mid-July, as opposed to a build order which would take three to four months for delivery.

Holst asked if this fills all of the excavator needs or on occasion does the County rent.

Pardie said they already have two excavators and this one falls in the middle. She said the County has a wheel excavator and a metal track excavator and that the proposed new purchase has rubber tracks.

Kinzer said that while the Takeuchi is housed in Georgia it is made in Japan and asked why the County would not go with the John Deere or Caterpillar unit.

Pardie said the policy is to go with the low bidder and that the Takeuchi model is sold at a dealership in Iowa.

Kinzer said that as part of the lowest responsible bid that the county has to do its part to support the workers in this country. He said he believed that the John Deere model was

made in Dubuque and the Caterpillar may be made in Peoria or Arkansas. He said that Takeuchi has a warehouse in Georgia but that it was not made in Georgia.

Kersten said that in this case it is difficult for the department, without language for “built in America” in specifications, to explain why the County does not take the low bidder. She said that could be something the county could do in the future if the Board chooses.

Kinzer said that when logic dictated the County has gone with other than lowest bid. He said that the County has never used Takeuchi equipment, the County has no relationship with Takeuchi and that spare parts would be more readily available for either the John Deere or Caterpillar equipment.

Beck commented that there is not a big difference between the low bid model and proposed model.

Pardie said she reached out to other counties and talked to the operators and mechanics and said they expressed there is no difference in excavators except for cost. She said that there was discussion among pertinent staff but not consultation with all 35 Secondary Roads employees.

Kersten said that there was consultation with those employees who typically operate excavators.

Kinzer asked if these operators have used Takeuchi excavators.

Pardie said no one had used the Takeuchi.

Holst asked if there was leeway to deviate from the policy.

Mary Thee said the Board could take the risk with the Titan model and may have some increased cost with transportation under the warranty, but to go with the John Deere or Caterpillar models under the current policy no, there is no leeway, because the specifications are the same, and policy requires awarding the lowest bid.

Sharma suggested the Board discuss the policy and give staff guidance and that it would be unfair to ask staff to vary from policy.

Beck and Earnhardt said they agreed that this is a policy decision for the Board.

Pardie reviewed the purchase of a short cab motor grader. She said the Department has to replace one each year due to accumulated hours. She said there were two bids and the bid from Altorfer, Inc. for a Caterpillar 140M3 motor grader for \$154,000 was \$3,000 less than the other bid.

Beck asked if the 140M was between the 12G and the 14G, as looking at the specs the 14G was extremely heavy at close to 60,000 pounds, and the 12G was 36,000 to 37,000 pounds with the 140M about 42,000 pounds.

Pardie said that it was rated on more on horse power as this was the most horse power based on the weight. She said for five years staff have asked for higher horse power for pushing.

Holst asked what the warranty was on the motor graders.

Pardie said the warranty is three years or 3,000 hours on parts and labor and 84 months and 750 on powertrain and hydraulics.

Holst asked who on the staff discussed the motor graders.

Pardie said needs should be the same for all roads. When bidding there are some options. Some staff like the joy stick and some do not. John Deere has both the joy stick and steering wheel. A motor grader operator needs to be able to go into any motor grader and be able to operate it. Staff have definite preference on make, but the deciding factor is low bid.

Kinzer said that the question was does staff have input. He said the Board were told the men and women who operate the machinery have the opportunity to say what is wrong and what they like about equipment.

Pardie said not on the motor grader. She said that buying a motor grader occurs every year and is not a new process. She said the same process happens when buying a truck. She said that during the process of manufacture the operator is sent to set it up the way the operator wants.

Kersten said the labor management team meets quarterly and the operators have an opportunity to discuss equipment at those meetings, and operators also can discuss equipment issues when the equipment is in for service. If the operators want to discuss motor graders specifically they would tell their union steward and the discussion would occur at the next labor management meeting.

Pardie said that the specs are posted for staff to review before bidding and give input. She said a change was incorporated in this year's bid to include a mower bar.

The Board recognized 15 employees for years of service as well as Scott County for being awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for Scott County's FY17 Comprehensive Annual Financial Report (CAFR) for the thirty-first year in a row and for being awarded the Certificate of Achievement for Popular Annual Financial Reporting by the Government Finance Officers Association of the United States and Canada (GFOA) for Scott County's FY17 Popular Annual

Financial Report (PAFR) for the second time. The Board also recognized Sunny Shang as Employee of the Quarter.

Tim Huey reviewed the abatement of delinquent taxes and special assessments on a tax deed property transferred to a non-profit that were accumulated while the parcels were County-owned.

Huey reviewed the first of two readings of an ordinance to rezone 17.65 acres, more or less, from Agricultural-General (A-G) to Single-Family Residential (R-1). A public hearing was held two weeks ago as well as a hearing with the Plan and Zoning Commission and that no one from the public attended the hearings except the applicant Tim Dolan.

Jeremy Kaiser, Juvenile Detention Director, reviewed the request to add a full time employee to the Juvenile Detention Center staff. He said over the course of the last eight years the Scott County Juvenile Detention Center has averaged approximately 11 residents in its care per day, but in FY18 they have experienced a significant increase in admissions and averaged 18 residents per day for the past year and 20 per day for the past four months. He said they have to send residents to other facilities and state regulations require a staff to resident ratio of 1:5. He said specifically this regulation requires having four staff on a now regular basis and the Center has relied on part time staff to meet this requirement. He said many times part time staff have other obligations that take priority over their position at JDC (full time job, family, etc.). He said adding a full time staff member will ensure JDC have enough staff in the building, and the plan is to combine two part time staff's hours.

Holst asked if Kaiser would post this job or how would he fill the new requested position.

Kaiser said he would first post the job internally to current part-time staff through the Human Resources Department.

Beck asked if there is an issue for placement with the Juvenile Center in Galesburg reaching its limits.

Kaiser said the Juvenile Center is a bigger facility, but can reach its bed limit too.

Holst asked how a county determines opening a detention center.

Kaiser said there are nine detention centers in Iowa. He said several smaller, more rural counties combine to open centers, more populous counties such as Polk, Linn and Scott counties have facilities, and there are also private facilities throughout the state. He said there is a license process with the state each year which includes an onsite inspection. He said that Scott County had earned up to \$70,000 per year in housing out of county placements but that the Scott County facility does not have room to house juveniles from other counties.

Kinzer asked if going from two part-time to one full-time staff would be enough.

Kaiser says combining the hours would be enough.

Kinzer said that the county has a responsibility for juvenile detention and giving the tools and staff necessary to carry out the responsibility.

Beck asked what the maximum capacity of the Center is.

Kaiser said that the Center is licensed for 18 residents, but that two of the resident rooms are for isolation rooms and double as in-take rooms and phone call rooms.

Kaiser also reviewed the community-based Youth Transition Decision Making (YTDM) program. He said the program assists juveniles in transitioning back to their home community after long term residential placement and that the youth will be required to have three meetings – one meeting within 30 days of placement, one meeting 30-45 days prior to discharge and one meeting 30-45 days post-discharge. He said the resolution for the Board was for a one year renewal of a state grant without cost to the County.

Lori Elam, Community Services Director, reviewed a FY19 agreement with Community Health Care (CHC) for ambulatory health care programs with particular emphasis on low and fixed income populations of Scott County. She said the allocation does not change from last year and that Community Services will have CHC track the number people seeking medical care who have no insurance, how many are assisted in obtaining insurance, and how many are above or below the 150 percent of poverty level as that number impacts Medicaid.

Earnhardt asked how many years Scott County has partnered with CHC.

Elam said it has been about 20 years.

Holst asked if recent changes have caused the agreement to be tweaked and if tweaking the agreement was needed.

Elam said they tweaked the budgeting for outcomes when the ACA was implemented to see how many people were seen at CHC without insurance, how used the sliding scale fee and how many CHC enrolled in insurance. She said that during FY17 CHC assisted more than 1,000 people in applying for Medicaid.

Elam also reviewed an agreement with the Center for Active Seniors (CASI) for an Outreach and the Adult Day Center (Jane's Place) programs. She said Community Services is fortunate to have a CASI Outreach Worker housed within the Department to assist county staff with cases regarding elderly with mental health issues. She said the salary for this position is funded by the Mental Health Fund.

Holst asked about the level of participation in Jane's Place.

Elam said that participation levels vary on a daily basis due to the health of participants. She said that despite outreach to the public and the medical community the census runs lower than desired.

Earnhardt asked about the funding mechanism for Jane's Place.

Elam said that Jane's Place receives payment from private insurance, Medicaid, Medicare, VA, elderly waiver and sliding scale fees. She said that Medicaid will not pay for long periods of time.

Holst asked what the current population was.

Elam said that for this fiscal year the population is 19, but that it was 33 last year and 37 the year prior to that. She said the capacity is 45.

Ed Rivers, Health Department Director, reviewed the FY19 agreement with the Center for Alcohol & Drug Services. He said \$295,432.00 is for Detoxification, Evaluation, and Treatment Services for Scott County residents; \$198,000.00 is for Inmate Substance Abuse Treatment and Criminal Justice Client Case Management in a non-jail setting; and \$154,899.00 is for Jail Based Assessment and Treatment.

Holst asked if there is a change in price over last year.

Rivers said there has not been a change in price in the last several years.

Mahesh Sharma, County Administrator, reviewed a three year services agreement with the Quad Cities First Board of Directors that outlines the core regional economic development services that will be provided by the Chamber and an equitable funding mechanism to support these services. He said that Board appointed him to serve on the Quad Cities First Board. He said the group wanted to come up with a uniform document and that the agreement includes the cities of Davenport and Bettendorf as well as Scott County in Iowa and the cities of East Moline, Moline and Rock Island as well as Rock Island County in Illinois. He said that currently Scott County provides \$70,000 per year to Quad Cities First, and that under the new agreement Scott County will provide \$50,000 per year.

Earnhardt asked if Scott County would be the first government to approve the agreement.

Sharma said he was not sure if other governments had approved the agreement, but that it would not take effect until all of the governments vote to approve it.

Matt Hirst, Information Technology Director, reviewed the quote for fifty Hewlett-Packard tablets to replace current lap top computers with tablets. He said hand held

tablets are easier to use in the field and more versatile than lap top computers. He said that a variety of devices were reviewed and that the Hewlett-Packard devices were the most reliable and functional. He said the cost for the computers from Hewlett-Packard is \$1,624.50 each for a total of \$81,225.

Beck asked to confirm that these are tablets and not lap tops that fold over.

Hirst said these are true tablets. He said that the keyboard is better and battery life is longer. He said the Health Department, County Assessor and others evaluated the various options and that the unanimous choice was the Hewlett-Packard.

Hirst also reviewed the quote for the renewal of professional basic website hosting services from Acquia for three (3) years of service with a savings of 18 percent over a one year contract. He said that this represents an increase from the initial two year contract but that there are additional services included in this new contract.

Mahesh Sharma, County Administrator, stated that a tax abatement request and a Board appointment are routine items coming up at the regular meeting.

David Farmer, Budget and Administrative Services Director, reviewed a listing of appropriations and authorized positions recommended for FY19 and a number of personnel changes included with the FY19 budget. He said there are 422 full time staff members and 67 half time employees.

Farmer also reviewed FY18 Fund Transfers. He said Iowa Code requires Board action to transfer money from one fund to another.

Moved by Kinzer, seconded by Beck at 10:33 a.m. a motion to adjourn. All Ayes.

Tony Knobbe, Chair of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor