

## Facility and Support Services

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August 27, 2008

To: C. Ray Wierson  
County Administrator

From: Dave Donovan, Director  
Facility and Support Services

Subj: Bids for supplemental heating/cooling unit for Administrative Center

As you know, we have struggled to maintain comfortable temperatures on the first floor of the Administrative Center near the front entrance. This problem is especially apparent in the entrance vestibule, the hallway adjacent to the Board Room and the Board Room itself. About 2 years ago we added two small unit heaters and have maximized the airflow. These efforts have helped the problem, but not eliminated the issue, especially on days with extremes of hot and cold weather. It has become apparent that more substantial supplemental heating and cooling would be required to solve the problem without overcooling or overheating other areas of the floor or building.

We have received quotes to install 5 tons of additional heating/cooling capacity in the form of a small rooftop unit on roof of the first floor addition, specifically above the Board Room. The unit would sit back adjacent to the rest of the building to hide it from view from the front of the building and windows above.

The quotes we received are as follows:

<u>Contractor</u>	<u>Bid Amount</u>
Johnson Contracting Corp.	\$12,180
Ryan and Associates	\$20,670
Total Maintenance, Inc.	\$14,287

I recommend that the Board award the bid to Johnson Contracting in the above amount. This project is funded from the general capital expenditure account for the Administrative Center.

Cc: Tammy Speidel  
Mark Kendall  
Bob Holliday