

**SCOTT COUNTY PERSONNEL ACTIONS**

**BOARD MEETING:** January 8, 2009

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Paul Elias Sheriff/Jail	Program Services Coordinator	\$47,497	1/19/09	Replaces Heather Schumaker

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
None				

**LEAVES OF ABSENCE/OTHER**

Employee/Department	Position	Effective Date	Remarks
None			

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
None				

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Debra Munro Planning & Development	Clerk III – P/T	\$16.77 - \$17.357/hr (3.5%)	107.526%	09/15/08
Debra Olesen Health	Resource Assistant	\$31,728 - \$32,838 (3.5%)	103.397%	12/27/08

\*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

**BONUS**

Employee/Department	Position	Effective Date
Jana Schneckloth Recorder	Vital Records Specialist	08/20/08
Sherry Kelly Planning & Development	Planning & Development Specialist	08/28/08
Marvin Henningsen Secondary Roads	Heavy Equipment Operator III	12/7/08
Barb Schloemer FSS	Senior Clerk	12/29/08
Roma Taylor Health	Clinical Services Coordinator	01/01/09

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Charles Barton Sheriff	Sergeant	06/05/78	12/31/08	Retirement
James Jamison Secondary Roads	Heavy Equipment Operator III	07/02/90	12/31/08	Retirement
Jacob Sellers Sheriff/Jail	Correction Officer Trainee	09/29/08	12/31/08	Voluntary resignation

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Sergeant Sheriff	Vacant 12/31/08	ASAP	Charles Barton	Approve to fill
Heavy Equip Operator III Secondary Roads	Vacant 12/31/08	ASAP	James Jamison	Approve to fill
Correction Officer Trainee Sheriff/Jail	Vacant 12/31/08	ASAP	Jacob Sellers	Approve to fill

**TUITION REQUESTS**

Employee/Department	Position	Course of Study	Course dates(s)
Leslie Scanlan Health	Community Health Consultant	Community Needs Assessment Des Moines University	1/5/09 – 4/20/09