

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

March 3, 2009

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS DISCUSSED DURING THE FISCAL YEAR 2010 BUDGET REVIEW PROCESS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. In the Community Services Department the position of Clerk II (1.0 FTE) shall be changed to Clerk III and the thus the position upgraded from 141 to 162 Hay points.

Section 2. In the Secondary Roads Department the title of Office Leader (1.0 FTE) be changed to Administrative Assistant and the position hereby be upgraded from 204 to 230 Hay points.

Section 3. In the Sheriff's Office the title of Administrative Assistant/Office Manager (1.0 FTE) is changed to Office Administrator and the position hereby be upgraded from 271 to 316 Hay points.

Section 4. In the Health Department the title Environmental Health Intern (.25 FTE) position is changed to Seasonal Health Worker.

Section 5. In the Sheriff's the position of Corrections Officer/Laundry Officer (1.0 FTE) shall hereby be created at 176 Hay points.

Section 6. This resolution shall take effect July 1, 2009.

DENNIS CONARD, SHERIFF

Michael K. Brown
Chief Deputy Sheriff



Clifford G. Tebbit
Jail Administrator


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February 12, 2009

Memo To: Scott County Board of Supervisors

From: Sheriff Dennis Conard 

REF: **Laundry Officer**

After my presentation to the Board on Tuesday, February 10, 2009 and having had a chance to review my numbers with Sarah Kautz, the County Budget Analyst, it became apparent that the numbers I presented would result in a decrease in revenue in 2010. Sarah has put together a package that would cover the cost of the new laundry officer and maintain revenue levels.

FY10 - Sheriff FTE Request Laundry Officer

Total Average Prisoner Days	5,288	(sentenced inmates only)
2008 Fee Per Day	\$ 10.00	
2010 Fee Per Day IN Programs	\$ 5.00	
2010 Fee Per Day Not in Programs	\$ 30.00	
% 2008 uncollectable	33%	
% 2010 uncollectable	36%	
% in programs	25%	

	Actual 2008	Proposed 2010
Charges to Inmates in Programs	\$ 52,880.00	\$ 6,610.00
Charges to Inmates NOT in Programs (less uncollectable)	\$(17,449.40)	\$ (45,212.40)
Net Fees Collected	\$ 35,430.60	\$ 80,377.60
LESS:		
Laundry Officer Salary	\$ -	\$ 25,771.00
Laundry Officer Benefits	\$ -	\$ 18,085.00
Net Revenue	\$ 35,430.60	\$ 36,521.60

I am comfortable with the package that Sarah has put together and would request Board approval.

Implementation of this change will begin as soon as it is practical, after budget approval by the Board.

