

Facility and Support Services

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March 11, 2009

To: Dee Bruemmer
County Administrator

From: Tammy Speidel
Operations Manager

Subj: Fine paper bids from Bi-State Joint Purchasing Council

The Purchasing Division has received bids for the annual fine paper purchase, which is part of the annual paper purchase with the Bi-State Joint Purchasing Council. As you know, member agencies and municipalities let this bid annually to leverage volume discounts and to reduce the overall cost of purchases made for fine paper, which includes various types of copier and printer paper. Below is a summary of the bids for the Scott County portion of the purchase.

<u>Bidder</u>	<u>Total</u>
C.J. Duffey	\$51063.85
JP Gasway	\$53546.85
Midland Paper	\$48037.25
Paper 101*	\$46094.74

*** Recommended Vendor**

This bid was coordinated through Bi-State by their purchasing coordinator and was based on specifications and requirements provided by each participating member.

This purchase is budgeted for in the supply line item of the FSS support services budget.

I recommend that that Board of Supervisors approve the low bid in the amount of \$46094.74 and award the bid to Paper 101.

CC: Dave Donovan, Director
Bob Holliday, Purchasing