

SCOTT COUNTY PERSONNEL ACTIONS

HR-1
7-7-09

BOARD MEETING: July 9, 2009

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Julie King Sheriff/Jail	Cook – P/T	\$12.39/hr	06/22/09	Replaces Christina Olsen
Lori Rodriguez Sheriff/Jail	Cook	\$25,771	06/22/09	Replaces Francisco Sierra
Jim Vaughan Sheriff	Bailiff – PT	\$15.77/hr	06/22/09	Replaces Pam Robertson
Angela Drahozal Treasurer	Clerk II	\$25,750	06/29/09	Replaces Judy Bolton

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Wendy Dunn Treasurer	Senior Clerk	\$32,718 - \$34,778	06/25/09	Fills new position
Sara Rock Treasurer	Senior Clerk	\$32,718 - \$34,778	06/25/09	Replaces Sue Lacke-Smith
Robert Bradfield County Attorney	Attorney II	\$62,073 - \$67,295	07/01/09	Replaces Robert Weinberg

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
None				

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Gary Gilkison Information Technology	Help Desk Specialist	\$39,577 - \$41,096 (4.0%)	115%	08/13/08
Troy Sullivan Sheriff/Jail	Bailiff	\$34,446 - \$36,168 (5.0%)*	93.7%	08/15/08
Matthew Walker Sheriff/Jail	Corrections Sergeant	\$50,718 - \$51,225 (1.0%)	106.11%	03/01/09
Carrie Nurse Sheriff	Lead Public Safety Dispatcher	\$46,260 - \$48,110 (4.0%)	111.876%	04/03/09
Victoria LaBayre Sheriff	Public Safety Dispatcher	\$45,202 - \$46,106 (2.0%)	111.478%	04/24/09
Todd Malone Sheriff	Public Safety Dispatcher	\$35,155 - \$36,913 (5.0%)*	89.25%	05/03/09
Joshua Fossum Conservation	Park Ranger	\$41,870 - \$42,824 (2.5%)	101.411%	05/10/09

MERIT INCREASES (continued)

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Stephanie Macuga Information Technology	GIS Analyst	\$40,372 - \$42,391 (5.0%)*	89.25%	05/10/09
Roger Larson Conservation	Park Manager	\$64,074 - \$64,715 (1.0%)	107.471%	05/20/09
Janice Telsrow Health	Public Health Nurse	\$45,716 - \$48,002 (5.0%)*	93.714%	06/09/09
Lashon Moore Health	Clinical Nurse Specialist	\$59,564 - \$61,947 (4.0%)	114.925%	07/01/09

*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Cheryl Behning Treasurer	Multi-Service Clerk	03/24/09
Ken Clark Secondary Roads	Crew Leader	04/13/09
Sara Rock Treasurer	Multi-Service Clerk	05/18/09
Rick Hamilton Secondary Roads	Truck Driver / Laborer	05/19/09
Dennis Wittrock FSS	Maintenance Specialist	05/26/09
Cheryl Kuhlmann Auditor	Accounts Payable Specialist	07/01/09
Larry Linnenbrink Health	Environmental Health Coordinator	07/01/09

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Paul Reid Juvenile Detention	Detention Youth Supervisor	10/11/06	06/10/09	Voluntary resignation
Rodney Ekstrom FSS	Custodial Worker – P/T	03/30/09	06/29/09	Voluntary resignation
Jay Schloemer FSS	Custodial Worker – P/T	09/04/03	06/29/09	Discharged
Matt Wyffels Sheriff/Jail	Correction Officer	03/15/93	06/29/09	Voluntary resignation
Kathy Andresen Health	Public Health Nurse	03/05/03	07/17/09	Voluntary resignation

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Purchasing Specialist FSS	Vacant 5/8/09	ASAP	Robert Holliday	Approve to fill

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
None			

Facility and Support Services

600 West 4th Street
Davenport, Iowa 52801-1003
fss@scottcountyia.com
(563) 326-8738 Voice (563) 328-3245 Fax



June 29, 2009

To: Mary Thee
Assistant County Administrator /
Human Resources Director

From: Dave Donovan, Director
Facility and Support Services

Subj: Purchasing Specialist vacancy

As you are aware, our Purchasing Specialist position has been vacant for the past several weeks. This vacancy is due to the resignation of Robert Holliday on May 8, 2009. Because of the nature of the position and its relationship to several very current issues and initiatives, we have taken some time to review the position, the vision for purchasing in the Scott County organization as well as the current job description for the position. Jill Niebuhr from your office has been actively involved in all of those discussions and reviews. Her involvement and expertise has been extremely valuable to us throughout the process.

In our review and discussions we have concluded that the Purchasing Specialist position is extremely valuable and a key position moving forward for Scott County. We base that conclusion on several factors:

- Our need to leverage cost containment in all future purchases;
- The current transition toward "green government" and the want to purchase green products and services;
- Increasingly complex initiatives that involve requests for proposals and intricate specifications;
- The mission of Facility and Support Services to provide central services to other county departments;

Those factors have led us to the conclusion that the Purchasing Specialist position is vitally important to our organization moving forward. It will be a key factor to our success as our organization evolves and adapts to the future business environment. Further, given the current national and local economic conditions, this position is a vital key to our efforts aimed at cost reduction and resource maximization. We actually believe that this vacancy gives us a huge opportunity to improve the effectiveness and span of impact for the purchasing process in our organization.

I recommend that the Board of Supervisors authorize you to fill the Purchasing Specialist position as soon as possible. From a simple cost standpoint, this position pays for its own salary many times over throughout the year in cost savings. Further, a new incumbent in this position provides us the opportunity to increase the level of service provided to other departments, allowing us to make other departments more effective at providing their core services.

Not filling this position would result in a net negative fiscal impact, especially over time. Without a centralized service for purchasing, departments would be forced to devote their own individual staff resources to their purchasing needs or make uninformed purchasing decisions, likely resulting in greatly increased costs over time.

Cc: Tammy Speidel
Jill Niebuhr

SCOTT COUNTY ORDINANCE No. 09-0

AN ORDINANCE TO AMEND CHAPTER 23, OF THE SCOTT COUNTY CODE RELATIVE TO
ONSITE WASTEWATER TREATMENT AND DISPOSAL SYSTEMS

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY, IOWA:

SECTION 1.

Delete Chapter 23 entitled "Onsite Wastewater Treatment and
Disposal", Sec. 1 - Sec. 1 - Sec. 43.

Add new Chapter 23 entitled "Private Sewage Disposal Systems"
Sec. 1 - Sec. 51

SECTION 2.

The County Auditor is directed to keep and maintain a copy
of the Ordinance in the County Auditor's office.

SECTION 3. SEVERABILITY CLAUSE

If any of the provisions of the Ordinance are for any reason
illegal or void, then the lawful provisions of this Ordinance
shall be and remain in full force and effect, the
same as if the Ordinance contained no illegal or void provisions.

SECTION 4. REPEALER

All Ordinances or parts of Ordinances in conflict with the
provisions of this Ordinance are hereby repealed.

SECTION 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its
final passage and publication as by law provided.

APPROVED this _____ day of _____, 2009.

Jim Hancock, Chairman
Scott County Board of Supervisors

ATTESTED BY:

Roxanna Moritz

