

**PLANNING & DEVELOPMENT**

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FE-6

8/18/09

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Timothy Huey  
Director

To: Dee F Bruemmer, County Administrator

From: Timothy Huey, Planning Director

Date: August 5, 2009

**Re: Request by Bi-State Regional Commission for approval of an agreement with Scott County for assistance in the administration of Iowa Jumpstart funding.**

Davenport and Bettendorf both have Service Agreements with Bi-State for the Jumpstart Program funding for property within those cities. Bi-State has requested a similar agreement for properties within rural Scott County or in communities other than Davenport or Bettendorf. So far only the one residence, in rural Scott County near Walcott has been determined to be eligible for funding under this program.

The three main components of the program are for single-family owner occupied home: rehab/repair; interim mortgage assistance for those whose homes are being bought out by FEMA; and down payment assistance to those whose homes were completely destroyed by the flood. In addition, there is business rental assistance which provides 6 months of rental assistance to businesses that will relocate/are currently located within flood damaged commercial buildings. So far there have been no applications for this aspect of the program. The Jumpstart program also allows for rental unit rehab and housing construction, but Bi-State has not heard of any interest in these programs either. The application deadline for the housing construction projects has passed.

Planning and Development's responsibility under the program will be to verify and/or determine reasonable repair costs and project completion through inspections of the damaged homes and to inspect the property again when the work is completed. This inspection would most likely be done in conjunction with our normal building inspection process.

The agreement also requires the County record liens against the properties per a retention agreement with the Jumpstart Housing applicants and retain those records for the life of the forgivable loan. This is similar to what Planning and Development did for properties located in both Scott and Muscatine County following the 1993 flood events.

**AGREEMENT FOR SERVICES  
BETWEEN  
BI-STATE REGIONAL COMMISSION  
AND  
SCOTT COUNTY, IOWA**

This Agreement is by and between the Bi-State Regional Commission, hereinafter called ABi-State,@ and the Scott County, hereinafter called the County.

**A. SCOPE OF SERVICES**

Bi-State agrees to:

1. Assist with initial screening and review of the Iowa Jumpstart Assistance Programs related to housing and business applications, facilitating the queue of priority applications, soliciting documentation in cooperation with County Staff , making funding draw requests from and reporting to East Central Intergovernmental Association (ECIA) for committed applications and transferring funds by priority applicant, established by mutual agreement, to the County.
2. Provide program requirements, limitations and modifications to the County as relayed from the State and/or ECIA.
3. Provide copies of necessary documents and forms in an electronic format, if possible, which pertain to Iowa Jumpstart Assistance program in a timely manner as needed to complete the project.
4. Announce closing of enrollment of applications when funds have been committed.

**B. COUNTY RESPONSIBILITIES**

The County will:

1. Provide existing copies of documents in an electronic format, if possible, which pertain to this project in a timely manner as needed to complete the project.
2. Record liens against property per a retention agreement with the Jumpstart Housing applicants. Retain records for the life of the forgivable loan.
3. Verify and/or determine reasonable repair costs and project completion through inspections of the damaged homes.
4. Provide documents in accessible format, as required by the Americans with Disabilities Act, when requested by the public.

**C. SCHEDULE**

Work on this project will begin on upon execution of this agreement and will be completed by termination of the program.

**D. AMENDMENT OR TERMINATION**

This Agreement may be amended or terminated by mutual written consent of Bi-State and the County.

**E. HOLD HARMLESS**

The County and its agents shall indemnify, save, and hold harmless Bi-State, its agents, and employees from and against all losses, claims, demands, suits, actions, payments, and judgments arising from personal injury or otherwise brought or recovered against Bi-State, its agents or employees, including any and all expenses, legal or otherwise, incurred by Bi-State, its agents and employees in the defense of any claims or suit as a result of this Agreement.

**F. RIGHT TO REPRODUCE**

Bi-State retains the right to publish, at its cost, additional copies of any documents prepared under this Agreement without prior permission of the County.

**G. COMPENSATION**

No compensation will be requested of the County.

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Denise Bulat  
Bi-State Regional Commission

\_\_\_\_\_  
Date

\_\_\_\_\_  
James V. Hancock  
Scott County Board of Supervisors

\_\_\_\_\_  
Date

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_

DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

**RESOLUTION**

**SCOTT COUNTY BOARD OF SUPERVISORS**

**August 20, 2009**

**APPROVING AGREEMENT FOR SERVICES BETWEEN SCOTT COUNTY AND BI-STATE  
REGIONAL COMMISSION FOR ASSISTANCE IN ADMINISTRATION OF JUMPSTART  
PROGRAM**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The Bi-State Regional Commission has prepared an Agreement for Services for Scott County to provide assistance in the administration of the Jumpstart Program.

Section 2. The Agreement for Services between Scott County and Bi-State Regional Commission is hereby approved and the Chairman is authorized to sign the agreement

Section 3. This resolution shall take effect immediately.