

SCOTT COUNTY PERSONNEL ACTIONS

HR-4
8/18/09

BOARD MEETING: August 20, 2009

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Nathan Comer Sheriff	Deputy Sheriff	\$43,306	08/03/09	Replaces John Marxen
Lindsey Ellison Sheriff	Deputy Sheriff	\$43,306	08/12/09	Fills new position created by elimination of a Captain position
Lynn Smith Health	Public Health Nurse	\$44,954	08/17/09	Replaces Kathy Andresen

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
None				

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Larry Neiryck FSS	Custodial Worker P/T	\$13.39/hr - \$13.89/hr	Step 4	08/04/09
Emily Winslow Treasurer	Multi-Service Clerk	\$28,454 - \$29,515	Step 3	08/04/09
Joseph Caffery Sheriff	Deputy Sheriff	\$49,421 - \$51,667	Step 5	08/09/09
Kenneth Koehler Sheriff	Deputy Sheriff	\$49,421 - \$51,667	Step 5	08/09/09
Ryan Lage Sheriff	Deputy Sheriff	\$49,421 - \$51,667	Step 5	08/10/09
Martin Kearney Sheriff/Jail	Correction Officer	\$42,432 - \$43,368	Step 7	08/12/09

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Jennifer Rice Sheriff	Program Services Coordinator	\$45,762 - \$46,677 (2.0%)	95.18%	07/20/09
Mayra Boyer Health	Lab Technician P/T	\$15.48/hr - \$16.254/hr (5.0%)*	89.25%	08/02/09
Donna Welty Health	Resource Assistant	\$29,266 - \$30,729 (5.0%)*	93.712%	08/04/09
Teri Arnold Health	Administrative Office Assistant	\$43,012 - \$44,517 (3.5%)	104.248%	08/10/09
Leslie Arquilla Health	Community Health Consultant	\$51,854 - \$53,668 (3.5%)	103.399%	08/10/09

*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Jack Rudsell Sheriff	Deputy Sheriff	12/4/08
Rita Petersen Recorder	Clerk II – P/T	03/08/09
Jacqueline Chatman Juvenile Detention	Detention Youth Supervisor	03/19/09
Twyla Salsberry Sheriff	Clerk III	05/01/09
Pam Gealy Health	Resource Assistant	08/14/09

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
None				

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Correction Officer Trainee Sheriff	Vacant	ASAP	Dessie Hines	Approve to fill

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
None			

DENNIS CONARD, SHERIFF

Michael K. Brown
Chief Deputy Sheriff



Clifford G. Tebbitt
Jail Administrator

(563)326-8625
(563)326-8689 (FAX)

EMERGENCY 9-1-1
400 West 4th Street
Davenport, Iowa 52801-1104

www.scottcountyiowa.com
sheriff@scottcountyiowa.com

Date: August 7, 2009

To: Dee Bruemmer, County Administrator

From: Sheriff Conard

REF: Request to Fill – Full Time Corrections Officer

The Sheriff's Office has requested the opportunity to fill a vacant position of a full-time corrections officer. The position is Hay pointed at 246, with a starting wage of \$31,595 in the Teamster's Union. The cost of this position annually is \$36,682 (includes IPERS and FICA). The failure to fill this position will have the following affect:

Failure to fill this current vacancy will leave the Corrections Division one buffer corrections officer short and the Jail has felt the adverse affects of being short-staffed. This unit has been working short of the allotted manpower numbers for a number of years due to recruitment, training and FMLA issues, causing hours of overtime and comp time to be paid out. Due to our current shortage, we constantly have to backfill those regularly scheduled hours with overtime.

The constant overtime situations place undue burdens on corrections officers and supervisors, which limits our ability to manage our staff and required duties on a daily basis. Filling this position is necessary and important to the operations of the Sheriff's Office and management of the Jail.