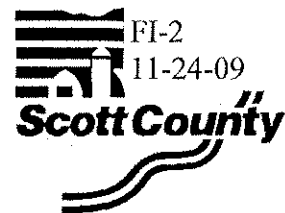


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November 17, 2009

To: Dee F. Bruemmer, County Administrator

From: Matt Hirst, Information Technology Director  
Sarah Kautz, Budget Director  
Technology Stakeholder Committee

Subject: Approval of Technology Assessment and Strategic Plan

The Scott County Technology Stakeholder Committee recommends the selection of Berry.Dunn.McNeil & Parker Inc., BDMP, to provide professional services to perform and develop a Technology Assessment and Strategic Plan. The committee anticipates BDMP to initiate project work yet this year and deliver a report for Board consideration prior to the end of the fiscal year.

This recommendation is based upon an RFP performed by the Technology Stakeholder Committee sponsored by the Technology Oversight Board.

The results of the RFP responses for professional services for the Technology Assessment and Strategic Plan are as follows:

	<b>Professional Services Costs</b>	<b>Interviewed</b>	<b>RFP Rankings</b>
	CMC		
1)	America's \$27,200	No	
2)	RK Dixon \$43,650	No	
3)	EnCompass \$44,800	No	
4)	Sunera \$73,600	Yes	4
5)	BDMP \$78,516	Yes	1
	EGov		
6)	Consulting \$98,360	Yes	2
7)	Ciber \$161,100	Yes	3
8)	VSG \$211,395	No	
	RSM		
8)	McGladrey \$235,000 + expenses	No	

The Technology Stakeholder Committee believes it important to document the selection process undertaken to identify a vendor to provide professional services for a Scott County Technology Assessment and Strategic Plan.

The Technology Stakeholder Committee was formed as a sub-group of the Technology Oversight Board (TOB), comprised of representatives from all County offices and departments. The TOB meets quarterly to discuss topics and issues relating to technology at Scott County.

Selection criteria the committee used to evaluate the RFP responses included experience, quality of the response, alignment with stated RFP objectives, and price. References were checked for BDMP and found to be favorable. BDMP, Ciber, EGov, and Sunera were selected based upon these criteria for interviews.

The Board identified an IT Master Plan as a top priority as part of its 2009 Policy Agenda. The goals of this Technology Assessment and Strategic Plan include a comprehensive assessment of Scott County's technology use, including a review and recommendations on the following areas:

**A) ENTERPRISE APPLICATION ARCHITECTURE**

- 1) Resource Planning
- 2) Cost Allocation
- 3) Business Process Work Flow
- 4) Document Management
- 5) Areas for improvement (see RFP for listing of business processes and related applications)

**B) INTERNET ACCESS/DEVELOPMENT**

- 1) Public Records Data Sets
- 2) Web collaboration (XML, Web services)
- 3) Credit card processing

**C) LAN/WAN NETWORK**

- 1) Backup methods (disk-to-disk, deduplication)
- 2) Server Virtualization
- 3) Application virtualization / Thin computing
- 4) LAN Network design
- 5) WAN Network design
- 6) WAN Optimization

**D) ORGANIZATION STRUCTURE**

- 1) Technology staffing needs
- 2) Hosted/Contracted service opportunities
- 3) Technology training needs for IT and entire organization

**E) TECHNOLOGY PROJECT MANAGEMENT**

- 1) Project tracking
- 2) Project reporting
- 3) Project prioritization

A Technology Assessment and Strategic Plan from BDMP will cost \$78,516. These services will be contracted with costs not to exceed the stated amount. Budget dollars are allocated in the FY'10 CIP budget to pay for this project.

Cc: Technology Oversight Board

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## RESOLUTION

### SCOTT COUNTY BOARD OF SUPERVISORS

November 24, 2009

#### APPROVING TECHNOLOGY ASSESSMENT AND STRATEGIC PLANNING SERVICES FROM BDMP

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The consulting services contract and RFP response with BDMP for technology assessment and strategic planning services in an amount not to exceed \$78,516 are hereby approved.

Section 2. This resolution shall take effect immediately.

