

OFFICE OF THE COUNTY ADMINISTRATOR

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December 16, 2009

TO: Board of Supervisors

FROM: Dee F. Bruemmer, County Administrator 

SUBJECT: 2009 Annual Review

I have attached two documents for my annual review. The first document is my self evaluation of the seven goals I was responsible to accomplish this year. This document is from the current on-line appraisal system. Because I have five managers, the system cannot accommodate all of you as my supervisor for rating me on-line.

As a work around, I have attached the previous form used by the County. I would like you to complete this form and return to me by Monday, December 21, 2009. The seven goals are listed along with nine key performance areas. Each one should be rated and comments are welcomed. From your individual ratings, I can have one composite document put together for your final review. We can use that document for the base of our discussion in closed session on Tuesday morning.

I want to thank you in advance for your time and consideration. Please consider this memo as my request to go into closed session to discuss my performance.