

SCOTT COUNTY PERSONNEL ACTIONS

HR-7
12-22-09

BOARD MEETING: December 22, 2009

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Bruce Leedham FSS	Maintenance Electronic Systems Tech	\$34,944	12/15/09	Fills new position

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Julie Walton Attorney	Attorney II	\$70,881 - \$74,425	01/05/10	Replaces Gerda Lane

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Tara Dinneweth Sheriff	Deputy Sheriff	\$51,667 - \$52,686	Step 6	12/09/09
Adam Baetke Secondary Roads	Truck Driver/Laborer	\$38,064 - \$39,562	Step 3	12/11/09
Summer Bawden Sheriff/Jail	Correction Officer	\$41,371 - \$42,432	Step 6	12/12/09
Kris Keuning Sheriff/Jail	Correction Officer	\$41,371 - \$42,432	Step 6	12/12/09
Hal Shelton Secondary Roads	Truck Driver/Laborer	\$39,562 - \$40,789	Step 4	12/14/09
Greg Burnett FSS	Maintenance Specialist	\$34,944 - \$36,504	Step 2	12/15/09

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Paul Elias Sheriff/Jail	Program Services Coordinator	\$49,041 - \$50,512 (3.0%)	103%	07/19/09
Rhonda Skahill Treasurer	Motor Vehicle Supervisor	\$56,516 - \$57,321 (1.61%)	115%	12/1/09
Tiffany Kennedy Health	Community Health Consultant	\$54,715 - \$56,356 (3.0%)	108.57%	12/6/09
Kari Elmer Health	Child Health Consultant	\$43,769 - \$45,957 (5.0%)*	93.711%	12/8/09

*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Dean Giunz Secondary Roads	Superintendent	09/1/09
Brenda Minteer Attorney	Intake Coordinator	11/3/09
Brenda Moore Auditor	Sr. Elections Clerk	11/6/09
Barb Vance Treasurer	Operations Manager	12/23/09

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Jack Rudsell Sheriff	Deputy Sheriff	12/3/90	12/31/09	Retirement
David Tygart Secondary Roads	Engineering Aide	06/3/74	12/31/09	Retirement
Gerda Lane Attorney	Attorney II	01/05/07	01/05/10	Retirement

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Deputy Sheriff Sheriff	Vacant 12/31/09	ASAP	Jack Rudsell	Approve to fill

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
Leslie Arquilla Health	Community Health Consultant	Basic Statistics & Research Occupational & Environmental Health Des Moines University	1/4/10 – 4/10 1/8/10 - 4/10
Brianna Huber Health	Child Health Consultant	Statistics for Health Sciences Planning & Eval of Health Ed Programs Western Illinois University	2/6, 2/6, 3/6, 3/7, 4/10, 4/11 1/17/10 – 05/10
Janet Kimmel Community Services	Office Manager	Management Information Systems University of Illinois	8/24/09 – 12/19/09

DENNIS CONARD, SHERIFF

Michael K. Brown
Chief Deputy Sheriff



Clifford G. Tebbitt
Jail Administrator

(563)326-8625
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Date: November 24, 2009

To: Dee Bruemmer, County Administrator

From: Sheriff Conard

REF: Request to Fill – Full Time Deputy Sheriff

The Sheriff's Office intends to fill a vacant position of a full-time deputy sheriff. The position is Hay pointed at 329, with a starting wage of \$43,306 in the Deputy Sheriff's Union. The cost of this position annually is \$49,876 (includes IPERS and FICA). The failure to fill this position will have the following affect:

Failure to fill this current vacancy will leave the Patrol Division one deputy sheriff short and the Patrol Division has felt the adverse affects of being short-staffed. This unit has been working short of the allotted manpower numbers for a number of years due to recruitment, training and FMLA issues, causing hours of overtime and comp time to be paid out. Due to our current shortage, we constantly have to backfill those regularly scheduled hours with overtime.

The constant overtime situations place undue burdens on deputies and supervisors, which limits our ability to manage our staff and required duties on a daily basis. Filling this position is necessary and important to the operations of the Sheriff's Office.

