

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE _____

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
December 22, 2009

APPROVING THE ABATEMENT OF PROPERTY TAXES FOR TAX DEED
PROPERTIES OWNED BY SCOTT COUNTY IN ACCORDANCE WITH IOWA CODE
SECTION 445.63

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The abatement of property taxes and special assessments for property owned by Scott County and the City of Davenport as follows:

Parcel # G0050-51	Taxes-\$ 189.00	Special Assessment \$ 897.00
Parcel # G0050-53	Taxes-\$ 119.00	Special Assessment \$ 00.00

Section 2. This resolution shall take effect immediately

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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 22, 2009

APPROVING THE FINAL PLAT OF GARY LEE SUBDIVISION

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. As the local governing body responsible for the approval of subdivision plats 22nd day of December, 2009 considered the Final Plat of **GARY LEE SUBDIVISION**, a two (2) lot subdivision, in part of the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of Section 17, Township 79 North, Range 5 East of the 5th Principal Meridian (LeClaire Township) Scott County, Iowa, and having found the same made in substantial accordance with the provisions of Chapter 354, Code of Iowa, and the Scott County Subdivision Ordinance, does hereby approve the final plat of said subdivision.

Section 2. This resolution shall take effect immediately.

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December 22, 2009

A RESOLUTION APPROVING AWARD OF BID FOR THE ANNUAL CLASS ONE-
2009 FORD CROWN VIC POLICE INTERCEPTORS PURCHASE TO STIVERS FORD.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the bids for the annual Class One 2009 Ford Crown Vic Police
Interceptor squad car purchase are approved and the bid hereby
awarded to Stivers Ford in the amount of \$90,334.00.

Section 2. This resolution shall take effect immediately.

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December 22, 2009

A RESOLUTION APPROVING AWARD OF BID FOR THE ANNUAL CLASS ONE-
2010 FORD CROWN VIC POLICE INTERCEPTORS PURCHASE TO REYNOLDS
FORD.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids for the annual Class One 2010 Ford Crown Vic Police
Interceptor squad car purchase are approved and the bid hereby
awarded to Reynolds Ford in the amount of \$51,220.00.
- Section 2. This resolution shall take effect immediately.

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SCOTT COUNTY BOARD OF SUPERVISORS

December 22, 2009

RECOGNIZING JACK RUDSELL'S RETIREMENT FROM THE SHERIFF'S OFFICE

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of

JACK RUDSELL and conveys its appreciation for 19 years of

faithful service to the Sheriff's Office.

Section 2. This resolution shall take effect immediately.

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December 22, 2009

RECOGNIZING GERDA LANE'S RETIREMENT
FROM THE COUNTY ATTORNEY'S OFFICE

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of

GERDA LANE and conveys its appreciation for 23 years of
faithful service to the County Attorney's Office.

Section 2. This resolution shall take effect immediately.

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December 22, 2009

APPROVING VARIOUS HUMAN RESOURCES AND GENERAL POLICIES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That Human Resources Policy E. "Employee Development and Training" is hereby modified to update language regarding tuition reimbursement to require an accredited school be determined by the department of education, reimbursement limited to degree programs, reduce reimbursement for grade of "C" and reimburse if leave county employment in 2 years.

Section 2. That Human Resources Policy Q. "Employee Assistance Program" is hereby modified to clarify the language regarding supervisory referrals.

Section 3. That Human Resources Policy R "Disciplinary Actions" is hereby modified to clarify language.

Section 4. That Human Resources Policy DD "Attendance" is hereby modified to clarify the need for prompt attendance.

Section 5. That General Policy 7 "Campus Parking" is hereby created as a new policy to provide guidance to downtown campus tenants on the parking plan and permit process.

Section 6. That General Policy 10 "Property Capitalization" is hereby modified to reflect current practices.

Section 7. That General Policy 22 "Hazardous Chemicals" is hereby modified to reflect current practices.

Section 8. That General Policy 24 "Alcoholic Beverage License and Permit" is hereby modified to provide more time for departmental reviews and eliminate the Health Department from unnecessary inspections.

Section 9. That General Policy 29 "Disposition of County Property" is hereby modified to reflect current practices and centralize the process.

Section 10. That General Policy 33 "Financial Management" is hereby modified to reflect current practices.

Section 11. That the following policies following policies Human Resources Policy W "Productivity Innovation Program and General Policies 7 "Microfilm", 8 "Ordinance Adoption", 9 "Petty Cash", 13 "Tour Policy", 15 "Pool Cars", 17 "Phone Use Report" are hereby deleted.

Section 12. This resolution shall take effect immediately.

SCOTT COUNTY PERSONNEL ACTIONS

BOARD MEETING: December 22, 2009

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Bruce Leedham FSS	Maintenance Electronic Systems Tech	\$34,944	12/15/09	Fills new position

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Julie Walton Attorney	Attorney II	\$70,881 - \$74,425	01/05/10	Replaces Gerda Lane

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Tara Dinneweth Sheriff	Deputy Sheriff	\$51,667- \$52,686	Step 6	12/09/09
Adam Baetke Secondary Roads	Truck Driver/Laborer	\$38,064 - \$39,562	Step 3	12/11/09
Summer Bawden Sheriff/Jail	Correction Officer	\$41,371 - \$42,432	Step 6	12/12/09
Kris Keuning Sheriff/Jail	Correction Officer	\$41,371 - \$42,432	Step 6	12/12/09
Hal Shelton Secondary Roads	Truck Driver/Laborer	\$39,562 - \$40,789	Step 4	12/14/09
Greg Burnett FSS	Maintenance Specialist	\$34,944 - \$36,504	Step 2	12/15/09

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Paul Elias Sheriff/Jail	Program Services Coordinator	\$49,041 - \$50,512 (3.0%)	103%	07/19/09
Rhonda Skahill Treasurer	Motor Vehicle Supervisor	\$56,516 - \$57,321 (1.61%)	115%	12/1/09
Tiffany Kennedy Health	Community Health Consultant	\$54,715 - \$56,356 (3.0%)	108.57%	12/6/09
Kari Elmer Health	Child Health Consultant	\$43,769 - \$45,957 (5.0%)*	93.711%	12/8/09

*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Dean Glunz Secondary Roads	Superintendent	09/1/09
Brenda Minter Attorney	Intake Coordinator	11/3/09
Brenda Moore Auditor	Sr. Elections Clerk	11/6/09
Barb Vance Treasurer	Operations Manager	12/23/09

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Jack Rudsell Sheriff	Deputy Sheriff	12/3/90	12/31/09	Retirement
David Tygart Secondary Roads	Engineering Aide	06/3/74	12/31/09	Retirement
Gerda Lane Attorney	Attorney II	01/05/07	01/05/10	Retirement

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Deputy Sheriff Sheriff	Vacant 12/31/09	ASAP	Jack Rudsell	Approve to fill

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
Leslie Arquilla Health	Community Health Consultant	Basic Statistics & Research Occupational & Environmental Health Des Moines University	1/4/10 – 4/10 1/8/10 - 4/10
Brianna Huber Health	Child Health Consultant	Statistics for Health Sciences Planning & Eval of Health Ed Programs Western Illinois University	2/6, 2/6, 3/6, 3/7, 4/10, 4/11 1/17/10 – 05/10
Janet Kimmel Community Services	Office Manager	Management Information Systems University of Illinois	8/24/09 – 12/19/09

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DECEMBER 22, 2009

APPROVING CHANGES TO THE GENERAL ASSISTANCE GUIDELINES RELATING TO BURIAL EXPENSES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Burial Expenses shall be as follows:

1. Up to \$1885 for funeral services expenses will be allowed for persons over one year of age. Up to \$1500 for funeral expenses will be allowed for a baby up to one year of age. Services include transfer of deceased to funeral home, embalming, body preparation, abbreviated arrangement conference at the funeral home, funeral coach to cemetery, preparation and filing of the death certificate, preparation and placement of minimum obituary in local newspaper, preparation and filing notification of death with Social Security Administration, private viewing at funeral home not to exceed one hour for immediate family only and committal service only. If the family requests a chapel funeral service at the funeral home, they would be responsible to pay the funeral home \$415 for the use of the facilities and necessary staff. Custom obituary charges, if incurred, are the responsibility of the family.
2. Up to an additional \$195 (verifiable by invoice) shall be available for an appropriate casket. If an oversized casket is required, the county will pay \$250 and the family will pay an additional \$250 directly to the funeral home.
3. Up to \$530 for disposition of the body will be allowed. This benefit may be utilized for grave liners, gravesite opening/closing and any other interment costs. During the months of December, January, February and March, an additional \$50.00 will be available to cover the

cost of "thawing" a gravesite, if needed. Whenever possible, county owned plots are to be utilized for burial. Burial is limited to a 25-mile radius of Scott County. In rare instances when a Scott County approved burial requires out of town transportation of the body, mileage must be pre-approved by the Case Aide. Depending on the situation, the family may be asked to pay for transportation charges.

4. In all cases, the appropriate disposition benefit identified above represents payment in full for services provided and may not be supplemented by funeral directors.
5. Up to \$1350 will be allowed for cremation expenses. Services include transfer of the deceased to the funeral home, professional service fees, vehicle to crematory, abbreviated arrangement conference at the funeral home, private viewing at the funeral home, minimal temporary container for ashes or place ashes into a container provided by the family, release of ashes to family. The family will pay the crematory fees not to exceed \$250, the medical examiner's cremation permit fee not to exceed \$50 and \$145 to the funeral home if they choose to have a church or chapel service.
6. This resolution shall take effect 1/1/2010.

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R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

DECEMBER 22, 2009

APPROVING THE MEMORANDUM OF AGREEMENT BETWEEN SCOTT COUNTY AND GENESIS
MEDICAL CENTER RELATING TO PAYMENT FOR PSYCHIATRIC HOSPITALIZATION SERVICES
AND CRISIS SERVICES

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Memorandum of Agreement between Scott County and Genesis Medical Center Relating to Payment for Psychiatric Hospitalization Services and provision of crisis services for the period January 1, 2010, through June 30, 2010, and identifying discounted rates for psychiatric services provided, is approved.
- Section 2. The Chairman is authorized to sign the Memorandum of Agreement.
- Section 3. This resolution shall take effect January 1, 2010.

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APPROVING PURCHASE OF WEBSense SECURITY SERVICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The purchase of Websense Security Service for 450 client access licenses in the amount of \$28,899 is hereby approved.
- Section 2. This resolution shall take effect immediately.

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APPROVAL OF CLAIMS.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 224561 through 224862 as submitted and prepared for payment by the County Auditor, in the total amount of \$2,046,587.01.
- Section 2. This resolution shall take effect immediately.