

SCOTT COUNTY PERSONNEL ACTIONS

HR-3
3-2-10

BOARD MEETING: March 4, 2010

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Ben Enlow Sheriff/Jail	Correction Officer Trainee	\$31,595	03/01/10	Replaces Ramona Tate
Christy Ellenber g Sheriff	Clerk III – P/T	\$13.48/hr	03/08/10	Replaces Renee Luze-Johnson

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Casey Henderson Sheriff/Jail	Corrections Sergeant	\$42,432 - \$44,554	02/15/10	Replaces Joyce Barton

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Kyle Krambeck Secondary Roads	Mechanic	\$45,094 - \$45,261	Step 5	02/17/10
Michael Gealy FSS	Custodial Worker P/T	\$12.48/hr - \$12.92/hr	Step 2	02/24/10
Daniel Furlong Sheriff	Deputy Sheriff	\$45,282 - \$47,091	Step 3	02/25/10
Thomas Leonard Sheriff	Deputy Sheriff	\$45,282 - \$47,091	Step 3	02/25/10
Thomas McMahon Secondary Roads	Truck Driver / Laborer	\$35,069 - \$36,650	Step 1	02/27/10

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Ann Wegener Treasurer	Tax Accounting Specialist	\$42,367 - \$44,485 (5.0%)*	89.248%	12/22/09
Dion Trowers County Attorney	Attorney I	\$55,011 - \$57,762 (5.0%)*	93.715%	01/05/10
Robert Pearce Sheriff/Jail	Classification Specialist	\$51,303 - \$52,912 (3.49%)	115%	02/06/10
Robert Fox Information Technology	Network Systems Administrator	\$58,772 - \$60,829 (3.5%)	107.742%	02/14/10
Donald Dietz Conservation	Park Maintenance Tech	\$38,149 - \$39,675 (4.0%)	107.529%	02/16/10
Lynn Smith Health	Public Health Nurse	\$44,954 - \$47,202 (5.0%)*	89.25%	02/17/10
Kenneth Ashby Juvenile Detention	Detention Youth Supervisor	\$39,553 - \$41,333 (4.5%)	104.911%	02/22/10

*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Jeff Ward Information Technology	Network Systems Administrator	07/19/09
Juanita Bea Recorder	Clerk II	08/07/09
Gary Gilkison Information Technology	Help Desk Specialist	08/13/09
Sue Lacke-Smith Treasurer	Cashier	01/03/10

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Jennifer Soppe Sheriff	Public Safety Dispatcher	12/22/09	02/09/10	Discharged
Edward Mead Juvenile Detention	Detention Youth Supervisor P/T	01/09/06	02/10/10	Involuntary resignation
Rachel Dittmer Sheriff/Jail	Correction Officer	01/14/08	03/06/10	Voluntary resignation

REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Correction Officer Trainees Sheriff	Vacant 2/15/10 Vacant 3/6/10	ASAP	Casey Henderson Rachel Dittmer	Approve to fill

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
None			

DENNIS CONARD, SHERIFF

Michael K. Brown
Chief Deputy Sheriff



Clifford G. Tebbitt
Jail Administrator

(563)326-8625
(563)326-8689 (FAX)

EMERGENCY 9-1-1
400 West 4th Street
Davenport, Iowa 52801-1104

www.scottcountyiowa.com
sheriff@scottcountyiowa.com

Date: February 15, 2009

To: Dee Bruemmer, County Administrator

From: Sheriff Conard

REF: Request to Fill – Full Time Corrections Officer

The Sheriff's Office has requested the opportunity to fill a vacant position of a full-time corrections officer due to a promotion. The position is Hay pointed at 246, with a starting wage of \$31,594 in the Teamster's Union. The cost of this position annually is \$36,682 (includes IPERS and FICA). The failure to fill this position will have the following affect:

Failure to fill this current vacancy will leave the Corrections Division two buffer corrections officers short and the Jail has felt the adverse affects of being short-staffed. This unit has been working short of the allotted manpower numbers for a number of years due to recruitment, training and FMLA issues, causing hours of overtime and comp time to be paid out. Due to our current shortage, we constantly have to backfill those regularly scheduled hours with overtime.

The constant overtime situations place undue burdens on corrections officers and supervisors, which limits our ability to manage our staff and required duties on a daily basis. Filling this position is necessary and important to the operations of the Sheriff's Office and management of the Jail.

