



April 13, 2010

To: Scott County Board of Supervisors
From: The Scott County Address Committee
Ray Weiser, GIS Coordinator
Re: GeoComm Addressing Project Change Order for Additional Field Work

The Scott County Addressing Project with GeoComm, Inc is underway. One of the current project tasks is field verification of all multi-unit addresses (apartments, duplexes, business parks, office buildings, etc). Beginning in January, GeoComm has been visiting these locations with GPS and collecting the addresses, business names, number of units and other information for the new countywide addressing system.

During RFP development and selection, the number of multi-unit addresses to be field-verified was unknown. Using telephone company records and other resources we estimated 4,000 but acknowledged that it could be closer to double that number. However, providing a count to firms responding to the RFP was necessary at the time to ensure that pricing would be consistent (and so we used 4,000).

After additional project research and field work performed to date, we've found that the real multi-unit count is indeed closer to 8,000. A change order from GeoComm showing this revision is enclosed; it includes 4,000 additional site visits at \$6.00 each for a not-to-exceed amount of \$24,000. We planned for this contingency during project development and reserved \$25,000 from the county GIS bond fund to be used for this purpose. If approved, this change order would bring the revised Addressing Project fee to \$131,112 (\$107,112 + \$24,000 change order) which is still considerably less than the \$200,000 initially budgeted for the project.

With the Address Committee's recommendation, we respectfully recommend approval of the GeoComm Addressing Project Change Order for Additional Field Work in the amount of \$24,000.

Sincerely,

The Scott County Address Committee

Encl: Letter of Resolution, GeoComm Change Order #1-1003SCIA



Change Order One

This agreement shall be considered **Change Order One** to the original GIS Services Project Agreement# 0909SCIA (the Original Agreement) signed by and between **Scott County, Iowa** (the Customer) and **GeoComm, Inc.** in October of 2009.

Scope of Services

The Original Agreement included field verification of 4,000 sites. During the course of the project, the Customer has determined that additional site visits will be necessary in order to complete the project.

GeoComm will continue to use resources provided by Scott County or associated agencies to identify multi-unit sites. The methods and practices of data collection are a continuation as contractually agreed upon and from the discussions and meetings between GeoComm and Scott County.

After fieldwork is complete, these additional points will be added to the master address point layer.

Pricing

GeoComm will charge the Customer \$6.00 per site visit. A "site visited" is considered a structure with a single physical address. Such as an apartment building, strip mall, office complex, etc.

- There are a few structures where we have identified single structures with separate physical addresses, i.e. an apartment building with limited entrance points but each unit within has its own "single family housing" type of address. Please note: These are very rare within the totality of data collection, therefore we will consider these one "site visited".
- An address with sub-addresses or an address with unit numbers within are considered a single site visit

Total Cost

This Change Order authorizes a not-to-exceed total of 4,000 site visits for a total cost of \$24,000.00.

The additional fees incurred will be billed to the Customer upon completion of field collection services.

Contractual Terms

All terms and conditions of the Original Agreement unaltered by this Change Order shall remain in effect and valid for this Agreement.

Scott County, Iowa

Signature/Title

Date

GeoComm, Inc.

Janet Grones

Date

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

April 15, 2010

APPROVAL OF GECOMM, INC ADDRESSING PROJECT CHANGE ORDER FOR ADDITIONAL FIELD WORK

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That change order (#1-1003SCIA) with GeoComm, Inc. for additional field work services is hereby approved.
- Section 2. That the additional field work includes up to 4,000 multi-unit site visits at \$6.00 each for a total not-to-exceed amount of \$24,000.
- Section 3. That the Chairperson is hereby authorized to sign said agreement.
- Section 4. This resolution shall take effect immediately.

