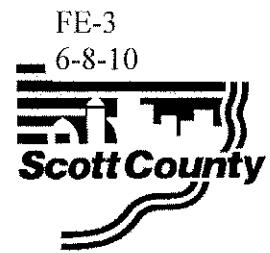


## Facility and Support Services

600 West Fourth Street  
Davenport, Iowa 52801-1004  
fss@scottcountyia.com  
(563) 326-8738 Voice (563) 328-3245 Fax

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May 25, 2010

To: Dave Donovan, Director  
Facility and Support Services

From: Tammy Speidel  
Project & Support Services Coordinator

Subj: Renewal proposal for Multi function machines maintenance contract- Non Toshiba  
Machines

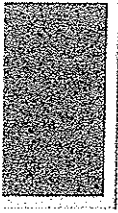
As you know we are currently under contract with Specialty Underwriters through 06/30/10. This contract includes all preventive maintenance, unscheduled repairs, parts, and in many cases supplies (excluding paper and staples) for four supported copiers & multi function machines, a large format printer located at Secondary Roads, and the folder/insertor located in the print shop.

Specialty Underwriters has similar contracts in place across the state and are working with several Bi-State members as well. They guarantee a 25% savings on this program compared to what we would spend if we contacted with the individual vendor. Specialty Underwriters proposal for the FY11 maintenance contract is \$10,759.00.

I recommend that the Board of Supervisors approve the contract with Specialty Underwriters in the amount of \$10,759.00 for the annual consolidated copier service contract.

Cc: Barb Schloemer





## Renewal Proposal

### STATE OF IOWA - SCOTT COUNTY

SU Contact: Kim Schott

Client Contact: Tammy Speidel

Quote Date: 2-Apr-10

Client Address: 600 WEST FOURTH STREET, DAVENPORT IA 52801-1030

FN Code: SN6318 Policy Number: SUS 0109

Renewal Effective Dates: From: 01-Jul-10 Thru: 01-Jul-11

Renewal Premium: \$10,759

Equipment Description: See attached equipment listing

Billable Quarterly: \$2,690-

Comments: This renewal proposal is based upon current policy information through Endorsement Number 16. For your convenience, equipment changes can be handled by endorsement on a pro-rate basis.

To expedite renewal, please sign below and return.

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

Scott County  
Proposed 2010 Equipment Listing  
As of 04/20/10

Key	SU Tag	Site	Address	Location	City	Mfg	Model	S/N	AMC
SN6318	177090	FACILITY & SUPPORT SERVICES	600 WEST 4TH STREET	RECORDER	DAVENPORT	MINOLTA	D13010	31707256	205.00
SN6318	177093	FACILITY & SUPPORT SERVICES	600 WEST 4TH STREET	PRINT SHOP	DAVENPORT	CANON	IR7200	MNF08257	6,709.00
SN6318	194542	FACILITY & SUPPORT SERVICES	600 WEST 4TH STREET	PRINT SHOP, 6TH FLOOR	DAVENPORT	PITNEY BOWES	F383	1026815	359.00
SN6318	194543-1	FACILITY & SUPPORT SERVICES	600 WEST 4TH STREET	PRINTSHOP/METER READING	DAVENPORT	GESTETNER	G5499	F1850600039	2,285.00
SN6318	194545	SECONDARY ROADS	600 WEST 4TH STREET		DAVENPORT	KIP AMERICA	3002	10501548	991.00
SN6318	201969	FACILITY & SUPPORT SERVICES	600 WEST 4TH STREET	PRINT SHOP - 6TH FLOOR	DAVENPORT	DUPLO	DF-920	071100430	210.00

10,759.00

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

## RESOLUTION

### SCOTT COUNTY BOARD OF SUPERVISORS

July 10, 2010

A RESOLUTION APPROVING THE AWARD OF A MAINTENANCE CONTRACT ON  
NON TOSHIBA COPY MACHINES FOR FY11.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the proposal for maintenance for non-Toshiba copy machines for FY 11, July 1, 2010-June 30, 2011, is hereby approved and the contract awarded to Specialty Underwriters, LLC in the amount of \$10,759.00.

Section 2. This resolution shall take effect immediately.

