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**Date:** June 14, 2010

**To:** Chris Gallin, Chairperson of the Scott County Board of Supervisors

**From:** Roxanna Moritz, Scott County Auditor

**RE:** Request to Remove Position from Table of Organization

The Auditor's Office requests that one position of Plat-room Specialist be removed from the Table of Organization. This represented position has an annual wage of \$35,921.60. The annual cost of this position is \$46,918.61 including IPERS, FICA and health benefits. (Salary rate reflects increase to 10 year step effective 06/26/10). These employee expenses represent an annualized savings to the county.

We propose to utilize approximately one third of these savings in Fiscal Year 2011 for physical upgrades to the plat-room to improve work efficiency and security, both in the plat-room and in the elections department.

We are requesting removal of this position as preparatory to the roll out of the geographical information system (GIS) to on-line status later this calendar year. My office has conducted a twelve week study of customers using plat-room resources, tracking both in-office assistance and telephone assistance to customers. Based on this study, and the fact that much plat-room activity will switch to the internet, we believe that our office will be over staffed in the plat-room. Because on-line access to GIS will reduce in-office customer visits and by making other staffing changes, (including the proposed physical improvements noted above) we believe that elimination of this position will result in very little disruption to normal business. Three other positions remain available to provide assistance and other staff can be trained to provide assistance on an as needed basis.

Therefore, as a steward of tax payer funds I believe that elimination of this position is in the best interests of the county.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

June 24, 2010

APPROVING ORGANIZATIONAL CHANGES IN THE AUDITOR'S OFFICE BY  
ELIMINATING A PLATROOM SPECIALIST

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Auditor's Office be decreased by 1.00 FTE to reflect the elimination of a Platroom Specialist position.

Section 2. This resolution shall take effect immediately July 1, 2010.