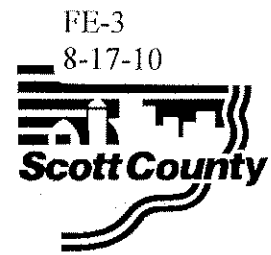


Facility and Support Services

600 West Fourth Street
Davenport, Iowa 52801
fss@scottcountyiaowa.com
(563) 326-8738 Voice (563) 328-3245 Fax



August 11, 2010

To: Dave Donovan
Director, Facility and Support Services

From: Barb Schloemer
Purchasing Specialist

Subj: Fine paper bids from Bi-State Joint Purchasing Council

The Purchasing Division has received bids for the fine paper purchase, which is part of the fall paper purchase with the Bi-State Joint Purchasing Council. As you know, member agencies and municipalities let this bid semi-annually to leverage volume discounts and to reduce the overall cost of purchases made for fine paper, which includes various types of copier and printer paper. This fall purchase is being made as Facilities transitions to more of a "just in time" delivery approach.

Below is a summary of the bids for the Scott County portion of the purchase.

<u>Bidder</u>		<u>Total</u>
Weber Paper	\$	20,100
JP Gasway	\$	19,050
Paper 101*	\$	17,670
Midland Paper	\$	17,640

*** Recommended Vendor**

This bid was coordinated through Bi-State by their purchasing coordinator and was based on specifications and requirements provided by each participating member. As you may notice, the recommended bidder does not have the lowest price overall for our items. This occurs because of how the bid is awarded. Bi-State awards the bids by group as a whole rather than line item. The recommended vendor, Paper 101 has the lowest overall bid for all items purchased by all participating local governments. In our case, Paper 101 was slightly higher on a few

items, creating an anomaly for us. Overall however, Paper 101 won the bid and provides the best overall value for the purchasing group.

This purchase is budgeted for in the supply line item of the FSS support services budget. I recommend that that Board of Supervisors approve the bid in the amount of \$17,670 and award the bid to Paper 101.

CC: Tammy Speidel, Operations Manager
Dee Bruemmer, County Administrator

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

August 19, 2010

A RESOLUTION APPROVING THE AWARD OF BID FOR THE FALL FINE PAPER
PURCHASE TO PAPER 101.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids as solicited by Bi-State Regional Commission are hereby approved and the bid is awarded to Paper 101 in the amount of \$17,670.00.
- Section 2. This resolution shall take effect immediately.

