

Facility and Support Services

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September 22, 2010

To: Dee F. Bruemmer
County Administrator

From: Dave Donovan, Director
Facility and Support Services

Subj: Courtroom Technology Project

As you know, we have been working with the County Attorney's Office and the Seventh Judicial District to solicit bids for courtroom improvements. Completion of that project is a current Board action item. We began by surveying each courtroom, a total of 11 rooms, currently in use by the courts. We noted cosmetic issues, such as ceilings, carpeting and walls in need of repair. Nearly every courtroom is in need of carpet replacement (the average age is in excess of 20 years). Several are in need of entire ceiling or ceiling tile replacement.

Our survey also examined technology needs in each courtroom. The primary technology need was for visual presentation, but data connectivity (internal to the county network as well as external to the internet) is a growing need also.

The survey information was shared with a small committee with representatives from the County Attorney's Office, the Judiciary, Court Administration, Information Technology and Facility and Support Services. The committee discussed each room in some detail. In many rooms the initial survey recommendations were scaled back, especially with regard to the amount and size of AV displays. Following those discussions, we put together a specification to solicit bids for the audio-visual work required. We structured those bids by courtroom to allow us to prioritize the courtrooms and possibly only undertake the work on a portion of the rooms, should funding run short.

Once the AV bids were reviewed, we determined that our budget would likely allow for completing work on all the courtrooms. We also noted that the County Attorney could purchase AV equipment using forfeited funds allowing county budgeted funds to focus on much needed physical improvements.

We next began to solicit quotes for construction work (ceilings, carpet and walls), electrical work (power and conduit pathways for AV equipment) and abatement (small amounts of asbestos is present in some of the adhesive remaining below the carpet). We are

still awaiting some of these quotes from several contractors. We do have at least one firm quote in each category. Attached is a spreadsheet, by courtroom, outlining the project costs. These costs are not broken out by category to protect the competitive quote process. Also attached (on the same page) is a spreadsheet outlining the total AV bids listed by vendor.

I recommend that the Board of Supervisors only award the bid for the AV to the low bidder, Pratt Audio Visual in the amount of \$60,152.00. We plan to present the remaining construction, electrical and abatement bids for approval at a future Board agenda once we complete gathering the remaining bids. The budgeted amount for this project is \$175,000.

Cc: FSS Management Team
Mike Walton
Judge Smith
Chief Judge Alpers
Howard Thomas

	Construction, Electrical, Abatement	AV	Total Cost per Courtroom
Courtroom			
Large East (#3)	\$ 25,919.00	\$ 13,577.00	\$ 39,496.00
Large West (#4)	\$ 25,919.00	\$ 11,866.00	\$ 37,785.00
Small East (#2)	\$ 8,789.00	\$ 3,806.00	\$ 12,595.00
Small West (#5)	\$ 8,500.00	\$ 3,806.00	\$ 12,306.00
Northeast (#1)	\$ 16,806.00	\$ 9,680.00	\$ 26,486.00
Northwest (#6)	\$ 10,557.00	\$ 6,377.00	\$ 16,934.00
Courtroom #7	\$ 500.00	\$ 3,806.00	\$ 4,306.00
Associate #1 (First Floor)	\$ 10,715.00	\$ -	\$ 10,715.00
Associate #2 (First Floor)	\$ 15,580.00	\$ 3,167.00	\$ 18,747.00
Associate #3 (First Floor)	\$ 10,039.00	\$ 3,167.00	\$ 13,206.00
Magistrate Court (old Board Room)	\$ 12,665.00	\$ 900.00	\$ 13,565.00

Total Bid Amounts	\$ 145,989.00	\$ 60,152.00	\$ 206,141.00
Contingency	\$ 10,000.00	\$ 6,000.00	\$ 16,000.00
Total All Courtrooms	\$ 155,989.00	\$ 66,152.00	\$ 222,141.00

Audio Visual Bids

Vendor	Bid Amount
Dascom	\$ 99,626.00
Pratt Audio Visual	\$ 60,152.00

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

September 30, 2010

A RESOLUTION APPROVING THE AWARD OF BID FOR COURTROOM AUDIO
VISUAL EQUIPMENT AND WORK TO PRATT AUDIO-VISUAL IN THE AMOUNT OF
\$60, 152.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids for audio-visual equipment and work at the Scott County Courthouse are hereby approved and awarded to Pratt Audio-Visual in the total amount of \$60,152.00.
- Section 2. This resolution shall take effect immediately.