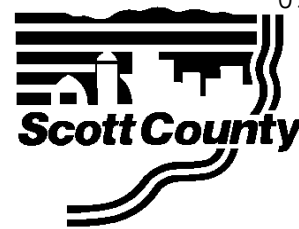


**Community Services Department**  
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Davenport, Iowa 52801



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March 5, 2012

TO: Dee F. Bruemmer

FROM: Lori A. Elam

RE: Changes in the Protective Payee Program

As you are aware Scott County has provided a Representative Payee service for more than 20 years. Because state funding is in question for next fiscal year (FY13), the Community Services Department and the Budget Manager reviewed the program, with hopes of keeping it operational in FY13. The Board of Supervisors gave the approval to look at the program, move it out of the MH Fund (Fund 10) and develop a plan to make it self-supportive.

We have approximately 400 active payee cases currently. We also charge \$10 a month to all cases except those individuals in facilities. We have 2.65 staff who assist with the duties/work of the payee program currently.

The cost of the program, including salary, benefits, and supplies, is approximately \$187,000. In order to maintain the program, it needed to be streamlined: staffing must be reduced slightly and the fees must be increased to \$38 per person. The revised total cost of the program would be \$161,340 with 2.15 staff. This means duties have shifted within the department: one staff person is being laid off and another is either taking the layoff or bumping a person in the Treasurer's Department both effective 3/30/12.

See below for the breakdown of the number of cases and the corresponding fee amount needed to keep the program operational:

<u># of Payee Cases:</u>	440	400	340	300
<u>Cost per Month:</u>	\$30.56	\$33.61	\$39.54	\$44.82

As long as we maintain/serve at least 360 cases, we generate enough revenue to pay for the program costs. Social Security understands the number of cases would drop significantly (as we will no longer serve people in facilities). Social Security has agreed to make more referrals to the program to ensure the overall numbers stay up above 360. See below for breakdown of the number of cases and revenue generated:

<u># of Payee Cases:</u>	400	380	360	340
<u>Annual Revenue Generated:</u>	\$179,892	\$170,772	\$161,652	\$152,532

Social Security will be notified this week that our program will no longer serve people in facilities effective 7/1/12, but that we will expect them to find another representative payee as soon as possible. The fee charge will increase effective 5/1/12. Notices will be posted this week and staff will be discussing this with payee clients immediately. The payee program will continue to teach individuals how to budget their money so they can become their own payee in the future. Staff will also continue assisting individuals with their Medicaid and Food Stamp paperwork.

If Social Security refers individuals who have drug/alcohol problems, they will be charged the maximum allowed by Social Security, \$75 per month. New cases and the appropriate fee based on diagnosis will be monitored closely.

The fee structure will be slightly different for married couples and for parent/sibling or sibling/sibling as one of the parties receive less money each month than the other. The fee structure for one receiving the larger benefit amount will be \$38 and the other will be 10% of their benefit amount.

The Protective Payee Program has been a long standing program within Scott County and can continue with these changes. The Payee policies and guidelines will be revised accordingly and every client will receive an updated copy.