



SCOTT COUNTY HEALTH DEPARTMENT  
Administrative Center  
600 W. 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030  
Office: (563) 326-8618 Fax: (563)326-8774  
[www.scottcountyiowa.com/health](http://www.scottcountyiowa.com/health)



April 2, 2012

To: Dee F. Bruemmer, County Administrator  
From: Ed Rivers, Health Director

RE: Scott County Application for Substance Abuse Funding FY2013

The Iowa Department of Public Health has released the request for bid for the FY2013 County Substance Abuse Prevention Services Grant. Dollars received from this grant may be used to provide substance abuse programming involving education, prevention, referral, or post-treatment services. Grants of up to \$10,000 are available and must be matched three to one by county dollars. This is a grant that the county has participated in for a number of years, subcontracting with CADS (Center for Alcohol & Drug Services, Inc.) to provide services.

Based on the proposed budget for FY2013 for services through CADS, Scott County is eligible to apply for the full amount of \$10,000. If received, this funding would be used by CADS to provide prevention and aftercare services. I have enclosed the application for these grant funds for consideration and ask that this be placed on the April 10, 2012 Committee of the Whole Agenda.

**Iowa Department of Public Health  
 Division of Behavioral Health  
 County Substance Abuse Prevention Services  
 Request for Bid FY2013  
 Cover Page**

Applicant Information – Provide the legal name of the applicant entity. This must be the entity associated with the Federal Identification (ID) number per the Internal Revenue Service (IRS). If the entity operates under another name as a "d/b/a" (doing business as), please include that in the legal name.

Agency Federal Tax ID Number:	42-6004465
Agency Legal Name (insert county name):	Scott County Board of Supervisors
Agency Address:	600 West 4 <sup>th</sup> Street, Davenport, IA 52801
Agency Phone:	563-326-8618
Agency Fax:	563-326-8774
County #:	82

<b>Total Dollar Amount Requested</b> (whole dollar amount only)	<b>\$10,000.00</b>
-----------------------------------------------------------------	--------------------

Conditions

I hereby affirm and certify that:

1. The information in this bid proposal is accurate, to the best of my knowledge.
2. Under no circumstances will any personnel, employee or independent contractor of the contractor, be paid by the programs applied for in this grant proposal or by any other programs administered by the contractor to an extent that would translate to a full-time equivalency of greater than 1.0. Furthermore, no time will be "double-charged."
3. The organization has the resources to meet the goals and objectives included in this proposal for the amount of funds applied for.
4. If a contract is awarded, based on my authority, the organization is committed to fulfilling the standard contract conditions from the Iowa Department of Public Health.
5. I have read and understood the applicable Scope of Work.

\_\_\_\_\_  
 County Board Chair / Vice Chair and date

Tom Sunderbruch  
 \_\_\_\_\_  
 Executive Director's name (print or type)

**Iowa Department of Public Health  
 Division of Behavioral Health  
 County Substance Abuse Prevention Services  
 FY2013**

Key Personnel for this Proposal – Provide the following information for agency personnel associated with the program outlined in this proposal.

Title/Position Description	Name	Email Address	Direct Phone Number
Executive Director/CEO	Tom Sunderbruch	<a href="mailto:board@scottcountyiowa.com">board@scottcountyiowa.com</a>	563-326-8749
Program Administrator/Director/Coordinator	Edward Rivers Amy Thoreson	<a href="mailto:erivers@scottcountyiowa.com">erivers@scottcountyiowa.com</a> <a href="mailto:athoreson@scottcountyiowa.com">athoreson@scottcountyiowa.com</a>	563-326-8618 563-326-8618
Fiscal Contact/CFO	Teri Arnold	<a href="mailto:tarnold@scottcountyiowa.com">tarnold@scottcountyiowa.com</a>	563-326-8618
Add more as needed-Include subcontractors if applicable Subcontractor-Center for Alcohol & Drug Services, Inc. Executive Director	Joseph P. Cowley, Ph.D.	<a href="mailto:jcowley@cads-ia.com">jcowley@cads-ia.com</a>	563-332-8974

## Minority Impact Statement

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa which are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

**Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s).**

- The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project

Indicate which group is impacted:

- Women
- Persons with a Disability
- Blacks
- Latinos
- Asians
- Pacific Islanders
- American Indians
- Alaskan Native Americans
- Other

- The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation of representatives of the minority groups impacted.

Indicate which group is impacted:

- Women
- Persons with a Disability
- Blacks
- Latinos
- Asians
- Pacific Islanders
- American Indians
- Alaskan Native Americans
- Other

- The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

The evidence based curriculum, PRIME for Life, used for the SUMMIT program was not found to significantly impact either positively or negatively any minority. No adverse effects, concerns, or unintended consequences were identified by PRIME for Life.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: \_\_\_\_\_

Title: Chairman, Scott County Board of Supervisors

### **Definitions for Attachment B**

"Minority Persons", as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability", as defined in Iowa Code Section 15.102, subsection 5, paragraph "b", subparagraph (1):

b. As used in this subsection:

(1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency", as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

**Iowa Department of Public Health  
 Division of Behavioral Health  
 County Substance Abuse Prevention Services  
 Request for Bid FY2013**

**Scope of Services**

Name of Applicant: Scott County Board of Supervisors

County Number: 82

Geographic Area of Services: Scott County, Iowa

Target Population: Youth, adults, and families who reside in Scott County, Iowa

Anticipated number to be served: 500

Description of Work or Services (Specific):

The proposed services associated with this application will be provided through a subcontract with the Center for Alcohol & Drug Services, Inc. (CADS). CADS provides substance abuse prevention services for males and females, adults and youth, on and off-site at multiple locations, during varied times and days within Scott County. Prevention recipients are primarily youth and are engaged through schools, juvenile court, youth service agencies, parents, and peers.

The Institute of Medicine (IOM) distinguishes between programs based upon who is targeted: the entire population (universal), those at risk (selective), or persons exhibiting the early stages of use or related problem behavior (indicated). Services for the County Substance Abuse Prevention Services subcontract will be directed at all three IOM categories. Specific to this grant, certified Prevention Specialists will use evidence-based practices through a broad array of prevention strategies. This will include health fairs and educational opportunities to businesses, schools and the community (universal). Students involved in SUMMIT, a residential-based program for adolescent males who have demonstrated disruptive patterns at home, in school or in their community and various other programs at the Wittenmyer Learning Campus will receive educational groups on substance abuse issues (selective and indicated).

<b>Goal: Inform residents of Scott County regarding Alcohol, Tobacco, and Other Drug issues.</b>	
<b>SERVICES</b>	<b>DELIVERABLES</b>
Participate in community health fairs as requested for local employers, agencies, businesses, and schools.	CENTER staff will participate in at least 20 health fairs in FY13.
Offer requested presentations on Alcohol, Tobacco, and Other Drugs;	75% of participants surveyed on pre and post tests will have increased or maintained their

conduct pre and post testing	knowledge of Drug Free Workplace information
<b>Goal: Increase the perception of harm of Alcohol, Tobacco, and Other Drug use.</b>	
<b>SERVICES</b>	<b>DELIVERABLES</b>
Conduct at least 15 Drug Free Workplace trainings to supervisors or employees in Scott County	75% of participants surveyed on pre and post tests will have increased or maintained their knowledge of Drug Free Workplace information
Conduct pre/post-test evaluations	
<b>Goal: Educate and support youth who are at high risk of substance use.</b>	
<b>SERVICES</b>	<b>DELIVERABLES</b>
Meet weekly with youth in the SUMMIT program for education classes using the evidence based curriculum, <i>Too Good for Drugs</i>	At the end of each cycle, 75% of participants will have increased or maintained their knowledge related to risks associated with substance use.
Conduct pre/post-tests at the end of each 8 week cycle	

Anticipated number of Direct Service hours to complete services: 150

Experience and Ability to Provide Services

Describe the county experience and ability in providing substance abuse prevention services. If subcontracted, Attachments C-2 and C-3 are required.

See Attachment C-2

Iowa Department of Public Health  
Division of Behavioral Health  
County Substance Abuse Prevention Services  
Request for Bid FY2013

**Subcontractor Experience**

Name of Applicant: Scott County Board of Supervisors

Subcontractor Organization:

Name: Center for Alcohol & Drug Services

Dollar Amount: \$10,000.00

Address: 1523 S. Fairmount Street, Davenport, IA 52802

\*Contact Person: Joseph P. Cowley, PhD, Executive Director

Telephone number: 563-322-2667

E-mail address: jcowley@cadS-ia.com

\*This must be the person directly responsible for the subcontractor's Work or Services Plan.

If a Subcontractor is utilized, describe their experience and ability to provide substance abuse prevention services

The CENTER is the primary provider of substance abuse services in Scott County, Iowa, serving more than 2,200 clients each year in treatment, and more than 4,000 youth and families with a wide array of prevention and education services. The organization has over thirty years of experience providing substance abuse prevention and treatment services; a central office and management structure that oversees funding from multiple private and public sources; and a host of collaborative initiatives in the Quad City area and the State of Iowa.

The CENTER has an excellent reputation in the community, at the State and federal levels as well as a solid working relationship within Scott County. In addition, well established relationships are maintained with the Scott County Health Department, schools, social service agencies, the courts (including Drug Court and Family Drug Court); human service organizations, hospitals, working coalitions, and the Department of Human Services.



**NOTE:** A disclaimer statement from each subcontractor must be submitted documenting that the county funds requested for services do not overlap or supplant any other funding from the Department.

See attached letter.

(Use one page per subcontractor in order to submit as a single application.) The Department has the right to disallow a subcontractor.

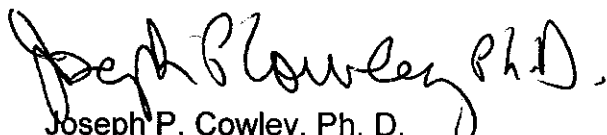


March 20, 2012

Mr. Tom Sunderbruch, Chair  
Scott County Board of Supervisors  
Administrative Center  
600 W. 4th St.  
Davenport, Iowa 52801-1030

This letter serves as certification that funds provided by the Iowa Department of Public Health, County Substance Abuse Prevention Services, administered by the Scott County Board of Supervisors, do not overlap or supplant any other funding received by the Center for Alcohol & Drug Services, Inc. from the Iowa Department of Public Health.

Sincerely,

  
Joseph P. Cowley, Ph. D.  
President/CEO

**ADULT**

- Assessment
- Outpatient
- Methadone
- Inpatient
- Detoxification
- Residential
- Special Services For Women
- Family Services
- Continuing Care

**ADOLESCENT**

- Assessment
- Outreach
- Outpatient
- Continuing Care

**COMMUNITY**

- Prevention
- Education
- Outreach



**Iowa Department of Public Health  
 Division of Behavioral Health  
 County Substance Abuse Prevention Services  
 Request for Bid FY2013**

**County Grant Sub-Contractor State/Federal Funding Streams  
 Fiscal Year 2013**

Name of Applicant: Scott County Board of Supervisors

SUBCONTRACTOR: Center for Alcohol & Drug Services, Inc.

Grant Name	Funding Source (state or federal)	Type/s of services provided
Comprehensive Prevention	State of Iowa Department of Public Health	Information dissemination; education; alternatives; environmental; problem identification and referral; community based process through the following activities: youth substance abuse diversion, youth tobacco diversion, DFYIT groups, esteem teams, youth outreach, science-based curriculum, workplace training, town hall meetings, alcoholic beverage server training, alcohol ID checks with local law enforcement
Alcohol and Substance Abuse Prevention	United States Department of Defense	Prevention education and referral services to enlisted and civilian employees of the Rock Island Arsenal
Community Partnerships (Tobacco Grant)	State of Iowa Department of Public Health	Deliver and facilitate school-based student youth tobacco prevention and education groups within Scott County through a subcontract arrangement with Scott County Health Department.

**Iowa Department of Public Health  
Division of Behavioral Health  
COUNTY SUBSTANCE ABUSE PREVENTION SERVICES GRANT**

**Request For Bid  
Budget**

Applicant/Contractor: Scott County Board of Supervisors

<b>EXPENSE BUDGET - Line Item</b>	<b>IDPH Budget</b>	<b>County Match</b>
<b>Direct Costs:</b>		
a. Salaries & Fringe <input type="radio"/>		
b. Contracted Services <input checked="" type="checkbox"/>	\$10,000	\$30,000
c. Other Operating Expenses <input type="checkbox"/>		
<b>TOTAL DIRECT</b>	<b>\$10,000</b>	<b>\$30,000</b>
Indirect ( _____ %)		
<b>TOTAL EXPENDITURES</b>	<b>\$10,000</b>	<b>\$30,000</b>

- Complete Salaries & Fringe Detail page
- On a separate sheet of paper, itemize subcontractors and the anticipated contract dollar amount/s.
- Projected and brief brief breakdown of anticipated expenditures.

**Budget Justification/Narrative:**

Scott County will subcontract a total of \$40,000 to the Center for Alcohol & Drug Services, Inc. Of this amount, \$10,000 is IDPH dollars and \$30,000 is county general fund property tax dollars. The requested amount of \$10,000 will be used exclusively for wages and benefits for Certified Prevention Specialists providing services identified in this application. Specific to this grant, certified Prevention Specialists will use evidence-based practices through a broad array of prevention strategies. This will include health fairs and education opportunities to businesses, schools and the community (universal). Students involved in SUMMIT, a residential-based program for adolescent males who have demonstrated disruptive patterns at home, in school or in their community and various other programs at the Wittenmyer Learning Campus will receive educational groups on substance abuse issues (selective and indicated).

Iowa Department of Public Health  
 Division of Behavioral Health  
**COUNTY SUBSTANCE ABUSE PREVENTION SERVICES GRANT**

**Request For Bid**  
**BUDGET - SALARY & FRINGE**

Applicant/Contractor: Scott

County Board of  
 Supervisors

Name and Position/Title	Annualized Salary		Project Total		Project Total Charged to IDPH	
	\$ Amt.	FTE%	\$ Amt.	FTE%	\$ Amt.	
Jim Smythe, Program Mgr	\$50,000	10%	\$5,000	100%	\$5,000	
Penny Nichols	\$43,250	4%	\$1,730	50%	\$865	
<b>Total Salaries</b>			\$6,730		\$5,865	
Name and Position/Title	Annualized Salary		Project Total		Project Total Charged to IDPH	
	\$ Amt.	FTE%	\$ Amt.	FTE%	\$ Amt.	
None			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
<b>Total Salaries</b>			\$0		\$0	
<b>Fringe ( _____ %)</b>						
<b>TOTAL</b>			\$0		\$0	

Must match Line a. on Budget sheet

Notes:

Iowa Department of Public Health  
Division of Behavioral Health  
COUNTY SUBSTANCE ABUSE PREVENTION SERVICES GRANT

Request For Bid  
Subcontractors

Applicant/Contractor:

Scott

County Board of  
Supervisors

<b>Subcontract Agency</b>	<b>Total</b>	<b>County</b>	<b>State</b>
Center for Alcohol & Drug Services, Inc.	\$40,000	\$30,000	\$10,000

**BOARD OF SUPERVISORS**

Administrative Center  
600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801  
Office: 563-326-8749  
Fax: 563-328-3285  
E-mail: [board@scottcountyiowa.com](mailto:board@scottcountyiowa.com)  
[www.scottcountyiowa.com](http://www.scottcountyiowa.com)



**CONTRACT #:** 64048-38A-CADS13

**PROJECT TITLE:** County Substance Abuse Prevention Services

**PROJECT PERIOD:** July 1, 2012 through June 30, 2013

**CONTRACT AMOUNT:** \$40,000

**CONTRACT PERIOD:** July 1, 2012 through June 30, 2013

**FUNDING SOURCE:**

COUNTY: \$30,000.00  
STATE: \$10,000.00

**CONTRACT ADMINISTRATOR INFORMATION:**

NAME/TITLE: Joseph P. Cowley, Executive Director  
PHONE: 563-332-8974  
FAX: 563-336-8826  
E-MAIL: [jcowley@cads-ia.com](mailto:jcowley@cads-ia.com)

**CONTRACTOR:** Center for Alcohol & Drug Services, Inc.  
1523 S. Fairmount  
Davenport, IA 52802

The Contractor agrees to perform the work and to provide the services described in the Special Conditions for the consideration stated herein. The duties, rights and obligations of the parties to this contract shall be governed by the Contract Documents, which include the Special Conditions, General Conditions, Request for Bid and Application.

The Contractor has reviewed and agrees to the General Conditions effective October 1, 2009 as posted on the Department's Web site under *Funding Opportunities*: [www.idph.state.ia.us](http://www.idph.state.ia.us) or as available by contacting Teri Arnold at (563) 326-8618 ext. 8809. The contractor specifies no changes have been made to the Special Conditions or General Conditions.

The parties hereto have executed this contract on the day and year last specified below.

**For and on behalf of the County:**

**For and on behalf of the Contractor:**

By: \_\_\_\_\_  
Tom Sunderbruch, Chair  
Scott County Board of Supervisors

By: \_\_\_\_\_  
Joseph P. Cowley, Executive Director  
Center for Alcohol & Drug Services, Inc.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Special Conditions for Contract # 64048-38A-CADS13

## Article I- Identification of Parties:

This contract is entered into by and between the Scott County Board of Supervisors (hereinafter referred to as the COUNTY) and the CONTRACTOR, as identified on the contract face sheet. The Iowa Department of Public Health is referred to as the STATE.

## Article II - Designation of Authorized County Official:

Tom Sunderbruch, Chairman of the Scott County Board of Supervisors, is the Authorized County Official for this contract. Any changes in the terms, conditions, or amounts specified in this contract must be approved by the Authorized County Official. Negotiations concerning this contract should be referred to Edward Rivers at (563) 326-8618.

## Article III - Designation of Contract Administrator:

Joseph P. Cowley has been designated by the CONTRACTOR to act as the Contract Administrator. This individual is responsible for financial and administrative matters of this contract. Negotiations concerning this contract should be referred to Joseph P. Cowley at (563) 332-8974.

## Article IV-Key Personnel for Project Implementation

The following individual(s) shall be considered key personnel for purposes of fulfilling work and services of this contract:

### County Personnel

Name	Title	E-mail address
Tom Sunderbruch	Chairman	<a href="mailto:board@scottcountyiowa.com">board@scottcountyiowa.com</a>
Edward Rivers	Health Director	<a href="mailto:health@scottcountyiowa.com">health@scottcountyiowa.com</a>
Amy Thoreson	Deputy Health Director	<a href="mailto:athoreson@scottcountyiowa.com">athoreson@scottcountyiowa.com</a>
Teri Arnold	Administrative Office Assistant/Fiscal Officer	<a href="mailto:tarnold@scottcountyiowa.com">tarnold@scottcountyiowa.com</a>

### Contractor Personnel

Name	Title	E-mail address
Joseph P. Cowley	Executive Director	<a href="mailto:jcowley@cads-ia.com">jcowley@cads-ia.com</a>
Janet Rector	Prevention Coordinator	<a href="mailto:jrector@cads-ia.com">jrector@cads-ia.com</a>
Kurt Streicher	Fiscal Officer	<a href="mailto:kstreicher@cads-ia.com">kstreicher@cads-ia.com</a>

The Contractor shall notify the COUNTY within ten (10) days of any change of Contract Administrator or Key Personnel.

## Article V - Statement of Contract Purpose:

To provide substance abuse prevention and related services in Scott County.

## Article VI - Description of Work and Services:

In compliance with the STATE approved work plan for FY2013, the CONTRACTOR shall provide substance abuse prevention and related services that are not currently funded by any other state or federal funds and that will include only:

- Prevention
- Education, or



- Referral/post-treatment services

**Article VII – Performance Measure**

A disincentive of 5% of the contractual amount shall apply if the CONTRACTOR does not meet their submitted work plan goals as detailed on the Year End Report. Any disincentive shall be assessed and deducted from the final payment.

**Article VIII - Reports:**

The CONTRACTOR shall prepare and submit the following reports to the COUNTY on forms provided by the COUNTY:

Report	Date Due
Quarterly Expenditure Workbook	Submit expenses within 20 working days of quarterly expenditures
Year End Report	Submitted with the Quarterly Expenditure Workbook that finalizes services

\* All reports should be signed by key personnel using non-black ink.

Reports shall be sent to:

Scott County Health Department  
 600 West 4<sup>th</sup> Street  
 Davenport, Iowa 52801-1030  
 E-mail: [health@scottcountyiowa.com](mailto:health@scottcountyiowa.com)

**Article IX - Budget:**

Category	STATE Budget	COUNTY Budget
Contracted Services	\$10,000.00	\$30,000.00

**Article X - Payments:**

1. The COUNTY provides contractual payments on the basis of reimbursement of actual expenses in accordance with Iowa Code 8A.514.
2. The COUNTY will not reimburse travel amounts in excess of limits established by Iowa Department of Administrative Services.
  - a. Instate maximum allowable amounts for food are \$8.00/breakfast, \$12.00/lunch and \$23.00/dinner; lodging maximum \$83 plus taxes per night and mileage maximum of \$0.39 per mile.
  - b. These funds may not be used for Out of State travel.
3. Final payment may be withheld until all contractually required reports have been received and accepted by the COUNTY. At the end of the contract period, unobligated STATE contract amount funds shall revert to the STATE and unobligated COUNTY amount funds shall revert to the COUNTY.

**Article XI – Additional Conditions**

1. As a condition of the contract, the CONTRACTOR shall assure linkage with the local board of health. The CONTRACTOR will assure that the local board of health has been actively engaged in planning for, and evaluation of, services. It will also maintain effective linkages with the local board of health, including timely and effective communications and ongoing collaboration.
2. Funds and State funds made available under this contract shall be used to supplement and increase the level of state, local and other non-federal funds that would in the absence of such Federal and State funds be made available for the programs and activities for which funds are provided and will in no event take the place of state, local and other non-federal funds.
3. The disbursement of funds under this contract is contingent upon the continued availability of COUNTY and STATE funds.
4. Any use of the STATE'S name, logo, or other identifier must have prior written approval from the STATE.
5. All Description of Work or Services revisions must be approved by the COUNTY prior to implementation. Requests for Description of Work or Services revisions must be received by the COUNTY on or before December 10, 2012.
6. The parties to this agreement shall attempt to mediate disputes which arise under this agreement by engaging in mediation with a mutually-agreed upon mediator. Each party shall bear 50% of the costs of such mediation. In the event the parties are unable to reach agreement, the parties shall submit their dispute to binding arbitration by a board of arbitration as provided for in Iowa Code section 679A.19.
7. Scott County shall be named as an additional insured under the comprehensive liability policy maintained by CADS and providing minimum coverage of \$1 million. A copy of the certificate of insurance shall be on file in the Office of the County Administrator.
8. CADS shall hold harmless from and indemnify Scott County against all claims, suits, actions, costs, attorney fees, expenses, damages, judgments, or decrees, incurred by any reason of any person or persons or property being damaged or injured by CADS or any agent or employee of CADS.
9. CADS shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, handicapping conditions or religious affiliation.
10. None of the funds provided through this Contract shall be used for any partisan political activity nor shall they be used to further the election of any candidate for political office.