

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003

fss @ scottcountyiowa.com

(563) 326-8738 Voice (563) 328-3245 Fax



February 7, 2013

To: Dee F. Bruemmer
County Administrator

From: Dave Donovan, Director
Facility and Support Services

Subj: Approval of furniture purchase for ERP workstation/office changes

I have received a floor plan layout and pricing for furniture necessary to make changes to the offices and workstations on the sixth floor of the Administrative Center. The proposed changes will provide a number of improvements, including: 1) create several additional open work spaces on sixth floor necessary to accommodate the upcoming ERP work (for both county employees and the ERP vendor); 2) move several offices and realign workspaces within the Administration and Human Resource functions and; 3) provide new flexible tables for Conference Room 638 to allow more flexible use of that meeting space. As you know, we have been discussing and reviewing potential floor plans for the past few weeks and the proposed furniture purchase provides the necessary furniture items to provide the agreed layout.

Pricing for this purchase is provided from Allsteel to integrate with our existing furniture systems and utilizing their GSA pricing schedule, giving us the deepest discounts possible. The total cost for the furniture is \$25,399.51 plus \$2725.00 for installation. The anticipated delivery time is 4-6 weeks. I recommend that the Board approve this purchase and fund it from the Capital Improvements budget in the current fiscal year. I will be available at the next Committee of the Whole meeting to discuss this purchase and to answer any questions you or the Board may have.

Cc: David Farmer
Mary Thee
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

February 14, 2013

A RESOLUTION APPROVING THE PURCHASE OF FURNITURE AND
INSTALLATION SERVICES FROM ALLSTEEL, INC. AND PARAGON COMMERCIAL
INTERIORS.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the GSA price quote for furniture for the 6th FL ERP renovation is hereby approved and awarded to Allsteel, Inc in the total amount of \$25,399.51.
- Section 2. That the quote for installation of the above furniture purchase is hereby approved and awarded to Paragon Commercial Interiors in the total amount of \$2,725.00.
- Section 3. This resolution shall take effect immediately.