

Facility and Support Services

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March 20, 2013

To: Dee F. Bruemmer
County Administrator

From: Dave Donovan, Director
Facility and Support Services

Subj: Approval of spring Bi-State copy paper order

I am in receipt of bids for the annual spring copy paper order from Bi-State Joint Purchasing Council. Each spring, member agencies pool their copy paper quantities in an effort to increase buying power and lower costs. A smaller order of copy paper is also placed in the fall to supplement this order and decrease the amount of storage required.

The bids for white copy paper were as follows:

Vendor	Location	Total Amount
Midland Paper	Wheeling, IL	\$40,724.65
Paper 101	Ankeny, IA	\$41,211.15
CJ Duffey Paper	Rock Island, IL	\$43,464.25

I recommend that the Board award this purchase to the apparent low bidder, Midland Paper in the above amount. I will be available at the next Committee of the Whole meeting to discuss this further and to answer any questions you or the Board may have.

We will also be issuing a separate purchase order for approximately \$2,862.61 of colored copy paper at approximately the same time as the above purchase. Normally, these two bids are combined together into one purchase. This year, however, the low bid for white paper is different than the low bid for colored paper. Bi-state is working to sort that out but had not made a recommendation regarding the color paper at the time this enclosure was prepared.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 28, 2013

A RESOLUTION APPROVING THE AWARD OF THE SPRING COPY PAPER BID TO
MIDLAND PAPER IN THE AMOUNT OF \$40,724.65.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Bi-State Joint Purchasing Council bid is hereby approved and the Scott County portion awarded to Midland Paper in the total amount of \$40,724.65.
- Section 2. This resolution shall take effect immediately.