

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**April 22 - 26, 2013**

**Tuesday, April 23, 2013**

**Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center**

- \_\_\_ 1. Roll Call: Earnhardt, Hancock, Minard, Sunderbruch, Cusack

**Presentation**

- \_\_\_ 2. Discussion with the following Authorized Agencies (Room 638)  
8:30 Scott County Kids, Early Childhood - Diane Martens  
9:00 Scott County Kids, Decategorization- Molli Nickerson  
9:30 Generations- Christa Merritt  
10:00 Iowa at Work- Paula Arends  
10:30 Riverbend Transit- Randy Zobrist

**Human Resources**

- \_\_\_ 3. Approval of personnel actions. (Item 3)

**Health & Community Services**

- \_\_\_ 4. Approval of application for substance abuse funding for FY14. (Item 4)

**Finance & Intergovernmental**

- \_\_\_ 5. Approval of application for FY14 ODCP Grant. (Item 5)
- \_\_\_ 6. Approval of Proclamation of Scott County Corrections Appreciation Week- April 29-May 3, 2013. (Item 6)
- \_\_\_ 7. Other items of interest.

**Tuesday, April 23, 2013**

**Special Committee of the Whole - 7:00 pm  
Scott County Library**

- \_\_\_ 1. Roll Call: Earnhardt, Hancock, Minard, Sunderbruch, Cusack
- \_\_\_ 2. Discussion with Scott County Library Board.
- \_\_\_ 3. Other items of interest.

**Thursday, April 25, 2013**

**Regular Board Meeting - 5:30 pm  
Board Room, 1st Floor, Administrative Center**

**SCOTT COUNTY PERSONNEL ACTIONS**

**BOARD MEETING:** April 25, 2013

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
None				

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
None				

**LEAVES OF ABSENCE/OTHER**

Employee/Department	Position	Effective Date	Remarks
None			

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
David Wallace Sheriff/Jail	Correction Officer Trainee	\$34,549 - \$35,131	Step 3	04/08/13
Chad Weipert Sheriff	Deputy Sheriff	\$50,315 - \$52,790	Step 4	04/12/13
Matthew Gealy FSS	Custodial Worker P/T	\$13.68/hr - \$14.18/hr	Step 3	04/16/13
William Barta FSS	Custodial Worker	\$31,554 - \$33,322	Step 6	04/17/13

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Ray Weiser Information Technology	GIS Coordinator	\$82,505 - \$84,980 (3.0%)	114.635%	11/25/12
Christopher Berry Conservation	Turf Equipment Specialist	\$42,551 - \$43,828 (3.0%)	111.9%	01/11/13
Will Ripley Attorney	Attorney I	\$64,715 - \$66,980 (3.5%)	102.4%	01/12/13
Steven Berger Attorney	Attorney I	\$64,260 - \$66,509 (3.5%)	101.683%	02/20/13
Richard Bauer Auditor	Elections Supervisor	\$54,456 - \$56,090 (3.0%)	114.444%	03/20/13
Brandon George Health	Jail Inmate Health Nurse	\$29.02/hr - 29.60/hr (2.0%)	109.7%	03/24/13

\*First review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

**BONUS**

Employee/Department	Position	Effective Date
Gina Lieferman Sheriff	Deputy Sheriff	01/07/13
Rachelle Kunde Sheriff	Deputy Sheriff	01/12/13
Brian Staszewski Sheriff	Deputy Sheriff	02/08/13
Greg Frauen Secondary Roads	Truck Driver/Laborer	03/10/13
Dennis Marple Secondary Roads	Sign Crew Leader	03/23/13
Rebecca Wilkison Secondary Roads	Administrative Assistant	04/02/13

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Lori Robinson Information Technology	Programmer / Analyst II	01/28/04	03/29/13	Voluntary resignation
John Lefman Sheriff/Jail	Correction Officer	10/7/02	04/22/13	Voluntary resignation
Jerald Feuerbach Attorney	First Assistant Attorney	09/01/98	06/14/13	Retirement

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Attorney I Attorney	Vacant 6/14/13	6/17/13	Anticipated vacancy due to First Assistant Retirement	Approve to fill

**TUITION REQUESTS**

Employee/Department	Position	Course of Study	Course dates(s)
None			



SCOTT COUNTY HEALTH DEPARTMENT  
Administrative Center  
600 W. 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030  
Office: (563) 326-8618 Fax: (563)326-8774  
[www.scottcountyiowa.com/health](http://www.scottcountyiowa.com/health)



**Public Health**  
Prevent. Promote. Protect.

---

April 15, 2013

To: Dee F. Bruemmer, County Administrator  
From: Ed Rivers, Health Director

RE: Scott County Application for Substance Abuse Funding FY2014

The Iowa Department of Public Health has released the request for bid for the FY2014 County Substance Abuse Prevention Services Grant. Dollars received from this grant may be used to provide substance abuse programming involving education, prevention, referral, or post-treatment services. Grants of up to \$10,000 are available and must be matched three to one by county dollars. This is a grant that the county has participated in for a number of years, subcontracting with CADS (Center for Alcohol & Drug Services, Inc.) to provide services.

Based on the proposed budget for FY2014 for services through CADS, Scott County is eligible to apply for the full amount of \$10,000. If received, this funding would be used by CADS to provide prevention and aftercare services. I have enclosed the application for these grant funds for consideration and ask that this be placed on the April 23, 2013 Committee of the Whole Agenda.

**Iowa Department of Public Health  
 Division of Behavioral Health  
 County Substance Abuse Prevention Services  
 Request for Bid FY2014  
 Cover Page**

Applicant Information – Provide the legal name of the applicant entity. This must be the entity associated with the Federal Identification (ID) number per the Internal Revenue Service (IRS).

County Board of Supervisors Federal Tax ID Number:	42-6004465	
Name and Number of County	Scott County Board of Supervisors	Co. # 82
Legal Address:	600 West 4 <sup>th</sup> Street, Davenport, IA 52801	
Phone:	563-326-8618	
Fax:	563-326-8774	

<b>Total Dollar Amount Requested</b> (whole dollar amount only)	<b>\$ 10,000.00</b>
---	---------------------

Conditions

I hereby affirm and certify that:

1. The information in this bid proposal is accurate, to the best of my knowledge.
2. Under no circumstances will any personnel, employee or independent contractor of the contractor, be paid by the programs applied for in this grant proposal or by any other programs administered by the contractor to an extent that would translate to a full-time equivalency of greater than 1.0. Furthermore, no time will be “double-charged.”
3. The organization has the resources to meet the goals and objectives included in this proposal for the amount of funds applied for.
4. If a contract is awarded, based on my authority, the organization is committed to fulfilling the standard contract conditions from the Iowa Department of Public Health.
5. I have read and understood the applicable Scope of Work.

\_\_\_\_\_  
**County Board Chair / Vice Chair and date**

\_\_\_\_\_  
 Larry Minard, Chair  
**Chair / Vice Chair name (print or type)**

**Iowa Department of Public Health  
 Division of Behavioral Health  
 County Substance Abuse Prevention Services  
 FY2014**

Key Personnel for this Proposal – Provide the following information for agency personnel associated with the program outlined in this proposal.

<b>Title/Position Description</b>	<b>Name</b>	<b>Email Address</b>	<b>Direct Phone Number</b>
County Board of Supervisors, Chair	Larry Minard	<a href="mailto:board@scottcountyiowa.com">board@scottcountyiowa.com</a>	563-326-8749
County Program Administrator/Director/ Coordinator	Edward Rivers Amy Thoreson	<a href="mailto:health@scottcountyiowa.com">health@scottcountyiowa.com</a> <a href="mailto:amy.thoreson@scottcountyiowa.com">amy.thoreson@scottcountyiowa.com</a>	563-326-8618 563-326-8618
County Auditor's Office Coordinator	Teri Arnold	<a href="mailto:Teri.arnold@scottcountyiowa.com">Teri.arnold@scottcountyiowa.com</a>	563-326-8618
County SharePoint Coordinator	Teri Arnold Amy Thoreson	<a href="mailto:teri.arnold@scottcountyiowa.com">teri.arnold@scottcountyiowa.com</a> <a href="mailto:amy.thoreson@scottcountyiowa.com">amy.thoreson@scottcountyiowa.com</a>	563-326-8618 563-326-8618
Subcontractor(s) if applicable	Joseph P. Cowley, Ph.D.	<a href="mailto:jcowley@cads-ia.com">jcowley@cads-ia.com</a>	563-332-8974

Iowa Department of Public Health  
County Substance Abuse Prevention Services  
Request for Bid FY2013

**Minority Impact Statement**

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the State of Iowa which are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism to require grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

**Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s).**

- The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project

Indicate which group is impacted:

- Women
- Persons with a Disability
- Blacks
- Latinos
- Asians
- Pacific Islanders
- American Indians
- Alaskan Native Americans
- Other

- The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation of representatives of the minority groups impacted.

Indicate which group is impacted:

- Women
- Persons with a Disability
- Blacks
- Latinos
- Asians
- Pacific Islanders
- American Indians
- Alaskan Native Americans
- Other

- The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact.

The evidence based curriculum, PRIME for Life, used for the SUMMIT Program was not found to significantly impact either positively or negatively any minority. No adverse effects, concerns, or unintended consequences were identified by PRIME for Life.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: \_\_\_\_\_

Title: Chair, Scott County Board of Supervisors



## **Definitions for Attachment B**

“Minority Persons”, as defined in Iowa Code Section 8.11, mean individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

“Disability”, as defined in Iowa Code Section 15.102, subsection 5, paragraph “b”, subparagraph (1):

b. As used in this subsection:

(1) “*Disability*” means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

“*Disability*” does not include any of the following:

- (a) Homosexuality or bisexuality.
- (b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.
- (c) Compulsive gambling, kleptomania, or pyromania.
- (d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

“State Agency”, as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the State of Iowa.

**Iowa Department of Public Health  
Division of Behavioral Health  
County Substance Abuse Prevention Services  
Request for Bid FY2014**

**Scope of Services**

Scott County Board of Supervisors  
(insert county name)

County Number (#): 82

Geographic Area of Services: Scott County, Iowa

Target Population: Youth, adults, and families who reside in Scott County, Iowa

Anticipated number to be served: 500

Description of Work or Services (Specific Action Plan including Goals):

The proposed services associated with this application will be provided through a subcontract with the Center for Alcohol & Drug Services, Inc. (CADS). CADS provides substance abuse prevention services for males and females, adults and youth, on and off-site at multiple locations, during varied times and days within Scott County. Prevention recipients are primarily youth and are engaged through schools, juvenile court, youth service agencies, parents, and peers.

The Institute of Medicine (IOM) distinguishes between programs based upon who is targeted: the entire population (universal), those at risk (selective), or persons exhibiting the early stages of use or related problem behavior (indicated). Services for the County Substance Abuse Prevention Services subcontract will be directed at all three IOM categories. Specific to this grant, certified Prevention Specialists will use evidence-based practices through a broad array of prevention strategies. This will include health fairs and educational opportunities to businesses, schools and the community (universal). Students involved in SUMMIT, a residential-based program for adolescent males who have demonstrated disruptive patterns at home, in school or in their community and various other programs at the Wittenmyer Learning Campus will receive educational groups on substance abuse issues (selective and indicated).

<b>Goal: Inform residents of Scott County regarding Alcohol, Tobacco, and Other Drug issues.</b>	
<b>SERVICES</b>	<b>DELIVERABLES</b>
Participate in community health fairs as requested for local employers, agencies, businesses, and schools.	CENTER staff will participate in at least 20 health fairs in FY14.
<b>Goal: Increase the perception of harm of Alcohol, Tobacco, and Other Drug use.</b>	
<b>SERVICES</b>	<b>DELIVERABLES</b>
Conduct at least 20 presentations on Alcohol, Tobacco, and Other Drugs; conduct pre and post testing.	75% of participants surveyed on pre and post tests will have increased or maintained their knowledge of substance abuse.
Conduct pre/post-test evaluations.	
<b>Goal: Educate and support youth who are at high risk of substance use.</b>	
<b>SERVICES</b>	<b>DELIVERABLES</b>
Meet weekly with youth in the SUMMIT program for education classes using the evidence based curriculum, <i>Too Good for Drugs</i>	At the end of each cycle, 75% of participants will have increased or maintained their knowledge related to risks associated with substance use.
Conduct pre/post-tests at the end of each 8 week cycle	

Anticipated number of Direct Service hours to complete services:   150  

Experience and Ability to Provide Services

Describe the county experience and ability in providing substance abuse prevention services. **If subcontracted, Attachments C-2 and C-3 are required for each subcontract.**

**Iowa Department of Public Health  
Division of Behavioral Health  
County Substance Abuse Prevention Services  
Request for Bid FY2014**

**Subcontractor Experience**

Scott County Board of Supervisors  
(insert county name)

County Number (#): 82

Subcontractor Organization:

Name: Center for Alcohol & Drug Services, Inc.

Dollar Amount: \$10,000.00

Address: 1523 South Fairmount Street, Davenport, IA 52802

\*Contact Person: Joseph P. Cowley, PhD, President/CEO

Telephone number: 563-332-8974

E-mail address: jcowley@cads-ia.com

\*This must be the person directly responsible for the subcontractor's Work or Services Plan.

If a Subcontractor is utilized, describe their experience and ability to provide substance abuse prevention services

CADS is the primary provider of substance abuse services in Scott County, Iowa, serving more than 2,200 clients each year in treatment, and more than 4,000 youth and families with a wide array of prevention and education services. The organization has over thirty years of experience providing substance abuse prevention and treatment services; a central office and management structure that oversees funding from multiple private and public sources; and a host of collaborative initiatives in the Quad City area and the State of Iowa.

CADS has an excellent reputation in the community, at the State and federal levels as well as a solid working relationship within Scott County. In addition, well established relationships are maintained with the Scott County Health Department, schools, social service agencies, the courts (including Drug Court and Family Drug Court); human service organizations, hospitals, working coalitions, and the Department of Human Services.

**NOTE:** A disclaimer statement from each subcontractor must be submitted documenting that the county funds requested for services do not overlap or supplant any other funding from the Department.

See attached letter.

(Use one page per subcontractor in order to submit as a single application.) The Department has the right to disallow a subcontractor.

**Iowa Department of Public Health  
Division of Behavioral Health  
County Substance Abuse Prevention Services  
Request for Bid FY2014**

**County Grant Sub-Contractor State/Federal Funding Streams  
Fiscal Year 2014**

\_\_\_\_\_ Scott \_\_\_\_\_ County Board of Supervisors  
(insert county name)

County Number (#): 82

SUBCONTRACTOR:

Grant Name	Funding Source (state or federal)	Type/s of services provided
Comprehensive Prevention	State of Iowa Department of Public Health	Information dissemination; education; alternatives; environmental; problem identification and referral; community based process through the following activities: youth substance abuse diversion, youth tobacco diversion, DFYIT groups, esteem teams, youth outreach, science-based curriculum, workplace training, town hall meetings, alcoholic beverage server training, alcohol ID checks with local law enforcement.
Alcohol and Substance Abuse Prevention	United States Department of Defense	Prevention education and referral services to enlisted and civilian employees of the Rock Island Arsenal.
Community Partnerships (Tobacco Grant)	State of Iowa Department of Public Health	Deliver and facilitate school-based student youth tobacco prevention and education groups within Scott County through a subcontract arrangement with Scott County Health Department.

**Iowa Department of Public Health  
Division of Behavioral Health  
COUNTY SUBSTANCE ABUSE PREVENTION SERVICES GRANT  
Request For Bids - FY 2014  
Budget**

Board of Supervisors (county) Scott

County # 82

EXPENSE BUDGET - Line Item	IDPH Budget	County Match
<u>Direct Costs:</u>		
a. Salaries & Fringe           ○		
b. Contracted Services           ✓	\$10,000	\$30,000
c. Other Operating Expenses   ★		
<b>TOTAL DIRECT</b>	<b>\$10,000</b>	<b>\$30,000</b>
Indirect ( _____ %)		
<b>TOTAL EXPENDITURES</b>	<b>\$10,000</b>	<b>\$30,000</b>

- Complete Salaries & Fringe Detail page
- ✓ If subcontractor/s utilized, ensure attachment C-2 and C-3 is completed for each one and included in bid proposal.
- ★ Projected and brief breakdown of anticipated expenditures.

-----  
Budget Justification/Narrative:

Scott County will subcontract a total of \$40,000 to the Center for Alcohol & Drug Services, Inc. Of this amount, \$10,000 is IDPH dollars and \$30,000 is county general fund property tax dollars. The requested amount of \$10,000 will be used exclusively for wages and benefits for Certified Prevention Specialists providing services identified in this application. Specific to this grant, Certified Prevention Specialists will use evidence-based practices through a broad array of prevention strategies. This will include health fairs and education opportunities to businesses, schools and the community (universal). Students involved in SUMMIT, a residential-based program for adolescent males who have demonstrated disruptive patterns at home, in school, or in their community and various other programs at the Wittenmyer Learning Campus will receive educational groups on substance abuse issues (selective and indicated).

**Iowa Department of Public Health  
Division of Behavioral Health  
COUNTY SUBSTANCE ABUSE PREVENTION SERVICES GRANT**

**Request For Bids - FY 2014**

**BUDGET - SALARY & FRINGE**

Board of Supervisors (county) Scott

County # 82

Name and Position/Title	Annualized Salary		Project Total		Project Total Charged to IDPH	
	\$ Amt.	FTE%	\$ Amt.	FTE%	\$ Amt.	
Jim Smythe, Program Mgr	\$50,000	10%	\$5,000	100%	\$5,000	
Penny Nichols	\$43,250	4%	\$1,730	50%	\$865	
<b>Total Salaries</b>			\$6,730		\$5,865	

Name and Position/Title of County Personnel Only (do not include subcontractor personnel)	Annualized Salary		Project Total		Project Total Charged to IDPH	
	\$ Amt.	FTE%	\$ Amt.	FTE%	\$ Amt.	
None			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
			\$0		\$0	
<b>Total Salaries</b>			\$0		\$0	
<b>Fringe ( _____ %)</b>						
<b>TOTAL</b>			\$0		\$0	

Project Total Charged to IDPH must match Line a. on Budget sheet

Notes:



Iowa Department of Public Health  
Division of Behavioral Health  
COUNTY SUBSTANCE ABUSE PREVENTION SERVICES GRANT  
Request For Bid  
Subcontractors

Applicant/Contractor: Scott County Board of Supervisors County # 82

<b>Subcontract Agency</b>	<b>Total</b>	<b>County</b>	<b>State</b>
Center for Alcohol & Drug Services, Inc.	\$40,000	\$30,000	\$10,000



March 14, 2013

Mr. Larry Minard, Chair  
Scott County Board of Supervisors  
Administrative Center  
600 W. 4th Street  
Davenport, Iowa 52801-1030

This letter serves as certification that funds provided by the Iowa Department of Public Health, County Substance Abuse Prevention Services, administered by the Scott County Board of Supervisors, do not overlap or supplant any other funding received by the Center for Alcohol & Drug Services, Inc. from the Iowa Department of Public Health.

Sincerely,

Joseph P. Cowley, Ph. D.  
President/CEO

**ADULT**

Assessment

Outpatient

Methadone

Inpatient

Detoxification

Residential

Special Services  
For Women

Family Services

Continuing Care

**ADOLESCENT**

Assessment

Outreach

Outpatient

Continuing Care

**COMMUNITY**

Prevention

Education

Outreach



**BOARD OF SUPERVISORS**

Administrative Center  
600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801  
Office: 563-326-8749  
Fax: 563-328-3285  
E-mail: board@scottcountyiowa.com  
[www.scottcountyiowa.com](http://www.scottcountyiowa.com)



**CONTRACT #:** 64048-38A-CADS14

**PROJECT TITLE:** County Substance Abuse Prevention Services

**PROJECT PERIOD:** July 1, 201e through June 30, 2014

**CONTRACT AMOUNT:** \$40,000

**CONTRACT PERIOD:** July 1, 2013 through June 30, 2014

**FUNDING SOURCE:**

COUNTY: \$30,000.00  
STATE: \$10,000.00

**CONTRACT ADMINISTRATOR INFORMATION:**

NAME/TITLE: Joseph P. Cowley, Executive Director  
PHONE: 563-332-8974  
FAX: 563-336-8826  
E-MAIL: [jcowley@cad-s-ia.com](mailto:jcowley@cad-s-ia.com)

**CONTRACTOR:** Center for Alcohol & Drug Services, Inc.  
1523 S. Fairmount  
Davenport, IA 52802

The Contractor agrees to perform the work and to provide the services described in the Special Conditions for the consideration stated herein. The duties, rights and obligations of the parties to this contract shall be governed by the Contract Documents, which include the Special Conditions, General Conditions, Request for Bid and Application.

The Contractor has reviewed and agrees to the General Conditions effective January 10, 2013 as posted on the Department’s Web site under *Funding Opportunities*: [www.idph.state.ia.us](http://www.idph.state.ia.us) or as available by contacting Teri Arnold at (563) 326-8618 ext. 8809. The contractor specifies no changes have been made to the Special Conditions or General Conditions.

The parties hereto have executed this contract on the day and year last specified below.

**For and on behalf of the County:**

**For and on behalf of the Contractor:**

By: \_\_\_\_\_  
Larry Minard, Chair  
Scott County Board of Supervisors

By: \_\_\_\_\_  
Joseph P. Cowley, Executive Director  
Center for Alcohol & Drug Services, Inc.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Special Conditions for Contract # 64048-38A-CADS14

## Article I- Identification of Parties:

This contract is entered into by and between the Scott County Board of Supervisors (hereinafter referred to as the COUNTY) and the CONTRACTOR, as identified on the contract face sheet. The Iowa Department of Public Health is referred to as the STATE.

## Article II - Designation of Authorized County Official:

Larry Minard, Chairman of the Scott County Board of Supervisors, is the Authorized County Official for this contract. Any changes in the terms, conditions, or amounts specified in this contract must be approved by the Authorized County Official. Negotiations concerning this contract should be referred to Edward Rivers at (563) 326-8618.

## Article III - Designation of Contract Administrator:

Joseph P. Cowley has been designated by the CONTRACTOR to act as the Contract Administrator. This individual is responsible for financial and administrative matters of this contract. Negotiations concerning this contract should be referred to Joseph P. Cowley at (563) 332-8974.

## Article IV-Key Personnel for Project Implementation

The following individual(s) shall be considered key personnel for purposes of fulfilling work and services of this contract:

### County Personnel

Name	Title	E-mail address
Larry Minard	Chairman	<a href="mailto:board@scottcountyiowa.com">board@scottcountyiowa.com</a>
Edward Rivers	Health Director	<a href="mailto:health@scottcountyiowa.com">health@scottcountyiowa.com</a>
Amy Thoreson	Deputy Health Director	<a href="mailto:athoreson@scottcountyiowa.com">athoreson@scottcountyiowa.com</a>
Teri Arnold	Administrative Office Assistant/Fiscal Officer	<a href="mailto:tarnold@scottcountyiowa.com">tarnold@scottcountyiowa.com</a>

### Contractor Personnel

Name	Title	E-mail address
Joseph P. Cowley	Executive Director	<a href="mailto:jcowley@cads-ia.com">jcowley@cads-ia.com</a>
Janet Rector	Prevention Coordinator	<a href="mailto:jrector@cads-ia.com">jrector@cads-ia.com</a>
Kurt Streicher	Fiscal Officer	<a href="mailto:kstreicher@cads-ia.com">kstreicher@cads-ia.com</a>

The Contractor shall notify the COUNTY within ten (10) days of any change of Contract Administrator or Key Personnel.

## Article V - Statement of Contract Purpose:

To provide substance abuse prevention and related services in Scott County.

## Article VI - Description of Work and Services:

In compliance with the STATE approved work plan for FY2014, the CONTRACTOR shall provide substance abuse prevention and related services that are not currently funded by any other state or federal funds and that will include only:

- Prevention
- Education, or
- Referral/post-treatment services

**Article VII – Performance Measure**

A disincentive of 5% of the contractual amount shall apply if the CONTRACTOR does not meet their submitted work plan goals as detailed on the Year End Report. Any disincentive shall be assessed and deducted from the final payment.

**Article VIII - Reports:**

The CONTRACTOR shall prepare and submit the following reports to the COUNTY on forms provided by the COUNTY:

Report	Date Due
Quarterly Expenditure Workbook	July-September 2013 expenses due October 18, 2013 October-December 2013 expenses due January 17, 2014 January-March 2014 expenses due March 18, 2014 April-June 2014 (Final) expenses due July 11, 2014
Year End Report	Submitted with the Quarterly Expenditure Workbook that finalizes services due July 11, 2014

\* All reports should be signed by key personnel using non-black ink.

Reports shall be sent to:

Scott County Health Department  
600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030  
E-mail: [health@scottcountyiowa.com](mailto:health@scottcountyiowa.com)

**Article IX - Budget:**

Category	STATE Budget	COUNTY Budget
Contracted Services	\$10,000.00	\$30,000.00

**Article X - Payments:**

1. The COUNTY provides contractual payments on the basis of reimbursement of actual expenses in accordance with Iowa Code 8A.514.
2. The COUNTY will not reimburse travel amounts in excess of limits established by Iowa Department of Administrative Services.
  - a. Instate maximum allowable amounts for food are \$8.00/breakfast, \$12.00/lunch and \$23.00/dinner; lodging maximum \$83 plus taxes per night and mileage maximum of \$0.39 per mile.
  - b. These funds may not be used for Out of State travel.
3. Final payment may be withheld until all contractually required reports have been received and accepted by the COUNTY. At the end of the contract period, unobligated STATE contract amount funds shall revert to the STATE and unobligated COUNTY amount funds shall revert to the COUNTY.

**Article XI – Additional Conditions**

1. As a condition of the contract, the CONTRACTOR shall assure linkage with the local board of health. The CONTRACTOR will assure that the local board of health has been actively engaged in planning for, and

evaluation of, services. It will also maintain effective linkages with the local board of health, including timely and effective communications and ongoing collaboration.

2. Funds and State funds made available under this contract shall be used to supplement and increase the level of state, local and other non-federal funds that would in the absence of such Federal and State funds be made available for the programs and activities for which funds are provided and will in no event take the place of state, local and other non-federal funds.
3. The disbursement of funds under this contract is contingent upon the continued availability of COUNTY and STATE funds.
4. Any use of the STATE'S name, logo, or other identifier must have prior written approval from the STATE.
5. All Description of Work or Services revisions must be approved by the COUNTY prior to implementation. Requests for Description of Work or Services revisions must be received by the COUNTY on or before December 10, 2013.
6. The parties to this agreement shall attempt to mediate disputes which arise under this agreement by engaging in mediation with a mutually-agreed upon mediator. Each party shall bear 50% of the costs of such mediation. In the event the parties are unable to reach agreement, the parties shall submit their dispute to binding arbitration by a board of arbitration as provided for in Iowa Code section 679A.19.
7. Scott County shall be named as an additional insured under the comprehensive liability policy maintained by CADS and providing minimum coverage of \$1 million. A copy of the certificate of insurance shall be on file in the Office of the County Administrator.
8. CADS shall hold harmless from and indemnify Scott County against all claims, suits, actions, costs, attorney fees, expenses, damages, judgments, or decrees, incurred by any reason of any person or persons or property being damaged or injured by CADS or any agent or employee of CADS.
9. CADS shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, handicapping conditions or religious affiliation.
10. None of the funds provided through this Contract shall be used for any partisan political activity nor shall they be used to further the election of any candidate for political office.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 25, 2013

APPROVAL OF COUNTY APPLICATION FOR SUBSTANCE ABUSE FUNDING

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the County Application for Substance Abuse Funding for State Reimbursement for the period of July 1, 2013 – June 30, 2014, is hereby approved. The application is to be submitted to the Iowa Department of Public Health requesting \$10,000 in state funds to match local substance abuse prevention funding.
- Section 2. That the Chairman is authorized to sign the application and authorizes the contract award to be signed according to the Sharepoint Agreement.
- Section 3. That, if accepted, the Board approves receipt of such funding.
- Section 4. This resolution shall take effect immediately.

**MICHAEL J. WALTON  
SCOTT COUNTY ATTORNEY**

Scott County Courthouse  
400 West Fourth Street  
Davenport, Iowa 52801-1104  
Telephone: (563) 326-8600  
Facsimile Transmission (563) 326-8763



[www.scottcountyiowa.com](http://www.scottcountyiowa.com)

---

Kathy A. Walsh, Office Administrator (563) 326-8229  
[kwash@scottcountyiowa.com](mailto:kwash@scottcountyiowa.com)

April 16, 2013

To: Board of Supervisors

Re: FY14 ODCP Grant Application

The Scott County Attorney's Office submitted a grant to the Governor's Office of Drug Control Policy to continue to fund the QCMEG. The last ODCP award received for FY13 was \$90,041.

Additional QCMEG funding is the direct JAG awards (not passed through ODCP). Past funding was: FY10 = \$234,683, FY11 = \$171,509, FY12 = \$129,073, FY13 = \$109,541 and we'll be applying for FY14. As you can see the funding is decreasing.

If funding is not received, there is a potential for officers to be cut from the QCMEG program which would be detrimental to the drug task force and the community.

The Scott County Sheriff's Department, Davenport and Bettendorf Police Departments each has officers assigned to the QCMEG. 75% will be funded by the ODCP grant with a 25% match. This year we will be requesting salaries, benefits and overtime expenses. Last year's funding only included salaries.

All agencies agree to be responsible for the 25% match required for their office plus any additional overtime not covered by the grant. Operating expenses are paid 100% by HIDE forfeiture funds prior to any distribution to agencies.

Again this year, the Certified Assurances pages will be printed for your initials after application approval. Thank you.

cc: Michael J. Walton, Program Director



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 25, 2013

APPROVAL OF AN APPLICATION FOR A GRANT FROM THE EDWARD J BYRNE  
MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) THROUGH THE GOVERNOR'S  
OFFICE OF DRUG CONTROL POLICY (ODCP) IN THE ATTORNEY'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board hereby approves application for a grant from the Department of Justice (JAG) Program in the Attorney's Office to support the Hotel/Motel Interdiction unit (HIDE) of the Quad City Metropolitan Enforcement Group (QCMEG).
- Section 2. That, if accepted, the Board approves receipt of such funding.
- Section 3. That the Chair is approved to sign such application.
- Section 4. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

April 25, 2013

PROCLAIMING CORRECTIONS APPRECIATION WEEK

**WHEREAS**, corrections is an essential part of the justice system; and

**WHEREAS**, corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and

**WHEREAS**, corrections professionals are responsible for supervising adult and juvenile offenders while in the custody of Scott County; and

**WHEREAS**, corrections professionals are trained professionals who provide services and referrals for offenders; and

**WHEREAS**, corrections professionals work in partnership with community agencies and groups; and

**WHEREAS**, corrections professionals promote prevention, intervention and advocacy; and

**WHEREAS**, corrections professionals provide services, support, and protection for victims; and

**WHEREAS**, corrections professionals advocate community and restorative justice; and

**WHEREAS**, corrections professionals are a true Force for Positive Change in our communities and;

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. The Board of Supervisors does hereby designate the week of April 29-May 3, 2013 to be Scott County Corrections Appreciation Week, and

Section 2. Encourages all citizens to honor these community corrections professionals and to recognize their achievements, and

Section 3. This resolution shall take effect immediately.