

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
June 17 - 21, 2013

Tuesday, June 18, 2013

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Hancock, Minard, Sunderbruch, Cusack, Earnhardt

Presentation

- ___ 2. Presentation of PRIDE recognition for years of service. (Item 2)9:00 A.M.
- ___ 3. Presentation of PRIDE recognition of retirements. (Item 3)
- ___ 4. Presentation of recognition for Leadership Summit graduates. (Item 4)
- ___ 5. Presentation of PRIDE Recognition for Employee of the Quarter.

Facilities & Economic Development

- ___ 6. Approval of acceptance of annual road rock and ice control sand quotes. (Item 6)
- ___ 7. Approval of acceptance of annual ice and snow control salt quotes. (Item 7)
- ___ 8. Approval of the Final Plat of Lot 1 of Oberbroeckling's Subdivision. (Item 8)

Human Resources

- ___ 9. Approval of increase in FTE of Health Department Grant Funded Position. (Item 9)
- ___ 10. Approval of classification and staffing adjustments in the Sheriff's Office and Attorney's Office. (Item 10)
- ___ 11. Approval of various insurance and risk management costs for FY 2014. (Item 11)
- ___ 12. Approval of personnel actions. (Item 12)

Health & Community Services

- ___ 13. Approval of authorized agency agreement with Community Health Care. (CHC) (Item 13)
- ___ 14. Approval of FY14 contract with Genesis Medical Center. (Item 14)

Finance & Intergovernmental

- ___ 15. Approval of appropriations and authorized positions for FY14. (Item 15)
- ___ 16. Approval of an application for a grant from the Edward Byrne Memorial Justice Assistance Grant (JAG) program through the U.S. Department of Justice (DOJ) in the Attorney's Office. (Item 16)
- ___ 17. Approval of execution of an updated intergovernmental agreement to participate in the Quad City Metropolitan Enforcement Group (MEG). (Item 17)
- ___ 18. First of three readings to amend Scott County Ordinance, Chapter 17 entitled Alarm Systems of the Scott County Iowa Code, by updating numerous sections. (Item 18)
- ___ 19. Approval of the abatement of property taxes for the United States of America, IRS Parcel #D0006B12 as recommended by the Scott County Treasurer. (Item 19)
- ___ 20. Approval of laptop replacement project. (Item 20)
- ___ 21. Approval of an Information Technology Services Agreement between the Waste Commission and Scott County. (Item 21)
- ___ 22. Approval of appointment of Mary Beth Madden to the Zoning Board of Adjustment. (Item 22)
- ___ 23. Approval of appointment of Ed Winborn to the Zoning Board of Adjustment. (Item 23)
- ___ 24. Approval of Valley Inn special 3 day beer/liquor license.

Other Items of Interest

- ___ 25. Discussion of the draft of the Regional Plan for Mental Health Disability Services.

Thursday, June 20, 2013

Special Committee of the Whole - 12:00 pm Handicapped Development Center

- ___ 1. Roll Call: Hancock, Minard, Sunderbruch, Cusack, Earnhardt
- ___ 2. Discussion with HDC Board.
- ___ 3. Other items of Interest.

Thursday, June 20, 2013

Regular Board Meeting - 5:30 pm Board Room, 1st Floor, Administrative Center

HUMAN RESOURCES DEPARTMENT

600 W. 4th Street
Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285
www.scottcountyiowa.com
Email: hr@scottcountyiowa.com



June 4, 2013

TO: Mary Thee
Assistant County Administrator

FROM: Barb McCollom
Human Resources Generalist

RE: YEARS OF SERVICE RECOGNITION CEREMONY

The following is a list of individuals who will be recognized for years of service on **Tuesday, June 18, 2013 at 9:00 a.m.** through the recognition program.

Employee	Department	Date of hire	Years of Service
Brianna Huber	Health	04/07/08	Five
Briana Boswell	Health	04/09/08	Five
Marilyn McCool	Conservation	05/12/05	Five
Daniel Mora	FSS	05/19/08	Five
Michael Johnson	Sheriff	05/27/08	Five
Denise Spies	Treasurer	05/27/08	Five
Greg Hill	Sheriff	06/09/08	Five
Joe McDonough	Sheriff	04/15/03	Ten
Scott Fugate	Secondary Roads	05/27/03	Ten
Lori Elam	Community Services	06/16/03	Ten
Ken Clark	Secondary Roads	04/13/98	Fifteen
Carolyn Minter	Attorney	04/27/98	Fifteen
Sara Rock	Treasurer	05/18/98	Fifteen
Dennis Wittrock	FSS	05/26/98	Fifteen
Milinda Carstens	FSS	06/01/98	Fifteen
Barry Peck	Secondary Roads	05/17/93	Twenty
Bob Buck	Planning & Development	05/23/83	Thirty
Kathy Kolar	Auditor	06/05/78	Thirty-five

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June 4, 2013

TO: Mary Thee
Assistant County Administrator

FROM: Barb McCollom
Human Resources Generalist

RE: RETIREMENT RECOGNITION

The following employee(s) will be recognized for their upcoming retirement from Scott County on **Tuesday, June 18, 2013.**

Employee	Department	Date of hire	Retirement Date
Jerry Feuerbach	Attorney	9/1/98	06/14/13
Alan Havercamp	Attorney	3/29/91	07/5/13

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Davenport, IA 52801



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Date: June 18, 2013

To: Board of Supervisors

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: Leadership Summit Graduates

As you may recall we initiated a Leadership Summit in 2008 to address our long term succession planning. The goal was to build upon the skill set of our current employees as our future leaders. On March 31, 2009, June 23, 2009 and September 28, 2010, June 21, 2011, June 19, 2012 we recognized the first four groups who began their commitment to the program. Last fall we started a fifth class of participants. On June 18 at 9:00am we will recognize the following individuals who have attended all 4 sessions of the Leadership Summit:

From group 4

Dave Bonde
Bill Costello
Chris Still

From group 5:

Pam Bennett
Lorna Bimm
Amy Cannady
Grace Cervantes
Chad Cribb
David Farmer
Gregg Gaudet
Renee Luze-Johnson
Brian McDonough
Josh Nelson
Sara Rock
Wayne Ryckaert
Barb Schloemer
Tiffany Tjepkes
Marybeth Wood
Matt Wrage
Barb Wright

In order to qualify for the graduation, attendees needed to participate in all 4 sessions. Prior to their trainings they took a "Knowledge for Leaders" test and participated in a 360° Evaluation where 10 of their co-workers/subordinates/customers/supervisors anonymously evaluated them. They then went through a 2 day training where their knowledge was challenged with their performance. The group then attended two day long workshops on "Communicating Effectively" and "Coaching and Counseling".

The completion of the four days of training really only begins their leadership journey. "Lunch & Learn" training sessions for supervisors are designed to address issue identified in the "Knowledge for Leaders" testing process. We are working with departments to identify participants for a summit this October.

Cc: Dee F. Bruemmer, County Administrator

SCOTT COUNTY ENGINEER'S OFFICE

500 West Fourth Street
Davenport, Iowa 52801-1106

(563) 326-8640
FAX – (563) 326-8257
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WEB SITE - www.scottcountyiowa.com



JON R. BURGSTRUM, P.E.
County Engineer

BECKY WILKISON
Administrative Assistant

MEMO

TO: Dee F. Bruemmer
County Administrator

FROM: Jon Burgstrum
County Engineer

SUBJ: Rock Quotes

DATE: June 20, 2013

Approval of acceptance of annual road rock and ice control sand quotes as shown in the resolution for July 1, 2013-June 30, 2014.

There are three areas in the Secondary Road budget that allows for funding for rock usage. Here are the budget numbers for:

	<u>FY 13/14</u>	<u>FY 12/13</u>
1. Granular (Resurfacing of roads)	\$775,000.00	\$775,000.00
2. Macadam projects	\$500,000.00	\$300,000.00
3. Shoulder Maintenance	\$105,000.00	\$100,000.00

The comparisons to the quotes from FY 12/13 are as follows:

RiverStone Group Inc remained the same as last year.
Linwood Mining remained the same as last year.
Wendling Quarries had an increase of 2.5%.

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JON R. BURGSTRUM, P.E.
County Engineer

BECKY WILKISON
Administrative Assistant

Quotes were as follows:

RiverStone Group, Inc:	ITEM #1 Rock	\$7.15
	ITEM #2 Sand	\$8.00
	ITEM #2a Sand Delivered	\$13.35 LeClaire
	ITEM #2a Sand Delivered	\$12.35 McCausland
	ITEM #3 Macadam	\$7.65
	ITEM #4 Class "A" Rock	\$7.65
Linwood Mining:	ITEM #1 Rock	\$9.25
	ITEM #2 Sand	\$9.25
	ITEM #2a Sand Delivered	No Quote
	ITEM #3 Macadam	\$10.00
	ITEM #4 Class "A" Rock	\$9.50
Wendling Quarries:	ITEM #1 Rock	\$8.00
	ITEM #2 Sand	\$8.25
	ITEM #2a Sand Delivered	No Quote
	ITEM #3 Macadam	\$7.35
	ITEM #4 Class "A" Rock	\$8.00

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

ACCEPT QUOTES FOR ROAD ROCK AND ICE CONTROL SAND FROM THE FOLLOWING
SUPPLIERS AT THE FOLLOWING PRICES JULY 1, 2013 THROUGH JUNE 30, 2014.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That the quotes for road rock and ice control sand be accepted

from the following:

RiverStone Group, Inc:	ITEM #1 Rock	\$7.15	
	ITEM #2 Sand	\$8.00	
	ITEM #2a Sand Delivered	\$13.35	LeClaire
	ITEM #2a Sand Delivered	\$12.35	McCausland
	ITEM #3 Macadam	\$7.65	
	ITEM #4 Class "A" Rock	\$7.65	
Linwood Mining:	ITEM #1 Rock	\$9.25	
	ITEM #2 Sand	\$9.25	
	ITEM #2a Sand Delivered	No Quote	
	ITEM #3 Macadam	\$10.00	
	ITEM #4 Class "A" Rock	\$9.50	
Wending Quarries:	ITEM #1 Rock	\$8.00	
	ITEM #2 Sand	\$8.25	
	ITEM #2a Sand Delivered	No Quote	
	ITEM #3 Macadam	\$7.35	
	ITEM #4 Class "A" Rock	\$8.00	

Section 2. That the amounts purchased will be based on the lowest hauled
in-place cost based on county needs.

Section 3. That this resolution shall take effect immediately.

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JON R. BURGSTRUM, P.E.
County Engineer

BECKY WILKISON
Administrative Assistant

MEMO

TO: Dee F. Bruemmer
County Administrator

FROM: Jon Burgstrum
County Engineer

SUBJ: Salt Quotes

DATE: June 20, 2013

Approval of the annual ice and snow control salt as shown in the resolution for July 1, 2013-June 30, 2014.

The bids are as follows:

	<u>FY 13/14</u>		<u>FY 12/13</u>			
		<u>QTY</u>	<u>COST</u>		<u>QTY</u>	<u>COST</u>
North American Salt	\$63.37-TON	1200 Tons	\$76,044.00	\$63.30-TON	1000 Tons	\$63,300.00
Morton Salt	\$65.58-TON					
Cargill Inc Deicing Tech Business Unit	\$66.69-TON					

The IDOT bids salt for the counties and cities. We participate in the IDOT salt letting and are covered under the state contract.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

ACCEPT BID FOR ICE AND SNOW CONTROL SALT FROM THE IDOT LETTING AT THE
FOLLOWING PRICE FOR JULY 1, 2013 THROUGH JUNE 30, 2014.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That the bid for ice and snow control salt be accepted from the IDOT
letting to North American Salt Co. for \$63.37 / TON – 1200 Tons to equal \$76,044.00.

Section 2. That this resolution shall take effect immediately.

PLANNING & DEVELOPMENT

500 West Fourth Street
Davenport, Iowa 52801-1106
E-mail: planning@scottcountyiaowa.com
Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey
Director

To: Dee F Bruemmer, County Administrator

From: Timothy Huey, Planning Director

Date: June 11, 2013

Re: Approval of the Final Plat of Lot 1 of Oberbroeckling's Subdivision, located in part of the N $\frac{1}{2}$ S $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 26, Blue Grass Township.

The Planning Commission unanimously recommended approval of this Final plat in accordance with staff's recommendation. The applicant plans to construct a farm house on the property, and has been approved for Ag Exempt status to do so. Subdivision review was required, because a third lot is being created out of an original tract of land. A similar request would not be approved in an agriculturally zoned area, but given this property's residential zoning as well as the proposal's compliance with minimum lot sizes and frontage requirements contained in the Zoning and Subdivision Ordinances, it can be approved. No one from the public had any comments. The applicant briefly stated that he understood and agreed with the conditions. The purpose of the plat is to create a separate legal description for a new farmhouse to be built by the applicant.

Because this property lies within two miles of Davenport city limits this plat has been reviewed and approved by the City of Davenport. The applicant's attorney has also submitted all the required platting documents.

Finally, even though under State Law, the applicant is exempt from both zoning regulations and building codes for the proposed farmhouse the Health Department will review and approve all required permits for the well and septic system.

RECOMMENDATION: The Planning Commission recommends that the Final Plat with the following conditions:

- (1) The city of Davenport review and approve the Final Plat prior to Final Plat approval by the Board of Supervisors
- (2) All required platting documents be submitted prior to Final Plat approval by the Board of Supervisors
- (3) All requirements of the Scott County Health Department shall be met in accordance with the design and installation of the septic system, and in accordance with any use of well-source water supply.

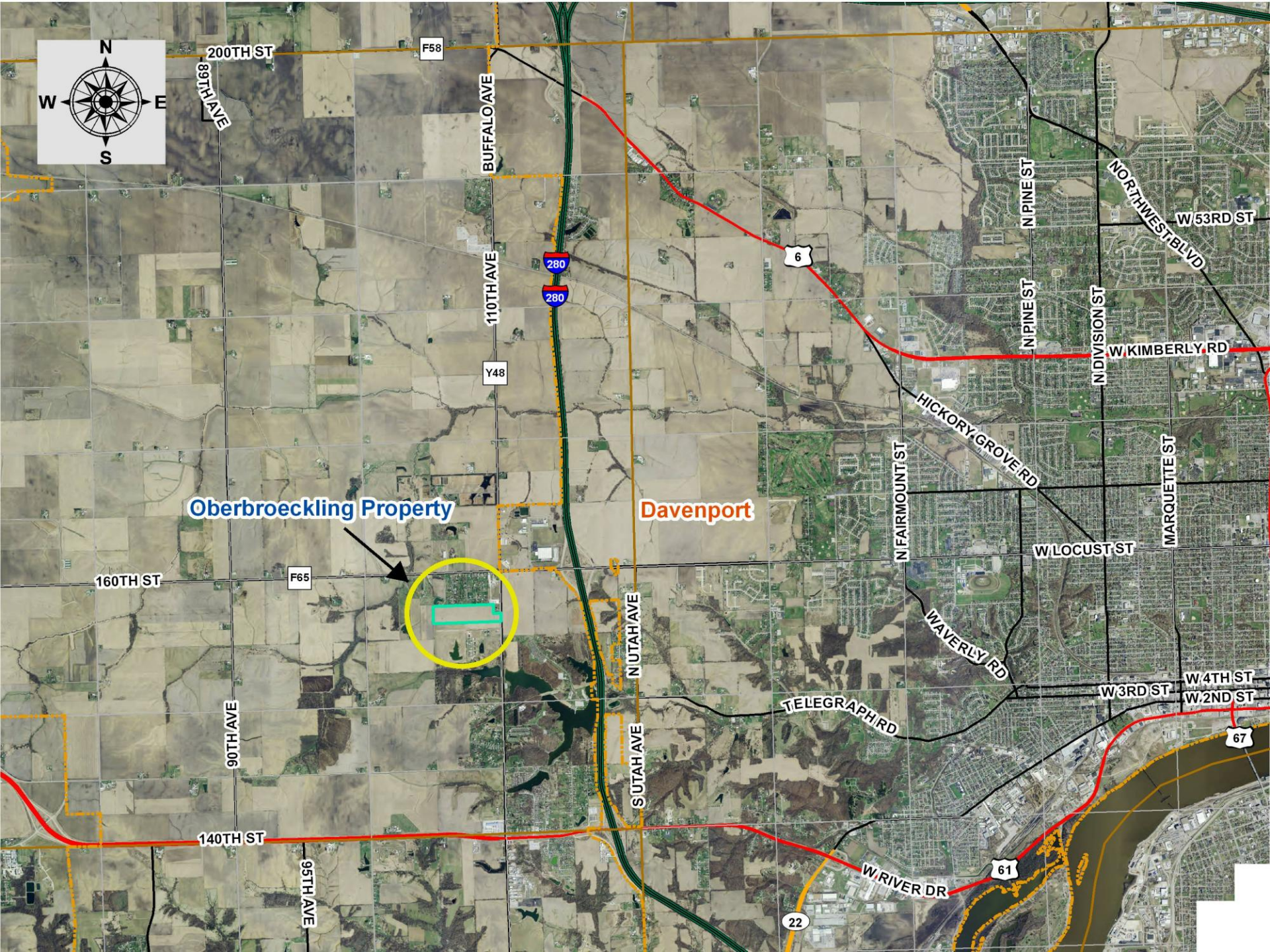
Final Plat: Minor Subdivision Plat

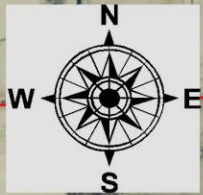
- **Applicant:** Daron Oberbroeckling
- **Request:** Approval of a Final Plat for a one (1) lot subdivision
- **Purpose:** To allow for the creation of a 3rd lot from an original tract of land



Oberbroeckling Property

Davenport





Davenport

Oberbroeckling Property

F65

160TH ST

106TH AVE

107TH AVE

159TH ST

158TH ST

BUFFALO RD

WEST LAKE BLVD

W LOCUST ST

280

156TH ST

108TH AVENUE PL

110TH AVE

W 11TH ST

Y48

West Lake Park

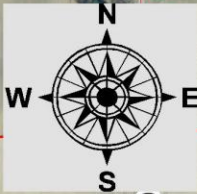
WEST LAKE

Legend

Zoning Districts

- Ag-Preservation
- Ag-General
- Residential Single-Family
- Commercial Light Industrial
- Parks





0TH AVE

166TH ST

LOUIS RICH CT

280

Davenport

N UTAH AVE

BUFFALO RD

WEST LAKE BLVD

W LOCUST ST

Oberbroeckling Property

F65

106TH AVE

107TH AVE

158TH ST

160TH ST

Parcel ID#'s: 822623005 &
822621003

156TH ST

110TH AVE

WEST LAKE

W 11TH ST

W 9TH ST

N UTAH AVE

TELEGRAPH RD

100TH AVE

Y48

280

S UTAH AVE

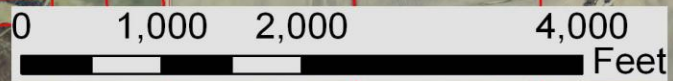
150TH ST

WEST LAKE

WEST LAKE

148TH ST

WEST LAKE



FINAL PLAT OF:
OBERBROECKLING SUBDIVISION
 LOCATED IN THE SOUTHEAST QUARTER OF THE NORTHEAST
 QUARTER OF SECTION 26, TOWNSHIP 78 NORTH, RANGE 2 EAST OF
 THE FIFTH PRINCIPAL MERIDIAN, SCOTT COUNTY, IOWA.

EAST LINE,
 NE 1/4, SEC. 26

(2.53 AC.)

NE CORNER, SE 1/4,
 NE 1/4, SEC. 25
 (S 87° 08' 00" W) (300.00')

N 1/2,
 SOUTH 1/2,
 NE 1/4

LOT 1
 2.32 ACRES

NORTH LINE,
 S 1/2, SE 1/4,
 NE 1/4

(S 89° 08' 14" W)
 (4.5')

S 1/2,
 SOUTH 1/2,
 NE 1/4

SE CORNER, NE 1/4,
 SECTION 26-78-2E

FOUND "PK" NAIL
 NE CORNER, NE 1/4,
 SECTION 26-78-2E



LEGEND:

DEED DIMENSION = (0.0')
 FIELD DIMENSION = 0.0'
 MONUMENTS FOUND = 0
 MONUMENTS SET #4 REBAR x 30"
 RED CAPPED "CRAPNELL NO. 10135" = ●
 FENCE LINE = -x-x-x-x-

APPROVED BY:
 CITY OF DAVENPORT, IOWA

BY: _____ ATTEST: _____
 DATE: _____

CITY PLAN & ZONE COMMISSION

BY: _____ DATE: _____

MEDIACOM _____ DATE: _____

IOWA - AMERICAN WATER COMPANY _____ DATE: _____

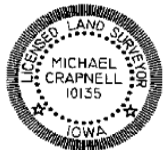
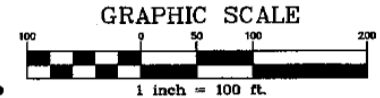
QWEST _____ DATE: _____

MIDAMERICAN ENERGY
 APPROVED SUBJECT TO ENCUMBRANCES OF RECORD BY MIDAMERICAN _____ DATE: _____

EASTERN IOWA LIGHT AND POWER COOPERATIVE UTILITY EASEMENT REQUIREMENTS FOR ALL
 RURAL HOUSING SUBDIVISIONS.

UTILITY EASEMENTS SHALL CONSIST OF ALL PLATTED STREETS OR ROADS AND A 7 1/2
 FOOT WIDE STRIP ALONG EACH SIDE OF ALL INTERIOR LOT LINES AND A 25 FOOT STRIP
 ALONG ALL EXTERIOR LOT LINES AND A 25 FOOT WIDE STRIP ALONG AND ADJACENT TO ALL
 PLATTED STREETS OR ROADS, AND A 15 FOOT WIDE STRIP OF LAND ON ALL LOTS, 7 1/2
 FOOT EITHER SIDE OF THE ELECTRIC SERVICE AS BUILT, FROM THE POINT OF ORIGIN TO THE
 POINT OF SERVICE ENTRANCE.

EASTERN IOWA LIGHT AND POWER COOPERATIVE _____ DATE: _____



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED
 AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY
 DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND
 SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

MICHAEL D. CRAPNELL DATE: _____
 LICENSE NUMBER 10135
 MY LICENSE RENEWAL DATE IS DECEMBER 31, 2012

PAGES OR SHEETS
 COVERED BY THIS SEAL: _____

PREPARED FOR:

DARON OBERBROECKLING
 21962 - 120TH AVENUE
 DAVENPORT, IA 52806



CRAPNELL LAND SURVEYING COMPANY
 814 EAST RIVER DRIVE
 DAVENPORT, IOWA 52803
 (563) 336-3256

SURVEY DATE	3-6-13	LOCATION	SCOTT COUNTY, IOWA	
SCALE	1" = 100'	DRAWN BY	KLC	CHK'D
				MDC

PREPARED BY/RETURN TO: CRAPNELL LAND SURVEYING CO. 814 EAST RIVER DRIVE, DAVENPORT, IA 52803, (563) 336-3256

Oberbroeckling: Minor Plat

- Property is zoned R-1, and therefore the new, 2.32 acre lot retains a development right for a new single-family dwelling
 - Applicant has received approval of Ag Exemption request to build a farm house on the property
 - Exempt from zoning regulations and building codes, **but not exempt from subdivision requirements**
- Subdivision Definition: “simultaneous or repeated creation of three (3) or more lots from a single tract of land

Looking south down 110th Ave / Y-48



Looking southwest across Oberbroeckling property, at the edge of existing farmstead split



**Looking northeast across the property,
from Harmony Hills Estates subdivision**



**Looking northeast across the property,
from Harmony Hills Estates subdivision**



Staff Recommendation

- Staff recommends **approval** of this request based upon the following: The property's residential zoning classification, minimum road frontage and lot size requirements are met, and no new extension of services or public improvements is required

Approval is subject to the following conditions:

Staff Conditions for Approval

- (1) The City of Davenport review and approve the Final Plat prior to Final Plat approval by the Board of Supervisors
- (2) All required platting documents shall be submitted prior to Final Plat approval by the Board of Supervisors
- (3) All requirements of the Scott County Health Department shall be met



PLANNING & ZONING COMMISSION
STAFF REPORT
May 7, 2013



- Applicant:** Daron Oberbroeckling
- Request:** Oberbroeckling subdivision; a proposed one (1) lot subdivision
- Legal Description:** Lot 1 of Oberbroeckling's Subdivision, Pt of the N½ S½ of the NE¼ of Section 26, Blue Grass Township
- General Location:** West side of 110th Avenue between Ryan & Associates and Harmony Hills Estates subdivision.
- Zoning:** Existing farmstead split property (15720 110th Avenue): Single-Family Residential (R-1)
Remaining Row Crop Land (Approx. 37 acres): Single-Family Residential (R-1)
Proposed Lot 1: Single-Family Residential (R-1)
- Surrounding Zoning:**
- North:** Single-Family Residential (R-1) / Commercial and Light Industrial (C-2)
 - South:** Single-Family Residential (R-1)
 - East:** Ag-General (A-G)
 - West:** Agricultural-Preservation (A-P)

GENERAL COMMENTS: This request is to subdivide an approximately 40 acre tract of land in order to create 2.32 acre parcel and leave the remaining balance unplatted. The owner/applicant wishes to construct a farm house on the newly created 2.32 acre parcel. The creation of this new parcel requires review under the Scott County Subdivision Ordinance, because this is the creation of a third lot from a single tract of land. The proposed 2.32 acre parcel and the remaining balance of farmland count as two parcels. The original farmstead, which was previously created with a plat of survey and sold, is considered the first split. All of the property is zoned Single-Family Residential (R-1). The land apart from the original farmstead remains in row crop production.

STAFF REVIEW: The Scott County Subdivision Ordinance classifies a subdivision as the simultaneous or repeated creation of three or more lots from an existing parcel, and such a division of land requires review by the Planning and Zoning Commission and approval from the Board of Supervisors. This particular subdivision contains less than five (5) lots, does not involve the creation of any new road or street, nor does it require the extension of any municipal services or public improvements. Therefore, it is classified as a Minor Plat, and staff has combined the Sketch Plan and Final Plat review into one step.

The Zoning regulations require that all residential lots have a minimum of twenty (20') feet of frontage on a public or private road designed for the proposed building or structure. The proposed new lot will have 250 feet of frontage on 110th Avenue, a paved



PLANNING & ZONING COMMISSION
STAFF REPORT
May 7, 2013



two-lane county maintained road. Because the property is zoned residential, the proposed new lot would retain a development right for a new single-family dwelling; however, Mr. Oberbroeckling has received approval of an Ag Exemption request by the Planning and Development Office for the purpose of constructing a farm house on this property. Farm houses are exempt from zoning regulations but not subdivision regulations; therefore this parcel can be created with approval of a subdivision plat for a second farmstead split due to the underlying residential zoning. A similar subdivision would not be approved in an Ag zoning district of Scott County. A driveway entrance has already been installed and approved in accordance with the County Engineer's Office, and an address has been assigned to this entrance for the farm house.

This Minor Plat is within two miles of the city of Davenport, and therefore it triggers their extraterritorial review authority.

Neither the County Health Department nor the County Engineer had any comments or concerns with this plat.

Staff has mailed notification to the adjacent property owners within five hundred feet (500') of this property regarding this subdivision request. Staff has received a few calls with questions, but no objections have been raised.

RECOMMENDATION: Staff recommends approval of this Minor Plat Sketch Plan/Final Plat based upon the determination that it meets the Scott County Subdivision Ordinance criteria for such a plat. Specifically, this subdivision will not require new roads or streets, the extension of new utilities or public improvements, and the property is already zoned residential for future development and subdividing. Approval is subject to the following conditions:

- (1) The city of Davenport review and approve the Final Plat prior to Final Plat approval by the Board of Supervisors
- (2) All required platting documents be submitted prior to Final Plat approval by the Board of Supervisors
- (3) All requirements of the Scott County Health Department shall be met in accordance with the design and installation of the septic system, and in accordance with any use of well-source water supply.

Submitted by:
Brian McDonough
Planning and Development Specialist
May 3, 2013

CERTIFICATE OF APPROVAL BY SCOTT COUNTY

I, Larry Minard, Chairman of the Scott County Board of Supervisors, do hereby certify that said Board adopted a Resolution on June 20, 2013 in which it approved the Final Plat of **Oberbroeckling Subdivision** as follows:

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 20th day of June, 2013, considered the final plat of **Oberbroeckling Subdivision**. Said plat is a subdivision of part of the N $\frac{1}{2}$ of the S $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 26 in Township 78 North, Range 2 East of the 5th Principal Meridian (Blue Grass Township), Scott County, Iowa. The Scott County Board of Supervisors, having found said plat to be in substantial compliance with the provisions of Chapter 354, Code of Iowa and the Scott County Subdivision Ordinance, does hereby approve the final plat of **Oberbroeckling Subdivision**.

Section 2. The Board Chairman is authorized to sign the Certificate of Approval on behalf of the Board of Supervisors and the County Auditor to attest to his signature.

Section 3. This Resolution shall take effect immediately.

Signed this 20th day of June 2013

SCOTT COUNTY, IOWA

BY: _____

Larry Minard, Chairman

ATTESTED BY: _____

Roxanna Moritz, Auditor

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS
June 20, 2013

APPROVING FINAL PLAT OF OBERBROECKLING SUBDIVISION

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has on this 20th day of June, 2013, considered the final plat of **Oberbroeckling Subdivision**. Said plat is a subdivision of part of the N $\frac{1}{2}$ of the S $\frac{1}{2}$ of the NE $\frac{1}{4}$ of Section 26 in Township 78 North, Range 2 East of the 5th Principal Meridian (Blue Grass Township), Scott County, Iowa. The Scott County Board of Supervisors, having found said plat to be in substantial compliance with the provisions of Chapter 354, Code of Iowa and the Scott County Subdivision Ordinance, does hereby approve the final plat of **Oberbroeckling Subdivision**.

Section 2. The Board Chairman is authorized to sign the Certificate of Approval on behalf of the Board of Supervisors and the County Auditor to attest to his signature.

Section 3. This Resolution shall take effect immediately.



SCOTT COUNTY HEALTH DEPARTMENT
Administrative Center
600 W. 4th Street
Davenport, Iowa 52801-1030
Office: (563) 326-8618 Fax: (563)326-8774
www.scottcountyiowa.com/health



Item 09
06-18-13

Public Health
Prevent. Promote. Protect.

June 14, 2013

To: Mary Thee, Human Resources Director
From: Edward Rivers, Health Director

RE: Increase in FTE of Health Department Grant Funded Position

The Scott County Board of Health was awarded the Community Transformation Grant from the Iowa Department of Public Health (IDPH) for the project period of November 15, 2011 to September 29, 2016. On February 2, 2012, the Scott County Board of Supervisors approved the addition of a 0.6 FTE Community Health Consultant to the Health Department's table of organization. The decision to add a 0.6 FTE was based upon the approved funding level of the contract, \$65,500.00 annually, as well as the expectations of the contract and the workload of existing staff.

As the project has been implemented, we have seen the expectations continue to expand with IDPH requiring additional activities. In addition, as the Department experiences successes more community partners are interested in collaborating to meet the project's goal. Its goal is to create policy, environmental and systems changes at the community level to encourage healthier lifestyles, promote wellness, and prevent the health consequences of chronic disease that are often lifestyle related. In light of this, the Department has been exploring ways to increase the position from a 0.6 FTE to a 1.0 FTE, a change that would cost approximately \$31,000.00 the first year largely based on the cost of family insurance, effective July 1, 2013.

In partnership with the Department's IDPH Regional Community Health Consultant, a plan has been developed that would allow this increase in FTE to be achieved by utilizing resources that the Department receives from the state through the Local Public Health Services Agreement. This Agreement provides dollars for Board of Health Infrastructure. Currently, these dollars are being used by the Department to offset the cost of our Immunization Program. However, we will be beginning the process of becoming credentialed to bill Medicaid and private insurance for immunizations during Fiscal Year 14, thus freeing up these resources to support other public health infrastructure. We believe that expanding the Community Health Consultant to full time would be very beneficial for the Department as well as the community. We understand that maintaining this position at the 1.0 FTE level would be dependent on continued funding from both external sources.

Thank you for your consideration of our request. If you have any questions, please do not hesitate to contact me at extension 3277 or Amy Thoreson at extension 8833.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVING ORGANIZATIONAL CHANGES IN THE HEALTH DEPARTMENT BY ADJUSTING THE FTE LEVEL OF THE COMMUNITY HEALTH CONSULTANTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Health Department be increased by 0.4 FTE (total 4.0 FTE) to allow for an increase in the hours of grant covered position of Community Health Consultant.

Section 2. It is understood that if grant funding is not available this position will be eliminated.

Section 3. This resolution shall take effect immediately.

DENNIS CONARD, SHERIFF

Item 10
06-18-13



Michael K. Brown
Chief Deputy Sheriff

Clifford G. Tebbitt
Jail Administrator

EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689 (FAX)

400 WEST 4th STREET
DAVENPORT, IOWA 52801-1104

www.scottcountyiowa.com
sheriff@scottcountyiowa.com

June 11, 2013

Memo To: Scott County Board of Supervisors

From: Sheriff Conard 

REF: Addition Staffing for Fine Collector and Court Compliance Positions

Scott County has had an agreement with the Iowa Department of Corrections (D.O.C.) for a number of years that provided for the D.O.C. to provide two employees to provide court compliance (identify offender needs and problems through various intake and counseling techniques to devise a plan for the offender to successfully complete the court ordered financial obligations) and pre-trial release duties.

Major Cliff Tebbitt was assigned to monitor the effectiveness of the program and, based on his recommendation; an analysis was done to see if the Sheriff's Office could provide this service at a cost savings.

An initial meeting with Associate Court judges provided information on how the judges would like to see court compliance organized, a recommendation that the fine collection efforts in the County Attorney's Office be expanded and an offer was made to allow the Sheriff's Office to begin a release on own recognizance program (court would provide guidelines to the Jail for release of prisoners on their own recognizance in lieu of posting bond).

Based on this discussion Major Tebbitt, along with Human Resources, developed a job description for a full time court compliance position in the Sheriff's Office. The position was taken to the Hay Committee and a recommendation of Hay points of 198 was made. This translates to a starting salary of \$34,851. Based on the projected salaries of a starting employee in a court compliance position and the salary and benefits of a fine collector position in the County Attorney's Office, there are sufficient funds in what we had been paying the D.O.C. to allow for the hiring of 2 court compliance positions for the Sheriff's Office and a fine collection position in the County Attorney's Office.

Considering the amount we were anticipating paying D.O.C. for this fiscal year and the anticipated costs of these three positions, we are looking at a savings of \$27,500. The recommended changes in the table of organization meet the requirements in Policy D for being done outside of the budget process. Additionally, Assistant County Attorney Amy Devine indicates that at a minimum, we could bring in an additional \$100,000 to \$150,000 in the first year with potential growth every year after that. Every



other county that has increased their number of fine collectors have increased their revenues. Before Alma Bakoylis was full-time, collections for the County were \$42,487. The very first year Alma Bakoylis went to full-time status, we saw an increase of just over \$100,000. The year after that, when a part time assistant was added, we saw an increase of an additional \$121,000. This fiscal year's projections indicate revenues at \$443,050.

Discussions with County Attorney Mike Walton indicate that he is in agreement with this proposal.

Attached is the spreadsheet related to the actual costs of the staffing changes and a job description for the Court Compliance Coordinator.

Attorney's Office - Fine Collection Coordinator
 Sheriff's Office - Court Complince Coordinator

Position	Current Hay	Proposed Hay	FTE Change	New Salary	Additional Salary	Benefits¹	Total
Fine Collection Coordinator	223	223	1		\$34,237	\$21,629	\$55,866
Court Compliance Coordinator	0	198	2	\$34,851	\$69,702	\$43,459	\$113,161
Sub total							\$169,028
Anticipated Revenue Increase							\$100,000
Total²			3				\$69,028

Notes:

FY14 Salaries (based on entry level)

1. Benefits includes IPERS, FICA & Health Benefits
2. Revenue increase anticipated between \$100,000-\$150,000 based on experiences of other counties.



06/13

SCOTT COUNTY JOB DESCRIPTION
DRAFT

Class Title: Court Compliance Coordinator

Working Title: (Same)

Department: Sheriff

Hay Point Value:

Job Summary

Under supervision of the Sheriff's corrections division programs sergeant provides service to the court system for court compliance coordination. Identifies offender needs and devises plan for offenders to successfully complete the course of program participation. Investigates and reports findings and recommendations on a variety of cases concerning persons assigned to the Court Compliance Program.

Relationships

Reports to: Support Services Sergeant

Supervises: N/A

Works with: Court judges, all levels of Jail staff, various community service and law enforcement agencies, County staff, other government departments/agencies and the public.

Physical/Environmental Conditions

Primarily indoor office work. Exposure to violence and/or physical safety hazards associated with control of inmates/court mandated offenders.

Major Duties/Performance Measures

1. Plans, coordinates and monitors the Court Compliance Program; prepares and presents accurate written and oral reports on offenders for the Courts and outside agencies in compliance with established deadlines. Reports include but are not limited to violation reports, reports of modification and/or revocation of program participation.

2. Conducts interviews with offenders, gathers and verifies information; prepares and secures court compliance program agreement for participation and payment of Court ordered financial obligations.
3. Develops plan for offenders to successfully complete program. Prepares agreements and instruction letters for offenders. Monitors contracts for compliance with terms/conditions and notifies Court of individuals who have failed to comply with agreement.
4. Works closely with court judges and area public and non-profit agencies providing structured services to individuals referred for court mandated participation in the program.
5. Communicates with offenders explaining conditions of supervision, legal terms, legal documents, policies and procedures in a clear and understandable manner.
6. Attends court weekly to respond to program questions and schedule appointments with offenders referred by the court; attends community meetings to explain program requirements.
7. Facilitates collection of fines and fees by screening referred offenders. Prepares documents for repayment of Court ordered financial obligations. Maintains records of fines and/or fees collected.
8. Maintains case records, files and database for monitoring and management. Compiles reports for the court, provides status notices to involved parties of status of the cases and prepares correspondence.
9. Monitors changes to laws and regulation relevant to the program and coordinates with the County Attorney to update program policies and procedures.
10. Serves as backup to Alternative Sentencing Coordinator and Fine Collection Coordinator as needed.
11. Performs other duties as assigned.

Background Requisites

Education: High School diploma or GED required.

Work Experience: Experience with court services or probation system administration preferred.

Essential Skills:

- Must possess valid driver's license.

- Ability to deal effectively and tactfully with individuals from diverse cultures and socioeconomic statuses, all levels of staff, Clerk of Court, Court Administrator, Attorneys, law enforcement agencies and the public.
- Demonstrated knowledge of correctional facilities, inmate management and legal procedures.
- Knowledge of the Code of Iowa.
- Professional knowledge of casework and counseling theories and techniques as they related to human behavior.
- Must possess effective communication skills, including written, verbal and listening.
- Must possess the ability to maintain composure and exercise sound judgment under stressful circumstances.
- Capacity to independently organize and prioritize workload under limited supervision.
- Ability to organize and prioritize a voluminous and demanding workload in compliance with established deadlines.
- Ability to perform basic mathematical tasks.
- Ability to operate general office equipment including multi-line phone, personal computer, scanner and photocopier.
- Ability to effectively utilize word-processing and spreadsheet systems.
- Working knowledge of legal procedures and the court system.
- Ability to accurately collect, evaluate, verify and record information necessary for determination of program eligibility.
- Ability to exemplify, by his or her actions, the County's PRIDE philosophy.

Physical and Mental Ability Requirements

Incumbent performs majority of duties while sitting, standing or walking. May climb up to four flights of stairs. Incumbent performs a large percentage of work while typing and utilizing a keyboard.

Prepared by: _____ Date _____

Approved by: _____ Date _____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS IN THE
SHERIFF'S OFFICE AND ATTORNEY'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the Hay points for the Court Compliance Coordinator position in the Sheriff's Office be set at 198 resulting in a salary scale of \$34,851 (minimum); \$47,151 (maximum).

Section 2. That the table of organization for the Sheriff's Office be increased by 2.0 FTE to allow for the position of Court Compliance Coordinator.

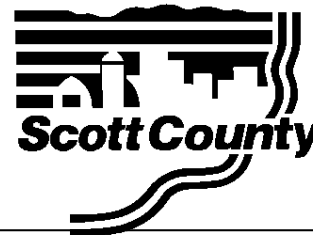
Section 3. That the table of organization for the Attorney's Office be increased by 1.0 FTE (2.0 FTE total) to allow for an additional Fine Payment Coordinator.

Section 4. This resolution shall take effect July 1st.

RISK MANAGEMENT

400 West 4th Street
Davenport, Iowa 52801-1004

(319) 326-8293 Fax (319) 328-3763



June 12, 2013

TO: Dee F. Bruemmer, Administrator

FROM: Rhonda S. Oostenryk, Risk Manager

SUBJECT: Approval of Fiscal Year 2014 Insurance Program Costs

Kindly find enclosed a summary of the FY 14 insurance program costs for excess liability (Auto/GL/Law/Public Officials), excess workers compensation, and excess property. All coverages would be renewed on the same basis with the same companies as FY 13.

The 3.5% overall premium increase is due to increase in operating exposures , increased payroll costs and property valuation increases on the Courthouse and Administration Center. FY 14 Insurance Premiums budgeted amount was projected at \$442,000; actual renewal premiums are in the amount of \$378,330.00.

It is recommended that the Board authorize the renewal of these various components of the County's Risk Management Program at their next Board meeting. Myself and Bob Karll from Arthur J Gallagher Risk Management Services (aka Trissel Graham & Toole) will be present at the Board's next meeting to answer any additional questions the Board may have concerning these recommendations.

Attachment: Schedule of Insurance

Bob Karll FY 14 Insurance Program renewal recommendation memo



June 5, 2013

TO: Rhonda Oostenryk, Risk Manager
SUBJECT: Scott County Insurance Program FY14

Arthur J. Gallagher Risk Management Services Inc. (aka Trissel Graham & Toole) recommends continuation of the current insurance program outlined on the attached schedule of insurance.

All coverages would be renewed on the same basis with the same companies as FY13.

Premium change is 3.5% overall with:

- Liability increased 2.3% due to exposures.
- Excess WC increased 11% due to 3.3% payroll increase and 8% rate increase because of double digit medical and pharmacy inflation.
- Property increased 10.5% due to 3.5% rate and 7% valuation increase on Courthouse/Jail and Bicentennial Building.

Genesis/States provided a layered liability quote at a small savings that is not recommended.

Respectfully submitted,
Robert D.S. Karll

<u>Insurance Company</u>	<u>Type of Coverage</u>	<u>Agency</u>	<u>Insured Exposures</u>	<u>Scott County Schedule of Insurance Amount of Coverage</u>	<u>Deductible/SIR</u>	<u>Policy Number</u> Auto:8109156P085	<u>Expiration</u>	<u>Premium</u>
Travelers	Excess Liability -SIR	Gallagher	GL, Auto, Law	\$10,000,000 in excess of SIR/10,000,000 Aggr	\$300,000 SIR	GL & Prof GP06302339	7/1/2014	\$232,734 (\$227,432) FY 13
	Excess Liability-SIR	Gallagher	Public Official & Employment Practices	\$5,000,000 in excess of Self-Insured Retention	\$300,000 SIR	Included		
Midwest Employers Casualty	Excess Workers' Comp.	Gallagher	Specific Excess Workers Compensation & Employers Liability in excess of SIR	Statutory Workers Compensation; Employers Liability \$2,000,000	\$500,000 SIR	EWC008315	7/1/2014	\$44,596 (\$39,984) FY13
Federal	Property	Gallagher	Combined Bldg. & Per. Property inclu. Mobile Equipment Auto Physical Damage Earthquake	\$105,713,674 (13-14) \$5,000,000 \$4,000,000 \$50,000,000	\$100,000	3583-30-33	7/1/2014	\$101,735 (\$92,239)FY 13
Travelers	Surety Bond	Gallagher	All employees except elected officials and County Assessor	\$1,000,000	\$10,000.00	105819320	8/16/2014	\$5,000 (\$15,283) FY13
Lloyd's	Professional Liability	Gallagher	Health Department	\$1,000,000 each claim \$3,000,000 annual aggregate	\$10,000	W11F4C110101	7/1/2014	\$45,248 (\$47,622) FY 13
C N A	Professional Liability	Gallagher	Dr. Christopher Posey	\$1,000,000 each claim \$3,000,000 annual aggregate	\$5,000	4015737435	10/24/2013	\$14,240 (\$13,053) FY 13
Employers Mutual	Property	Gallagher	Dwellings owned by Conservation Board	\$1,365,249	\$500	1X558450	7/1/2014	\$5,883 (\$5,456) FY 13
Selective	Flood	Gallagher	Buffalo Shores Recreation Area	\$193,300	\$1,000	90021	3/21/2014	\$1,186.00 (\$1,130) FY 13
Founders	Liquor Liability	Beert McCoy	Glyms Creek Golf Course	\$1,000,000 each occurrence	N/A	LLJA05966	3/31/2014	\$1,829 (\$1,566) FY 13
West Bend Mutual	Commercial Package	Gallagher	County Library	\$1,000,000 GL Aggregate	N/A	CP101213461-26	7/1/2014	\$9,591
				\$1,000,000 auto liability including physical damage	Plymouth 50/250 Bookmobile 100/1000 \$5,000 Property \$500/1,000 EDP			(\$8,505) FY 13
West Bend Mutual	Workers' Compensation	Gallagher	County Library	Coverage A- per statute Coverage B- 100/500/100	N/A	WC10105230-27	7/1/2014	\$4,842 (\$3,814) FY 13

Scott County Schedule of Insurance

Insurance Company
West Bend Mutual

Agency
Gallagher

Insured Exposures
County Library

Type of Coverage
Umbrella

Amount of Coverage
\$1,000,000 Occurrence
\$1,000,000 Aggregate

Policy Number
CUI0704856-09

Deductible/SIR
N/A

Expiration
7/1/2014

Premium
\$500
(\$500) FY 13

West Bend Mutual

Gallagher

County Assessor

Commercial Package

\$1,000,000 GL aggregate
\$500,000 each occ.
\$100,000 HWO Auto
\$155,000 BPP
\$500,000 valuable papers
\$200,000 valuable papers away
\$38,000 EDP
Mechanical Breakdown

CP10218863-19

N/A
N/A
\$250.00
\$250.00
\$250.00
\$250.00
\$1,000.00

7/1/2014

\$5,547.00
(\$5,276) FY 13

West Bend Mutual

Gallagher

County Assessor

Workers Compensation

Coverage A- per statute
Coverage B- 500/500/500

WC10216749-19

N/A

7/1/2014

\$4,404
(\$7,642) FY 13

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVING VARIOUS INSURANCE AND RISK MANAGEMENT COSTS FOR
FY 2014

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The purchase of liability insurance coverage (general, police professional and automobile) at a level of \$10,000,000 including a self-insured retention amount of \$300,000; public officials and employment practices at \$5,000,000 including a self-insured retention of \$300,000 from Travelers in the annual premium amount of \$232,734 for the 12 month period beginning July 1, 2013 to June 30, 2014 is hereby approved.
- Section 2. The purchase of excess worker's compensation insurance (statutory coverage and \$2 million in employers liability) including a self-insured retention amount of \$500,000 from Midwest Employers Casualty in the annual premium amount of \$44,596.00 for the aforementioned period is hereby approved.

Section 3. The purchase of excess property coverage including special property coverage for computer business equipment; radio transmission equipment and museum coverage including a self-insured retention amount of \$100,000 from Federal Speciality in the annual premium amount of \$101,735 for the aforementioned period is hereby approved.

Section 4. This resolution shall take effect immediately.

SCOTT COUNTY PERSONNEL ACTIONS

Item 12
06-18-13

BOARD MEETING: June 20, 2013

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Jessica Lawson FSS	Custodial Worker P/T	\$13.22/hr	06/13/13	Replaces Matt Gealy
Scot Rains FSS	Custodial Worker P/T	\$13.22/hr	06/13/13	Replaces Julie Cato
Josh Sims County Attorney	Attorney I	\$55,597	06/17/13	Replaces Kelly Cunningham

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
None				

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Devin Welch Sheriff/Jail	Correction Officer	\$39,312 - \$41,142	Step 4	06/06/13
Greg Hill Sheriff	Deputy Sheriff	\$55,182 - \$56,243	Step 6	06/09/13
Jeff Swanson Sheriff	Sergeant	\$68,141 - \$68,806	Step 8	06/09/13

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Rob Cusack County Attorney	Attorney II	\$87,598 - \$89,350 (2.0%)	112.609%	01/01/13
Paul Elias Sheriff/Jail	Program Services Coordinator	\$58,852 - \$59,847 (1.912%)	115%	01/19/13
Matt Walker Sheriff/Jail	Sergeant	\$60,736 - \$60,828 (.174%)	115%	03/01/13
Jon Burgstrum Secondary Roads	County Engineer	\$112,487 - \$115,862 (2.0%)	112.157%	06/05/13

*First review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Rita Harkins County Attorney	Case Expeditor	01/12/13
Nancy Scherler County Attorney	Paralegal	02/05/13

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Julie Cato FSS	Custodial Worker P/T	04/08/13	05/28/13	Voluntary resignation
Alan Havercamp County Attorney	Attorney I	03/29/91	07/05/13	Retirement

REQUEST TO FILL VACANCIES

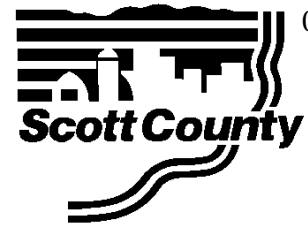
Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
None				

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
None			

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



Item 13
06-18-13

(563) 326-8723 Fax (563) 326-8730

June 10, 2013

TO: Dee F. Bruemmer

FROM: Lori A. Elam

RE: Authorized Agency Agreement
Community Health Care (CHC)

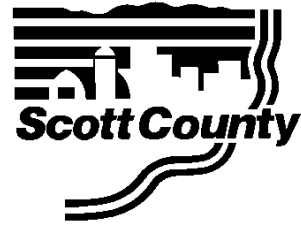
Enclosed is the proposed FY14 Agreement with Community Health Care.

The dates and contractual amounts reflect the Board's decisions during the budget review process. The county will provide \$302,067 for primary health care for Community Services clients and another \$52,946 for the sliding fee scale.

The contract was reviewed and no additional changes were requested. I will be available at the Committee of the Whole meeting for any questions.

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

Date: July 1, 2013

Agreement Parties: Scott County
600 West 4th Street
Davenport, IA 52801

Community Health Care, Inc.
500 W. River Drive
Davenport, IA 52801

Agreement Amount: \$355,013

Purpose: Provision of comprehensive, ambulatory health care programs with particular emphasis on low and fixed income populations for Scott County.

Agreement Period: This Agreement shall commence on July 1, 2013 and shall continue in full force and effect until June 30, 2014, unless either party wishes to terminate this agreement and provides the other party a written (90) day notice of termination.

Community Health Care, Inc. agrees to perform the work and to provide the services described in the Agreement for the consideration herein. The parties hereto have executed this contract on the day and year last specified below.

**For and on behalf of the Scott County
Board of Supervisors:**

**For and on behalf of Community Health Care, Inc.
Board of Directors:**

By: _____
Larry Minard, Chairman

By: _____
Rich Horst, Chairman

Date: _____

Date: _____

ATTEST:

**Roxanna Moritz
Scott County Auditor**

I. Identification of Parties

- A. The Chairperson of the Scott County Board of Supervisors is the Authorized County Official for this Agreement. The Authorized County Official must approve any changes in the terms, conditions, or amounts specified in this agreement. Negotiations concerning this agreement should be referred to the Chairperson at telephone (563) 326-8749 or board@scottcountyiowa.com. The Scott County Board of Supervisors hereinafter will be referred to as Scott County.
- B. The President of the Board of Directors is the Authorized Community Health Care, Inc. Official for this Agreement. This individual is responsible for financial and administrative matters of this agreement. Negotiations concerning this agreement should be referred to the President at telephone (563) 336-3000. Community Health Care, Inc. hereinafter will be referred to as CHC.

II. Term of Agreement

- A. The effective date and initial term of this Agreement shall begin on July 1, 2013 and shall continue until June 30, 2014. If either party wishes to terminate this agreement, said party shall deliver to the other party a ninety (90) day written notice of termination.
- B. This agreement may be amended in whole or in part, by mutual consent of the parties, provided that no such amendment shall become effective unless in writing and properly executed by the parties.

III. Scope of Services

- A. CHC shall provide medical, dental, mental health, laboratory and x-ray, pharmacy, and health education/nutrition services as needed to those Scott County Community Services participants. It is understood and agreed that, in the event CHC or the county experiences funding reductions, either party may discontinue or modify the aforementioned services provided a ninety (90) days notice of its intent to discontinue or modify services is given to the other party. CHC will work with Community Services patients to establish a medical and dental home at CHC. CHC will provide education about other health services and programs available in Scott County to all Community Services patients.
- B. Scott County recognizes CHC's authority to charge a minimum co-payment fee to eligible clients. However, CHC agrees to exempt clients referred by the Scott County Community Services Department from the co-payment fee schedule.

- C. CHC agrees to honor prescriptions authorized by appropriate specialists provided that the client is a CHC patient and was referred by CHC to the appropriate specialist. Charges for such prescriptions shall be in accordance with item #III. B. of the agreement.
- D. CHC agrees to honor psycho-therapeutic prescriptions authorized by the staff of Vera French Community Mental Health Center as well as other mental health providers for clients referred by Scott County Community Services and who have established their medical care with CHC. Prescriptions will be co-signed by CHC staff at the discretion of the Primary Care Provider providing services to the patient. Charges for such prescriptions shall be in accordance with item #III.B. of this agreement.
- E. CHC agrees to honor prescriptions authorized by outside physicians for clients referred by the Scott County Community Services Department after they have seen a CHC physician. Charges for such prescriptions shall be in accordance with item #III.B. of this agreement.
- F. Payment under this contract for Scott County Community Services is understood to be exclusive of any prescription for AZT or Clozapine. Payment for these pharmaceuticals will be approved on an individual basis by the Scott County Community Services Department.
- G. Pharmaceutical services are provided based on the Medicaid formulary and any additional pharmaceuticals included in the CHC formulary.

IV. Manner of Financing

- A. Scott County shall make payment to CHC for the performance of its covenants in the amount of \$355,013.00 payable in eleven (11) monthly allotments of \$29,578.00 and one (1) installment of \$29,655.00. Each installment shall be made available on the first day following the first monthly meeting of the Scott County Board of Supervisors.
- B. Scott County and CHC each acknowledge that the payments herein to be made are to supplement and not supplant other available sources of income to CHC, such as fees collected for services provided to individual patients.
- C. CHC shall not transfer between programs the total annual funds allotted to each program as specified in the Scott County budget submission, which is attached and hereby made a part of this agreement, without prior Scott County approval of such transfers.

V. Liability and Indemnification

- A. Scott County shall be named as an additional insured under the comprehensive liability policy maintained by CHC and providing minimum coverage of \$1 million. A copy of the certificate of insurance shall be on file in the Office of the County Administrator.

- B. CHC shall hold harmless from and indemnify Scott County against all claims, suits, actions, costs, attorney fees, expenses, damages, judgments, or decrees, incurred by any reason of any person or persons or property being damaged or injured by CHC or any agent or employee of CHC.

VI. Reports

- A. CHC agrees to submit the following reports to Scott County:
 - i. Certificate of insurance: Annually at the time of renewal
 - ii. A revised budget estimate and program performance projections if different from the original request: Within thirty (30) days of the signing of this agreement
 - iii. First quarter indicators: October 31, 2013
 - iv. Second quarter indicators: January 31, 2014
 - v. Third quarter indicators: April 30, 2014
 - vi. Fourth quarter indicators: August 29, 2014
 - vii. Certified Public Accountant Audit report: 150 days from the end of the agency's fiscal year
 - viii. A quarterly report of Community Services patients, dates of service, and cost of service for medical, dental and pharmacy:
 - First Quarter: October 31, 2013
 - Second Quarter: January 31, 2014
 - Third Quarter: April 30, 2014
 - Fourth Quarter: August 29, 2014
 - ix. Minutes, or a summary thereof, the monthly meetings of the CHC Board of Directors.
 - x. Notification of any significant changes in funding, salary levels, staffing or programming; including the expansion of an existing program, addition of staff positions or the addition of any new funding source and/or program in a timely manner.
 - xi. All of CHC's financial and statistical records will be open to Scott County.

VII. Additional Conditions

- A. CHC shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, handicapped condition or religious affiliation.
- B. None of the funds provided through this Agreement shall be used for any partisan political activity nor shall they be used to further the election of any candidate for political office.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JUNE 20, 2013

APPROVAL OF FY14 CONTRACTUAL AGREEMENT BETWEEN COMMUNITY
HEALTH CARE AND SCOTT COUNTY

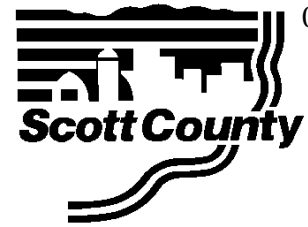
BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the FY14 contractual agreement agreement between Scott County and Community Health Care for provision of comprehensive, ambulatory health care programs with emphasis on low and fixed income populations for Scott County is hereby approved.

Section 2. That the Chairman is hereby authorized to sign said agreement.

Section 3. This resolution shall take effect July 1, 2013.

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

June 10, 2013

TO: Dee F. Bruemmer

FROM: Lori A. Elam

RE: FY14 Memorandum of Agreement with Genesis Medical Center

Attached for consideration by the Board is the Memorandum of Agreement between Scott County and Genesis Medical Center. This agreement is for FY14, 7/1/13 to 6/30/14.

The rates remain the same as the FY13 agreement. We are pleased to have such a good working relationship with Genesis.

With this agreement between Scott County and Genesis Medical Center, other counties utilizing the behavioral health services, will be expected to pay the same rate.

I will be available at the Committee of the Whole meeting to answer any questions.

MEMORANDUM OF AGREEMENT

BETWEEN

GENESIS MEDICAL CENTER, DAVENPORT AND SCOTT COUNTY

This agreement is made and entered into effective July 1, 2013 by and between Scott County, Iowa, a governmental unit of the State of Iowa (hereinafter referred to as Scott County), and Genesis Health System d/b/a Genesis Medical Center – Davenport (hereinafter referred to as Genesis) a corporation that provides acute care behavioral health services in Scott County.

In that all payments by Scott County for services to person with mental retardation, developmental disabilities and/or mental illness must be provided through a limited special services fund and under the auspices of an approved management plan, activities provided under this agreement shall be conducted in accordance with the Scott County Management Plan for Mental Health and Developmental Disability (MH/DD) Services.

In consideration of the mutual covenants and agreements hereinafter set forth, Scott County and Genesis agree as follows:

1. Scott County designates Genesis Medical Center as a preferred community based provider of acute care mental health services for persons living in Scott County for a period of 7/1/13 to 6/30/14.
2. Genesis will provide psychiatric hospitalization services to person identified in the Scott County Management Plan and ordered to be detained under Iowa Code Section 229.11 (commonly called immediate custody prior to hearing) and section 229.13 (commonly called placement order) or Iowa Code Section 229.22 (commonly called a forty-eight (48) hour hold).
3. In consideration for such services as identified in Item 2, Scott County will provide payment to Genesis for psychiatrically related services upon submission to the Scott County Community Services Department of an itemized billing of services provided.
 - A. Itemized billings will be reviewed by Scott County Community Services for any determination as to covered psychiatric charges. Any services determined by Scott County to be non-covered charges will be considered to be the patient's liability.
 - B. Payment will be made at the rate of \$500.00 per day for all Genesis Medical Center Behavioral Health Services (exclusive of physician services).
 - C. In consideration of the per diem applied, Scott County will assure that payment of covered charges is made to Genesis within sixty (60) days of receipt of the bill.
 - D. If beneficiary has primary insurance, Scott County shall pay the difference of the primary insurance payment up to the \$500.00 per day rate.
 - E. Genesis Physicians will provide the following services to residents of Scott County: psychiatric evaluation upon admission, hospital inpatient care and hospital

discharge evaluation. Genesis will also provide upon request, medical testimony and paperwork.

- F. Scott County agrees to provide payment to Genesis Medical Center Davenport for the above referenced services at the agreed upon rates listed below.

99238-Inpatient/Hospital Discharge	\$61.21 Per Unit
99075-Medical Testimony	\$125.00 Per Unit
99221-Initial Evaluation/Admit	\$64.32 Per Unit
99222-Initial Evaluation/Admit	\$105.96 Per Unit
99223-Initial Evaluation/Admit	\$142.17 Per Unit
99231-Inpatient Subsequent	\$32.84 Per Unit
99232-Inpatient Subsequent	\$51.37 Per Unit
99233-Inpatient Subsequent/Hospital Care	\$72.27 Per Unit
99075-Medical Testimony	\$125.00 Per Unit

4. Genesis will provide substance abuse evaluation hospitalization services to persons under the eighteen (18) years ordered to be detained under Iowa Code Section 125.81 (commonly referred to as immediate custody prior to hearing) of Iowa Code Section 125.91 (commonly referred to as a forty-eight (48) hour hold).
5. In consideration for such services as identified in Item 4, Scott County will provide payment to Genesis for such substance abuse related services based upon submission to the Scott County Community Services Department of an itemized billing of services provided.
- A. Itemized billings will be reviewed by Scott County Community Services for determination as to covered psychiatric charges. Any services determined by Scott County to be non-covered charges will be considered to be the patient's liability.
 - B. Payment will be made at the rate of \$500.00 per day for all Genesis Medical Center Behavioral Health Services (exclusive of physician services).
 - C. In consideration for the per diem, Scott County will assure that payment of covered charges is made to Genesis within sixty (60) days of receipt of bill.
 - D. Both Genesis and Scott County understand that Scott County will make no payment for substance abuse services provided after the hearing on the 125 substance abuse commitment application.
 - E. If beneficiary has primary insurance, Scott County shall pay the difference of the primary insurance payment up to the \$500.00 per day rate.
 - F. Genesis Physicians will provide the following services to residents of Scott County: psychiatric evaluation upon admission, hospital inpatient care and hospital discharge evaluation. Genesis will also provide upon request, medical testimony and paperwork.

- G. Scott County agrees to provide payment to Genesis Medical Center Davenport for the above referenced services at the agreed upon rates listed below.

99238-Inpatient/Hospital Discharge	\$61.21 Per Unit
99075-Medical Testimony	\$125.00 Per Unit
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99231-Inpatient Subsequent	\$32.84 Per Unit
99232-Inpatient Subsequent	\$51.37 Per Unit
99233-Inpatient Subsequent/Hospital Care	\$72.27 Per Unit
99075-Medical Testimony	\$125.00 Per Unit

6. Genesis will provide substance abuse evaluation hospitalization services to persons over the age of eighteen (18) years ordered to be detained under Iowa Code Section 125.81 (commonly referred to as immediate custody prior to hearing) or Iowa Code Section 125.91 (commonly referred to as a forty-eight (48) hour hold).
7. In consideration for such services as identified in Item 6, Scott County will provide payment to Genesis for such substance abuse related services based upon submission to the Scott County Community Services Department of an itemized billing of services provided.
- A. Itemized billings will be reviewed by Scott County Community Services for determination as to covered substance abuse evaluation charges. Any services determined by Scott County to be non-covered charges will be considered to be the patient's liability.
 - B. Payment will be made at the rate of **\$500.00** per day for all Genesis Medical Center Behavioral Health Services (exclusive of physician services).
 - C. In consideration for the per diem, Scott County will assure that payment of covered charges made to Genesis within sixty (60) days of receipt of bill.
 - D. Both Genesis and Scott County understand that Scott County will make no payment for substance abuse services provided after the hearing on the 125 substance abuse commitment application.
 - E. If beneficiary has primary insurance, Scott County shall pay the difference of the primary insurance payment up to the **\$500.00** per day rate.
8. The relationship of Genesis to the county is that of an independent contractor. Nothing in this agreement shall be construed so as to deem any employee or agent of Genesis to be an employee of the County for any purpose.
9. This agreement may be amended in whole or in part by mutual consent of the parties, provided that no such amendment shall become effective unless in writing and properly executed by the parties.

10. The term of this Agreement shall be for a period beginning July 1, 2013, and ending June 30, 2014. Thereafter, this Agreement shall be renewed through amendment for successive periods of one year, provided, however, that either of the parties shall have the right to terminate this Agreement at any time after sixty (60) days upon the deliverance of written notice hereinafter provided.
11. If either party wishes to terminate this agreement, said party shall deliver to the other party a sixty (60) day written notice of termination.

SCOTT COUNTY BOARD OF SUPERVISORS

GENESIS HEALTH SYSTEM
d/b/a GENESIS MEDICAL
CENTER-DAVENPORT

Larry Minard
Chair

Mark Rogers
Vice President Finance/Chief Financial
Officer

Date

Date

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____.
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JUNE 20, 2013

APPROVING THE FY14 MEMORANDUM OF AGREEMENT BETWEEN SCOTT COUNTY AND GENESIS
MEDICAL CENTER RELATING TO PAYMENT FOR PSYCHIATRIC HOSPITALIZATION SERVICES

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The Memorandum of Agreement between Scott County and Genesis Medical Center Relating to Payment for Psychiatric Hospitalization Services for the period July 1, 2013 through June 30, 2014, and identifying a per diem rate of \$500 for psychiatric services provided, is approved.

Section 2. The Chairman is authorized to sign the Memorandum of Agreement.

Section 3. This resolution shall take effect July 1, 2013.

OFFICE OF THE COUNTY ADMINISTRATOR
600 West 4th Street
Davenport, Iowa 52801-1003



Ph: (563) 326-8702 Fax: (563) 328-3285
www.scottcountyiowa.com
E-Mail: admin@scottcountyiowa.com

June 10, 2013

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, CPA Budget Manager

SUBJ: Approval of Appropriations and Authorized Positions for FY14

Please find attached a listing of appropriations and authorized positions recommended for FY14. There are no changes from the February 26, 2013 budget adoption amount of \$77,477,918 (including the golf course enterprise fund).

The recommended authorized position levels for next year are presented in a format which provides an accurate tracking method for changes in authorized position levels as approved by the Board throughout the fiscal year as well as at budget time. The first column lists the authorized position levels as of the end of the third quarter of the current fiscal year as previously submitted to Board of Supervisors in the latest Quarterly Financial Summary Report. The next column shows the fourth quarter changes approved during the current fiscal year. The third column shows the budget changes as included in the resolution approved on the adoption date of February 26, 2013 and at your final June Board meeting.

Finally, these three columns added (or subtracted) together total the final column listed as the recommended FY14 authorized FTE level of 474.06 FTE's. The 4th Quarter Changes within the Attorney office, Conservation (net of Golf Course) and Juvenile Court Services all represent changes in seasonal our hourly staffing levels that were reconciled to the FY 13 budget and FTE request. These changes were approved in prior years and corrected in this quarter. There are a number of personnel changes included with the FY14 budget. The Attorney's office estimated the summer Law Clerk to be 0.50 FTE. The Conservation Department decreased by 1.75 FTE to reflect the reduction of hours various seasonal staff and a decrease of 0.37 FTE at the Golf course to reflect the reduction of part time Laborers. The Facility Support and Services Department decreased by 0.50 FTE to reflect the elimination of the General Laborer position. The Health Department will increase by 0.12 (portion of health services professional). Secondary Roads Department will be decreased by 1.0 FTE to reflect the elimination of a Truck Driver / Laborer relating to a 2006 upgrade. The Sheriff's Office will be increased by 0.1 FTE to reflect the addition of hours of the part-time Clerk III from 0.5 to a 0.6 FTE. All new positions were funded within the respective department's current budget.

This authorized position level information is provided jointly by both the Human Resources Department and Administration. It is recommended that the Board approves the attached appropriations and authorized positions for FY14 at your next Board meeting.

Attachment

PERSONNEL SUMMARY (FTE's)

Department	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
Administration	3.50	-	-	3.50
Attorney	31.00	(0.25)	0.75	31.50
Auditor	14.05	-	-	14.05
Information Technology	15.40	-	-	15.40
Facilities and Support Services	30.55	-	(0.50)	30.05
Community Services	10.00	-	-	10.00
Conservation (net of golf course)	22.25	29.20	(1.75)	49.70
Health	43.85	-	-	43.85
Human Resources	4.50	-	(1.00)	3.50
Juvenile Court Services	15.00	(0.80)	-	14.20
Planning & Development	4.08	-	-	4.08
Recorder	11.00	-	-	11.00
Secondary Roads	35.40	-	(1.00)	34.40
Sheriff	157.75	-	0.10	157.85
Supervisors	5.00	-	-	5.00
Treasurer	<u>28.00</u>	<u>-</u>	<u>-</u>	<u>28.00</u>
SUBTOTAL	431.33	28.15	(3.40)	456.08
Golf Course Enterprise	<u>19.35</u>	<u>(1.00)</u>	<u>(0.37)</u>	<u>17.98</u>
TOTAL	<u>450.68</u>	<u>27.15</u>	<u>(3.77)</u>	<u>474.06</u>

ORGANIZATION: Administration**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
A County Administrator	1.00	-	-	1.00
805-A Assistant County Administrator	0.50	-	-	0.50
597-A Budget Manager	1.00	-	-	1.00
366-A Budget Coordinator	-	-	-	-
298-A Administrative Assistant	1.00	-	-	1.00
	<u>3.50</u>	<u>-</u>	<u>-</u>	<u>3.50</u>
Total Positions	<u>3.50</u>	<u>-</u>	<u>-</u>	<u>3.50</u>

ORGANIZATION: Attorney**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
X County Attorney	1.00	-	-	1.00
X First Assistant Attorney	1.00	-	-	1.00
X Deputy First Assistant Attorney	-	-	-	-
X Assistant Attorney II	-	-	-	-
X Assistant Attorney I	-	-	-	-
611-A Attorney II	4.00	-	-	4.00
511-A Office Administrator	1.00	-	-	1.00
505-A Risk Manager	-	-	1.00	1.00
464-A Attorney I	9.00	-	-	9.00
323-A Case Expeditor	1.00	-	-	1.00
316-A Paralegal-Audio/Visual Production Spec	1.00	-	-	1.00
282-A Paralegal	1.00	-	-	1.00
282-A Executive Secretary/Paralegal	1.00	-	-	1.00
223-C Victim/Witness Coordinator	1.00	-	-	1.00
223-C Fine Payment Coordinator	1.00	-	-	1.00
214-C Administrative Assistant-Juvenile Court	1.00	-	-	1.00
214-C Intake Coordinator	1.00	-	-	1.00
194-C Legal Secretary-Civil Court	1.00	-	-	1.00
191-C Senior Clerk-Victim Witness	1.00	-	-	1.00
177-C Legal Secretary	1.00	-	-	1.00
162-C Clerk III	1.00	-	-	1.00
151-C Clerk II-Receptionist	1.00	-	-	1.00
151-C Clerk II-Data Entry	1.00	-	-	1.00
Z Summer Law Clerk	1.00	(0.25)	(0.25)	0.50
	<u>31.00</u>	<u>(0.25)</u>	<u>0.75</u>	<u>31.50</u>
Total Positions	<u>31.00</u>	<u>(0.25)</u>	<u>0.75</u>	<u>31.50</u>

ORGANIZATION: Auditor**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
X Auditor	1.00	-	-	1.00
X Deputy Auditor-Elections	-	-	-	-
X Deputy Auditor-Tax	1.00	-	-	1.00
677-A Accounting and Tax Manager	1.00	-	-	1.00
556-A Operations Manager	1.00	-	-	1.00
291-C Election Supervisor	1.00	-	-	1.00
268-A GIS Parcel Maintenance Technician	1.00	-	-	1.00
252-A Payroll Specialist	2.00	-	-	2.00
252-C Accounts Payable Specialist	1.50	-	-	1.50
191-C Senior Clerk III Elections	2.00	-	-	2.00
177-A Official Records Clerk	0.90	-	-	0.90
177-C Platroom Specialist	1.00	-	-	1.00
141-C Clerk II	0.65	-	-	0.65
	<u>14.05</u>	<u>-</u>	<u>-</u>	<u>14.05</u>
Total Positions	<u>14.05</u>	<u>-</u>	<u>-</u>	<u>14.05</u>

ORGANIZATION: Information Technology**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
725-A Information Technology Director	1.00	-	-	1.00
556-A Geographic Information Systems Coord.	1.00	-	-	1.00
519-A Network Infrastructure Supervisor	1.00	-	-	1.00
511-A Senior Programmer/Analyst	1.00	-	-	1.00
455-A Webmaster	1.00	-	-	1.00
445-A Programmer/Analyst II	2.00	-	-	2.00
406-A Network Systems Administrator	5.00	-	-	5.00
323-A GIS Analyst	1.00	-	-	1.00
187-A Desktop support Specialist	2.00	-	-	2.00
162-A Clerk III	0.40	-	-	0.40
	<u>15.40</u>	<u>-</u>	<u>-</u>	<u>15.40</u>
Total Positions	<u>15.40</u>	<u>-</u>	<u>-</u>	<u>15.40</u>

ORGANIZATION: Facilities and Support Services**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
725-A Director of Facilities and Support Services	1.00	-	-	1.00
417-A Operations Manager-FSS	1.00	-	-	1.00
300-A Maintenance Coordinator	1.00	-	-	1.00
268-C Maintenance Specialist	4.00	-	-	4.00
268-C Maintenance Electronic Systems Technician	2.00	-	-	2.00
252-A Purchasing Specialist	1.00	-	-	1.00
238-A Custodial & Security Coordinator	1.00	-	-	1.00
182-C Maintenance Worker	1.00	-	-	1.00
177-C Senior Clerk	1.00	-	-	1.00
162-C Lead Custodial Worker	2.00	-	-	2.00
141-C Clerk II/Support Services	2.00	-	-	2.00
141-C Clerk II/Scanning	3.00	-	-	3.00
130-C Custodial Worker	9.05	-	-	9.05
83-C General Laborer	1.50	-	(0.50)	1.00
Total Positions	30.55	-	(0.50)	30.05

ORGANIZATION: Community Services**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
725-A Community Services Director	1.00	-	-	1.00
430-A Case Aide Supervisor	1.00	-	-	1.00
430-A Mental Health Coordinator	1.00	-	-	1.00
298-A Veterans Director/Case Aide	1.00	-	-	1.00
271-C Office Manager	1.00	-	-	1.00
252-C Case Aide	2.00	-	-	2.00
162-C Clerk III/Secretary	1.00	-	-	1.00
162-C Clerk II/Receptionist	0.85	-	-	0.85
141-C Clerk II/Receptionist	0.15	-	-	0.15
Z Mental Health Advocate	1.00	-	-	1.00
Total Positions	10.00	-	-	10.00

ORGANIZATION: Conservation (Net of Golf Operations)

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
POSITIONS:				
775-A Director	1.00	-	-	1.00
540-A Deputy Director	1.00	-	-	1.00
470-A Park Manager	2.00	-	-	2.00
382-A Naturalist/Director	1.00	-	-	1.00
271-A Naturalist	1.00	-	-	1.00
262-A Park Ranger	5.00	-	-	5.00
252-A Administrative Assistant	1.00	-	-	1.00
220-A Park Crew Leader	1.00	-	-	1.00
187-A Pioneer Village Site Coordinator	1.00	-	-	1.00
187-A Equipment Specialist	1.00	-	1.00	2.00
187-A Equipment Mechanic	1.00	-	(1.00)	-
187-A Park Maintenance Technician	4.00	-	-	4.00
141-A Clerk II	1.00	-	-	1.00
99-A Cody Homestead Site Coordinator	0.75	-	-	0.75
Z Seasonal Park Maintenance(WLP,SCP, PV)	-	8.02	(0.50)	7.52
Z Seasonal Pool Manager (SCP)	-	0.41	(0.12)	0.29
Z Seasonal Asst Pool Manager (SCP)	-	0.33	(0.12)	0.21
Z Seasonal Lifeguard (WLP, SCP)	-	7.24	(0.50)	6.74
Z Seasonal Pool Concessions (SCP)	0.50	0.82	(0.16)	1.16
Z Seasonal Beach/Boathouse Concessions	-	1.80	-	1.80
Z Seasonal Beach Manager (WLP)	-	0.29	-	0.29
Z Seasonal Asst Beach Manager (WLP)	-	0.23	-	0.23
Z Seasonal Park Patrol (WLP, SCP)	-	2.17	-	2.17
Z Seasonal Park Attendants (WLP, SCP, BSP)	-	2.84	0.11	2.95
Z Seasonal Naturalist	-	0.80	(0.14)	0.66
Z Seasonal Maintenance - Caretaker	-	2.50	(0.32)	2.18
Z Seasonal Day Camp/Apothecary (PV)	-	1.56	-	1.56
Z Seasonal Concession Worker (Cody)	-	0.19	-	0.19
Total Positions	<u>22.25</u>	<u>29.20</u>	<u>(1.75)</u>	<u>49.70</u>

ORGANIZATION: Glynn's Creek Golf Course

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
POSITIONS:				
462-A Golf Pro/Manager	1.00	-	-	1.00
462-A Golf Course Superintendent	1.00	-	-	1.00
220-A Assistant Golf Course Superintendent	1.00	-	-	1.00
187-A Turf Equipment Specialist	1.00	-	-	1.00
162-A Maintenance Technician	2.00	(1.00)	-	1.00
Z Seasonal Assistant Golf Professional	0.75	-	(0.02)	0.73
Z Seasonal Golf Pro Staff	7.05	-	0.43	7.48
Z Seasonal Part-Time Laborers	5.55	-	(0.78)	4.77
Total Positions	<u>19.35</u>	<u>(1.00)</u>	<u>(0.37)</u>	<u>17.98</u>

ORGANIZATION: Health**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
805-A Health Director	1.00	-	-	1.00
571-A Deputy Director	1.00	-	-	1.00
470-A Clinical Services Coordinator	1.00	-	-	1.00
417-A Community Health Coordinator	1.00	-	-	1.00
417-A Environmental Health Coordinator	1.00	-	-	1.00
417-A Public Health Services Coordinator	1.00	-	-	1.00
417-A Correctional Health Coordinator	1.00	-	-	1.00
397-A Clinical Services Specialist	1.00	-	-	1.00
366-A Public Health Nurse	9.00	-	-	9.00
355-A Community Health Consultant	4.60	-	-	4.60
355-A Community Health Intervention Specialist	1.00	-	-	1.00
355-A Environmental Health Specialist	7.00	-	-	7.00
323-A Child Health Consultant	2.00	-	-	2.00
271-A Community Dental Consultant	1.00	-	-	1.00
252-A Administrative Office Assistant	1.00	-	-	1.00
230-A Public Health Nurse-LPN	-	-	-	-
209-A Medical Assistant	2.00	-	-	2.00
198-A Medical Lab Technician	0.75	-	-	0.75
177-A Lab Technician	-	-	-	-
162-A Resource Specialist	2.00	-	-	2.00
141-A Resource Assistant	3.45	-	-	3.45
Z Interpreters	-	-	-	-
Z Environmental Health Intern	0.25	-	-	0.25
Z Health Services Professional	1.80	-	0.12	1.92
Total Positions	43.85	-	-	43.97

ORGANIZATION: Human Resources**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
805-A Assistant County Administrator	0.50	-	-	0.50
505-A Risk Manager	1.00	-	(1.00)	-
323-A Human Resources Generalist	2.00	-	-	2.00
198-A Benefits Coordinator	1.00	-	-	1.00
Total Positions	4.50	-	(1.00)	3.50

ORGANIZATION: Juvenile Court Services**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
571-A Juvenile Detention Center Director	1.00	-	-	1.00
323-A Shift Supervisor	2.00	-	-	2.00
238-J Detention Youth Counselors	-	-	-	-
215-A Detention Youth Supervisor	12.00	(0.80)	-	11.20
Total Positions	15.00	(0.80)	-	14.20

ORGANIZATION: Planning & Development**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
608-A Planning & Development Director	0.40	-	-	0.40
314-C Building Inspector	1.00	-	-	1.00
252-A Planning & Development Specialist	1.00	-	-	1.00
162-A Clerk III	0.25	-	-	0.25
Z Weed/Zoning Enforcement Aide	0.58	-	-	0.58
Z Planning Intern	0.25	-	-	0.25
Total Positions	4.08	-	-	4.08

ORGANIZATION: Recorder**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
X Recorder	1.00	-	-	1.00
Y Second Deputy	1.00	-	-	1.00
496-A Operations Manager	1.00	-	-	1.00
191-C Real Estate Specialist	1.00	-	-	1.00
191-C Vital Records Specialist	1.00	-	-	1.00
162-C Clerk III	1.00	-	-	1.00
141-C Clerk II	5.00	-	-	5.00
Total Positions	11.00	-	-	11.00

ORGANIZATION: Secondary Roads**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
864-A County Engineer	1.00	-	-	1.00
634-A Assistant County Engineer	1.00	-	-	1.00
430-A Secondary Roads Superintendent	1.00	-	-	1.00
300-A Engineering Aide II	2.00	-	-	2.00
233-A Shop Supervisor	1.00	-	-	1.00
203-A Administrative Assistant	1.00	-	-	1.00
213-B Crew Leader/Operator I	3.00	-	-	3.00
204-A Office Leader	-	-	-	-
199-B Sign Crew Leader	1.00	-	-	1.00
187-B Mechanic	2.00	-	-	2.00
187-B Shop Control Clerk	1.00	-	-	1.00
174-B Heavy Equipment Operator III	7.00	-	-	7.00
174-B Sign Crew Technician	1.00	-	-	1.00
163-B Truck Crew Coordinator	1.00	-	-	1.00
162-A Clerk III	0.25	-	-	0.25
153-B Truck Driver/Laborer	11.00	-	(1.00)	10.00
Z Engineering Intern	0.25	-	-	0.25
Z Seasonal Maintenance Worker	0.60	-	-	0.60
Z Eldridge Garage Caretaker	0.30	-	-	0.30
Total Positions	35.40	-	(1.00)	34.40

ORGANIZATION: Sheriff**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
X Sheriff	1.00	-	-	1.00
Y Chief Deputy	1.00	-	-	1.00
705-A Jail Administrator	1.00	-	-	1.00
540-A Assistant Jail Administrator	1.00	-	-	1.00
519-A Captain	1.00	-	-	1.00
464-A Lieutenant	4.00	-	-	4.00
451-E Sergeant	6.00	-	-	6.00
406-A Shift Commander (Corrections Lieutenant)	2.00	-	-	2.00
332-A Corrections Sergeant	14.00	-	-	14.00
332-A Food Service Manager	1.00	-	-	1.00
329-E Deputy	31.00	-	-	31.00
323-A Program Services Coordinator	2.00	-	-	2.00
289-A Classification Specialist	2.00	-	-	2.00
271-A Office Administrator	1.00	-	-	1.00
262-A Lead Bailiff	1.00	-	-	1.00
246-H Correction Officer	59.00	-	-	59.00
220-A Bailiff	11.65	(0.05)	-	11.60
220-A Senior Accounting Clerk-Receptionist	1.00	-	-	1.00
198-A Alternative Sentencing Coordinator	1.00	-	-	1.00
177-C Senior Clerk	1.00	-	-	1.00
220-C Senior Accounting Clerk	2.00	-	-	2.00
177-C Inmate Services Clerk	1.00	-	-	1.00
176-H Jail Custodian/Correction Officer	5.00	(1.00)	-	4.00
176-C Cook	3.60	-	-	3.60
162-A Clerk III	3.50	-	0.10	3.60
Total Positions	157.75	-	0.10	157.85

ORGANIZATION: Supervisors, Board of**POSITIONS:**

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
X Supervisor, Chairman	1.00	-	-	1.00
X Supervisor	4.00	-	-	4.00
Total Positions	5.00	-	-	5.00

ORGANIZATION: Treasurer

POSITIONS:

	FY13 as of 03/31/13	FY13 4th QTR Changes	FY14 Budget Changes	FY14 Adjusted FTE
X Treasurer	1.00	-	-	1.00
611-A Financial Management Supervisor	1.00	-	-	1.00
556-A Operations Manager	1.00	-	-	1.00
382-A County General Store Manager	1.00	-	-	1.00
332-A Tax Accounting Specialist	1.00	-	-	1.00
332-A Motor Vehicle Supervisor	1.00	-	-	1.00
191-C Cashier	1.00	-	-	1.00
177-C Accounting Clerk - Treasurer	3.00	-	-	3.00
162-C Clerk III	1.00	-	-	1.00
151-C Multi-Service Clerk	<u>17.00</u>	<u>-</u>	<u>-</u>	<u>17.00</u>
				-
	<u>28.00</u>	<u>-</u>	<u>-</u>	<u>28.00</u>

SCOTT COUNTY
 FY13 APPROPRIATIONS SUMMARY

Description	FY14 Adopted	Changes	FY14 Appropriated
Administration	519,500	\$0.00	519,500
Attorney	2,842,768	0.00	2,842,768
Auditor	1,485,150	0.00	1,485,150
Authorized Agencies	13,336,253	0.00	13,336,253
Capital Improvements (general)	3,482,415	0.00	3,482,415
Community Services	5,711,117	0.00	5,711,117
Conservation (net of golf course)	3,984,694	0.00	3,984,694
Debt Service (net of refunded debt)	4,377,852	0.00	4,377,852
Facility & Support Services	3,533,428	0.00	3,533,428
Health	5,844,028	0.00	5,844,028
Human Resources	416,734	0.00	416,734
Human Services	77,252	0.00	77,252
Information Technology	2,304,387	0.00	2,304,387
Juvenile Court Services	1,185,586	0.00	1,185,586
Non-Departmental	2,218,594	0.00	2,218,594
Planning & Development	362,660	0.00	362,660
Recorder	814,777	0.00	814,777
Secondary Roads	7,338,500	0.00	7,338,500
Sheriff	14,343,030	0.00	14,343,030
Supervisors	306,950	0.00	306,950
Treasurer	1,966,802	0.00	1,966,802
SUBTOTAL	<u>76,452,477</u>	<u>0.00</u>	<u>76,452,477</u>
Golf Course Operations	<u>1,025,441</u>	<u>0.00</u>	<u>1,025,441</u>
TOTAL	<u><u>77,477,918</u></u>	<u><u>0.00</u></u>	<u><u>77,477,918</u></u>

<u>Description</u>	<u>FY14 Adopted</u>	<u>Changes</u>	<u>FY14 Appropriated</u>
ORGANIZATION: ADMINISTRATION			
APPROPRIATIONS			
Personal Services	507,400	\$0.00	507,400
Expenses	10,500	0.00	10,500
Supplies	<u>1,600</u>	<u>0.00</u>	<u>1,600</u>
TOTAL APPROPRIATIONS	<u>519,500</u>	<u>0.00</u>	<u>519,500</u>
ORGANIZATION: ATTORNEY			
APPROPRIATIONS			
Personal Services	2,695,318	0.00	2,695,318
Equipment	450	0.00	450
Expenses	109,000	0.00	109,000
Supplies	<u>38,000</u>	<u>0.00</u>	<u>38,000</u>
TOTAL APPROPRIATIONS	<u>2,842,768</u>	<u>0.00</u>	<u>2,842,768</u>
ORGANIZATION: AUDITOR			
APPROPRIATIONS			
Personal Services	1,208,030	0.00	1,208,030
Expenses	245,820	0.00	245,820
Supplies	<u>31,300</u>	<u>0.00</u>	<u>31,300</u>
TOTAL APPROPRIATIONS	<u>1,485,150</u>	<u>0.00</u>	<u>1,485,150</u>
ORGANIZATION: CAPITAL IMPROVEMENTS (GENERAL)			
APPROPRIATIONS			
Capital Improvements	<u>3,482,415</u>	<u>0.00</u>	<u>3,482,415</u>
TOTAL APPROPRIATIONS	<u>3,482,415</u>	<u>0.00</u>	<u>3,482,415</u>
ORGANIZATION: COMMUNITY SERVICES			
APPROPRIATIONS			
Personal Services	832,291	0.00	832,291
Equipment	1,782	0.00	1,782
Expenses	4,870,929	0.00	4,870,929
Supplies	<u>6,115</u>	<u>0.00</u>	<u>6,115</u>
TOTAL APPROPRIATIONS	<u>5,711,117</u>	<u>0.00</u>	<u>5,711,117</u>

Description	FY14 Adopted	Changes	FY14 Appropriated
ORGANIZATION: CONSERVATION			
APPROPRIATIONS			
Personal Services	2,320,184	\$0.00	2,320,184
Equipment	227,000	0.00	227,000
Capital Improvements	537,530	0.00	537,530
Expenses	473,876	0.00	473,876
Supplies	<u>426,104</u>	<u>0.00</u>	<u>426,104</u>
TOTAL APPROPRIATIONS	<u>3,984,694</u>	<u>0.00</u>	<u>3,984,694</u>
ORGANIZATION: GLYNNS CREEK GOLF COURSE			
APPROPRIATIONS			
Personal Services	652,246	0.00	652,246
Equipment	113,000	0.00	113,000
Expenses	108,195	0.00	108,195
Supplies	<u>152,000</u>	<u>0.00</u>	<u>152,000</u>
TOTAL APPROPRIATIONS	<u>1,025,441</u>	<u>0.00</u>	<u>1,025,441</u>
ORGANIZATION: DEBT SERVICE			
APPROPRIATIONS			
Debt Service	<u>4,377,852</u>	<u>0.00</u>	<u>4,377,852</u>
TOTAL APPROPRIATIONS	<u>4,377,852</u>	<u>0.00</u>	<u>4,377,852</u>
ORGANIZATION: FACILITY AND SUPPORT SERVICES			
APPROPRIATIONS			
Personal Services	1,901,703	0.00	1,901,703
Equipment	45,200	0.00	45,200
Expenses	1,383,150	0.00	1,383,150
Supplies	<u>203,375</u>	<u>0.00</u>	<u>203,375</u>
TOTAL APPROPRIATIONS	<u>3,533,428</u>	<u>0.00</u>	<u>3,533,428</u>
ORGANIZATION: HEALTH			
APPROPRIATIONS			
Personal Services	3,669,442	0.00	3,669,442
Expenses	2,112,983	0.00	2,112,983
Supplies	<u>61,603</u>	<u>0.00</u>	<u>61,603</u>
TOTAL APPROPRIATIONS	<u>5,844,028</u>	<u>0.00</u>	<u>5,844,028</u>

Description	FY14 Adopted	Changes	FY14 Appropriated
ORGANIZATION: HUMAN RESOURCES			
APPROPRIATIONS			
Personal Services	307,984	\$0.00	307,984
Expenses	105,450	0.00	105,450
Supplies	<u>3,300</u>	<u>0.00</u>	<u>3,300</u>
TOTAL APPROPRIATIONS	<u>416,734</u>	<u>0.00</u>	<u>416,734</u>

ORGANIZATION: HUMAN SERVICES			
APPROPRIATIONS			
Equipment	100	0.00	100
Expenses	50,799	0.00	50,799
Supplies	<u>26,353</u>	<u>0.00</u>	<u>26,353</u>
TOTAL APPROPRIATIONS	<u>77,252</u>	<u>0.00</u>	<u>77,252</u>

ORGANIZATION: INFORMATION TECHNOLOGY			
APPROPRIATIONS			
Personal Services	1,446,987	0.00	1,446,987
Equipment	6,000	0.00	6,000
Expenses	845,500	0.00	845,500
Supplies	<u>5,900</u>	<u>0.00</u>	<u>5,900</u>
TOTAL APPROPRIATIONS	<u>2,304,387</u>	<u>0.00</u>	<u>2,304,387</u>

ORGANIZATION: JUVENILE COURT SERVICES			
APPROPRIATIONS			
Personal Services	1,079,486	0.00	1,079,486
Equipment	1,600	0.00	1,600
Expenses	61,800	0.00	61,800
Supplies	<u>42,700</u>	<u>0.00</u>	<u>42,700</u>
TOTAL APPROPRIATIONS	<u>1,185,586</u>	<u>0.00</u>	<u>1,185,586</u>

ORGANIZATION: NON-DEPARTMENTAL			
APPROPRIATIONS			
Personal Services	728,071	0.00	728,071
Expenses	1,487,623	0.00	1,487,623
Supplies	<u>2,900</u>	<u>0.00</u>	<u>2,900</u>
TOTAL APPROPRIATIONS	<u>2,218,594</u>	<u>0.00</u>	<u>2,218,594</u>

Description	FY14 Adopted	Changes	FY14 Appropriated
ORGANIZATION: PLANNING & DEVELOPMENT			
APPROPRIATIONS			
Personal Services	305,360	\$0.00	305,360
Expenses	51,450	0.00	51,450
Supplies	<u>5,850</u>	<u>0.00</u>	<u>5,850</u>
TOTAL APPROPRIATIONS	<u>362,660</u>	<u>0.00</u>	<u>362,660</u>
ORGANIZATION: RECORDER			
APPROPRIATIONS			
Personal Services	754,708	0.00	754,708
Expenses	47,869	0.00	47,869
Supplies	<u>12,200</u>	<u>0.00</u>	<u>12,200</u>
TOTAL APPROPRIATIONS	<u>814,777</u>	<u>0.00</u>	<u>814,777</u>
ORGANIZATION: SECONDARY ROADS			
APPROPRIATIONS			
Administration	198,000	0.00	198,000
Engineering	433,500	0.00	433,500
Bridges & Culverts	240,000	0.00	240,000
Roads	2,250,000	0.00	2,250,000
Snow & Ice Control	453,000	0.00	453,000
Traffic Controls	227,000	0.00	227,000
Road Clearing	180,000	0.00	180,000
New Equipment	693,000	0.00	693,000
Equipment Operation	1,206,500	0.00	1,206,500
Tools, Materials & Supplies	77,500	0.00	77,500
Real Estate & Buildings	175,000	0.00	175,000
Roadway Construction	<u>1,205,000</u>	<u>0.00</u>	<u>1,205,000</u>
TOTAL APPROPRIATIONS	<u>7,338,500</u>	<u>0.00</u>	<u>7,338,500</u>
ORGANIZATION: SHERIFF			
APPROPRIATIONS			
Personal Services	12,744,404	0.00	12,744,404
Equipment	63,015	0.00	63,015
Expenses	637,429	0.00	637,429
Supplies	<u>898,182</u>	<u>0.00</u>	<u>898,182</u>
TOTAL APPROPRIATIONS	<u>14,343,030</u>	<u>0.00</u>	<u>14,343,030</u>

<u>Description</u>	<u>FY14 Adopted</u>	<u>Changes</u>	<u>FY14 Appropriated</u>
ORGANIZATION: SUPERVISORS, BOARD OF			
APPROPRIATIONS			
Personal Services	295,425	\$0.00	295,425
Expenses	10,700	0.00	10,700
Supplies	<u>825</u>	<u>0.00</u>	<u>825</u>
TOTAL APPROPRIATIONS	<u><u>306,950</u></u>	<u><u>0.00</u></u>	<u><u>306,950</u></u>
ORGANIZATION: TREASURER			
APPROPRIATIONS			
Personal Services	1,810,937	0.00	1,810,937
Expenses	111,740	0.00	111,740
Supplies	<u>44,125</u>	<u>0.00</u>	<u>44,125</u>
TOTAL APPROPRIATIONS	<u><u>1,966,802</u></u>	<u><u>0.00</u></u>	<u><u>1,966,802</u></u>
ORGANIZATION: BI-STATE PLANNING COMMISSION			
APPROPRIATIONS			
Expenses	<u>89,351</u>	<u>0.00</u>	<u>89,351</u>
TOTAL APPROPRIATIONS	<u><u>89,351</u></u>	<u><u>0.00</u></u>	<u><u>89,351</u></u>
ORGANIZATION: BUFFALO VOLUNTEER AMBULANCE			
APPROPRIATIONS			
Expenses	<u>32,650</u>	<u>0.00</u>	<u>32,650</u>
TOTAL APPROPRIATIONS	<u><u>32,650</u></u>	<u><u>0.00</u></u>	<u><u>32,650</u></u>
ORGANIZATION: CENTER FOR ALCOHOL/DRUG SERVICES			
APPROPRIATIONS			
Expenses	<u>688,331</u>	<u>0.00</u>	<u>688,331</u>
TOTAL APPROPRIATIONS	<u><u>688,331</u></u>	<u><u>0.00</u></u>	<u><u>688,331</u></u>
ORGANIZATION: CENTER FOR AGING SERVICES			
APPROPRIATIONS			
Expenses	<u>213,750</u>	<u>0.00</u>	<u>213,750</u>
TOTAL APPROPRIATIONS	<u><u>213,750</u></u>	<u><u>0.00</u></u>	<u><u>213,750</u></u>

<u>Description</u>	<u>FY14 Adopted</u>	<u>Changes</u>	<u>FY14 Appropriated</u>
ORGANIZATION: COMMUNITY HEALTH CARE			
APPROPRIATIONS			
Expenses	<u>355,013</u>	<u>\$0.00</u>	<u>355,013</u>
TOTAL APPROPRIATIONS	<u><u>355,013</u></u>	<u><u>0.00</u></u>	<u><u>355,013</u></u>
ORGANIZATION: DURANT VOLUNTEER AMBULANCE			
APPROPRIATIONS			
Expenses	<u>20,000</u>	<u>0.00</u>	<u>20,000</u>
TOTAL APPROPRIATIONS	<u><u>20,000</u></u>	<u><u>0.00</u></u>	<u><u>20,000</u></u>
ORGANIZATION: EMERGENCY MANAGEMENT AGENCY			
APPROPRIATIONS			
Expenses	<u>7,329,323</u>	<u>0.00</u>	<u>7,329,323</u>
TOTAL APPROPRIATIONS	<u><u>7,329,323</u></u>	<u><u>0.00</u></u>	<u><u>7,329,323</u></u>
ORGANIZATION: GENESIS VISITING NURSE ASSOCIATION			
APPROPRIATIONS			
ORGANIZATION: HANDICAPPED DEVELOPMENT CENTER			
APPROPRIATIONS			
Expenses	<u>247,797</u>	<u>0.00</u>	<u>247,797</u>
TOTAL APPROPRIATIONS	<u><u>247,797</u></u>	<u><u>0.00</u></u>	<u><u>247,797</u></u>
ORGANIZATION: HUMANE SOCIETY			
APPROPRIATIONS			
Expenses	<u>33,317</u>	<u>0.00</u>	<u>33,317</u>
TOTAL APPROPRIATIONS	<u><u>33,317</u></u>	<u><u>0.00</u></u>	<u><u>33,317</u></u>

<u>Description</u>	<u>FY14 Adopted</u>	<u>Changes</u>	<u>FY14 Appropriated</u>
ORGANIZATION: LIBRARY			
APPROPRIATIONS			
Expenses	<u>551,588</u>	<u>\$0.00</u>	<u>551,588</u>
TOTAL APPROPRIATIONS	<u>551,588</u>	<u>0.00</u>	<u>551,588</u>
ORGANIZATION: MEDIC AMBULANCE			
ORGANIZATION: QUAD-CITY CONVENTION & VISITORS BUREAU			
APPROPRIATIONS			
Expenses	<u>70,000</u>	<u>0.00</u>	<u>70,000</u>
TOTAL APPROPRIATIONS	<u>70,000</u>	<u>0.00</u>	<u>70,000</u>
ORGANIZATION: QUAD-CITY DEVELOPMENT GROUP			
APPROPRIATIONS			
Expenses	<u>100,000</u>	<u>0.00</u>	<u>100,000</u>
TOTAL APPROPRIATIONS	<u>100,000</u>	<u>0.00</u>	<u>100,000</u>
ORGANIZATION: VERA FRENCH COMMUNITY MENTAL HEALTH CENTER			
APPROPRIATIONS			
Expenses	<u>3,605,133</u>	<u>0.00</u>	<u>3,605,133</u>
TOTAL APPROPRIATIONS	<u>3,605,133</u>	<u>0.00</u>	<u>3,605,133</u>

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVAL OF APPROPRIATIONS AND AUTHORIZED POSITIONS FOR FY14

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. Appropriations and authorized positions for the FY14 budget adopted February 26, 2013 are hereby approved in the amount of \$77,477,918 and 474.06 FTE's as presented by the County Administrator.

Section 2. The County Administrator is hereby directed to establish appropriations totaling \$77,477,918 as found in the summary schedules in the Office of the County Auditor and the Office of the County Administrator.

Section 3. This resolution shall take effect immediately.

from:

Kathy A. Walsh
Office Administrator
(563) 326-8229



Scott County Attorney's Office
Scott County, Iowa

DATE: June 7, 2013
TO: Board of Supervisors
SUBJECT: 2013/2014 JAG Grant Application

The Scott County Attorney's Office is preparing a grant to be submitted by July 9, 2013 to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2010 Local Solicitation. Scott County is eligible for \$100,575 which is a joint allocation between Scott County, Bettendorf and Davenport.

This is the 20th year for the grant which supports the Hotel/Motel Interdiction unit (HIDE) of the Quad City Metropolitan Enforcement Group (QCMEG) providing drug trafficking enforcement in the Quad Cities. Officers assigned to the HIDE are from the Bettendorf and Davenport Police Department and the Scott County Sheriff's Department. Depending on which agency funds the HIDE, officer's salaries and benefits may be fully funded or may require a match. JAG funds limit overtime, ODCP does not. The following table illustrates the history in federal funding on the QCMEG drug task forces. Previously grants under the Local Law Enforcement Block Grant program (LLEBG), went directly to police departments to supplement their equipment budgets, while ODCP grants supported officers assigned to the HIDE. Under JAG all funding has been combined with the HIDE funded first and the remainder, if any, allocated to agencies for equipment needs.

<u>Year</u>	<u>LLEBG</u>	<u>Byrne</u>	<u>Total</u>
2013		\$100,575	\$100,575
2012		\$109,541	\$109,541
2011		\$129,073	\$129,073
2010		\$171,509	\$171,509
2009		\$234,683	\$234,683
2008		\$79,785	\$79,785
2007		\$288,261	\$288,261
2006		\$211,363	\$211,363
2005		\$384,479	\$384,479
2004	\$120,656	\$149,756	\$270,412
2003	\$281,979	\$141,020	\$422,999
2002	\$330,139	\$150,175	\$480,314
2001	\$384,858	\$129,420	\$514,278
2000	\$401,006	\$134,345	\$535,351

Regardless of the funding source I will continue to serve as the multi-agency fiscal officer. JAG awards are based on population, reported crime statistics, and grant management.

The HIDE unit continues to accumulate forfeited funds to help offset costs.

Upon your resolution to accept the applicable award from JAG, the application will be submitted. Please do not hesitate to contact me with any questions/concerns.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVAL OF AN APPLICATION FOR A GRANT FROM THE EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM THROUGH THE U.S.
DEPARTMENT OF JUSTICE (DOJ) IN THE ATTORNEY'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board hereby approves application for a grant from the Department of Justice (JAG) Program in the Attorney's Office to support the Hotel/Motel Interdiction unit (HIDE) of the Quad City Metropolitan Enforcement Group (QCMEG).
- Section 2. That, if accepted, the Board approves receipt of such funding.
- Section 3. That the Chair is approved to sign such application.
- Section 4. This resolution shall take effect immediately.

MICHAEL J. WALTON
COUNTY ATTORNEY
Scott County Courthouse
416 West Fourth Street
Davenport, Iowa 52801-1104
Telephone: (563) 326-8600
Facsimile Transmission (563) 326-8763
rcusack@scottcountyiowa.com
WEB SITE - www.scottcountyiowa.com



Item 17
06-18-13

Robert L. Cusack, Assistant County Attorney (563) 326-8231

June 7, 2013

MEMO

Re: Proposed resolution to approve MEG 28E Agreement

The sheriff's department and the Metropolitan Enforcement Group have been working together since the 1970's. A while back we ran into a problem with the intergovernmental agreement in that it had never been formally approved by the Iowa Attorney General's Office. This presented a problem because all interstate agreements must be approved by the AG in order to be valid. The prior 28E agreement was not acceptable to the AG's Office.

The proposed 28E agreement has been pre-approved by the AG. They will only give final approval to the 28E after it has been executed by the participating governing bodies. To that end, I am attaching a copy of the 28E along with a proposed resolution.

The 28E agreement does not affect existing funding or personnel requirements. Although there are some substantive changes compared to the original 28E, the main purpose of the agreement is to comply with the statutory requirement that all interstate agreements be approved by the AG's Office.

If you need anything else on this, or have questions, let me know.

Thanks,

Rob Cusack
Assistant Scott County Attorney
563-326-8600

**QUAD CITY METROPOLITAN ENFORCEMENT GROUP
INTERGOVERNMENTAL AGREEMENT**

This Agreement is entered into in compliance with Iowa Code Chapter 28E and Iowa Code Section 804.7B of the 2013 Code of Iowa and Articles 7 and 10 of the Constitution of the State of Illinois, the Intergovernmental Cooperation Act (5 ILCS 220/1, et seq.), the Illinois Intergovernmental Drug Laws Enforcement Act (30 ILCS 715/1, et seq.) to enable the below named law authorities in Iowa and Illinois to engage in a cooperative effort in criminal investigations and prosecutions thereof, particularly involving multi-jurisdictional illegal drug trafficking and the use and distribution of controlled substances.

The parties to this agreement are:

The Illinois State Police
Bettendorf Police Department
Rock Island Police Department
East Moline Police Department
Rock Island County Sheriff's Department
Rock Island State's Attorney Office
Moline Police Department
Davenport Police Department
Scott County Sheriff's Department
Scott County Attorney's Office
Silvis Police Department
Iowa Division of Narcotics Enforcement

1. The parties agree to pool and integrate certain law enforcement resources into the Quad Cities Metropolitan Enforcement Group (hereinafter referred to as MEG) to coordinate the enforcement of drug laws without regard to jurisdictional boundaries of the parties hereto and to cooperate with other state and federal groups.

2. The parties agree to cooperatively engage in authorized criminal investigations and prosecutions, particularly involving illegal drug trafficking and the use and distribution of controlled substances within our geographical jurisdictions.

3. No separate, legal entity will be created.

4. The parties agree that a MEG Policy Board shall be established and shall administer the operations of this agreement. The MEG Policy Board shall consist of an elected public official, or designee, and the chief law enforcement officer, or a designee, from each participating unit of government. The MEG Policy Board shall establish a separate agreement setting forth the operational procedures and requirements for MEG. In addition to any provisions of said agreement, the MEG Policy Board shall determine the following:

A. Establishment of an Executive Committee.

B. Designation of a Fiscal Officer.

C. Designation of a Director and Deputy Director of MEG.

D. Appointment of law enforcement officers to the MEG unit.

6. Funding for MEG shall be overseen by the Fiscal Officer. Funding for MEG shall be provided by various government grants, funds from the Illinois State Police, the High Intensity Drug Trafficking Area program, forfeiture funds received from federal and state agencies, and through contributions made by the respective participating units of government. Law enforcement personnel assigned to MEG shall remain employees of their respective participating units of government and shall be compensated in accordance with its regular procedure.

7. The fiscal year for MEG shall commence on July 1 and terminate on June 30 of every year. The Fiscal Officer shall be responsible for preparing an annual budget to be approved by the MEG Policy Board prior to each fiscal year. The Board may authorize the hiring of private accounting and auditing agencies to assist the Fiscal Officer in his duties.

8. The MEG Policy Board may terminate this agreement and disband MEG at any time by a majority vote of the Board.

9. This agreement shall commence on July 1, 2013. Unless the MEG Policy Board terminates the agreement as set forth above, the duration of this agreement shall be for a 5-year period. After the initial 5-year period, the agreement shall automatically be renewed on a year-to-year basis. Any of the parties may withdraw from this agreement by providing at least thirty-(30)- days advance, written notice of said intent to withdraw to all other parties to the agreement. Any party so withdrawing agrees to cooperate fully in concluding and pending investigation wherein their participation is necessary for a proper resolution, and to cooperate fully in any subsequent prosecution of such matters.

10. Upon withdrawal from, or termination of MEG, property and equipment shall be distributed as follows:

- A. In the event a party withdraws, that party shall be entitled to the return of any property and equipment supplied to MEG for which title remains vested in that party. Property and equipment donated or otherwise given to MEG as a gift or contribution shall remain the property of MEG. The withdrawing party shall not be entitled to any funds contributed to, or in the possession of, MEG.
- B. In the event MEG terminates operations, the remaining participating parties shall share, in proportion to their individual sworn officer commitment to MEG at the time of termination, in the division of MEG assets not otherwise required to be returned to a contributing entity as set forth in paragraph 10.A.
- C. The division and/or liquidation of MEG assets in the event of termination shall be at the sole discretion and direction of the MEG Policy Board. Any party which withdraws from MEG prior to the date of termination shall forfeit any right to receive property or proceeds upon dissolution.

11. Each party agrees to assume all risks of liability arising out of the operation and investigations conducted within its respective geographical jurisdiction. The full legal and financial responsibility for injury, disability or death of an employee shall remain with the employee's respective law enforcement agency.

12. This agreement shall not be effective unless and until approved by the Attorney General of Iowa.

13. Any modification of this agreement requires written approval by the MEG Policy Board and all parties.

The undersigned representatives hereby agree to the terms and conditions as they relate to agency participation in the Quad City Metropolitan Enforcement Group, as set forth in this Intergovernmental Agreement.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVING

EXECUTION OF AN UPDATED INTERGOVERNMENTAL AGREEMENT TO PARTICIPATE IN THE QUAD CITY METROPOLITAN ENFORCEMENT GROUP

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

WHEREAS, the Quad City Metropolitan Enforcement Group is a multi-jurisdictional enforcement unit that combats the illegal trafficking of narcotics, controlled substances, dangerous drugs and cannabis.

WHEREAS, the Scott County Sheriff's Department has participated in the Quad City Metropolitan Enforcement Group since its formation.

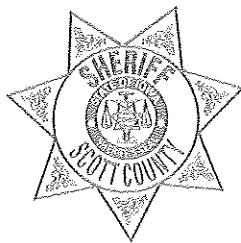
WHEREAS, execution of an updated intergovernmental agreement is requested to more accurately reflect the current mission of the Quad City Metropolitan Enforcement Group.

Section 1. That the Chairman and Scott County Sheriff are hereby authorized to execute an agreement between Scott County, the Scott County Sheriff's Department, and the Quad City Metropolitan Enforcement Group setting forth the terms for the Sheriff's Department's continued participation in this multi-jurisdictional law enforcement effort.

DENNIS CONARD, SHERIFF

RECEIVED

JUN 04 2013



Michael K. Brown
Chief Deputy Sheriff

Clifford G. Tebbitt
Jail Administrator


EMERGENCY 9-1-1
(563) 326-8625
(563) 326-8689 (FAX)

400 WEST 4th STREET
DAVENPORT, IOWA 52801-1104

www.scottcountyiowa.com
sheriff@scottcountyiowa.com

Date: June 4, 2013

Memo To: Scott County Board of Supervisors

From: Sheriff Conard 

REF: **Update County Ordinance Chapter 17 – Alarm Systems**

An update to the Alarm Systems County Ordinance, Chapter 17 is being requested. This update is necessary because the communications center is no longer an entity of the Scott County Sheriff's Office, but is now Scott Emergency Communications Center (SECC).

Additionally, the Pleasant Valley Community School District is looking to implement a manually activated automated voice messaging system that needs to be addressed in the ordinance.

I can be available to discuss these changes with the Board of Supervisors if necessary.

ORDINANCE NO.____

AN ORDINANCE AMENDING CHAPTER 17 ENTITLED ALARM SYSTEMS OF THE SCOTT COUNTY IOWA CODE, BY AMENDING NUMEROUS SECTIONS THERETO

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. That Chapter 17 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

**CHAPTER 17
ALARM SYSTEMS**

SECTIONS:

17-1. DEFINITIONS

~~17-2. STANDARDS~~

17-~~32~~. AUDIBLE ALARMS

17-~~43~~. AUTOMATIC DIALING DEVICES

17-~~54~~. POLICE ALARMS

17-~~65~~. RESPONSIBILITY FOR ALARM

17-~~76~~. MODIFICATION OF EXISTING ALARMS

17-~~87~~. PENALTY

SEC. 17-1. DEFINITIONS

- A. "Alarm Business" means the business by any individual, partnership, or corporation consisting of selling, leasing, maintaining, or inspecting, servicing, repairing, moving or installing any alarm system in or on any building, structure, or facility.
- B. "Alarm System" means any mechanical or electrical device which is designed or used for the detection of any authorized entry of a building, structure, or facility or for alerting others of the commission of an unlawful act within a building, structure, or facility, or both; and which emits a sound or transmits a signal or message when actuated and to which police are expected to respond. For purposes of this ordinance, alarm systems shall include the term audible alarm, automatic dialing device, burglar alarm system, holdup alarm system, and fire alarm system.
- C. "Answering Service" means a telephone answering business providing among its services, receiving on a continuous basis through trained employees, emergency signals from alarm systems and thereafter immediately relaying the message by live voice over a single channel circuit to the ~~communications center of the Sheriff's Department.~~ Scott Emergency Communications Center.
- D. "Automatic Dialing Device" means an alarm system which automatically sends over regular telephone lines by direct connection or otherwise a prerecorded voice message or coded signal indicating the existence of the emergency situation that the alarm system is designed to detect.

- E. "Primary Trunkline" means a telephone line leading into the Scott Emergency Communications Center ~~communications center of the Sheriff's department~~ that is for the purpose of emergency calls on a person to person basis, as identified by a specific listing among the emergency numbers in a telephone director.

~~SEC. 17-2. STANDARDS~~

- ~~A. Alarm systems permitted direct access to the Sheriff's department alarm display panel shall be limited to those required by Federal and/or State Law, and those alarm systems protecting the Scott County Courthouse complex, as approved by the Board of Supervisors.~~
- ~~B. The Sheriff of Scott County, Iowa may prescribe reasonable minimum standards and regulations for this construction and maintenance of all alarm systems installed with direct access to the Sheriff's department alarm display panel(s).~~

SEC. 17-~~32~~. AUDIBLE ALARMS

All alarm systems that emit an audible signal that is intended to be heard by persons outside the protected building, structure, or facility shall conform to the following:

- A. Every person maintaining an audible alarm shall provide to the Sheriff alarm company the name and telephone number of such person or persons who shall be notified to render repairs or service and secure the premises during any hour of the day or night when the alarm system is activated.
- B. No alarm business or person shall install an audible alarm system which creates a sound similar to that of an emergency vehicle or civil defense warning siren.
- C. No alarm business or person shall install an audible alarm which does not automatically discontinue emitting an audible sound within fifteen (15) minutes after it has been activated.

SEC. 17-~~43~~. AUTOMATIC DIALING DEVICES

No alarm system using an automatic dialing device shall send a prerecorded voice message or coded signal over a primary trunkline or direct line into the Scott Emergency Communications Center ~~communications center of the Sheriff's department of Scott County, Iowa~~. Nothing contained herein shall be construed to prohibit an automatic dialing device manually initiated by a person on the school (K-12, college or university) premises in response to a ~~bonafide~~ bonafide medical, law enforcement or fire emergency.

SEC. 17-~~54~~. POLICE ALARMS

No alarm system designed to transmit a message on the Sheriff's Office radio talk group ~~department base station radio frequencies~~ shall be allowed, except as may be authorized by the Sheriff of Scott County, Iowa.

SEC. 17-~~65~~. RESPONSIBILITY FOR ALARM

Every person who controls or owns an alarm system, of whatever nature shall, upon notification that the alarm system is giving a signal, proceed immediately to the premises and render all necessary assistance to disengage the alarm system.

| SEC. 17-~~76~~. MODIFICATION OF EXISTING ALARMS

With respect to systems in existence on the effective date of this chapter, the owner thereof shall have ninety (90) days to effect necessary modifications to comply with this chapter.

| SEC. 17-~~87~~. PENALTY

Any person, firm, or corporation violating any provision of this ordinance shall be subject to the penalty of a fine not to exceed one hundred dollars (\$100.00), or incarceration for not more than thirty (30) days.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

First Consideration _____,
Second Consideration _____,
Third Consideration _____,

Larry E. Minard
Chairman, Board of Supervisors

Published on _____.

BILL FENNELLY
SCOTT COUNTY TREASURER

600 W 4th Street
Davenport, Iowa 52801-1030

www.scottcountyiowa.com
www.iowatreasurers.org



MOTOR VEHICLE DIVISION
Scott County Administrative Center (563) 326-8664

PROPERTY TAX DIVISION
Scott County Administrative Center (563) 326-8664

COUNTY GENERAL STORE
2162 West Kimberly Road
Davenport, Iowa 52806
(563) 386-AUTO (2886)

Date: 06/07/13

To: Scott County Board of Supervisors

Cc: Dee F. Bruemmer, Scott County Administrator

From: Bill Fennelly, Scott County Treasurer

RE: Request to Abate Property Taxes

The United States of America IRS has requested the abatement of the current 2011 taxes for the parcel listed on the attached spreadsheet.

I am requesting the abatement of the identified taxes pursuant to statute 445.63.

United States of America IRS
Tax Abatement Request
06/07/13

<u>Parcel #</u>	<u>Tax Year</u>	<u>Amount</u>	<u>Description</u>
D0006B12	2011 CT	\$3,460.00	Lot 44 Lorton Meadows Add

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
June 20, 2013

**APPROVAL OF THE ABATEMENT OF DELINQUENT PROPERTY TAXES AS
RECOMMENDED BY THE SCOTT COUNTY TREASURER AND IN ACCORDANCE
WITH IOWA CODE CHAPTER 445.63**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. Iowa Code Section 445.63 states that when taxes are owing against a parcel owned or claimed by the state or a political subdivision of this state and the taxes are owing before the parcel was acquired by the state or a political subdivision of this state, the county treasurer shall give notice to the appropriate governing body which shall pay the amount of the taxes due. If the governing body fails to immediately pay the taxes due, the board of supervisors shall abate all of the taxes.

Section 2. The United States of America IRS has requested the abatement of the current 2011 taxes for Parcel #D0006B12 Lot 44 Lorton Meadows Add. for \$3,460.00.

Section 3. The County Treasurer is hereby directed to strike the amount of property taxes due on the parcel #D0006B12 owned by the United States of America IRS in accordance with Iowa Code Section 445.63.

Section 4. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY400 West Fourth Street
Davenport, Iowa 52801-1104Ph: (563) 328-4100 Fax: (563) 326-8669
www.scottcountyiowa.comItem 20
06-18-13

June 11, 2013

To: Dee F. Bruemmer, County Administrator

From: Matt Hirst, Information Technology Director

Subject: Approval of Laptop Replacement Project

Scott County Information Technology has received bids for sixty (60) Hewlett-Packard laptop's.

Information Technology currently supports approximately one hundred and fifty (150) laptops. This project will upgrade the majority of the laptops not used by Sheriff's Patrol or the Attorney's Office with current hardware capable of performing in todays computing environment.

The summary of the four (4) lowest bids is as follows:

Item	Vendor			
	RK Dixon	Erbs	CDWG	SDF Professional
60 HP EliteBook Folio 9470m Laptops - C7Q19AW#ABA	\$93,804.60	\$71,220.00	\$71,220.00	\$107,700.00
20 Docking Stations - B9C87UT#ABA	\$3,814.20	\$2,080.00	\$2,080.00	\$2,320.00
Totals	\$97,618.80	\$73,300.00	\$73,300.00	\$110,020.00

Bids were also received from New Tech, MCPc, Unistar, Global, Advanced Business, XPEDX, B&H Photo and SCW.

Note: The pricing for these laptops from Erb's and CDWG was obtained through the State of Iowa WSCA (Western States Contracting Alliance) contract with HP. The pricing through this agreement was competitively sourced and is available for use by all State of Iowa Agencies and Political Sub-Divisions within the State of Iowa including Scott County.

As Erb's is a company founded and based out of Cedar Rapids, Iowa, it is recommended that the Board approve the bid from Erb's for replacement laptop computers at a cost of \$73,300.

Budget dollars are available in the Capital Improvement Program budget to fund the cost of this project.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVING PURCHASE OF LAPTOP REPLACEMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of sixty (60) laptop replacements and twenty (20) docking stations from Erb's in the amount of \$73,300 is hereby approved.

Section 2. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY

400 West Fourth Street
Davenport, Iowa 52801-1104

Ph: (563) 328-4100 Fax: (563) 326-8669
www.scottcountyiowa.com



June 11, 2013

To: Dee F. Bruemmer, County Administrator

From: Matt Hirst, Information Technology Director

Subject: Approval of Waste Commission/Scott County IT Service Agreement

Attached is a proposed agreement between the Waste Commission and Scott County relating to technology services to be provided by Scott County IT to the Commission. The agreement details technology services to be provided by Scott County IT to the Waste Commission, how costs for those services will be determined as well as labor rates the County will bill the Waste Commission to setup and support provided technology services.

The Waste Commission of Scott County is an inter-governmental agency whose members include 17 communities and Scott County that share a mission of providing environmentally sound and economically feasible solid waste management. The Waste Commission has been challenged by unstable technology that has been expensive to support through third party technology consultants.

The proposed relationship supports the Scott County Board's strategic goal of inter-governmental cooperation by assisting the Waste Commission with improved technology as well lowering costs to the Commission.

I recommend that the Board approve this agreement as submitted. I will be at the next Committee of the Whole meeting to answer any questions you or the Board may have.

Cc: Kathy Morris, Waste Commission

Encl: (1)

INFORMATION TECHNOLOGY SERVICES AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 20____, by the Waste Commission of Scott County (Commission), a 28E agreement entity pursuant to the Iowa Code, and Scott County.

RECITALS

WHEREAS, Scott County has identified the mission of the Information Technology Department as:

To provide dependable and efficient data and voice services for the County and other supported governmental agencies by:

- Informing, educating, and empowering customers with technical knowledge.
- Researching, installing, and maintaining dependable and innovative technology solutions.
- Implementing and supporting user friendly software systems.

WHEREAS, Scott County Information Technology is a customer service organization with three primary functions:

- Applications – Support commercial off-the-shelf software as well as develop custom applications meeting business requirements.
- Networking - Develop and administer the voice and data network infrastructure to support the business environment.
- GIS/Web - Develop methods of information and application deployment centralized in nature.

WHEREAS, Scott County Information Technology is a technical resource and liaison for our customers:

- Facilitates outsourcing of hardware service and support where feasible.
- Advocates/Consults on technology issues with hardware/software vendors, external consultants, and service providers.
- Provides technology guidance and support from acquisition to decommission.
- Tracks and accounts for technology hardware and software maintenance and licensing.

WHEREAS, Waste Commission of Scott County is an inter-governmental agency whose members include 17 communities and Scott County that share a mission of providing environmentally sound and economically feasible solid waste management.

WHEREAS, Waste Commission of Scott County recognizes Scott County Information Technology's expertise and the benefit to the Commission through a partnership with Scott County.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Commission and Scott County agree as follows:

ARTICLE I

INFORMATION TECHNOLOGY SERVICE DELIVERY

Section 1.01 Service Specifications

- A) Scott County Information Technology will monitor, administer, and maintain a network for the Commission including the following:
 - a. Servers
 - b. Storage
 - c. Network equipment
 - d. Printers and multifunction devices
 - e. PCs and/or thin clients
 - f. Internet services
 - g. Telephone services
 - h. Other services

- B) Monitoring, administration, and maintenance will include the following:
 - a. Security and access control
 - b. Updates and patches
 - c. Anti-virus software
 - d. Spam filtering
 - e. Data backup and recovery
 - f. Technology trouble shooting
 - g. Liaison with ISP, telephone, hardware and software vendors for problem resolution

- C) Scott County Information Technology will also provide the following services to the Commission:
 - a. Procuring approved hardware
 - b. Installing approved hardware
 - c. Procuring approved software
 - d. Installing approved software

**ARTICLE II
RECORDKEEPING AND REPORTING REQUIREMENTS**

Scott County shall prepare and maintain proper, accurate and complete records and accounts of all transactions related to the Information Technology Services and provision of services under this Agreement. On a quarterly basis, in conjunction with invoices, Scott County shall provide appropriate reports to the Commission of the services undertaken pursuant to this agreement.

**ARTICLE III
PAYMENT, FEES AND REVENUES**

Section 3.01 Invoice and Payment. Scott County shall invoice the Commission for services provided on a quarterly basis. Payment shall be made within 45 days of receipt of Scott County's invoice. Failure of the Commission to make timely payments shall be grounds for termination of this Agreement.

Section 3.02 Information Technology Service Fees. Technology service rates shall be paid according to Schedule 1 attached hereto. Rates are subject to evaluation and modification on an annual basis.

- a) Rates for technology services will be determined as a proportional cost to the Commission by adding Scott County actual costs and dividing by Commission usage.
- b) Rates for technology services will be mutually agreed upon prior to a technology service being provided.
- c) Agreed upon rates for technology services will be added to Schedule 1.
- d) Labor necessary to setup and/or support technology services will be billed separately.

Section 3.03 Information Technology Labor Fees. Labor rates shall be paid according to Schedule 1. Rates are subject to evaluation and modification on an annual basis.

- a) Scott County Information Technology labor will be billed for actual hours provided according to the Labor Rates Table in Schedule 1.

Section 3.04 Pass-through Costs. Costs associated with the purchasing of hardware or other items as determined by mutual agreement between the Commission and Scott County shall be charged directly to the Commission.

**ARTICLE IV
TERM OF THE AGREEMENT**

This Agreement shall extend from July 1, 2013 to June 30, 2014 and shall renew automatically on an annual basis on July 1 of each year thereafter unless specifically terminated.

**ARTICLE V
TERMINATION**

This Agreement may be terminated under the following conditions:

Section 5.01 Termination by the Commission. The Commission may terminate this Agreement if:

- (a) Scott County fails to complete the contractual obligations; or
- (b) The Commission is dissolved; or
- (c) The Commission sells or permanently suspends operations.

Section 5.02 Termination by Scott County. This Agreement may be terminated by Scott County if :

- (a) Scott County is no longer able to complete the contractual obligations.

Section 5.03 Termination Due to Changes in Law. The Commission and\or Scott County may terminate this Agreement if a change in state or federal law or in the ordinances of any local governmental body makes it impossible for the party to comply with both the material terms of the Agreement and the requirements of such State or federal law or local ordinances.

Section 5.04 Termination by Mutual Agreement. This Agreement may be terminated by the mutual agreement of the Commission and Scott County.

Section 5.05 Notice and Effect of Termination

- (a) Except as otherwise provided in this Agreement, the Commission or Scott County may terminate this agreement 180 days after a notice of intent to terminate is given the other party.
- (b) Should the Agreement be terminated, conditions of the Agreement shall remain in effect for all materials delivered prior to the effective date of termination.

**ARTICLE VI
INSURANCE**

The Commission agrees that in order to protect itself and Scott County, it will at all times during the term of this Agreement, keep in force and effect casualty and property insurance policies issued by a company or companies authorized to do business in the State of Iowa.

The Commission shall also keep all hardware owned by the Commission and used in the performance of this contract insured with a minimum public liability insurance of \$1,000,000, combined single limit per occurrence. Certificates of insurance shall be kept on file at the Commission and provided to Scott County upon request.

**ARTICLE VII
MISCELLANEOUS**

Section 7.01 Amendment. This Agreement, except for Schedule 1 attached hereto, shall be amended only in writing by mutual consent of the Commission and Scott County. Scott County will on a yearly basis amend Schedule 1 of this Agreement and shall provide the Commission with reasonable notice of any change in Information Technology Services and/or labor rates.

Section 7.02 Notice. Any notice or other communications required or permitted hereunder shall be in writing by first class mail, postage prepaid, and addressed as follows:

- (a) To Commission:
Waste Commission of Scott County
Attn: Director
11555 110th Avenue
Davenport, IA 52804
Phone: (563) 381-1300
Fax: (563) 381-1301

- (b) To Scott County:
Scott County Courthouse
Information Technology Department
I.T. Director
400 W. 4th St.
Davenport, Iowa 52801-1104
PHONE: (563) 328-4100
FAX: (563) 326-8669

Section 7.03 Severability. All parts and provisions of this Agreement are severable. If any parts or provisions shall be held invalid, the rest of the Agreement shall remain in effect.

Section 7.04 Joint and Several Liability. The Commission and Scott County bind themselves jointly and severally, their successors, executors, administrators and assigns in respect to all covenants of this Agreement.

Section 7.05 Entire Agreement. This Agreement, with attachments incorporated by reference, is the entire Agreement between the Commission and Scott County. No modification of this Agreement shall be valid or effective unless made in writing and signed by the agents hereto.

Section 7.06 Access. Scott County or its representatives may visit or inspect Commission facilities at any reasonable time during the term of this Agreement after giving the Commission reasonable notice. Any such visits shall be conducted in a manner that does not cause

unreasonable interference with the Commission's operations. All visitors to Commission facilities shall comply with all reasonable safety and security rules adopted by the Commission.

Section 7.07 Governing Law. This agreement is governed in all respects by the laws of the State of Iowa and all obligations are enforceable in accordance with those laws.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Waste Commission of Scott County

By: _____ Date: _____

Name: _____ Title: _____

Scott County

By: _____ Date: _____

Name: _____ Title: _____

SCHEDULE 1

INFORMATION TECHNOLOGY SERVICE AND PRICING

		Service Pricing Model
Scott County Information Technology will monitor, administer and maintain a network for the Commission including the following:		
a. Servers		Per Proportional Costs (TBD)
b. Storage		Per Proportional Costs (TBD)
c. Network equipment		Per Proportional Costs (TBD)
d. Printers and multifunction devices		Actual Cost
e. Client PCs and/or thin clients		Actual Cost
f. Internet services		Per Proportional Costs (TBD)
g. Telephone services		Per Proportional Costs (TBD)
h. Other services		Per Proportional Costs (TBD)
Monitoring, administration and maintenance will include the following:		
a. Security and access control		Per Hour
b. Updates and patches		Per Hour
c. Anti-virus software		Per Proportional Costs (TBD)
d. Spam filtering		Per User
e. Data Backup and recovery		Per Proportional Costs (TBD)
f. Technology trouble shooting		Per Hour
g. Liaison with ISP, telephone, hardware and software vendors for problem resolution		Per Hour
Scott County Information Technology will also provide the following services to the Commission:		
a. Procuring approved hardware		Actual Cost
b. Installing approved hardware		Per Hour
c. Procuring approved software		Actual Cost
d. Installing approved software		Per Hour

FY'14 Information Technology Labor Rates

Director	\$64.85
GIS Analyst	\$32.05
GIS Manager	\$52.88
Help Desk	\$28.06
Network Manager	\$52.15
Network Administrator	\$45.25
Applications Manager	\$51.66
Programmer	TBD
Webmaster	\$44.42

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

A RESOLUTION APPROVING AN INFORMATION TECHNOLOGY SERVICES
AGREEMENT BETWEEN THE WASTE COMMISSION AND SCOTT COUNTY

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the information technology services agreement with the Waste Commission defining technology services to be provided by Scott County IT as well as service and labor rates is hereby approved.
- Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVAL OF APPOINTMENT OF MARY BETH MADDEN TO THE
ZONING BOARD OF ADJUSTMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Mary Beth Madden, Eldridge, Iowa to
the Zoning Board of Adjustment for a (5) year term
expiring on May 01, 2018 is hereby approved.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVAL OF APPOINTMENT OF ED WINBORN TO THE
ZONING BOARD OF ADJUSTMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Ed Winborn, Davenport, Iowa to
the Zoning Board of Adjustment for an unexpired five (5) year term
expiring on May 01, 2015 is hereby approved.

Section 2. This resolution shall take effect immediately.