



SCOTT COUNTY HEALTH DEPARTMENT  
Administrative Center  
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Item 09  
06-18-13

**Public Health**  
Prevent. Promote. Protect.

June 14, 2013

To: Mary Thee, Human Resources Director  
From: Edward Rivers, Health Director

RE: Increase in FTE of Health Department Grant Funded Position

The Scott County Board of Health was awarded the Community Transformation Grant from the Iowa Department of Public Health (IDPH) for the project period of November 15, 2011 to September 29, 2016. On February 2, 2012, the Scott County Board of Supervisors approved the addition of a 0.6 FTE Community Health Consultant to the Health Department's table of organization. The decision to add a 0.6 FTE was based upon the approved funding level of the contract, \$65,500.00 annually, as well as the expectations of the contract and the workload of existing staff.

As the project has been implemented, we have seen the expectations continue to expand with IDPH requiring additional activities. In addition, as the Department experiences successes more community partners are interested in collaborating to meet the project's goal. Its goal is to create policy, environmental and systems changes at the community level to encourage healthier lifestyles, promote wellness, and prevent the health consequences of chronic disease that are often lifestyle related. In light of this, the Department has been exploring ways to increase the position from a 0.6 FTE to a 1.0 FTE, a change that would cost approximately \$31,000.00 the first year largely based on the cost of family insurance, effective July 1, 2013.

In partnership with the Department's IDPH Regional Community Health Consultant, a plan has been developed that would allow this increase in FTE to be achieved by utilizing resources that the Department receives from the state through the Local Public Health Services Agreement. This Agreement provides dollars for Board of Health Infrastructure. Currently, these dollars are being used by the Department to offset the cost of our Immunization Program. However, we will be beginning the process of becoming credentialed to bill Medicaid and private insurance for immunizations during Fiscal Year 14, thus freeing up these resources to support other public health infrastructure. We believe that expanding the Community Health Consultant to full time would be very beneficial for the Department as well as the community. We understand that maintaining this position at the 1.0 FTE level would be dependent on continued funding from both external sources.

Thank you for your consideration of our request. If you have any questions, please do not hesitate to contact me at extension 3277 or Amy Thoreson at extension 8833.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 20, 2013

APPROVING ORGANIZATIONAL CHANGES IN THE HEALTH DEPARTMENT BY  
ADJUSTING THE FTE LEVEL OF THE COMMUNITY HEALTH CONSULTANTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Health Department be increased by 0.4 FTE (total 4.0 FTE) to allow for an increase in the hours of grant covered position of Community Health Consultant.

Section 2. It is understood that if grant funding is not available this position will be eliminated.

Section 3. This resolution shall take effect immediately.