

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
July 15 - 19, 2013

Monday, July 15, 2013

Location: Blue Grass City Hall

- ___ 1. Discussion with Blue Grass City Council at 7:00 pm

Tuesday, July 16, 2013

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Cusack, Earnhardt, Hancock, Minard, Sunderbruch

Facilities & Economic Development

- ___ 2. Approval of the purchase of a tandem axle truck. (Item 2)
- ___ 3. Approval of second of three readings to establish a 25 mph speed limit on 1st Av (Vail St) from the county line to the intersection of F58 (200th St.) (Item 3)
- ___ 4. Approval of support for the route of the Register's Annual Great Bicycle Ride Across Iowa (RAGBRAI) to travel through Scott County and its communities in 2014. (Item 4)
- ___ 5. Discussion of the Notice of a Public Hearing for the Zoning Text Amendment for the July 18th Board Meeting. (Item 5)
- ___ 6. Discussion of joint meeting with Planning and Zoning Commission to review Comp Plan and Economic Development. (Item 6)

Human Resources

- ___ 7. Discussion of pending litigation pursuant to Iowa Code Section 21.5(1)(c). - CLOSED SESSION
- ___ 8. Approval of agreement with Holmes Murphy and Associates for Employee Health Benefit Consulting Services. (Item 8)
- ___ 9. Approval of General Policy 40, Title VI - Non-Discrimination. (Item 9)
- ___ 10. Approval of personnel actions. (Item 10)

Health & Community Services

- ___ 11. Approval of FY2014 contractual agreement between the Handicapped Development Center and Scott County. (Item 11)
- ___ 12. Approval of the purchase of one hundred graves and grave liners from Oakdale Memorial Gardens. (Item 12)

Finance & Intergovernmental

- ___ 13. Approval of third and final reading to amend Scott County Ordinance Chapter 17 entitled Alarm Systems of the Scott County Code by updating numerous sections. (Item 13)
- ___ 14. Approval of mobile data computer replacement project. (Item 14)
- ___ 15. Other items of interest.

Tuesday, July 16, 2013

Tax Deed Auction - 10:30 am
Board Room, 1st Floor, Administrative Center

Wednesday, July 17, 2013

Location: Panorama Park

- ___ 1. Discussion with Panorama Park City Council at 6:00 pm.

Thursday, July 18, 2013

Public Hearing - 5:00 pm
Board Room, 1st Floor, Administrative Center

Public Hearing for the Zoning Text Amendment.

Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center



SCOTT COUNTY ENGINEER'S OFFICE

500 West Fourth Street
Davenport, Iowa 52801-1106

(563) 326-8640
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E-MAIL - engineer@scottcountyiowa.com
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JON R. BURGSTRUM, P.E.
County Engineer

ANGELA K. KERSTEN, P.E.
Assistant County Engineer

BECKY WILKISON
Administrative Assistant

MEMO

TO: Dee F. Bruemmer
County Administrator

FROM: Jon Burgstrum
County Engineer

SUBJ: Equipment Bids

DATE: July 18, 2013

Resolution approving the purchase of a tandem axle truck. Bids received for the 2014 vehicle were as follows:

TANDEM TRUCK

Hawkeye International Davenport IA	\$82,400.00 *
Truck Country Davenport IA	\$88,826.00
Twin Bridges Truck City Davenport, IA	\$84,935.00

I recommend the Board of Supervisors approve the bid of \$82,400.00 from Hawkeye International for the tandem truck. The 2014 budgeted amount for the truck and dump box is: \$175,000.00.

The bid for the boxes and hydraulics will be let later in July. We anticipate the cost for the box to be around \$75,000.

Our new equipment budget is \$693,000.00. Using old equipment as a trade-in instead of going to auction is a benefit since the trade came in higher than expected.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 18, 2013

AWARD OF BID FOR 2014 TANDEM TRUCK.

BE IT RESOLVED by the Scott County Board of
Supervisors as follows:

Section 1. That the bid for tandem Truck

be awarded to the following bidder:

Hawkeye International, Davenport IA - \$82,400.00

Section 2. That the Chairman be authorized to sign

the purchase orders on behalf of the Board.

Section 3. That this resolution shall take effect

immediately.

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ANGIE KERSTEN
Assistant County Engineer

BECKY WILKISON
Administrative Assistant

MEMO

TO: Dee Bruemmer
County Administrator

FROM: Jon Burgstrum
County Engineer

SUBJ: Second reading of ordinance for establishing a new speed limit on county road.

DATE: July 2, 2013

Second reading of an ordinance to establish a 25 mph speed limit on 1st Av (Vail St) from the county line to the intersection of F58 (200th St).

The City of Durant is requesting this change for to safety reasons. The area of the speed limit change is residential.

SCOTT COUNTY ORDINANCE NO 13-_____

AN ORDINANCE TO AMEND CHAPTER 13-34 OF THE SCOTT COUNTY CODE
RELATIVE TO DESIGNATED SPEED LIMITS ON SCOTT COUNTY SECONDARY
ROADS.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY, IOWA:

SECTION 1.

Add to Sec. 13-34R, Add Item No. 11 to read:

R. Scott County

11. 25 MPH - On 1st Av (Vail St-Durant) from the county
line to the intersection of F58 (200th St).

SECTION 2.

The County Auditor is directed to keep and maintain a copy
of the Ordinance in the County Auditor's office.

SECTION 3. SEVERABILITY CLAUSE

If any of the provisions of the Ordinance are for any reason
illegal or void, then the lawful provisions of this
Ordinance shall be and remain in full force and effect, the
same as if the Ordinance contained no illegal or void
provisions.

SECTION 4. REPEALER

All Ordinances or parts of Ordinances in conflict with the
provisions of this Ordinance are hereby repealed.

SECTION 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its
final passage and publication as by law provided.

APPROVED this _____ day of _____, 2013.

Larry Minard, Chairperson
Scott County Board of Supervisors

ATTESTED BY:

Roxanna Moritz
Scott County Auditor

PLANNING & DEVELOPMENT

500 West Fourth Street
Davenport, Iowa 52801-1106
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Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey
Director

To: Dee F. Bruemmer, County Administrator

From: Timothy Huey, Planning Director

Date: July 8, 2013

Re: Approval of resolution of support for RAGBRAI route through Scott County.

Prior to 2007, the Quad Cities Convention and Visitors Bureau had worked hard for many years but had been unsuccessful in having Scott County chosen as the endpoint of a RAGBRAI route. In 2007 the QCCVB worked with Scott County, the Eldridge-North Scott Chamber of Commerce, City of LeClaire, and LeClaire Chamber of Commerce to have Scott County and the City of LeClaire on the route and the ending point for RAGBRAI in 2008.

Then in 2010, the QCCVB partnered with Scott County, Iowa Quad Cities Chamber of Commerce, the Cities of Davenport and Bettendorf and other Scott County communities and were successful with the effort to have RAGBRAI organizers plan the 2011 RAGBRAI route through Scott County and end at the Mississippi River in Davenport's Centennial Park.

The QCCVB, will be submitting the paperwork to invite the 2014 RAGBRAI to travel through Scott County and end in at a suitable location to be determined. The QCCVB has asked that the Scott County Board of Supervisors approve a resolution in support that would be submitted with those invitation materials.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
July 18, 2013

**APPROVAL OF THE SCOTT COUNTY BOARD OF SUPERVISOR'S SUPPORT FOR
THE ROUTE OF THE REGISTER'S ANNUAL GREAT BICYCLE RIDE ACROSS
IOWA TO TRAVEL THROUGH SCOTT COUNTY AND ITS COMMUNITIES IN 2014.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. RAGBRAI is the world's oldest, largest and longest bicycle tour and involves some 15,000 bicycle riders on a ride across Iowa the last week of July, starting at the Missouri River and ending at the Mississippi River.
- Section 2. The Quad Cities Convention & Visitors Bureau is partnering with Scott County, Quad Cities Chamber of Commerce, and Scott County communities in an effort to convince RAGBRAI organizers to plan the 2014 RAGBRAI route through Scott County and to end at the Mississippi River at a suitable location in a community in Scott County.
- Section 3. The Scott County Board of Supervisors supports the routing of the Register's Annual Great Bicycle Ride across Iowa through Scott County.
- Section 4. This resolution shall take effect immediately.

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Timothy Huey
Director

To: Dee F. Bruemmer, County Administrator

From: Timothy Huey, Planning Director

Date: July 8, 2013

Re: Public Hearing on proposed text amendment to A-F Zoning District.

The Planning Commission held a public hearing on the proposed zoning text amendment submitted by Nick and Nathan Flenker, dba Flenker Bros LLC. Their request was to add “agricultural logistics” as a permitted use in the Agricultural Service Floating Zone (A-F). Approval of this amendment would then allow them to submit a subsequent A-F rezoning application to establish an A-F zoning district for their ag commodities trucking business. There was no one in attendance at the public hearing other than the applicants.

Following the public hearing and discussion by the Planning Commission, the Planning Commission slightly amended the description of the permitted use to help ensure that the focus of any such ag logistics business would be on locally produced or locally used ag commodities. The Planning Commission concurred with staff that the current restrictions and requirements to establish an A-F zoning district would be sufficient to address the site specific issues related to such a proposed use.

The Planning Commission unanimously recommended approval of the proposed Zoning Ordinance text amendment to add as a permitted use: Agricultural commodities and logistics businesses involving the local transportation of grain, feed, fertilizer, livestock, and other agricultural commodities.

Copies of the Staff memo to the Planning Commission and the applicants’ petition are also attached.

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Timothy Huey
Director

To: Planning & Zoning Commission

From: Timothy Huey, Planning & Development Director

Date: June 24, 2013

Re: Proposed amendment to the Zoning Ordinance to add "Agricultural Logistics" as a Permitted Use in the A-F Agricultural Service Floating Zone District.

The Zoning regulations allow any person to submit an application to amend the text of the Zoning Regulations. Nick and Nathan Flenker, dba Flenker Bros LLC a grain hauling trucking business, have submitted an application to amend the A-F zoning regulations to add agricultural logistics as a permitted use in that district. Currently there are six permitted use listed under the regulations. Approval of this amendment would allow the applicants to submit a subsequent application for a specific site for a proposed grain hauling business. Such a rezoning request would be reviewed under the criteria established in the A-F regulations. However the current request does not approve an specific site to be developed for such a use, but it would allow future rezoning applications for such uses.

The Zoning Ordinance was amended in 1994 to allow the creation of Agricultural Service Floating Zones in A-P, A-G, C-M or M zoning districts. The general intent of the A-F zone is to serve the agriculture community by allowing agriculture commercial development, which is not compatible within built-up urban areas, to locate in certain unincorporated areas. The site plan approval is to occur at the same time as the rezoning. Any land rezoned to "A-F" shall be located on or adjacent to a paved road and away from residential development and environmentally sensitive areas.

The A-F zoning district regulations establish the following criteria for land to be rezoned "A-F":

- (1) The facility shall be defined as including the buildings, improvements, maneuvering and parking area, and storage area which are graveled or paved. The facility must be located on a tract of ground where the main entrance to the facility is on or within 660 feet of a paved public road.*
- (2) The entrance to the facility must have at least 1,000 feet line of sight in both directions on the public road. The County Engineer will approve the location of the main entrance in accordance with the Iowa Department of Transportation standards and specifics and Appendix I of the Scott County Subdivision Ordinance.*
- (3) The separation spacing between the facility and any property line shall be at least 50 feet. The separation spacing to the closest neighbor's home and accessory buildings shall be at least 400 feet at time of application. The separation spacing to a current or future residential zoning district shall be at least 400 feet. Separation may be greater, if required by State or federal regulations, or to meet a unique local land use requiring special protection.*
- (4) The facility must not be located in a floodplain, within 200 feet of any river, stream,*

creek, pond, or lake or 400 feet of another environmentally sensitive area, park, or preserve.

(5) Minimum lot size shall be five (5) acres.

(6) Facility shall be surrounded by an adequate security system to deny public access to potentially hazardous areas.

(7) Advertising signs shall not be larger than 100 square feet.

(8) Underground storage shall not be allowed on site.

Staff has reviewed this request and has determined that if strictly limited to grain and/or livestock hauling as a agricultural commodities logistics use it is very compatible with the general intent of the A-F zoning regulations. Many farming operations that are currently being conducted in rural Scott County as ag exempt also haul grain from farm to market and those “logistics” operation are also ag exempt being accessory to farming operations. This request would allow a trucking operation that would be the principal use on a parcel of land that may or may not be run in conjunction with a farming operation. The intent of the A-F zoning regulations is to allow commercial operations that serve the agriculture community by allowing such development in an A-F zone, particularly those operations which may not be compatible within built-up urban areas and are better located in certain unincorporated areas.

The County Engineer reviewed this amendment request and stated that the existing criteria for establishing an A-F zone in the current regulations should adequately address the access issues related to an ag logistics land use under that same criteria. As stated above, an A-F zone should be on or near to a paved public road and the entrance to an A-F facility must have at least 1,000 feet line of sight in both directions on the public road.

The Scott County Health Department had no comments or concerns with this proposed amendment.

The vision statement in the Scott County Comprehensive Plan states that Scott County will protect its farming operations and promote their economic vitality. By allowing consideration of ag commodity logistics use, otherwise known as grain or livestock hauling businesses, to be located in an A-F zone complies with that stated vision. Under the existing criteria for review of application to rezone an area A-F, such an application would only be approved on sites determined to be appropriate and that met the criteria of the ordinance and land use policies.

STAFF RECOMMENDATION: Staff recommends that the proposed zoning text amendment to add Agricultural Commodities Logistics businesses a permitted use in A-F zones be approved based on its compliance with the general intent of the Agriculture Service Floating Zone and the Scott County Land Use Policies and Comprehensive Plan.

Zoning Petition to
Amend Zoning
Ordinance Text: From
Flenker Bros. LLC

Dear Mr. Timothy Huey,

This zoning petition is to seek an amendment to zoning ordinance text related to Section 6-10: "A-F" Agriculture Service Floating Zone of the Zoning for Unincorporated Areas. It is intended that this be reviewed and approved by the Scott County Planning and Zoning Commission.

Flenker Bros. LLC is a commercial agricultural based trucking company that serves the rural agricultural community in Scott County, Iowa and surrounding states. Currently the business is located in rural Princeton, Iowa and strictly focuses on the transport of dry agricultural products like grain, feed, and fertilizer to and from local farms, feed processing facilities, dealers, and retail outlets. Flenker Bros. LLC consists of 6 semis that all utilize gain hopper bottom trailers to relocate product from one facility to another. At this time, there are a total of 5 employees.

Flenker Bros. LLC is asking that Item B of Section 6-10: "A-F" Agriculture Service Floating Zone be amended with an additional principal permitted use of #8: agricultural logistics. This would include any company associated with the movement or transportation of agricultural commodities.

Companies like Flenker Bros. LLC that transport agricultural commodities serve those closest to the land and therefore need to be located in close proximity to those entities. Agricultural logistics operates 24 hours a day, 5 days a week for the majority of the year and increases to 6 or 7 days a week during peak operating seasons like fall. It is possible for a business of this type to have agricultural commodities pre-loaded in trailers for next day delivery. The majority of travel occurs on country roads which eliminates the need to be located next to or near an interstate. Any travel through a town is done so on main routes to avoid neighborhoods and children at play. Allowing the amendment to this Section will allow these types of businesses to serve customers to the fullest while reducing the nuisances to a town.

Flenker Bros. LLC is asking to rezone 7 acres of "A-P" Agriculture Preservation Land located in T-79-80-N R-4-5-E Section 30 Northwest corner of Scott County, Iowa to "A-F" Agriculture Service Floating Zone. Currently this land is owned by Albert and Mary Hess. Flenker Bros. LLC will be purchasing this land from them and would like to use this to continue to grow the business. Flenker Bros. LLC intends to build a facility which will consist of a 80' X 120' X 22' steel structure along with a surrounding gravel lot for semi and trailer maneuvering and parking. The structure constructed will consist of 4 bays with overhead doors to allow for semi and trailer maintenance and storage away from the elements. There will also be an office and restroom for business and employee purposes. This property will also be landscaped with grass, trees and shrubbery for eye appeal and will be intended for Flenker Bros. LLC business only. The property to be rezoned is approximately 1.5

miles south of McCausland, Iowa and is adjacent to county road Z30. It is not in close proximity to any residential development or environmentally sensitive areas.

SCOTT COUNTY ORDINANCE NO. 13-_____

AN ORDINANCE TO AMEND A PORTION OF SECTION 6-10 OF THE ZONING
ORDINANCE FOR UNINCORPORATED SCOTT COUNTY

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. Amend Section 6-10 “AGRICULTURE SERVICE FLOATING ZONE”

B. Principal Permitted Uses by adding “(7) Ag commodities and logistics businesses involving the local transportation of grain, feed, fertilizer, livestock, and other agricultural commodities.”

Section 2. The County Auditor is directed to record this ordinance in the County Recorder's office.

Section 3. Severability Clause. If any of the provisions of this Ordinance are for any reason illegal or void then the lawful provisions of this Ordinance, which are separate from said unlawful provisions, shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Effective Date. This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

Approved this _____ day of _____ 2013.

Larry Minard, Chairman
Scott County Board of Supervisors

Roxanna Moritz, County Auditor

PLANNING & DEVELOPMENT

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Timothy Huey
Director

To: Scott County Board of Supervisors
Dee F. Bruemmer, County Administrator

From: Timothy Huey, Planning & Development Director

Date: July 9, 2013

Re: Joint meeting with Planning and Zoning Commission to discuss Comp Plan and Economic Development

As a continuing and dynamic process, comprehensive planning encourages timely and regular review of comp plans. It has been five years since the Scott County Comp Plan was adopted; such a periodic review would be appropriate. The 2008 adopted Comprehensive Plan states:

The plan should be reevaluated periodically to maintain a realistic relationship between the plan and current trends of development. Revisions may be required as unforeseen development opportunities occur or more thorough analysis of development issues become available.

One of the goals of the 2013-14 Strategic Plan adopted by the County Board of Supervisors is to extend county resources. One of the objectives identified under that goal is:

Review County policies that impede economic development

Purpose of Comprehensive Plan

A comprehensive land use and development plan is the policy a local government follows to establish land use regulations and review development proposals. Chapter Two of the Scott County Comprehensive Plan addresses the vision goals and objectives established by the plan. The stated goals of the 2008 plan retained the original goals of the 1980 Development Plan. Those goals were and are:

- **Protect and conserve the natural, human, and economic resources** which are the basis of the agricultural economy and rural lifestyle of the Scott County.
- **Ensure orderly and efficient growth** of residential, commercial, industrial, public, and semi-public land uses while maintaining the general welfare of County residents.
- **Ensure a decent home and suitable living environment** for all families, present and future, living in Scott County.
- **Encourage cooperation and communication** among the County, other units of local government, and the general public to improve human development, economic development, and ecological preservation.

Economic Development Objective of Scott County Comprehensive Plan states:

Objectives for economic development reinforce all four county goals to ensure orderly and efficient growth, protecting resources and assets, ensuring suitable living and encouraged cooperation and communication among development leaders.

Objective 1. Promote a diverse regional economy and quality of life opportunities.

Objective 2. Enhance public-private partnerships to address economic development in the region.

Objective 3. Ensure appropriate infrastructure to support business retention and expansion.

Objective 4. Support programs that invest in the human capital through education, mental health and training opportunities.

The upcoming joint meeting with the Board and Commission will provide the opportunity to discuss these objectives and the need to review them to better address significant economic development opportunities, particularly industrial development which by its nature may need to be located in unincorporated Scott County, remote from urban areas.

Industrial Zoning Regulations

Another issue that has come to light due to the large industrial development proposal that was reviewed last year is the fact that all uses that require establishment of heavy industrial zoning would also then require subsequent approval of a Special Use Permit by the Zoning Board of Adjustment. It would appear more appropriate for all the issues that currently would be addressed with the review of a Special Use Permit could and should be reviewed by the Planning Commission prior to making a recommendation on a Heavy Industrial rezoning and then have the final action taken by the Board of Supervisors. This would be similar to how the Ag Service Floating Zone is reviewed and established. Such districts are approved for a specific use and all site development issues are reviewed at the time the rezoning application is made. It would appear that if a Heavy Industrial Zoning was approved it should not require further approval by the Zoning Board of Adjustment. All of the Heavy Industrial zonings that have been approved over the last 15-20 years have always been approved for a specifically proposed use and have been conditionally approved for that particular use.

Recommended issues to be addressed with periodic review of Comprehensive Plan

- Participants and process for review. Even though Scott County Land Use Policies and Future land use Map only address the unincorporated areas of the county the economic development and other objectives of the plan impact the entire county. 90% of Scott County residents live within city limits, with 2/3's of those living in Davenport. Staff believes this provides a strong rationale for inclusion of city staff and city residents in any review of economic development policies and other policies that affect the entire county. Furthermore the stated goal of intergovernmental cooperation would seem to encourage participation of those other local governments.
- Areas to be reviewed. Along with the review of economic development objectives, other areas to be reviewed and updated would be: County Profile and Demographics, Intergovernmental Cooperation, Future Land Use Map, and zoning district regulations, other changes to general zoning regulations or zoning definitions or wholesale re-write of the zoning ordinance.

HUMAN RESOURCES DEPARTMENT
600 W. 4TH Street
Davenport, IA 52801



Office: (563) 326-8767
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www.scottcountyiowa.com

Date: July 10, 2013

To: Board of Supervisors

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: Health Care Consultant - Holmes Murphy

The County hired Holmes Murphy as its Health Care Consultant in 2009 to assist with working with an employee committee to review plan design, issuance of an RFP for insurance, evaluation of self insured v. fully insured and implementation of any changes to the current insurance coverage. The original contract was for one year at the cost of \$20,000. We then did an extension for 3 years with a reduced fee of \$18,000 annually. Their services and expertise have been beneficial in the past as it relates to working with the employee committee, the transition to become self funded, reviewing plan design, implementation of the Healthy Lifestyles program, and interpreting and implementing the Affordable Care Act. We would like to continue the contract for another 3 years at the same rate. We feel that it is beneficial as we work to fully implement changes related to the ACA and strengthen our wellness programs. Holmes Murphy has also been essential in working with United Health Care to develop a program to reduce health care costs with jail inmates. The projected cost savings from the past are found on the attached Letter of Agreement.

Cc: Dee F. Bruemmer, County Administrator

Scott County, IOWA

Letter of Agreement

Holmes Murphy has assisted Scott County with its strategies to save tax payers substantial dollars since 2010 while also providing its employees a steady medical plan design with negative trend. Following are a few highlights:

- Savings of \$3.7 million in premium since 2010
- Reserve fund of more than \$1.9 million
- Negative Trend (1%) 2009: \$4,817,000 vs. 2012: \$4,759,000
- Successful introduction of wellness strategy
- Ongoing guidance of compliance with ACA

I ask you to extend my contract for the next three (3) years from August 1, 2013 through July 31, 2016 with the following unchanged terms:

- Annual Fee of \$18,000 to be paid in monthly installments.

I look forward to continue to assist Scott County in managing its benefit costs with continued guidance with ACA, investigation of innovative “medical home” initiatives, and the ongoing reduction of risk factors through effective wellness initiatives.

Thank you for your consideration.

Sincerely,

Jeffrey A. Scarpinato,
Vice President
Holmes Murphy Quad City Office

Accepted by: _____
Scott County Official
Printed Name

Scott County Official
Signature

Date: _____

Holmes Murphy Official
Printed Name

Holmes Murphy Official
Signature

Date: _____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 18, 2013

APPROVING AGREEMENT WITH HOLMES MURPHY AND ASSOCIATES FOR
EMPLOYEE HEALTH BENEFIT CONSULTING SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the proposal from Holmes Murphy and Associates in the amount of \$18,000 per year for 3 years for consulting services related to working with an employee committee to review health insurance and wellness, and implementation of the Affordable Care Act.

Section 2. That the Human Resources Director is hereby authorized to sign said three year agreement on behalf of the Board.

Section 3. This resolution shall take effect immediately.



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ANGELA K. KERSTEN, P.E.
Assistant County Engineer

BECKY WILKISON
Administrative Assistant

MEMO

TO: Dee F. Bruemmer
County Administrator

FROM: Jon Burgstrum
County Engineer

SUBJ: General Policy 40, Title VI – Non-Discrimination

DATE: July 18, 2013

Mary Thee and I have worked together to write a policy for Scott County that contains all the Federal and IA DOT requirements for Title VI of the Civil Rights Act. The IA DOT has initiated a program to audit all counties that receive federal funds and having this policy approved by the Board of Supervisors is required in order for the county to receive federal dollars for projects. The requirement is for the County not just Secondary Roads. We are adding the required plan to our General Policies so it will cover all county departments.

40. TITLE VI - NON-DISCRIMINATION

POLICY

Scott County assures that no person shall, on the grounds of race, color, national origin, or sex as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financing assistance. Scott County further assures every effort will be made to ensure nondiscrimination in all of its committees, programs, and activities, regardless of the funding source.

Scott County will include Title VI language in all written agreements and bid notices and will monitor compliance where federal funds are distributed to another entity.

The Department Administrator (Department Head/Elected Official) and Title VI Coordinator (Human Resources Director) are authorized to ensure compliance with provisions of this policy and with the law, including the requirements of 23 Code of Federal Regulation (CFR) 200 and 49 CFR 21.

SCOPE

This policy is applicable to all County offices, departments and authorized outside agencies funded, in whole or in part, by the County where federal funds are used.

OBJECTIVES

The County affirms its commitment to providing meaningful contracting when utilizing federal funds. Employment and accessibility practices are more fully defined in other County policies.

ADMINISTRATIVE PROCEDURES

Department Administrator - The Department Administrator is authorized to ensure compliance with provisions of the Department's policy of nondiscrimination and with the law, including the requirements of 23 CFR Part 200 and 49 CFR Part 21. The Department's grants compliance function and Title VI coordination shall be performed under the authority of the Department Administrator.

Title VI Coordinator - The Title VI Coordinator is the County's EEO Officer and is responsible for initiating, monitoring, and ensuring Scott County's compliance with Title VI requirements pursuant to this policy.

TITLE VI AUTHORITIES

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance (23 CFR 200.9 and 49 CFR 21).

The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs and activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 {S.557} March 22, 1988).

COORDINATOR RESPONSIBILITIES

A. Public Dissemination

Scott County will disseminate Title VI Program information to county employees, sub-recipients, and contractors, as well as the general public. Public dissemination will include posting of public statements, inclusion of Title VI language in contracts, and announcements of hearings, and meetings in minority newspapers when determined necessary and funding is available.

B. Prevention of Discrimination

Work with the Department Administrator to establish procedures for promptly resolving deficiencies, as needed. Recommend procedures to identify and eliminate discrimination that may be discovered in any County processes. Procedures will be implemented to detect and eliminate discrimination when found to exist, including, but not limited to, issues of accessibility of training to all qualified county employees, utilization of Minority/Women/Disadvantaged Business Enterprises (DBE) contractors, public involvement, and material acquisition.

C. Annual Reports

The Human Resources Department will be responsible for insuring an annual report is prepared by August 1 of each year and submitted to the Iowa Department of Transportation (Iowa DOT) by September 1 of each year or other relevant state or federal agency upon request. The report will review Title VI accomplishments and goals for the upcoming year.

D. Remedial Action

Scott County will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance through a program review with the program administrative requirements. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues and reduce to writing remedial action agreed to be necessary, all within a period not to exceed 90 days.

The Iowa DOT or other relevant agency will be notified of any complaint filed at Scott County involving Title VI issues, as well as any resolution.

FILING A COMPLAINT

Applicability

The complaint procedures apply to the beneficiaries of Scott County's programs, activities, including but not limited to: the public, contractors, sub-contractors, consultants, employees, and other sub-recipients of federal and state funds.

Eligibility

If any individual, group of individuals, or entity believes that they or any other program beneficiaries have been subjected to discrimination prohibited by Title VI nondiscrimination provisions as a recipient of benefits and/or services, or on the grounds of race, color, national origin, or sex, they may exercise the right to file a complaint with Scott County. Every effort will be made to resolve complaints informally at the department, recipient, and/or contractor level.

Time Limitation on Filing Complaints

Title VI complaints may be filed with

- Scott County
- Iowa Department of Transportation or other relevant agency
- Federal Highway Administration or other relevant agency
- U.S. Department of Transportation or other relevant agency

In all situations, Scott County employees must contact the Human Resources Department immediately upon receipt of a Title VI or related statutes complaint.

Complaints must be filed no later than 180 days after:

- The date of the alleged act of discrimination; or
- The date the person became aware of the alleged discrimination; or
- Where there has been a continuing course of discriminatory conduct, the date on which the conduct was discontinued.

Complaints must be in writing and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination.

A Title VI complaint form is available at the Human Resources Department during normal business hours or online at <http://www.scottcountyiowa.com/roads/>.

INTERNAL COMPLAINT PROCESSING

1. The Human Resources Director acting as the Title VI Coordinator will review the complaint upon receipt to ensure that all information is provided, the complaint meets the 180 day filing deadline, and falls within the jurisdiction of the county.
2. The Title VI Coordinator will then investigate the complaint. If the complaint is against the Title VI Coordinator, then the Chairperson and/or Board of Supervisors will designate an individual to investigate the complaint. Additionally, a copy of the complaint will be forwarded to the County Attorney.
3. If the complaint warrants a full investigation, the complainant will be notified in writing. This notice will name the investigator and/or investigating department. The county will also notify the Iowa Department of Transportation Office of Equal Opportunity of the Investigation or other relevant agency.
4. The party alleged to have acted in a discriminatory manner will also be notified in writing as to the complaint. This letter will include the investigator's name and will request that the party be available for an interview.
5. Any comments or recommendation from legal counsel will be reviewed by the Title VI Coordinator.
6. Once Scott County is notified of the findings of the Iowa Department of Transportation Office of Equal Opportunity or other relevant agency investigative report, the county will adopt a final resolution.
7. All parties will be properly notified of the outcome of the Iowa Department of Transportation Office of Equal Opportunity report or other relevant agency.
8. If the complainant is not satisfied with the results of the investigation of the alleged discriminatory practice(s), she/he shall be advised of their right to appeal the Iowa Department of Transportation Office of Equal Opportunity or other relevant agency decision. Appeals must be filed within 180 days after Scott County's final resolution. Unless new facts not previously considered come to light, reconsideration of the county's determination will not be available.

The foregoing complaint resolution procedure will be implemented in accordance with the Department of Justice guidance manual entitled, "Investigation Procedures Manual for the Investigation and Resolution of Complaints Alleging Violations of Title VI and Other Nondiscrimination Statutes," available online at:

<http://www.usdoj.gov/crt/cor/Pubs/manuals/complain.html>.

TITLE VI ASSUARANCES

Scott County (hereinafter referred to as the “Recipient”), HEREBY AGREES THAT as a condition to receiving any federal financial assistance from the United States Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the “Act”), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation Subtitle A, Office of the Secretary Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation - Effectuation of the Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the “Regulations”), and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received federal financial assistance, and;

HEREBY GIVES ASSURANCE THAT, it will promptly take any measures necessary to effectuate this agreement. This assurance is required by Subsection 21.7(a)(1) of the Regulations.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal financial assistance extended after the date hereof to the Recipient by the Department of Transportation under Federal Highway or Transit Program, and is binding on it, other recipients, sub-grantees, contractors, transferees, successors in interest, and other participants in the Federal Aid Highway or Transit Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

**SCOTT COUNTY
TITLE VI COMPLAINT FORM**

This form may be used to file a complaint with Scott County based on a violation of Title VI of the Civil Rights Act of 1964. You are not required to use this form. A letter providing the same information may be submitted to file your complaint.

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Individual(s) allegedly discriminated against if different than above (use additional pages if needed):

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ (home) _____ (work)

Please explain your relationship with the individual(s) indicated above: _____

Name of department that allegedly discriminated:

Department Name: _____

Name of Individual (if known): _____

Address: _____

City: _____ State: _____ Zip: _____

Date(s) of alleged discrimination:

Date discrimination began: _____ Last or most recent date: _____

ALLEGED DISCRIMINATION:

If your complaint is in regard to discrimination in the delivery of services or

TITLE VI CONTRACT LANGUAGE

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. Compliance with Regulation

The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to DOT), Title 49, Code of Federal Regulations, Part 21 (hereinafter referred to as the Regulations), as they may be amended from time to time, herein incorporated by reference and made a part of this contract.

2. Nondiscrimination

The contractor, with regard to the work performed during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection of and retention of subcontractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitation for Subcontracts, including Procurement of Materials and Equipment

In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a subcontract, including the procurement of material for leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.

4. Information and Reports

Contractors shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by Scott County, Iowa Department of Transportation or appropriate federal agency to be pertinent to ascertain compliance with such Regulation, orders and instructions. Where any information required of a contractor is in exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the Iowa Department of Transportation or the appropriate federal agency as needed, and shall set forth what efforts is has made to obtain the information.

5. Sanctions for Noncompliance

In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, Scott County shall impose such contract sanctions as the Iowa Department of Transportation or other relevant agency may determine to be appropriate, including but not limited to:

- Withholding of payments to the contractor under contract until the contractor complies, and/or
- Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporation of Provisions

The contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontractor or procurement as Scott County, Iowa Department of Transportation, or appropriate federal agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

APPENDIX A

Sample Letter Acknowledging Receipt of Complaint

[Date]

[Complainant Name]

[Address]

[City, State, Zip]

Dear [Name]:

This letter is to acknowledge receipt of your complaint against Scott County alleging [insert allegations here].

An investigation will begin shortly. If you have additional information you wish to convey or questions concerning this matter, please feel free to contact this office by telephoning (563) 326-8767, or write to me at this address.

Sincerely,

Mary J. Thee
Title VI Coordinator
Assistant County Administrator/Human Resources Director
Scott County
600 W. 4th Street
Davenport, IA 52801

APPENDIX B

Sample Letter Notifying the Complainant that the Complaint is Substantiated

[Date]

[Complainant Name]

[Address]

[City, State, Zip]

Dear [Name]:

The matter referenced in your letter of [insert date of complaint] against Scott County alleging a violation of Title VI has been investigated.

[An/Several] apparent violation[s] of Title VI of the Civil Rights Act of 1964, including those mentioned in your letter [was/were] identified. Efforts are underway to correct these deficiencies.

Thank you for calling this important matter to our attention. You were extremely helpful during our review of the program. **[If a hearing is requested, the following may be appropriate.]** You may be hearing from this office, or from federal authorities, if your assistance should be needed during the administrative hearing process.

Sincerely,

Mary J. Thee
Title VI Coordinator
Assistant County Administrator/Human Resources Director
Scott County
600 W. 4th Street
Davenport, IA 52801

APPENDIX C

Sample Letter Notifying Complainant that the Complaint is Not Substantiated

[Date]

[Complainant Name]

[Address]

[City, State, Zip]

Dear [Name]:

The matter referenced in your complaint of [date] against Scott County alleging [insert summary here] has been investigated.

The results of the investigation did not indicate that the provisions of Title VI of the Civil Rights Act of 1964, had in fact been violated. As you know, Title VI prohibits discrimination based on race, color, or national origin in any program receiving federal financial assistance.

Scott County has analyzed the materials and facts pertaining to your allegation(s) for evidence of the county's failure to comply with any of the civil rights laws. There was no evidence found that any of these laws have been violated.

I therefore advise you that your complaint has not been substantiated, and that I am closing this matter in our files.

You have the right to (1) appeal within seven calendar days of receipt of this final written decision from Scott County, and/or (2) file a complaint externally with the U.S. Department of Transportation and/or the Federal Transit Administration at:

Federal Transit Administration Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor - TCR
1200 New Jersey Avenue SE
Washington, DC 20590

Thanks you for taking the time to contact us. If I can be of assistance to you in the future, do not hesitate to call me.

Sincerely,

Mary J. Thee
Title VI Coordinator
Assistant County Administrator/Human Resources Director

Scott County
600 W. 4th Street
Davenport, IA 52801

APPENDIX D

Samples of Narratives to be included in Posters to be Displayed in Revenue Vehicles and Facilities when applicable

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. Specifically, Title VI provides that, “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance” (42 U.S.C. Section 2000d).

Scott County is committed to ensuring that no person is excluded from participation in, or denied the benefits of its transit services on the basis of race, color, or national origin, as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.A. **If you feel you are being denied participation in or being denied benefits of the transit services provided by Scott County, or otherwise being discriminated against because of your race, color, national origin, gender, age, or disability, you may contact our office at:**

**Mary J. Thee
Title VI Coordinator
Assistant County Administrator/Human Resources Director
Scott County
600 W. 4th Street
Davenport, IA 52801**

For more information, visit the county’s website:

www.scottcountyiowa.com/roads

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 18, 2013

APPROVAL OF THE TITLE VI - NON-DISCRIMINATION POLICY FOR SCOTT COUNTY

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

SECTION 1. That the Board of Supervisors approve the Title VI-
Non-Discrimination Policy for Scott County.

SECTION 2. That this resolution shall take effect immediately.

SCOTT COUNTY PERSONNEL ACTIONS

Item 10
07-16-13

BOARD MEETING: July 18, 2013

NEW HIRES

Employee/Department	Position	Salary	Effective Date	Remarks
Steven Harris Juvenile Detention	Detention Youth Counselor P/T	\$17.978/hr	06/27/13	Roster position

TRANSFERS AND PROMOTIONS

Employee/Department	New Position	Salary Change	Effective Date	Remarks
None				

LEAVES OF ABSENCE/OTHER

Employee/Department	Position	Effective Date	Remarks
None			

BARGAINING UNIT STEP INCREASES

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Dennis Hoffmann Sheriff	Bailiff – P/T	\$18.51/hr - \$19.43/hr	Step 3	07/01/13
Jason Wenzel Sheriff/Jail	Correction Officer	\$40,206 - \$42,078	Step 4	07/05/13
Dwight West Sheriff	Deputy Sheriff	\$59,654 - \$60,299	Step 9	07/05/13
April Mosley FSS	Custodial Worker P/T	\$13.48/hr - \$13.95/hr	Step 2	07/07/13
Jennifer Svetlick FSS	Custodial Worker P/T	\$13.48/hr - \$13.95/hr	Step 2	07/07/13
Thomas Gibbs Sheriff	Sergeant	\$65,458 - \$67,475	Step 2	07/09/13

MERIT INCREASES

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Marilyn McCool Conservation	Attorney II Cody Homestead Site Coordinator	\$15.04/hr - \$15.491/hr (3.0%)	102.406%	05/12/13
Harlee Miller Juvenile Detention	Detention Youth Counselor	\$51,233 - \$51,604 (.827%)	115%	06/08/13
Treasure Holland Health	Community Health Consultant	\$47,755 - \$50,143 (5.0%)*	89.251%	07/02/13
Chris Still FSS	Maintenance Coordinator	\$50,243 - \$52,253 (4.0%)	102.745%	07/02/13

*First review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

BONUS

Employee/Department	Position	Effective Date
Thomas Beck Secondary Roads	Heavy Equipment Operator III	04/27/13
Chris Berge Administration	Administrative Assistant	07/01/13
Tammy Speidel FSS	Operations Manager	07/05/13

SEPARATIONS

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
none				

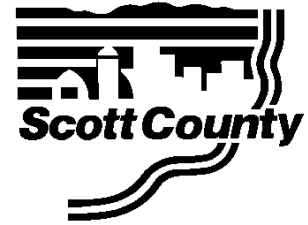
REQUEST TO FILL VACANCIES

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
None				

TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
None			

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



Item 11
7-16-13

(563) 326-8723 Fax (563) 326-8730

July 8, 2013

TO: Dee F. Bruemmer

FROM: Lori A. Elam

RE: Handicapped Development Center (HDC) Agreement

Enclosed is the proposed FY14 Agreement with the above listed agency. The changes are as described below.

The dates and contractual amounts are changed to reflect the Board's decisions during the budget process. HDC is one of Scott County's agencies who provide a variety of services to persons with intellectual disabilities, mental illness and developmental disabilities. The contract was reviewed by the agency.

I will be available at the Committee of the Whole meeting to answer any questions.

AGREEMENT

This agreement is made and entered into this 1st day of July, 2013, by and between Scott County, Iowa, a governmental unit of the State of Iowa (hereinafter referred to as Scott County), and the Handicapped Development Center (hereinafter referred to as HDC), a nonprofit corporation that provides coordinated programs to persons with disabilities in Scott County.

WITNESSETH

In that, effective July 1, 2013, all payments for services to persons with intellectual disabilities, developmental disabilities and/or mental illness must be provided through a limited special services fund and under the auspices of an approved management plan, activities provided under this contract to persons with serious and persistent mental illness, intellectual disabilities or other developmental disabilities shall be conducted in accordance with the Scott County Management Plan for Mental Health and Developmental Disability (MH/DD) Services and the eligibility criteria therein.

In consideration of the mutual covenants and agreements hereinafter set forth, Scott County and HDC agree as follows:

1. Scott County agrees to participate in supporting HDC at a program funding level up to \$247,797 as consideration for HDC being able to provide Community Residential (including respite) and Employment (including Community Employment) services to Scott County residents with intellectual disabilities and/or other disabilities. This allocation (100% county funding) provides support for non-Medicaid provision of identified services. Services under this contract shall be provided using the financial eligibility criteria as required under the Scott County Management Plan for MH/DD services.
2. Scott County shall make monthly payments to HDC for the provision of services outlined in item #1 of this agreement. HDC agrees to submit monthly invoices indicating the Scott County residents who participated in Community Residential Services and Employment Services.
3. HDC shall provide to Scott County all information needed to maintain compliance with the Scott County Management Plan for MH/DD Services, including the required applications, enrollment and service authorization information for all consumers referred to the HDC programs. HDC will maintain on site all individual consumer information required as the minimum data set and shall make such information available to Scott County as requested.
4. HDC shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, disability or religious affiliation. Funds provided hereunder shall not be used for any partisan political activity nor shall they be used to further the election of any candidate for political office.

5. HDC agrees to provide Scott County with:
 - A. A revised budget estimate and budget outcomes/performance measurements, if different from the original request, within thirty (30) days of the signing of this agreement.
 - B. Quarterly reporting on budget outcomes and performance measurements and financial data as specified in the Scott County budget submission.
 - C. Minutes, or a summary thereof, from the monthly meetings of the HDC Board of Directors.
 - D. Any and all information necessary to facilitate the County's statutory role with regard to mental health/mental retardation planning.
 - E. Any and all relevant consumer information necessary for the County's Mental Health/Mental Retardation information system.
 - F. An independent audit for FY14 by January 1, 2015.
 - G. All financial and statistical records will be open to Scott County.

6. Scott County shall be named as additional insured under a comprehensive liability policy maintained by HDC, and providing a minimum coverage of \$1 million. A copy of the insurance certificate for the term of the contract shall be on file in the Scott County Office of Administration.

7. HDC shall hold harmless from and indemnify Scott County against all claims, suits, actions, costs, attorney fees, expenses, damages, judgments, or decrees, incurred by reason of any person or persons or property being damaged or injured by HDC or any agency or employee of HDC, whether by negligence or otherwise.

8. This agreement may be amended in whole or in part by mutual consent of the parties, provided that no such amendment shall become effective unless in writing and properly executed by the parties.

9. The term of this agreement shall be for one year, July 1, 2013 to June 30, 2014. If either party wishes to terminate this agreement, said party shall deliver to the other party a ninety (90) day written notice of termination.

SCOTT COUNTY BOARD OF SUPERVISORS

BY:

 Larry Minard, Chairman

 Date

ATTEST:

 Roxanna Moritz,
 Scott County Auditor

HANDICAPPED DEVELOPMENT CENTER

BY:

 Jeff Ashcraft, Chairman

 Date

 Date

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JULY 18, 2013

APPROVAL OF FY2014 CONTRACTUAL AGREEMENT BETWEEN THE
HANDICAPPED DEVELOPMENT CENTER AND SCOTT COUNTY

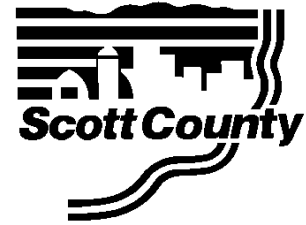
BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the FY2014 contractual agreement between Scott County and the Handicapped Development Center for provision of personal independence, community residential and employment services to the citizens of Scott County is hereby approved.

Section 2. That the Chairman is hereby authorized to sign said agreement.

Section 3. This resolution shall take effect July 1, 2013.

Community Services Department
600 W. 4TH ST.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

July 8, 2013

TO: Dee F. Bruemmer

FROM: Lori A. Elam

RE: General Assistance Program- Purchase of Graves

Purchase of Graves:

In May of 2003, the county purchased 100 graves for use in the General Assistance Program. Those plots lasted until September of 2009. At that time, the county purchased another 100 plots. As of today, there are 18 plots/graves remaining. Persons who apply for burial assistance are provided with a county grave plot, unless they request cremation.

With the assistance of the FSS Purchasing Staff, a "Request for Quotation" was requested from local cemeteries. The request indicated that Scott County wished to purchase one hundred (100) grave lots with perpetual care included. Three responses were received, with one response voluntarily withdrawn because of an error and resubmitted after the deadline.

Of the responses, Oakdale Memorial Gardens submitted a quotation for the sale of one hundred graves at \$150.00 per grave, plus \$250.00 per grave liner. Oakdale Memorial Gardens also charges a \$50 thawing fee during the winter months (Dec, Jan, Feb). I have attached the responses received for your information. The other response had a higher cost for the graves, plus an additional cost for an infant interment of \$200.00. Therefore, Oakdale Memorial Gardens provided the lowest combined cost of grave and grave liner and is willing to sell one hundred graves.

At this time I am are requesting that the Board approve entering into a purchase agreement with Oakdale Memorial Gardens for:

1. The purchase of one hundred (100) graves at the purchase price of \$150.00 per grave (each including perpetual care) for a total of \$15,000.
2. With a commitment to purchase one hundred (100) grave liners for use with the purchased graves at a cost of \$250.00 each, with the understanding that grave liners will be purchased and paid for as needed for use with the graves.
3. Scott County agrees to pay interment costs of \$350.00 for each of the graves, with a \$50.00 per grave thawing fee during the winter months of December, January, and February as needed for frost removal. Interment costs will be paid as needed with use of the graves.

4. Scott County agrees that Oakdale Memorial Gardens may reserve the right to require that burial services be held during weekdays to avoid overtime salary payments.

5. Oakdale Memorial Gardens agrees that infant burials are done at no charge in their baby section.

The overall costs of a burial will increase slightly. Currently, we are paying \$530 for the grave liner and interment charges. The new Oakdale charges will be \$600 total. This results in an increased cost of \$70 per burial or approximately \$3500 a year (based on 50 burials a year). The actual number of burials versus cremations have decreased over the years. Over the past ten years, the total expenditures for burials/cremations have varied from year to year. The average is \$163,252.

I will be at the Committee of the Whole meeting to answer any questions.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JULY 18, 2013

APPROVING THE PURCHASE OF ONE HUNDRED GRAVES AND GRAVE LINERS
FROM OAKDALE MEMORIAL GARDENS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the purchase of one hundred (100) graves at the purchase price of \$150 per grave (each including perpetual care) for a total of \$15,000 is approved.
- Section 2. That Scott County commits to purchase from Oakdale Memorial Gardens one hundred (100) grave liners for use with the purchased graves at a cost of \$250.00 each, with the understanding that grave liners will be purchased and paid for as needed for the use with the graves.
- Section 3. Scott County agrees to pay interment costs of \$350 for each of the graves and a \$50.00 thawing fee during the winter months of December, January, and February as needed for the frost removal to Oakdale Memorial Gardens. Interment costs will be paid as needed with the use of the graves.

Section 4. Scott County agrees that Oakdale Memorial Gardens may reserve the right to require interment services be held during the weekdays.

Section 5. This resolution shall take effect once the remaining graves at Oakdale Memorial Gardens Cemetery have been used.

ORDINANCE NO.____

AN ORDINANCE AMENDING CHAPTER 17 ENTITLED ALARM SYSTEMS OF THE SCOTT COUNTY IOWA CODE, BY AMENDING NUMEROUS SECTIONS THERETO

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. That Chapter 17 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

**CHAPTER 17
ALARM SYSTEMS**

SECTIONS:

- 17-1. DEFINITIONS
- 17-2. AUDIBLE ALARMS
- 17-3. AUTOMATIC DIALING DEVICES
- 17-4. POLICE ALARMS
- 17-5. RESPONSIBILITY FOR ALARM
- 17-6. MODIFICATION OF EXISTING ALARMS
- 17-7. PENALTY

SEC. 17-1. DEFINITIONS

- A. "Alarm Business" means the business by any individual, partnership, or corporation consisting of selling, leasing, maintaining, or inspecting, servicing, repairing, moving or installing any alarm system in or on any building, structure, or facility.
- B. "Alarm System" means any mechanical or electrical device which is designed or used for the detection of any authorized entry of a building, structure, or facility or for alerting others of the commission of an unlawful act within a building, structure, or facility, or both; and which emits a sound or transmits a signal or message when actuated and to which police are expected to respond. For purposes of this ordinance, alarm systems shall include the term audible alarm, automatic dialing device, burglar alarm system, holdup alarm system, and fire alarm system.
- C. "Answering Service" means a telephone answering business providing among its services, receiving on a continuous basis through trained employees, emergency signals from alarm systems and thereafter immediately relaying the message by live voice over a single channel circuit to the Scott Emergency Communications Center.
- D. "Automatic Dialing Device" means an alarm system which automatically sends over regular telephone lines by direct connection or otherwise a prerecorded voice message or coded signal indicating the existence of the emergency situation that the alarm system is designed to detect.

- E. "Primary Trunkline" means a telephone line leading into the Scott Emergency Communications Center that is for the purpose of emergency calls on a person to person basis, as identified by a specific listing among the emergency numbers in a telephone director.

SEC. 17-2. AUDIBLE ALARMS

All alarm systems that emit an audible signal that is intended to be heard by persons outside the protected building, structure, or facility shall conform to the following:

- A. Every person maintaining an audible alarm shall provide to the alarm company the name and telephone number of such person or persons who shall be notified to render repairs or service and secure the premises during any hour of the day or night when the alarm system is activated.
- B. No alarm business or person shall install an audible alarm system which creates a sound similar to that of an emergency vehicle or civil defense warning siren.
- C. No alarm business or person shall install an audible alarm which does not automatically discontinue emitting an audible sound within fifteen (15) minutes after it has been activated.

SEC. 17-3. AUTOMATIC DIALING DEVICES

No alarm system using an automatic dialing device shall send a prerecorded voice message or coded signal over a primary trunkline or direct line into the Scott Emergency Communications Center. Nothing contained herein shall be construed to prohibit an automatic dialing device manually initiated by a person on the school (K-12, college or university) premises in response to a bonafide medical, law enforcement or fire emergency.

SEC. 17-4. POLICE ALARMS

No alarm system designed to transmit a message on the Sheriff's Office radio talk group shall be allowed, except as may be authorized by the Sheriff of Scott County, Iowa.

SEC. 17-5. RESPONSIBILITY FOR ALARM

Every person who controls or owns an alarm system, of whatever nature shall, upon notification that the alarm system is giving a signal, proceed immediately to the premises and render all necessary assistance to disengage the alarm system.

SEC. 17-6. MODIFICATION OF EXISTING ALARMS

With respect to systems in existence on the effective date of this chapter, the owner thereof shall have ninety (90) days to effect necessary modifications to comply with this chapter.

SEC. 17-7. PENALTY

Any person, firm, or corporation violating any provision of this ordinance shall be subject to the penalty of a fine not to exceed one hundred dollars (\$100.00), or incarceration for not more than thirty (30) days.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

First Consideration _____,
Second Consideration _____,
Third Consideration _____,

Larry E. Minard
Chairman, Board of Supervisors

Published on _____.

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www.scottcountyiowa.comItem 14
07-16-13

July 9, 2013

To: Dee F. Bruemmer, County Administrator

From: Dennis Conard, County Sheriff
Roger Kean, Director Conservation
Tom Gibbs, Sergeant Sheriff's Office
Matt Hirst, Director Information Technology

Subject: Approval of Mobile Data Computer Replacement Project

Bids have been received for the purchase of equipment necessary to relace Mobile Data Computers (MDC's) in the Sheriff's Office and Conservation Department's public safety vehicles.

Bid summaries for the MDC's are as follows:

Description	Vendor					
	Global	RK Dixon	Gov Direct	Erb's	TKK	Keltek
50 Panasonic Toughbook CF 53JUQP81M w/ GPS, 43 Docks, 21 Port Replicators, 3 Years Warranty	\$197,693	\$188,291.01	\$186,798.23	\$178,864	\$193,887	\$125,412.68

Bid summaries for installation of MDC docks in vehicles are as follows:

Description	Vendor		
	CEC	RACOM	Keltek
Professional Installation services for the retro-fit of 40 Docks and MDC's	\$65/hour	\$26,600	No Bid

Bid summaries for the communication gateways are as follows:

Description	Vendor	
	In Motion	PC Net
40 In-Vehicle Gateways w/ Antenna, Installation, Server Software, and 5 Years Support	\$131,978.75	\$159,176.28

It is recommended that the Board approve the following bids as part of the replacement of MDC's in Sheriff's Office and Conservation Department's public safety vehicles with a total project cost of \$283,991.43:

Keltek for 50 Toughbook CF53 MDC's and accessories in the amount of \$125,412.68

RACOM for console and MDC installation in 40 vehicles in the amount of \$26,600

In Motion for 40 in-vehicle communication gateways in the amount of \$159,176.28

This project will replace MDC's currently installed in Sheriff's Office and Conservation Department public safety vehicles which are five (5) years old. The upgrade will facilitate the following public safety activities:

- Improve computing capabilities and performance with current MDC's
- Improve communication capabilities and performance with 4G LTE wireless communication
- Allow continued use of State of Iowa TraCS (Traffic and Criminal Software) application – TraCS allows printing of citations, accidents forms, OWI forms and vehicle inventories. TraCS also enables scanning of driver licenses and registrations data into forms to be created as well as viewing driver license information including photos. Presently TraCS is being used at 180 plus law enforcement agencies, plus the State Patrol and the Motor Vehicle Enforcement Officers of Iowa.
- Allow continued use of NWS Aegis application used to communicate with SECC, other agencies, other deputies, and perform FBI NCIC (National Crime Information Center) lookups for criminal history.
- Support continued use of advantages of MDC's including: ease of use, ease of installation, access to Internet for weather conditions, and access to the Scott County network via Virtual Private Network, VPN, connectivity. (County VPN connectivity provides access to any and all County applications including e-mail, MS Office, and Computer Aided Dispatch/Records Management System, CAD/RMS).

Budget dollars were initially budgeted over FY' 14 and FY' 15. In order to allocate funds necessary for this project, the Sheriff's Office is foregoing a project to replace jail software and delaying a project to evaluate and replace radios in the jail for one year. Additionally, forfeiture funds of approximately \$10,000 will pay for the upgrade of investigation MDC's not originally budgeted in the project. As such, funds are available in the FY' 14 Capital Improvement Program (CIP) budget to fund the remaining costs of this project.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

July 18, 2013

APPROVING MOBILE DATA COMPUTER PROJECT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The replacement of Mobile Data Computers in Sheriff's Office and Conservation Department's public safety vehicles with a total project cost of \$283,991.43 is hereby approved. The bids from Keltek for 50 Toughbook CF53 MDC's, 43 docking stations, and 21 port replicators, in the amount of \$125,412.68; In Motion for 40 in-vehicle communication gateways, antennas, and installation services in the amount of \$131,978.75; and RACOM for console and MDC installation in 40 vehicles in the amount of \$26,600.00 are hereby approved.

Section 2. This resolution shall take effect immediately.