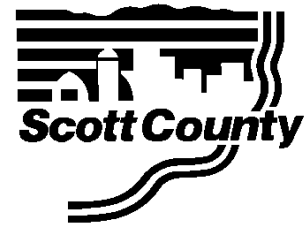


Community Services Department
600 W. 4TH ST.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

July 8, 2013

TO: Dee F. Bruemmer

FROM: Lori A. Elam

RE: General Assistance Program- Purchase of Graves

Purchase of Graves:

In May of 2003, the county purchased 100 graves for use in the General Assistance Program. Those plots lasted until September of 2009. At that time, the county purchased another 100 plots. As of today, there are 18 plots/graves remaining. Persons who apply for burial assistance are provided with a county grave plot, unless they request cremation.

With the assistance of the FSS Purchasing Staff, a "Request for Quotation" was requested from local cemeteries. The request indicated that Scott County wished to purchase one hundred (100) grave lots with perpetual care included. Three responses were received, with one response voluntarily withdrawn because of an error and resubmitted after the deadline.

Of the responses, Oakdale Memorial Gardens submitted a quotation for the sale of one hundred graves at \$150.00 per grave, plus \$250.00 per grave liner. Oakdale Memorial Gardens also charges a \$50 thawing fee during the winter months (Dec, Jan, Feb). I have attached the responses received for your information. The other response had a higher cost for the graves, plus an additional cost for an infant interment of \$200.00. Therefore, Oakdale Memorial Gardens provided the lowest combined cost of grave and grave liner and is willing to sell one hundred graves.

At this time I am are requesting that the Board approve entering into a purchase agreement with Oakdale Memorial Gardens for:

1. The purchase of one hundred (100) graves at the purchase price of \$150.00 per grave (each including perpetual care) for a total of \$15,000.
2. With a commitment to purchase one hundred (100) grave liners for use with the purchased graves at a cost of \$250.00 each, with the understanding that grave liners will be purchased and paid for as needed for use with the graves.
3. Scott County agrees to pay interment costs of \$350.00 for each of the graves, with a \$50.00 per grave thawing fee during the winter months of December, January, and February as needed for frost removal. Interment costs will be paid as needed with use of the graves.

4. Scott County agrees that Oakdale Memorial Gardens may reserve the right to require that burial services be held during weekdays to avoid overtime salary payments.

5. Oakdale Memorial Gardens agrees that infant burials are done at no charge in their baby section.

The overall costs of a burial will increase slightly. Currently, we are paying \$530 for the grave liner and interment charges. The new Oakdale charges will be \$600 total. This results in an increased cost of \$70 per burial or approximately \$3500 a year (based on 50 burials a year). The actual number of burials versus cremations have decreased over the years. Over the past ten years, the total expenditures for burials/cremations have varied from year to year. The average is \$163,252.

I will be at the Committee of the Whole meeting to answer any questions.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

JULY 18, 2013

APPROVING THE PURCHASE OF ONE HUNDRED GRAVES AND GRAVE LINERS
FROM OAKDALE MEMORIAL GARDENS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the purchase of one hundred (100) graves at the purchase price of \$150 per grave (each including perpetual care) for a total of \$15,000 is approved.
- Section 2. That Scott County commits to purchase from Oakdale Memorial Gardens one hundred (100) grave liners for use with the purchased graves at a cost of \$250.00 each, with the understanding that grave liners will be purchased and paid for as needed for the use with the graves.
- Section 3. Scott County agrees to pay interment costs of \$350 for each of the graves and a \$50.00 thawing fee during the winter months of December, January, and February as needed for the frost removal to Oakdale Memorial Gardens. Interment costs will be paid as needed with the use of the graves.

Section 4. Scott County agrees that Oakdale Memorial Gardens may reserve the right to require interment services be held during the weekdays.

Section 5. This resolution shall take effect once the remaining graves at Oakdale Memorial Gardens Cemetery have been used.