

## Facility and Support Services

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August 6, 2013

To: Dee F. Bruemmer  
County Administrator

From: Dave Donovan, Director  
Facility and Support Services

Subj: Emergency purchase – Jail HVAC pump

As we discussed three weeks ago, Maintenance staff discovered a malfunctioning pump that provides circulation for air conditioning in the Jail facility. Until the pump was taken off line and opened up we were unable to determine the exact nature of the malfunction. At a minimum, we suspected that the pump assembly would need to be rebuilt (at a cost of \$3-5000). However, depending on the severity of the malfunction, we also knew it was possible that the pump housing and impeller were damaging, which would require the entire assembly (less the motor) would need to be replaced (at a cost of around \$20,000). Although we have a back-up pump, I wanted to make sure that we moved quickly with the repair, regardless of the final diagnosis.

Unfortunately, as our contractor opened the pump we discovered extensive damage to the housing, requiring replacement of the pump assembly. Per our discussion and using the emergency provisions our purchasing policy, I approved a purchase order for a replacement assembly and installation. Our policy requires that I place this purchase on the next Board agenda for information and formal approval.

I report and recommend that the Board approve (after the fact) the purchase of replacement pump assembly and installation services from Ragan Mechanical in the total amount of \$19,865.00. I will be at the next Committee of the Whole meeting to discuss this purchase further and to answer any questions you or the Board may have.

CC: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 15, 2013

A RESOLUTION APPROVING A PROPOSAL FROM RAGAN MECHANICAL FOR A  
PUMP REPLACEMENT IN THE JAIL FACILITY.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the proposal from Ragan Mechanical for the emergency purchase of a pump replacement for the Jail is hereby retroactively approved for emergency purchase order #22913 in the amount of \$19,865.00
- Section 2. This resolution shall take effect immediately.