

**SCOTT COUNTY PERSONNEL ACTIONS****BOARD MEETING:** August 15, 2013**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Melissa Casey Health	Jail Inmate Health Nurse P/T	\$22.59/hr	07/29/13	Per diem position

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Brooke Barnes Health	Community Health Consultant	\$55,419 - \$58,190	08/12/13	Replaces Tiffany Tjepkes
Trent Singleton Sheriff	Court Compliance Coordinator	\$49,899 - \$45,388	08/19/13	Fills new position
Troy Sullivan Sheriff	Court Compliance Coordinator	\$43,306 - \$40,878	08/19/13	Fills new position

**LEAVES OF ABSENCE/OTHER**

Employee/Department	Position	Effective Date	Remarks
None			

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Charles Barden Sheriff/Jail	Correction Officer	\$40,206 - \$42,078	Step 4	08/01/13
Nathanial Comer Sheriff	Deputy Sheriff	\$53,851 - \$56,285	Step 5	08/03/13
Tina Weets FSS	Maintenance Electronic Systems Tech	\$39,437 - \$40,768	Step 3	08/06/13
Mary Hancock Treasurer	Multi-Service Clerk	\$36,483 - \$37,565	Step 8	08/10/13

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Donna Harvey Secondary Roads	Garage Caretaker	\$13.373/hr - \$13.639/hr (2.0%)	90.167%	07/01/13
Tim Dougherty Health	Environmental Health Specialist	\$59,544 - \$60,735 (2.0%)	108.104%	07/09/13
Patricia Beckman Health	Medical Assistant	\$45,489 - \$47,309 (4.0%)	112.461%	07/18/13
Angela Kersten Secondary Roads	Assistant County Engineer	\$94,881 - \$95,617 (.885%)	115%	07/19/13
Ann Jepson Health	Public Health Nurse	\$64,975 - \$65,831 (1.495%)	115%	08/02/13
Leslie Arquilla Health	Community Health Consultant	\$63,472 - \$64,609 (2.024%)	115%	08/10/13

\*First review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

**BONUS**

Employee/Department	Position	Effective Date
Roger Kean Conservation	Director	07/01/13
Stuart Scott Health	Intervention Specialist	07/09/13
Barb Walton Juvenile Detention	Shift Leader	07/25/13

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
None				

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Child Health Consultant Health	Vacant 8/12/13	ASAP	Brooke Barnes	Approve to fill
Data Clerk/Receptionist County Attorney	Vacant 8/19/13	ASAP	Theresa Caras	Approve to fill
Bailiff Sheriff	Vacant 8/19/13	ASAP	Troy Sullivan	Approve to fill
Correction Officer Sheriff	Vacant 8/19/13	ASAP	Trent Singleton	Approve to fill

**TUITION REQUESTS**

Employee/Department	Position	Course of Study	Course dates(s)
Lashon Moore Health	Clinical Services Specialist	Community Nursing Pathophysiology Western Illinois University	08/19/13 – 12/13/13