

## Facility and Support Services

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October 28, 2013

To: Dee F. Bruemmer  
County Administrator

From: Dave Donovan, Director  
Facility and Support Services

Subj: Approval of a contract for Courthouse renovations

The Space Master Plan that was completed last year outlined several projects that were budgeted within the current Five Year Capital Plan. That plan included four phases of renovation work to address the most immediate issues in the Courthouse. This renovation work was characterized as short term in nature and included renovation to the entire first floor including spaces for the Clerk of Court, Magistrate Courtroom, two Associate District Courtrooms and related support spaces. In addition, the plan discussed a larger building addition to address long term issues with the District Court spaces.

We are prepared, with the Seventh Judicial District, to begin work on those short term projects. Recently, I reviewed the Master Plan recommendations for the Courthouse with Chief Judge Greves and her judicial committee. They agree with the recommendations in the Plan and look forward to having the opportunity to address the issues outlined in the plan. The first step in that process is to contract for design services to allow us to develop a workable design and, after much discussion and refinement, to release construction documents for bidding. At the time of bidding, the Board of Supervisors would hold a public hearing on the project(s) and approve the plans and the cost estimates for construction.

As you may recall, Wold Architects and Engineers prepared the Master Plan document and our intent was to contract with the same firm for the short term work in the Courthouse. Wold has provided us with a proposal for design services for the first two of the four phases of construction work. Those two phases of work are budgeted at \$1,555,000 for construction-only costs. The total budget amount for these two phases of work is \$1,924,000 which includes construction, design, equipment and other expenses for the complete projects. Wold's proposal for complete architectural and engineering design services is 7.5% of construction costs, or \$116,625.00. We find this proposal to be reasonable given the scope of work. I recommend that the Board of Supervisors approve the proposed contract with Wold Architects and Engineers and authorize me to sign and execute contracts on their behalf. I will be at the next Committee of the Whole meeting to discuss my recommendation and to answer any questions you or the Board may have.

Cc: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 7, 2013

A RESOLUTION APPROVING A CONTRACT WITH WOLD ARCHITECTS FOR  
COURTHOUSE DESIGN SERVICES IN THE AMOUNT OF \$116,625.00.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the proposal for Courthouse design services from Wold Architect and Engineers is hereby approved and awarded in the total amount of \$116,625.00.
- Section 2. That the Facility and Support Services Director is hereby authorized to sign and execute contracts on behalf of the Board of Supervisors for this work.
- Section3. This resolution shall take effect immediately.