

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**December 2 - 6, 2013**

**Tuesday, December 3, 2013**

**Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center**

- \_\_\_ 1. Roll Call: Cusack, Earnhardt, Hancock, Minard, Sunderbruch

**Presentation**

- \_\_\_ 2. Presentation on Business Property Tax Credit (Item 2)..... 8:00 a.m.
- \_\_\_ 3. Presentation of PRIDE recognition of retirements. (Item 3).....9:00 a.m.
- \_\_\_ 4. Presentation of draft audit for fiscal year ended by Baker Tilly..... 9:05 a.m.
- \_\_\_ 5. Presentation of 2014 Legislative Priorities. (Item 5)

**Facilities & Economic Development**

- \_\_\_ 6. Discussion of a request to rezone an approximately 7 acre tract from Ag Preservation (A-P) to Ag Service Floating (A-F) in Section 19 of Princeton Township, Flenker Bros, LLC (applicant) and Albert Hess (property owner). (Item 6)

**Human Resources**

- \_\_\_ 7. Approval of amendment to flexible spending account plan. (Item 7)
- \_\_\_ 8. Approving the annual vacation accrual of Grace Cervantes for the position of operations manager for the Recorder's Office. (Item 8)
- \_\_\_ 9. Approval of personnel actions. (Item 9)

**Finance & Intergovernmental**

- \_\_\_ 10. Discussion of 1st Quarter Budgeting for Outcomes Report. (Item 10)
- \_\_\_ 11. Discussion of Quarterly Financial Summary Report of Actual Revenues and Expenditures. (Item 11)
- \_\_\_ 12. Approval of quarterly financial reports from various county offices. (Item 12)
- \_\_\_ 13. Approval of the abatement of delinquent property taxes as recommended by the Scott County Treasurer and in accordance with Iowa Code Chapter 445.16. (Item 13)

## **Other Items of Interest**

- \_\_\_ 14. Consideration of 2014 appointments to Board and Commissions. (Item 14)

## **Thursday, December 5, 2013**

**Regular Board Meeting - 5:00 pm**  
**Board Room, 1st Floor, Administrative Center**

**Public Hearing - 5:00 pm**  
**Board Room, 1st Floor, Administrative Center**

- \_\_\_ 1. Public Hearing to discuss the Planning and Zoning Commissions recommendation regarding an application to rezone approximately 7 acres from Agricultural-Preservation District (A-P) to Agricultural Service Floating Zone (A-F) in the southwesterly corner of the SW 1/4 NW 1/4 of Section 19, Princeton Township.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
www.scottcountyiowa.com



November 25, 2013

TO: Board of Supervisors

FROM: Dee F. Bruemmer, County Administrator

RE: Discussion of Business Property Tax Credit

Last year the Iowa Legislature passed a property tax bill that included credits for all business, industry and railroads. There was considerable discussion during the last session on passing a bill that would give credit to small business in addition to changing how property would be taxed in the different classifications. One result is that all properties that are considered commercial, industrial or railroad regardless of value are eligible for a credit if they complete an application.

Our County and City Assessors along with the Auditor will be discussing with you the implementation of this program in our County. Significant work has been done in the identification of all of the parcels and owners eligible for the program. Letters have been sent to everyone eligible earlier this month. The Assessors will explain the response so far from that mailing and the timeframe that applications must be completed. They also will discuss how these units have been defined and the eligibility for each parcel.

The program has not had significant exposure and those eligible may indeed lose out on an opportunity to receive a credit if they don't apply by January 15, 2014. A media release on this discussion will be sent out to increase the awareness of the program.

## Business Property Tax Credit (BPTC)

Who is Eligible? - The property must first be classified as commercial, industrial, or a Railroad property may qualify

Who **does not** qualify? - Section 42 Housing (low income), Mobile home parks, Manufactured home communities, Land-leased communities, Assisted living facilities, Nursing homes or a business used primarily for human habitation containing three or more separate living units (Apartment buildings and other types of property where human habitation is the primary use will be a new classification called "Multi-Residential" starting in 2015)

Hotels, motels, inns or other buildings where rooms or dwellings units are typically rented for less than one month are not considered primarily used for human habitation and therefore **do not qualify**

A qualifying "person" can be an individual, corporation, limited liability company, government, governmental subdivision or agency, business trust, estate, trust, partnership or association, or any other legal entity

Application Process – Deadline is January 15<sup>th</sup>, 2014 for the first year, March 15<sup>th</sup> for the following years

If ownership changes it requires reapplication for the credit otherwise parcels continue to qualify and need not reapply

Assessors recommend approval of the applications for the qualifying units which is submitted to the County Supervisors by the **Auditor** for final approval

What is the estimated tax savings?

\$513 per unit payable 2014/2015	State reimbursement FY 2014/2015 \$50 Million
\$1385 per unit payable 2015/2016	FY 2015/2016 \$100 Million
\$1930 per unit payable 2016/2017	FY 2016/2017 \$125 Million
\$1989 per unit payable 2017/2018	Capped at \$125 Million

What is a unit?

Must be classed Commercial, Industrial or a Railroad property

Parcels within the same building regardless of contiguity

Unit is comprised of contiguous parcels:

share common boundary;

within same building or structure (regardless of common boundary)

Same ownership

Operated by that "person" for common use and purpose

Parcel is separate item on tax list or that portion classed C/I, RR



**DAVENPORT CITY ASSESSOR**  
SCOTT COUNTY ADMINISTRATIVE CENTER

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November 1, 2013

«Deed\_name»  
«Deed\_addr\_1»  
«Deed\_addr\_2»  
«Deed\_addr\_3» «Deed\_zip»

Re: Business Property Tax Credit

Dear Property Owner:

In an effort to maintain good communication between the Assessor's Office and property owners, this letter is being sent to notify you of a new property tax credit for which you might be eligible. Please take a moment to read the information on the back of the enclosed Business Property Tax Credit Application.

For detailed information regarding this property tax credit, please visit the Iowa Department of Revenue's website at: <http://www.iowa.gov/tax/locgov/13PTReform.html>.

If you would like to apply for the Business Property Tax Credit for assessment year 2013, please complete the attached form(s) and return them to the Assessor's Office no later than January 15<sup>th</sup>, 2014.

Please contact the City Assessor's Office with any questions at the phone number listed below.

*Becky Eiting*

Becky Eiting, MRA  
Davenport City Assessor

OFFICE OF THE COUNTY ASSESSOR  
600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030



Office: (563) 326-8635  
Fax: (563) 328-3218  
[www.scottcountyiowa.com](http://www.scottcountyiowa.com)

DALE R. DENKLAU  
Assessor

LEW R. ZABEL  
Chief Deputy

RE: "New" Business Property Tax Credit  
Iowa Code Chapter 426C

Dear Property Owner:

In an effort to maintain good communication between the Assessors's Office and property owners, this letter is being sent to notify you of a new property tax credit you may be entitled to. Please take a moment to read through the enclosed "Business Property Tax Credit" application for information about the credit. You may send to our office via U.S. Mail, email or bring it into our office, ***BY January 15, 2014.***

For detailed information regarding this property tax credit, visit the Iowa Department of Revenue's website at: <http://www.iowa.gov/tax/locgov/13PTReform.html>. The application is posted on Scott County's website also. See [www.scottcountyiowa.com/assessor](http://www.scottcountyiowa.com/assessor), and then click on the New Business Property Credit Application link.

For any questions on this matter, please contact our office. Thank you for your assistance.

*Dale Denklau,*  
Scott County Assessor  
Phone: 563-326-8635  
Email: [Dale.Denklau@scottcountyiowa.com](mailto:Dale.Denklau@scottcountyiowa.com)



# Application for Business Property Tax Credit

Iowa Code Chapter 426C.3

This application must be filed with the city or county assessor where the property is located by January 15, 2014 for credit on taxes payable 2014-2015. The deadline is March 15, 2015, and each year thereafter, for credit on taxes payable 2015-2016, and thereafter.

<b>Applicant Contact Information</b>	
<small>PLEASE PRINT</small>	
Name: _____	
Phone Number: _____	eMail: _____

Date: \_\_\_\_\_ Year Applicable: \_\_\_\_\_

Jurisdiction: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Parcel Number(s): \_\_\_\_\_  
(attach additional sheets if necessary)

Property Address: \_\_\_\_\_  
\_\_\_\_\_

I certify that this parcel, or property unit, as defined in Iowa Code section 426C.1, is classified and taxed as commercial, industrial, or railway property under chapter 434. I certify that the property is not rented or leased to low-income individuals or families as authorized by section 42 of the Internal Revenue Code.

I certify that the property/property unit indicated above is not a mobile home park, manufactured home community, land-leased community, or assisted living facility, as those terms are defined in section 441.21, subsection 13, or property primarily used or intended for human habitation containing three or more separate dwelling units and not eligible for the credit.

I certify the property unit identified above is eligible for the credit.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Written notification must be given to the assessor if this property unit ceases to qualify for the credit.**

Office Use Only:

### Assessor or Authorized Representative

I recommend that the application be:  allowed  disallowed.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Board of Supervisors

allowed  disallowed

Date: \_\_\_\_\_

County #	Year of Application	Unit #	# of Parcels	Sequence
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## Business Property Tax Credit Form SF 295 – Passed in 2013

**Sec. 3. NEW SECTION. 426C.1 Definitions.** For the purposes of this chapter, unless the context otherwise requires:

1. *"Contiguous parcels"* means any of the following: a. Parcels that share a common boundary. b. Parcels within the same building or structure regardless of whether the parcels share a common boundary. c. Permanent improvements to the land that are situated on one or more parcels of land that are assessed and taxed separately from the permanent improvements if the parcels of land upon which the permanent improvements are situated share a common boundary.
2. *"Department"* means the department of revenue.
3. *"Fund"* means the business property tax credit fund created in section 426C.2.
4. *"Parcel"* means as defined in section 445.1 and, for purposes of business property tax credits claimed for fiscal years beginning on or after January 1, 2016, *"parcel"* also means that portion of a parcel assigned to be commercial property, industrial property, or railway property under chapter 434 pursuant to section 441.21, subsection 13, paragraph "c".
5. *"Property unit"* means contiguous parcels all of which are located within the same county, with the same property tax classification, are owned by the same person, and are operated by that person for a common use and purpose.

### **Summary of Sec. 5. NEW SECTION. 426C.3 Claims for credit.**

- This form may be filed by a "Person" which under Iowa law is defined as an Individual, Corporation, Limited Liability Company, Government, Government Subdivision or Agency, Business Trust, Estate, Trust, Partnership or Association or any other legal entity.
- Tax credit claims must be filed on or before January 15, 2014 for the first year, and not later than March 15 proceeding the fiscal year when the taxes associated with the claim are due and payable.
- The assessor remits the claims for credit to the county auditor with the assessor's recommendation for allowance or disallowance. If disallowance is recommended, the assessor shall submit the reasons for the recommendation, in writing, to the county auditor.
- The county auditor forwards the claims and recommendations to the board of supervisors.
- The board shall allow or disallow the claims.
- If the claim for the tax credit is allowed, it continues to be allowed on the parcel or property for successive years as long as the parcel or property unit satisfies the requirements for the credit.
- If the parcel or property unit no longer qualifies for the credit, the owner shall provide written notice to the assessor on or before the filing date after the date the property ceases to be qualified for the credit.
- If all or a portion of a parcel or property unit that is allowed a credit is sold, transferred, or ownership otherwise changes, the buyer, transferee, or new owner who wishes to receive the credit must refile the claim for credit. In addition, the owner of the portion of the parcel or property unit for which ownership did not change shall refile the claim for credit as well.

### **Summary of Sec. 6. NEW SECTION. 426C.4 Eligibility and amount of credit.**

- A person may claim and receive one credit for each eligible parcel unless the parcel is part of a property unit for which a credit is claimed.
- A person may claim and receive one credit for each property unit. A credit approved for a property unit shall be proportionally allocated to the several parcels within the property unit proportionately based on each parcel's total amount of property taxes due and payable bears as part of the total amount of property taxes due and payable on the property unit.
- What qualifies as a parcel: parcels classified and taxed as commercial property, industrial property, or railway property under chapter 434 is eligible for a credit under this chapter.
- What qualifies as a property unit: property units are comprised of property assessed as commercial property, industrial property, or railway property under chapter 434, in the same county, with the same classification, owned by the same person, are contiguous as defined in 426C.1, are separate items on a tax list, and are operated by that person for a common use and purpose.
- What **DOES NOT** qualify: (1) Property that is rented or leased and authorized by section 42 of the Internal Revenue Code for the applicable assessment year. (2) For credits claimed for the fiscal year beginning July 1, 2014, and the fiscal year beginning July 1, 2015, property that is a mobile home park, manufactured home community, land-leased community, assisted living facility, as defined in section 441.21, subsection 13, or that is property primarily used or intended for human habitation containing three or more separate dwelling units.

**HUMAN RESOURCES DEPARTMENT**

600 W. 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285  
www.scottcountyiowa.com  
Email: hr@scottcountyiowa.com

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November 22, 2013

TO: Mary Thee  
Assistant County Administrator

FROM: Barb McCollom  
Human Resources Generalist

RE: RETIREMENT RECOGNITION

The following employee(s) will be recognized for their upcoming retirement from Scott County on **Tuesday, December 3, 2013.**

Employee	Department	Date of hire	Retirement Date
Hadley Heater	Conservation	8/22/79	11/29/13
Lillian Kazcinski	Treasurer	10/22/01	12/3/13

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

DECEMBER 5, 2013

RECOGNIZING HADLEY HEATER'S RETIREMENT  
FROM THE CONSERVATION DEPARTMENT

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of

**HADLEY HEATER** and conveys its appreciation for 34 years of  
faithful service to the Conservation Department.

Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

DECEMBER 5, 2013

RECOGNIZING LILLIAN KACZINSKI'S RETIREMENT  
FROM THE TREASURER'S OFFICE

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That said Board of Supervisors does hereby recognize the retirement of

**LILLIAN KACZINSKI** and conveys its appreciation for 12 years of  
faithful service to the Treasurer's Office.

Section 2. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
www.scottcountyiowa.com



November 27, 2013

TO: Board of Supervisors

FROM: Dee F. Bruemmer

RE: Urban County Coalition Legislative Priorities

Since the end of the last legislative session representatives of the four counties in the Urban County Coalition have been meeting to identify issues for the 2014 session. Carol Earnhardt and Tom Sunderbruch have been your Board representatives to the group over the last year. With the other county supervisors and our lobbyist the attached list of issues and priorities were developed.

The list includes Mental Health funding, Infrastructure funding and the unfunded or underfunded mandates from the State. The list also requests support for passenger rail, continue support for REAP funding, and a change in bonding for counties so they are treated the same as cities.

While each issue may not have the same importance in all four counties it was determined by consensus that these issues would be ones that we would have our lobbyists work on in the upcoming session. Each county board is now reviewing the list for approval. The intent is to have it finalized for distribution at our kickoff meeting on December 13, 2013.

If the Board has any additional items that we want to bring to the attention of our 10 legislators independent of the Urban County Coalition we should discuss those items to make sure we include them in any hand out we may use at the kickoff.





## Urban County Coalition

### Black Hawk, Johnson, Linn and Scott

## UCC Issues 2014 Draft

**Mental Health Funding** -- Following the major re-design of the Mental Health and Developmental Disability Services delivery system in Iowa in 2012 (SF 2315), it is essential that adequate funding be provided to allow counties to transition to the new funding system to avoid waiting lists for services.

- **Make sure that Developmental Disability services are included in core services**
- **Provide sufficient funds for FY 15 to ensure that counties and MH/DS regions have the resources necessary to provide and manage services**
- **Eliminate the 80% reversion to the state of projected savings to the county/regional system from the Healthy and Well Iowa program and direct those projected savings to investments in the regional service system**
- **Amend the Iowa Code to vest all employment responsibilities, including payment for the judicial mental health advocates with either the state, or the regions--Last year the Governor vetoed a provision requiring the state to assume these positions.**
- **Eliminate the requirement that the DHS director approve the region's budget and any subsequent budget amendments**

**Unfunded and underfunded mandates** -- Currently the fee structure for many user based services such as the fees for food inspection services, and the issuance of licenses and permits on behalf of the state, does not cover the cost for providing the service. As a result, these fees have been subsidized by property taxes for many years. (HSB 207)

- **Emergency Management Agency Funding** -- The current funding formula does not adequately address the needs of the urban counties in Iowa. **Eliminate the funding cap on urban counties. We also encourage the state to pass through more of the federal funding it receives to the counties. In addition the state should send a greater portion (50%) of the wireless surcharge funding to the local Public Safety Answering Points (PSAP)**
- **Paper Document Storage**--Provide assistance in converting to paperless filing systems, and review requirements for document storage and retention
- **Reduce Publishing Costs**--Allow local governments to publish meeting, and legal notices on-line and require only a summary to be published in local print outlets. Additionally allow counties to publish in only one newspaper.



- **Housing state offices at local taxpayer expense**--Currently some Counties are forced to house a variety of state agencies (DHS and the Courts for example) and receive little or no reimbursement from the state. In addition, the counties are forced to pay for expenses such as postage and office supplies at local taxpayer's expense. **We request that the state to no longer require that counties subsidize state agencies local office expenses.**

**Infrastructure funding** -- Counties are spending an increasing amount of local tax dollars and utilizing bonding capacity to fund a greater share of the rising costs of maintaining our state's aging transportation infrastructure. The current revenues that come from the Road Use Tax Fund have not kept pace with the increasing cost of construction and maintenance. **We ask that the State significantly increase funding to address the needs of Iowa's transportation infrastructure.**

## **Additional issues**

**Passenger Rail** -- We support passenger rail from the Quad Cities to Iowa City and on to Omaha. We believe this is a vital economic development issue and see it as a way to position our State for the future. **We ask that you provide the funding required to allow this service to continue into Iowa.**

**REAP Funding** --We would like to thank the Legislature and the Governor for increasing the funding for the REAP last year and encourage you to consider fully funding the program at the 20 million dollar level.

**Request for funding for linking trails or water trails (RIIF)**

**County Bonding** -- We believe that in matters of public finance, counties should be treated in the same manner as cities. We support the provisions of SF 416, which allows counties flexibility in bonding for certain projects that the cities currently enjoy. We also ask that the limit be raised to a consistent level with cities, currently five million.

**Public Pensions** -- The issue of unfunded liabilities is reaching a crisis in states across the country. We understand that Iowa is on substantially more stable financial footing than many other public pension systems but we encourage the Governor and Legislature to add the necessary revenue to bring the systems to the recommended level of capitalization, and review options necessary to ensure the financial health of the system.

## PLANNING & DEVELOPMENT

500 West Fourth Street

Davenport, Iowa 52801-1106

Office: (563) 326-8643 Fax: (563) 326-8257

Email: [planning@scottcountyiowa.com](mailto:planning@scottcountyiowa.com)



Item 06  
12-03-13

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Timothy Huey  
Director

To: Dee F. Bruemmer, County Administrator

From: Brian McDonough, Planning & Development Specialist

Date: November 26, 2013

**Re: Presentation of the Planning and Zoning Commission's recommendation regarding an application to rezone approximately 7 acres from Agricultural-Preservation District (A-P) to Agricultural Service Floating Zone (A-F) in the southwesterly corner (precisely the south 865 feet of the west 355 feet) of the SW $\frac{1}{4}$  NW $\frac{1}{4}$  of Section 19, Princeton Township.**

At their November 19, 2013 meeting, the Scott County Planning and Zoning Commission voted unanimously (7-0) to recommend approval of the rezoning application in accordance with staff's recommendation and conditions of approval, following a public hearing. The applicants, Nick and Nathan Flenker of Flenker Bros, LLC, were present at the meeting. There were approximately 10 members of the public in attendance, with seven or so members being present for the rezoning agenda item. No one from the public, besides the applicants, spoke during the public hearing portion of the meeting.

Staff recommended approval of the rezoning request due to its compliance with both the Scott County Zoning Ordinance and a preponderance of the criteria listed in the Scott County Land Use Policies. Staff recommended approval subject to six conditions.

- 1) The applicant shall plant tree buffer strips along portions of the west, north, and south edges of the site to limit the impact of the development upon 240<sup>th</sup> Avenue.
- 2) The applicant's proposed security fencing shall enclose the entire site and include a lockable front gate at the main entrance. This shall be completed prior to operation.
- 3) Any parking or circulation area must be paved, while any storage area may be graveled and shall have controlled access. The County Engineer's Office must approve the driveway approach and all paving and surfacing.
- 4) Any building shall obtain a permit and comply with all building codes.
- 5) Copies of any state and federal permits held by the company shall be submitted to the Scott County Planning and Development Office prior to operation.
- 6) All requirements of the Scott County Health Department shall be met.

During Commission discussion a few questions were directed toward the applicant. Commissioner Kluever asked about the transportation of fertilizers and overnight storage of products. The applicants responded that they currently haul dry fertilizers, and may obtain the proper permits in the future to haul liquid fertilizers. There is the potential for overnight storage of dry goods on the site. The applicant had no concerns with staff's recommended conditions. The Commission agreed that this application met the intent of the A-F zoning district as well as complied with the Zoning Ordinance and Land Use Policies.

**PLANNING & DEVELOPMENT**

500 West Fourth Street

Davenport, Iowa 52801-1106

E-mail: [planning@scottcountyiowa.com](mailto:planning@scottcountyiowa.com)

Office: (563) 326-8643

Fax: (563) 328-8257



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Timothy Huey  
Director

**NOTICE OF SCOTT COUNTY BOARD OF SUPERVISORS  
PUBLIC HEARING FOR REZONING**

Public Notice is hereby given as required by Section 6-31 of Scott County Code (Zoning Ordinance for unincorporated Scott County), that the Scott County Board of Supervisors will hold a public hearing on **Thursday, December 5, 2013** in the Board Room of the County Administrative Center, 600 West 4<sup>th</sup> Street, Davenport, Iowa. The meeting begins at **5:00 P.M.**

The Board of Supervisors will consider the request of **Flenker Brothers, LLC** (applicant) and **Albert Hess** (property owner) to rezone seven (7) acres, more or less, located approximately one-mile south of the incorporated limits of the City of McCausland on the east side of 240<sup>th</sup> Avenue, and being directly adjacent to the roadway easement, from Agricultural-Preservation (A-P) to Agricultural Service Floating Zone (A-F). The property is legally described as a seven (7) acre parcel that is the south 865 feet of the west 355 feet of the SW<sup>1</sup>/<sub>4</sub> NW<sup>1</sup>/<sub>4</sub> of Section 19, Princeton Township.

The applicant requests this rezoning for the purpose of developing and operating an agriculturally-related trucking and logistics business. The business is primarily involved in the local transportation of agricultural commodities. The site plan for the proposed new development will also be reviewed in conjunction with the rezoning request.

Following a public hearing on November 19, 2013, the Scott County Planning and Zoning Commission voted 7-0 to recommend approval of the rezoning and site plan. The Commission determined that the application complied with the Scott County Zoning Ordinance as well as met a preponderance of the criteria listed in the Scott County Land Use Policies.

The application is on file and available for review at the Planning and Development Office. If you have questions or comments regarding the public hearing, please call, write or email the Planning and Development Department, 500 West Fourth Street, Davenport, Iowa 52801, 563-326-8643, [planning@scottcountyiowa.com](mailto:planning@scottcountyiowa.com) or attend the hearing.

Timothy Huey  
Director



PLANNING & ZONING COMMISSION  
STAFF REPORT  
November 19, 2013



- Applicant:** Flenker Bros., LLC (applicant); Albert F. Hess Revocable Trust (property owner)
- Request:** Rezone approximately 7 acres from Agricultural-Preservation District (A-P) to Agriculture Service Floating Zone (A-F)
- Legal Description:** 7 Acres M/L in the southwesterly corner (precisely the south 865 feet of the west 355 feet) of the SW¼ NW¼ of Section 19, Princeton Township (Township 78 North, Range 5 East of the 5<sup>th</sup> Principal Meridian)
- General Location:** Approximately one-mile south of the incorporated limits of the City of McCausland on the east side of 240<sup>th</sup> Avenue, being directly adjacent to the roadway easement.
- Zoning:** Agricultural-Preservation (A-P)
- Surrounding Zoning:**
- North:** Agricultural-Preservation (A-P)
  - South:** Agricultural-Preservation (A-P)
  - East:** Agricultural-Preservation (A-P)
  - West:** Agricultural-Preservation (A-P)

**GENERAL COMMENTS:** This request is to rezone approximately seven acres of land from Agricultural-Preservation (A-P) to Agriculture Service Floating (A-F) in order to allow for the future location of an agriculturally-related trucking business. The company is primarily involved in the local transportation of agricultural commodities, including grain, feed, and fertilizer. The business serves the rural agricultural community of Scott County, Iowa, and surrounding states. The business is currently operated in rural Princeton by Nick and Nathan Flenker of Flenker Bros., LLC. Recent expansions have necessitated a new location for their business.

The application and site plan indicate a steel building which will have four (4) bays with overhead doors to allow for inside maintenance and storage of semi-trailers and trucks. This building will have an attached office with a meeting room and restrooms. The site plan also indicates parking areas for employees as well as room for truck and trailer circulation.

**STAFF REVIEW:** Staff has reviewed this request for compliance with the criteria set forth in both the Scott County Zoning Ordinance and the Scott County Land Use Policies for rezoning applications. Section 6-10 of the Zoning Ordinance states the intent of the Agriculture Service Floating Zone (A-F) is to, “serve the agricultural community by allowing agriculture commercial development, which is not compatible within built-up urban areas, to locate in certain unincorporated areas.” The A-F Zone allows such



PLANNING & ZONING COMMISSION  
STAFF REPORT  
November 19, 2013



Agriculture Service Outlets in several existing zoning districts, including Ag Preservation (A-P). This past summer Flenker Bros., LLC submitted a proposed amendment to the A-F zoning district to create an additional permitted use of “Ag commodities and logistics businesses involving the local transportation of grain, feed, fertilizer, livestock, and other agricultural commodities.” The amendment received a unanimous recommendation for approval from the Planning Commission following a public hearing. Following a public hearing and two readings by the Board of Supervisors, the language officially became part of the Zoning Ordinance.

Section 6-10.E of the Zoning Ordinance lists eight criteria that must be met in order for a property to be rezoned A-F.

- 1) The facility’s main entrance must be on or within 660 feet of a paved road.  
*The proposed site is directly on the east side of 240<sup>th</sup> Avenue, which is a paved, two-lane County maintained road.*
- 2) The facility’s entrance must have at least 1,000 feet line of sight in both directions on the public road.  
*There is greater than 1,000 feet line of sight in both directions from the property entrance. The County Engineer has reviewed and approved of the site distance.*
- 3) The distance between the facility and the nearest property line shall be at least 50 feet. Also, the distance between the site and the closest neighbor’s home and accessory buildings shall be at least 400 feet. Furthermore, the distance between the facility and a current or future residential zoning district shall be at least 400 feet.  
*The site plan indicates the proposed building and office will be setback a minimum of 50 feet from all property lines.*  
  
*The closest neighbor’s home and accessory buildings are located north and east of the proposed site. The nearest accessory building is over 1,300 feet from the facility, while the nearest home is on the same property and setback over 1,400 feet from the facility.*  
  
*The nearest current residential zoning districts are over 5,000 and 6,000 feet away, respectively. There are no planned future residential zoning districts in close proximity to the proposed site.*
- 4) The facility must not be in a floodplain. It must also not be within 200 feet of any river, stream, creek, pond, or lake or within 400 feet of any environmentally sensitive areas.  
*The area is not in a floodplain. There exists a small stream which runs east and south of the proposed site. At its closest point to the east the*



PLANNING & ZONING COMMISSION  
STAFF REPORT  
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*stream is over 1,000 feet from the site. At its closest point to the south the stream is over 500 feet away from the site. There are no environmentally sensitive areas in close proximity.*

- 5) Minimum lot size shall be 5 acres  
*The rezoning application is for 7 acres.*
- 6) The facility shall be surrounded by an adequate security system to deny public access to potentially hazardous areas.  
*The applicant has indicated that they will install a permanent security fence around the property.*
- 7) Advertising signs shall not be larger than 100 square feet  
*There is no current proposal for signage, and any sign that is placed on the property will meet this requirement or receive a variance from the Board of Adjustment.*
- 8) Underground storage shall not be allowed on site  
*Any storage will be above ground.*

In addition to compliance with the Zoning Ordinance, changes in land use and zoning must comply with a preponderance of the applicable Land Use Policies. Generally, the Scott County Land Use Policies encourage development to locate within cities, however, the guidelines for reviewing development proposals in rural areas are as follows:

*Is the development occurring on marginal or poor agricultural land?*

There are three different soil types existing on the proposed seven acre site including: Zook silty clay loam, Marshan clay loam, and Lawler loam. These three soil types have slopes ranging from zero to two percent, all are found on level ground at lower elevations and along stream terraces, and are poorly drained. Zook silty clay loam has low permeability and runoff. It has a high water table, and is suitable for row crops and grasses, hay, and pasture if tiling is installed. It has a Corn Suitability Rating (CSR) of 64. Marshan clay loam has a depth of 24 to 32 inches to sand and gravel, has moderate permeability and slow runoff, and a high water table. It is suitable for crops if tiling is installed, and has a CSR of 54. Lawler loam has a depth of 24 to 32 inches to sand and gravel and has moderate permeability and slow runoff. It is suitable for row crops and grasses, hay, and pasture. It has a CSR of 59. The Scott County Board of Supervisors has set the threshold for Prime Farmland in Scott County at 60 CSR per quarter section of land. Any land meeting this threshold shall be protected from urban development, so long as other critical land use policies are met. There are five different soil types found in the SW $\frac{1}{4}$  NW $\frac{1}{4}$  of Section 19, Princeton Township. The weighted average CSR of the five soil types existing on this 40 acre quarter, quarter section is 64.5, with the weighted average taking into account the percentage of land area covered by each of the soil types and their respective CSR's. The seven acre portion to be rezoned has three different soil types. The weighted average CSR of the proposed seven acre tract is 58.5. The 40 acre quarter, quarter section would be considered Prime Farmland under the



PLANNING & ZONING COMMISSION  
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County's policies, while the seven acre tract to be rezoned would fall just under that threshold. Clearly this land has agricultural value and use potential. However, the intent of the A-F Zone is to allow for small-scale retail service outlets to be sited in rural areas and on agricultural land for the purposes of serving the rural agricultural community. Therefore, while an analysis of CSR's and Prime Farmland designations is relevant, this factor, in and of itself, should not be grounds for either approving or denying an A-F rezoning request.

*Is there access to adequately constructed paved roads?*

This site is located directly adjacent to 240<sup>th</sup> Avenue, a paved, two-lane County maintained road.

*Are adequate public or private services present, such as: water, sanitary sewer systems, schools, and parks, employment centers, and commercial areas to serve the development and prevent sprawl?*

This guideline was intended primarily to ensure that residential development in the County does not occur without proper facilities present or planned, specifically new residential subdivisions. This proposed Ag trucking business would not create significant additional service demands on the County. The proposed site has access to electricity, but not natural gas. Propane is a viable alternative to natural gas, if needed. The site is within the City of McCausland's Planning Boundaries. The City of McCausland has a municipal sewer system, but no municipal water system. The site plan shows the location of a planned septic tank. Any septic system or wells would have to meet the requirements of the Scott County Health Department.

*Is the development located where it is least disruptive of existing agricultural activities?*

This development will create a positive impact upon existing agricultural activities which benefit from the movement of agricultural commodities in Scott County, the State of Iowa, and the Midwest region which the business serves. Seven acres of rural land will be taken out of agricultural production if this request is approved, and increased noise, dust, light emissions, among other nuisances are to be expected with an agricultural commercial land use.

*Is the development located in areas of stable environmental resources?*

The site is on very flat ground with little elevation changes. The location is not near any parks or preserves and is over 500 feet from the nearest waterway.

*Is the development sufficiently buffered from other less intensive land uses?*

The site is surrounded by row crop agricultural land, which does not necessitate buffering from this proposed land use. In the Recommendation section staff suggests buffering along the west, north, and south property lines so as to minimize the development's impact on 240<sup>th</sup> Avenue.

*Can it be shown there is a recognized need for such development?*

The free market is primarily responsible for determining need. Flenker Bros., LLC currently operates this business in rural Princeton, but due to recent expansions has determined that a new, larger site will best serve their business needs. They are a private, for-profit company investing in a new site in Scott County that will serve the farm economy of the County, State, and region. There does not appear to be an overabundance of similar businesses in the area.





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*Can the development be laid out in an efficient and compact manner?*

Any A-F rezoning requires a minimum site area of five acres. This requirement ensures adequate room is available to accommodate site functions and also ensures excess land area is available for buffering. This application rezones approximately 7 acres, with a portion of that area remaining undisturbed.

*Will the development be supportive of energy conservation?*

Yes, to the extent possible. Scott County has adopted building codes which must be met by any structure greater than 120 square feet in size. As part of the permitting process any residential or commercial structure with conditioned space heated by fossil fuels must submit documentation demonstrating that energy efficiency requirements of the U.S. Department of Energy will be met.

**PUBLIC COMMENTS:** Staff has mailed notification of this hearing to the adjacent property owners within 500 feet of the property as well as to the City of McCausland. A sign was also posted at the property stating the date and time the request would be heard by the Planning and Zoning Commission. To date, staff has not received any comments regarding this request.

The Health Department had no concerns. The County Engineer assured that adequate site distances exist at the driveway entrance, and had no traffic concerns.

**RECOMMENDATION:** Staff recommends approval of this rezoning request based upon its compliance with the Scott County Zoning Ordinance and its compliance with a preponderance of the criteria of the Land Use Policies, but subject to the following conditions:

- 1) The applicant shall plant tree buffer strips along portions of the west, north, and south edges of the site so as to limit the impact of the development upon 240<sup>th</sup> Avenue. The plantings shall include at least 50% evergreens or other non-deciduous plants which will provide buffering during all seasons. Such plantings shall not extend west into the road right-of-way or obstruct traffic visibility for either motorists along 240<sup>th</sup> Avenue or for traffic turning out of the site.
- 2) The applicant's proposed security fencing shall enclose the entire site and include a lockable front gate at the main entrance. This shall be completed prior to the beginning of any operations.
- 3) Any parking or circulation area must be paved, while any storage area may be graveled and shall have controlled access. The County Engineer's Office must approve the driveway approach and all paving and surfacing.



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November 19, 2013



- 
- 4) Any building shall obtain a building permit and comply with all Scott County building codes.
  - 5) Copies of any state and federal permits held by Flenker Bros., LLC shall be submitted to the Scott County Planning and Development Office prior to operation.
  - 6) All requirements of the Scott County Health Department shall be met.

Submitted by:

Brian McDonough  
Planning & Development Specialist  
November 14, 2013

**Rezoning Petition:**  
**From Flenker Bros.**  
**LLC**

28August2013

Dear Mr. Timothy Huey,

This rezoning petition is asking to rezone 7 acres of land located at T-79-80-N R-4-5-E Section 30 Northwest corner of Scott County, Iowa from "A-P" Agriculture Preservation to "A-F Agriculture Floating. Currently this parcel is owned by Albert and Mary Hess with the agreement that Flenker Bros. LLC will purchase the property with the approval of this rezoning request. Section 6-10 item B number 7 states that: Agriculture logistics Business are allowed in these areas if the proposed land to be rezoned and the business fall under the stated rules.

Flenker Bros. LLC is a commercial agricultural based trucking company that serves the rural agricultural community in Scott County, Iowa and surrounding states. Currently the business is located in rural Princeton, Iowa and strictly focuses on the transportation of dry agricultural products like grain, feed, and fertilizer to and from local farms, feed processing facilities, dealers, and retail outlets. Flenker Bros. LLC consists of 6 semis that all utilize gain hopper bottom trailers to relocate product from one facility to another. At this time, there are a total of 5 employees.

Flenker Bros. LLC intends to build a facility which will consist of a 80' X 120' X 20' steel structure along with a surrounding gravel lot for semi and trailer maneuvering and parking on the 7 acre parcel. The structure constructed will consist of 4 bays with overhead doors to allow for semi and trailer maintenance and storage away from the elements. There will also be an office, meeting room, and restrooms for business and employee purposes. The structure will be insulated and utilize radiant heat during the winter months. The floor will consist of concrete. The property will be equipped with an adequate security system to deny public access by installing a security fence around the parameter of the property. All fuel storage will be above ground with necessary EPA containment surrounding the fuel storage containers to prevent any ground water contamination. This property will also be landscaped with grass, trees and shrubbery. A sign (no larger than 100 square feet) will greet people at the property entrance and include the business name, address and phone number. This property is intended for Flenker Bros. LLC business only.

The parcel to be rezoned is approximately 1.5 miles south of McCausland, Iowa and is adjacent to county road Z30. It is not in close proximity to residential development, environmentally sensitive areas, or future residential areas. The area to be rezoned is located within 660 feet of the adjacent public paved road (Z30 or 240<sup>th</sup> Avenue). The area for the entrance has 1,000 feet line of site in both directions for entering and exiting the adjacent public road. The facility will be constructed no less than 50 feet away from neighboring property lines. The nearest neighboring home is located more than 400feet from the facility. The facility will be

located more than 200 feet from environmentally sensitive areas, rivers, streams, creeks, ponds and lakes.

Flenker Bros. LLC requests that this parcel be rezoned from "A-P" Agriculture Preservation to "A-F Agriculture Floating to enable the construction of the facility described above. Flenker Bros. understands the rules associated with this rezoning and what is required to meet these rules. Please consider this proposal.

Thank you,

Nick Flenker

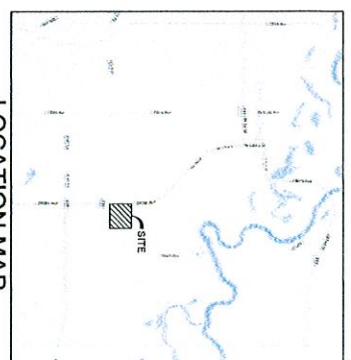
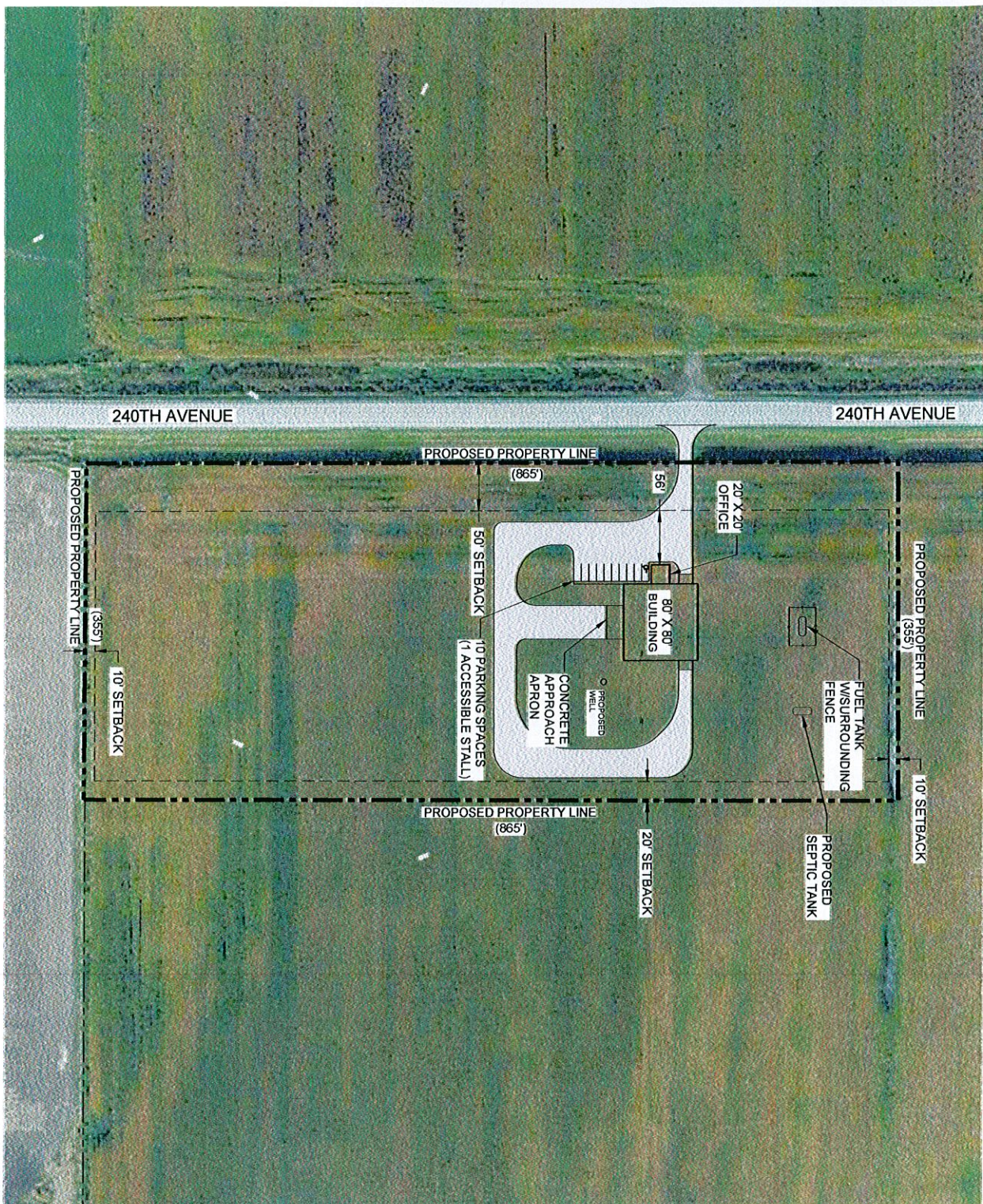
Nate Flenker

President, Flenker Bros. LLC

Vice President, Flenker Bros. LLC







LOCATION MAP

NOTES:  
 -EXISTING ZONING = AG  
 -SETBACKS SHOWN BASED ON "C-2"  
 ZONING CLASSIFICATION

PROPOSED PROPERTY  
 TOTAL AREA 7 ACRES  
 IMPERVIOUS 0.85 ACRES (12%)  
 PERVIOUS 6.15 ACRES (88%)

- LEGEND**
- PROPOSED PROPERTY LINE
  - - - SETBACK LINE
  - ▨ PROPOSED GRAVEL PAVING

NORTH

0 20 40 60 80 100

FOOT

**WAA**

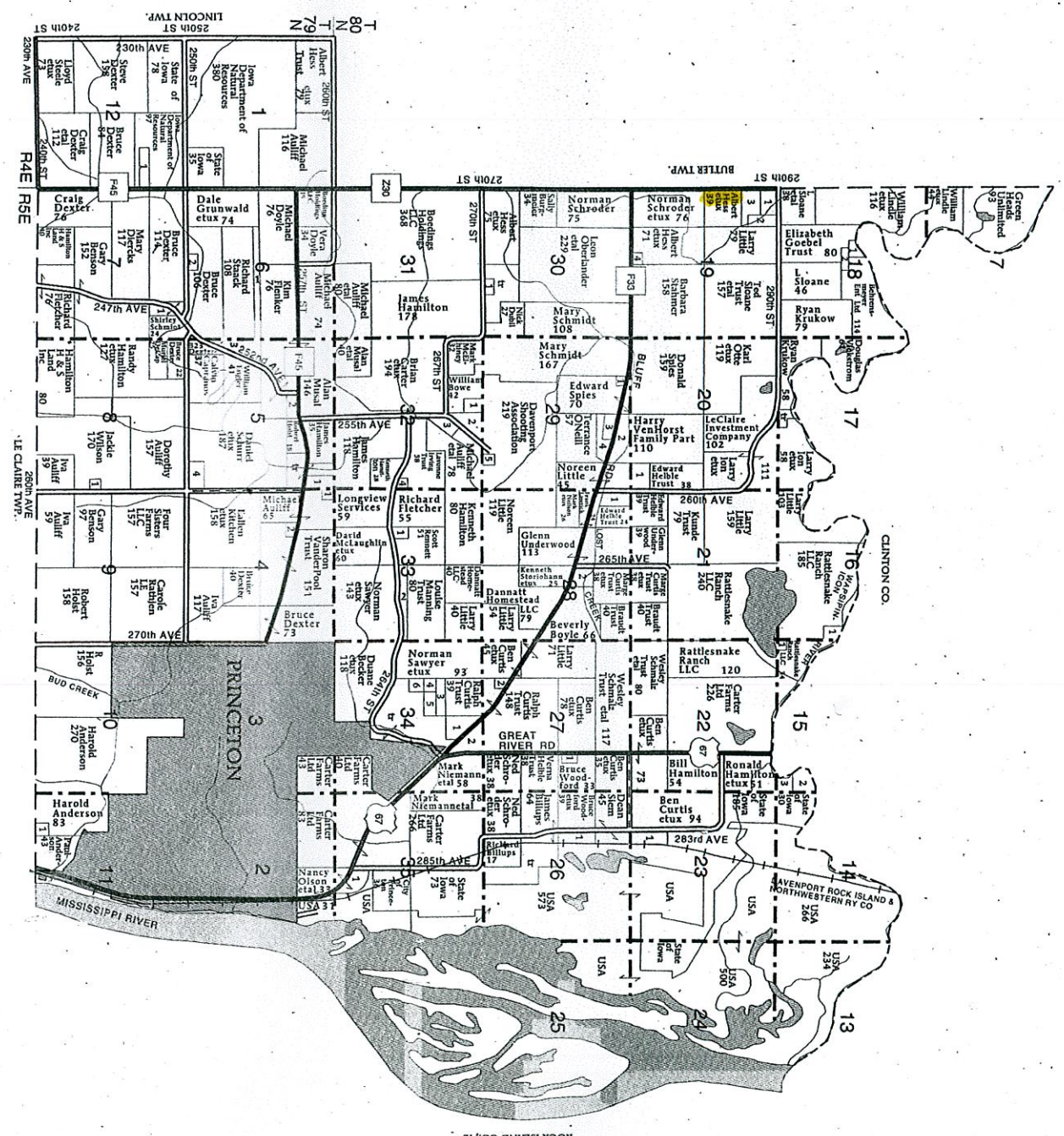
SITE LAYOUT EXHIBIT  
 McCAUSLAND, IA

PROJECT: 130466  
 10/04/13



- PRINCETON TOWNSHIP**
- SECTION 4**
1. Bothin, Charles 6
  2. Morgan, Nicole 6
- SECTION 5**
1. Auliff, Michael 11
  2. Jamison, Dan 6
  3. Spaack, Richard 17
  4. Spycamore Creek Inc 19
- SECTION 8**
1. Dexter, Bruce 15
  2. Soenksen, Glen 10
- SECTION 7S**
1. Ideker Trust, Andrea 5
- SECTION 8**
1. Eumann, Marshall 7
- SECTION 11**
1. Schott, Phil 5
- SECTION 12**
1. Pumphrey, Brent 12
- SECTION 15**
1. Clinton County Conservation Board 6
  2. Blumer, Timothy 15
  3. Same, Vincent 17
- SECTION 16**
1. Clinton County Conservation Board 15
- SECTION 18**
1. Backet, Timothy 5
  2. Dickey, Phillip 7
- SECTION 19**
1. Polich Trust, Marlene 13
- SECTION 3**
1. Linder, Larry 10
  2. Lindie, Margaret 14
  4. Hesse Trust 16
- SECTION 20**
1. Little, Noreen 10

- SECTION 23**
1. Slom, Dean 11
- SECTION 26**
1. Blum, William 14
- SECTION 27**
1. Ahlgren, Carrie 5
  2. Hamilton, Eric 5
- SECTION 28**
1. Runza Trust 17
  2. Schroder, Ned 11
- SECTION 29**
1. Spies, Donald 6
  2. Harry Venhorst Family Partnership 27
  3. Forrester, Gary 9
  4. Pillard, Elma 9
  5. Auliff, Michael 7
- SECTION 30**
1. Grunder, Kevin 10
- SECTION 32**
1. Schwartz, Aaron 9
  2. Mappes, Paul 14
- SECTION 33**
1. Haack, Chris 6
- SECTION 33**
1. Speer, William 5
  2. Burke, Michael 11
- SECTION 34**
1. Arvidson Trust, Paul 15
  2. Shroder, Deanna 13
  3. Keasahn, Kent 11
  4. Barnes, Larry 9
  5. Seagren, Thomas 6
  6. Nelson Trust, John 9
- SECTION 35**
1. County of Scott 9



T-79-80-N  
 PRINCETON PLAT  
 (Landowners)  
 R-4-5-E



**REZONING PETITION**

Date 8-19-13

**Scott County Planning and Zoning Commission  
Scott County Courthouse  
Davenport, Iowa 52801**

Dear Commission Members:

FLENKER BROS. LLC, owners/purchasers/developers of the below described real estate, petition the Planning and Zoning Commission to consider rezoning this property from "AP" Agriculture Preservation to "A-F" Agriculture Flooding. For the request to the Commission, please find attached 13 copies of the plat/site plan and filing fee of \_\_\_\_\_. (A like amount shall be payable if the petition goes before the Board of Supervisors.)

Number of Acres Being Rezoned 7

**LEGAL DESCRIPTION** (attach separate sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**STATEMENT OF INTENDED USE** The intended new use of the property would include the following:

Aq logistics Buisness's (The movement and transportation of Agriculture products locally, Raw materials & processed feed & fert products)

**HOW WILL SUCH USE COMPLY WITH THE SCOTT COUNTY PLAN AND LAND USE POLICIES?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Respectfully submitted,

Nick Flenker  
Signature

Nick Flenker  
Name of Applicant

20021 220th St.  
Mailing Address

Davenport, Ia  
City/State

563-370-3232  
Telephone

Albert Hess  
Signature

Albert Hess  
Others If Applicable (Print)

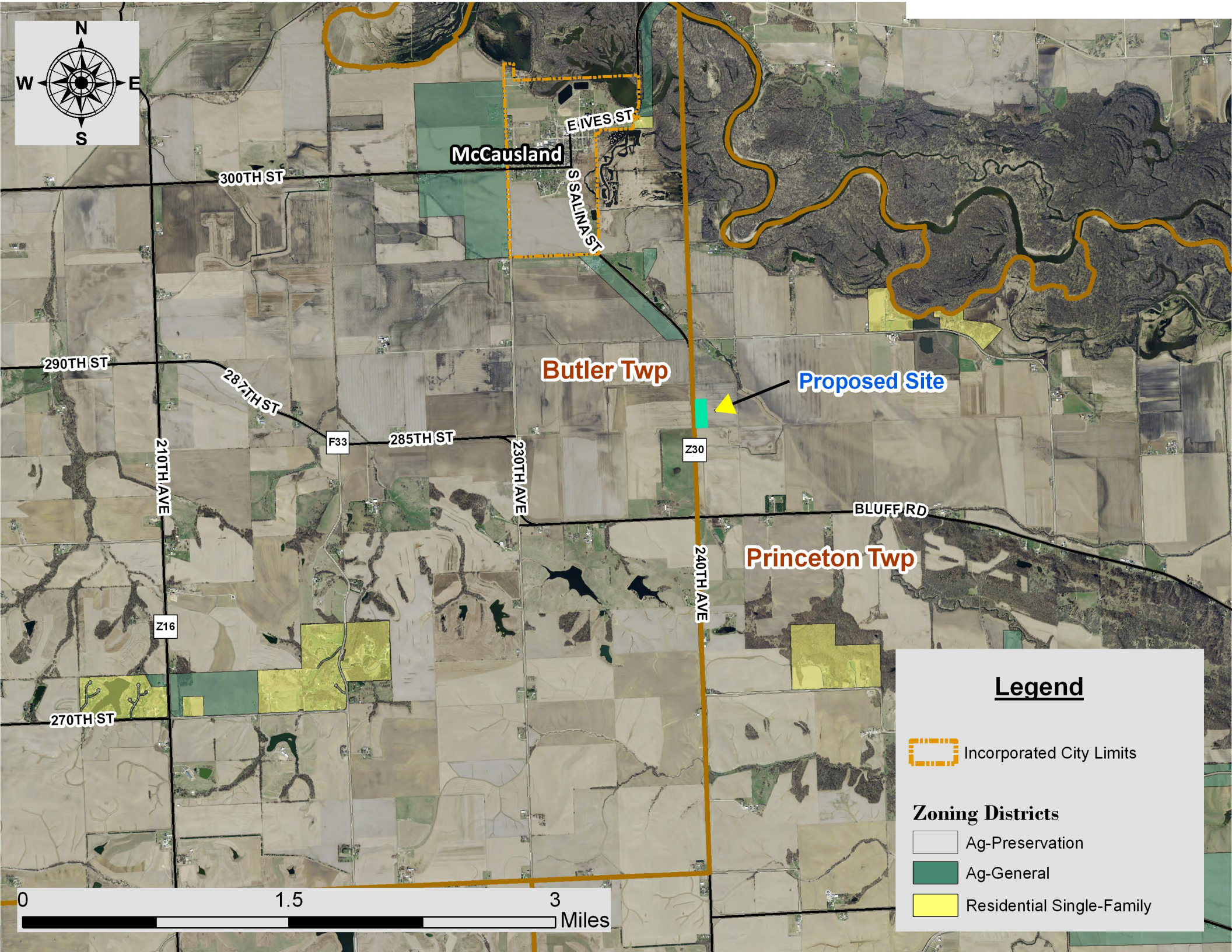
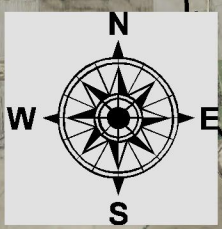
5380 CRISWELL ST.  
Mailing Address

BETTENDORF, IA 52722  
City/State

563-332-6256  
Telephone

Received by \_\_\_\_\_  
Zoning Staff





**McCausland**

**Butler Twp**

**Princeton Twp**

**Proposed Site**

300TH ST

290TH ST

287TH ST

285TH ST

230TH AVE

240TH AVE

EIVES ST

SALINA ST

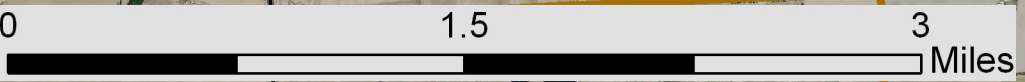
BLUFF RD

270TH ST

Z16

Z30

F33



**Legend**

Incorporated City Limits

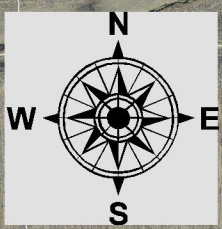
**Zoning Districts**

Ag-Preservation

Ag-General

Residential Single-Family





290TH ST

**~ 1,400 feet to  
nearest home**

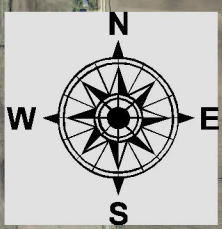
**~ 1,375 feet to nearest  
accessory building**

240TH AVE

Z30







230TH AVE

246TH AVE

251ST AVE

291ST ST

290TH S

~ 5,000 feet

Z30

240TH AVE

285TH ST

230TH AVE

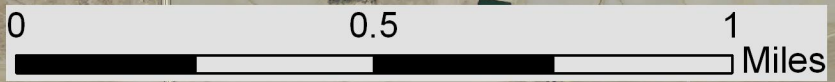
230TH AVE

BLUFF RD

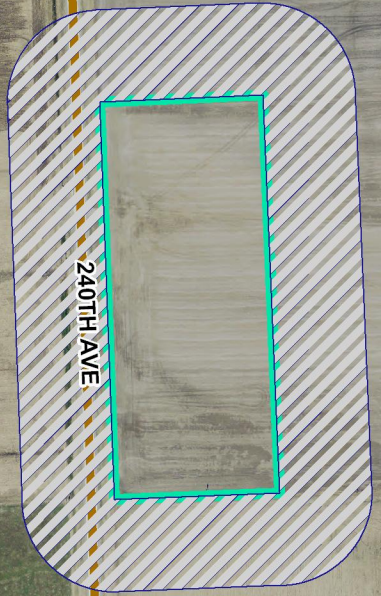
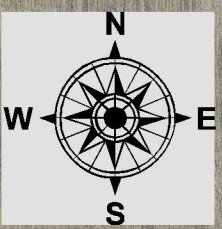
F33

~ 6,000 feet

255TH AVE








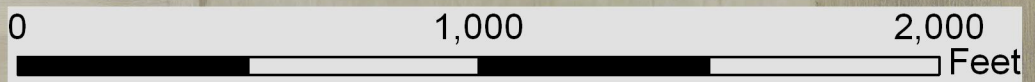
Z30

Lost Creek Tributary

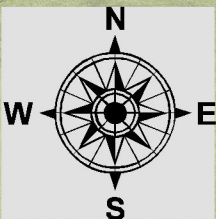


**Map Key**

 200 foot buffer












290TH ST

## NRCS Soil Types

-  Ambraw clay loam, 0 to 2 percent slopes
-  LAWLER LOAM, 0 TO 2 PERCENT SLOPES, RARELY FLOODED
-  Marshan clay loam, 0 to 2 percent slopes
-  Zook silty clay loam, 0 to 2 percent slopes
-  Zook silty clay, sandy substratum, 0 to 2 percent slopes

240TH AVE

CSR = 64.5

CSR =  
58.5

Z30

0

1,000

2,000

Feet

HUMAN RESOURCES DEPARTMENT  
600 W. 4<sup>TH</sup> Street  
Davenport, IA 52801



Office: (563) 326-8767  
Fax: (563) 328-3285  
[www.scottcountyiowa.com](http://www.scottcountyiowa.com)

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**Date:** November 26, 2013

**To:** Dee Bruemmer, County Administrator

**From:** Mary J. Thee, Human Resources Director/Asst. County Administrator

**Subject:** Health Care Flex Spending Account

The IRS regulations have been modified allowing the County to amend our Health Care Flex Spending Account. It would allow employees a carryover of up to \$500.00 in funds. Currently our plan allows employees to use the funds through March 31 of the following year. If the funds are not expended at that time they are forfeited. The amendment would allow up to \$500.00 to be carried forward and used in the following calendar year. It does not impact the IRS cap of \$2,500.00. Our recommendation is to begin this in the CY14 plan, which would permit carryover into the CY15 year and beyond.

The amendment is attached.

**Cc:** Cheri Sexton, Benefits Coordinator



**PLAN AMENDMENT**

**ARTICLE I  
PREAMBLE**

- 1.1 **Adoption and effective date of amendment.** The Employer adopts this Amendment to the (enter name of plan) ("Plan") to reflect changes to Internal Revenue Code (IRC) Section 125(i), as amended by the Internal Revenue Service (IRS) Notice 2013-71. The employer and Plan sponsor intends this Amendment as good faith compliance with the requirements of this Notice. This Amendment shall be effective on or after the date the Employer elects in Section 2.1 below.
- 1.2 **Election of Carryover.** To the extent that the Plan contains "grace period" language, said language for any "grace period" for the health flexible spending account (health FSA) will be voided for Plan years following the Plan year that carryover is adopted and such language shall be replaced with the "carryover" language outlined below.
- 1.3 **Supersession of inconsistent provisions.** This Amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.

**ARTICLE II  
CARRYOVER ELECTION**

- 2.1 **Effective Date.** This Amendment is entered into as of the date outlined below and shall be effective for  the 2013 Plan year and beyond or  the 2014 Plan year and beyond.
- 2.2 **Carryover Amount.** The Plan shall provide for a carryover of \$500 of any amount remaining unused in a health FSA as of the end of the Plan year. Such carryover amount may be used to pay or reimburse medical expenses under the health FSA incurred during the entire Plan year to which it is carried over.
- 2.3 **Participant Opt Out.** Notwithstanding the foregoing, any Plan participant shall have the right to opt out of the carryover if such participant has already enrolled in a health care savings account for the following Plan year.

This Amendment has been executed as of the date signed.

**Signature:**

**Email:**

**Title:**

**Company:**

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 5, 2013

APPROVAL OF AMENDMENT TO FLEXIBLE SPENDING ACCOUNT PLAN

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the County's Health Care Flexible Spending Account is hereby amended to allow for a \$500.00 carryover in the 2014 plan and beyond.

Section 2. That the Human Resources Director hereby authorized to sign the FSA contracts for services on behalf of the Board.

Section 3. This resolution shall take effect January 1, 2014.



## MEMO

TO: Scott County Board of Supervisors

FR: Scott County Recorder, Rita Vargas

RE: Grace Cervantes, Operational Manager

DA: 11/27/2013

Please approve Grace Cervantes, Operation Manager, accruing annual vacation at the rate of 120 hours annually. The accruing annual vacation rate shall take effect immediately. Thank you.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 5, 2013

APPROVING THE ANNUAL VACATION ACCRUAL OF GRACE CERVANTES FOR THE  
POSITION OF OPERATIONS MANAGER FOR THE RECORDER'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The approval of Grace Cervantes, Operation Manager, accruing  
annual vacation at the rate of 120 hours annually.

Section 2. This resolution shall take effect immediately.

**SCOTT COUNTY PERSONNEL ACTIONS**

Item 9  
12-03-13

**BOARD MEETING:** December 5, 2013

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
None				

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Joseph McDonough Sheriff	Sergeant	\$58,531 - \$65,458	11/12/13	Replaces Troy McClimon
Benjamin Pacha Secondary Roads	Crew Leader / Operator I	\$46,654 - \$48,485	11/25/13	Replaces Ken Clark
Junice Johnson Recorder	Clerk III	\$34,486 - \$36,358	12/2/13	Replaces Carolyn Crable

**LEAVES OF ABSENCE/OTHER**

Employee/Department	Position	Effective Date	Remarks
None			

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Jeffrey Sommers Sheriff/Jail	Correction Officer Trainee	\$35,318 - \$35,922	Step 2	11/19/13
Donald Tee Sheriff	Bailiff	\$48,006 - \$49,691	Step 9	11/19/13
Nora Dietz Sheriff/Jail	Correction Officer	\$47,403 - \$48,464	Step 7	11/27/13
Vincent Parr Sheriff/Jail	Correction Officer	\$42,078 - \$46,218	Step 5	11/29/13

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Grace Cervantes Recorder	Operations Manager	\$55,485 - \$57,427 (3.5%)	92.374%	06/18/13
Cindthia Levetzow Health	Resource Assistant P/T	\$17.219/hr - \$17.993/hr (4.5%)	105.446%	07/31/13
David Bonde Juvenile Detention	Detention Youth Counselor	\$50,078 - \$51,580 (3.0%)	114.947%	11/1/13
Seema Antony Health	Public Health Nurse	\$27.909/hr - \$29.164/hr (4.5%)	105.791%	11/3/13
Marybeth Wood Health	Correctional Health Coordinator	\$68,167 - \$70,894 (4.0%)	107.657%	11/7/13
Carolyn Smith Information Technology	Programmer	\$40,851 - \$42,894 (5.0%)*	89.251%	11/20/13

\*First review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

**BONUS**

Employee/Department	Position	Effective Date
Randy Trudell Secondary Roads	Truck Driver / Laborer	08/29/13
Tim Jaques Sheriff/Jail	Correction Officer	09/01/13
Neika Harms Juvenile Detention	Detention Youth Counselor	11/18/13
Rhonda Skahill Treasurer	Motor Vehicle Supervisor	12/1/13

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Hadley Heater Conservation	Park Crew Leader	08/22/79	11/29/13	Retirement
Lil Kaczinski Treasurer	Multi-Service Clerk	10/22/01	12/2/13	Retirement

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Deputy Sheriff Sheriff	Vacant 11/12/13	ASAP	Joseph McDonough	Approve to fill
Clerk II Recorder	Vacant 12/2/13	12/2/13	Junice Johnson	Approve to fill
Park Crew Leader Conservation	Vacant 11/29/13	ASAP	Hadley Heater	Approve to fill

**TUITION REQUESTS**

Employee/Department	Position	Course of Study	Course dates(s)
None			

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
www.scottcountyia.com



Item 10  
12-03-13

November 25, 2013

TO: Dee F. Bruemmer, County Administrator  
FROM: Chris Berge, Administrative Assistant  
SUBJECT: FY14 1<sup>st</sup> Budgeting for Outcomes Quarterly Report

Attached for the Board's review is a summary of the highlighted items from the 1<sup>st</sup> Quarter FY14 Budgeting for Outcomes report for all County departments and authorized agencies. These items have been reviewed and compiled by the budget analyst team.

The entire quarterly report can be viewed on our website under the Administration budget.

cc: David Farmer

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

FY14 Budgeting for Outcomes Report for the quarter ended September 30, 2013.

In addition to the attached report submitted for the Board's review the following additional comments about specific outcomes from various programs are highlighted.

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Administration - Financial Management
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Administration maintained a minimum fund balance requirement for the County's general fund - according to the Financial Management Policy.
19%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	After the first quarter, Administration maintained a general fund balance of 34% from the projected 19%.
34%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Administration - Strategic Plan
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Administration will ensure Board goals are on-schedule and reported quarterly.
78%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	After the first quarter, 79% of Board goals are on-schedule from the projected 78%.
79%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Attorney - Criminal Prosecution
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Attorney's Office will represent the State in all criminal proceedings.
98%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	In the first quarter, 98% of all criminal cases were prosecuted. The Attorney's Office is at 31% of projection for the year in new felony cases.
31%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Attorney - Juvenile
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Attorney's Office will represent the State in all juvenile delinquency proceedings.
98%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	In the first quarter, 98% of all juvenile delinquency cases were prosecuted. The Attorney's Office is at 39% of projection for the year in new juvenile cases.
39%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Attorney - Civil
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Attorney's Office will provide representation and service as required.
90%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	In the first quarter, the Attorney's Office defended 90% of County cases in-house. The Attorney's Office is at 30% of projection for the year in litigation services intake.
30%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Attorney - Driver License / Fine Collection
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Attorney's Office will work to assist Scott County residents in obtaining driver licenses after suspension.
100%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	In the first quarter, the Attorney's Office assisted applications with suspensions 100% of the time. The Attorney's Office is at 54% of projection for the year in the number of driver license defaults.
54%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Attorney - Victim / Witness Support Services
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Attorney's Office will actively communicate with crime victims.
100%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	In the first quarter, 100% of registered victims were sent victim registration information. The Attorney's Office is at 32% of projection for the year in the number of victim packets returned.
32%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Auditor - Taxation
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Process all property transfers without errors and within two business days from receipt.
100%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The department correctly processed all transfers within 48 of the receipt of correct property transfer documents.
100%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Community Services- General Assistance
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	To provide financial assistance to individuals as defined by Iowa Code Chapter 252.25
500		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The department projected 380 annual referrals to individuals who don't qualify for county assistance. In the first quarter 147 referrals were provided, 52 more than the expected 95 per quarter.
147		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Community Services- Substance Abuse Assistance
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	To provide mandated court ordered SA evaluations in the most cost effective manner possible.
600		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The department projected the cost per evaluation would not exceed \$875 per evaluation. In the first quarter the department's cost per evaluation was \$556.74, for a savings of \$318.26 per evaluation.
557		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Community Services- MH/DD Services
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	To provide mandated court ordered MH evaluations in most cost effective manner possible.
100%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The department projected to ensure 100% of all third party payors are billed, utilizing Scott County dollars as a last resort. In the first quarter the department achieved their goal of 100%
100%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Conservation/Recreational Services
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	To provide high quality rental facilities (i.e. shelters, cabins, etc) for public use.
36%		
<b>DEPARTMENT QUARTERLY ACTUAL:</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	To maintain a 36% occupancy per year for all rental facilities. This year the department maintained 44%.
44%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Conservation/Golf Operations
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	To increase profit margins on concessions.
60%		
<b>DEPARTMENT QUARTERLY ACTUAL:</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	To increase profit levels on concessions from 50% to 60%. The department reports 64% for this quarter.
64%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		FSS/Administration
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	To reduce output of CO2 by x number of lbs. in the next fiscal year.
168,000 lbs.		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Through the first quarter, the reduction of CO2 output was 48.65% of the annual projection.
81,728 lbs.		



2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		FSS/Maintenance of Buildings
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Maintenance staff will strive to complete 80% of routine jail work orders within 5 working days of staff assignment.
85%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Through the first quarter, staff has completed 97% of routine jail work orders within 5 working days of assignment.
97%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		FSS/Custodial
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Divert x amount of pounds of waste from the landfill by shredding confidential information, recycling cardboard, plastic & metals, and kitchen grease.
111,230 lbs.		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Through the first quarter, almost 25% of waste has been diverted from the landfill.
27,578 lbs.		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		FSS/Support Services
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Print Shop will recommend to requesting departments or agencies, cost saving alternatives on at least x% of print shop requests received.
8%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Through the first quarter, Print Shop has recommended savings to 10.4% of received requests.
10%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Health Department - Communicable Disease
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Prevent perinatal transmission of Hepatitis B.
100%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The Health Department has prevented perinatal transmission of Hepatitis B by communication to individuals and birthing facilities and pediatricians. They have performed at 100% for this quarter.
100%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Health Department - Healthy Child Care Iowa
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Safe, healthy child care environments for all children, including those with special health needs
85%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Technical assistance requests from day care homes are resolved. Projected 85% are already at 100%
100%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Health Department - I-Smile Dental Home
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Ensure EPSDT Program participants have a routine source of dental care
52%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Children in the EPSDT Program will have a dental home. The projected number for FY14 is 1,174 and the Health Department is already at 1,224.
52%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Human Resources - Labor Management
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Conduct regular labor management meetings in an effort to improve relations with bargaining units.
18		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The department is on pace to surpass the projected number of labor management meetings. Five meetings were held during the first quarter.
5		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Juvenile Detention - Detainment of Youth
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Juvenile Detention Center detained youthful offenders according to state licensing regulations / best practices, and in a fiscally responsible manner.
200		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Through the first quarter, the Juvenile Detention Center served all clients for \$189 per day after revenues were collected. This is down from both the estimated \$220 and the projected \$200.
189		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Juvenile Detention - Safety and Security
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Juvenile Detention Center de-escalated children in crisis through verbal techniques.
90%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Through the first quarter, the Juvenile Detention Center diffused 80% of crisis situation without the use of physical force. The goal projection is 90%.
80%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Juvenile Detention - Communication
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Juvenile Detention Center informed parents/guardians and court personnel quickly and consistently of critical incidents.
90%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Through the first quarter, the Juvenile Detention Center informed parents and court personnel within one hour of the incident 67% of the time. The goal projection is 90%.
67%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Risk Management - Liability
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Provide prompt investigation of all liability related incidents and accidents with the goal of completing the investigation within 5 of days of the occurrence.
100%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	At quarter-end the department had completed all new liability investigations within the desired 5 day period.
100%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Planning and Development/Building Inspection
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Complete inspection requests within two days of request.
2,500		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	All inspections are completed within two day of request. The department has reached 46% of the yearly projection of inspections, but they are able to complete inspections within two days.
1,145		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Recorder's Office - Vital Records
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Register birth and death certificates; process marriage applications; ensure passport applications are properly executed the same day.
100%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	For the first quarter Vital Records have processed over 25% of projected outputs and maintained 100% customer satisfaction
100%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Secondary Roads: Asset Management 27I/27K
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Department projected a cost per unit of service of \$224, and achieved a cost per unit of \$133 in the first quarter.
\$224		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The cost per unit of service is the lowest for the past three years, and indicates efficient expenditure of tax funds.
\$133		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Secondary Roads: Construction 27L
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Department projected expenditure of \$4.1 million in State and Federal funds for bridge and road construction, and actually expended \$1.1 million for the first quarter, or 27% of the total amount.
\$4,100,000		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The amount of State and Federal construction dollars is the most in three years. Expenditure of 27% of the amount in the first quarter indicates the Department is on target to fully utilize these funds.
\$1,100,000		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Sheriff's Office: Traffic Enforcement 28B
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Sheriff's Office projected 2,500 traffic contacts for the year, averaging 625 contacts per quarter. The Sheriff's Office effected 747 contacts in first quarter, or 20% more than projected.
2500		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The greater than projected number of traffic contacts indicates strong enforcement of traffic laws which should lead to fewer accidents. Projected and actual accident numbers are down for this year compared to last year.
747		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Sheriff's Office: Jail 28C
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Sheriff's Office Projected 305 inmate population for the jail and the actual number was 305. Last fiscal year the population was 263. This represents a 16% increase from FY 2012/2013.
305		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Inmate population drives other cost factors such as meals and programming. Meals are projected to increase by 12.4% and programming to increase by 14.8% more than last fiscal year.
305		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Sheriff's Office: CID 28I
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The Sheriff's Office projected a 60% crime clearance rate and achieved a 75% clearance rate in the first quarter.
60%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The 75% clearance rate is the best for the past three years. High clearance rates indicate increased effectiveness in law enforcement.
75%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Board of Supervisors- Leg. Policy & Policy Dev.
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	To participate in special meetings and discussions to prepare for future action items
98%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The board projected 95% attendance at the committee of the whole discussion sessions for board action. In the first quarter, the board achieved 98%, 3% above the board's expected outcome.
98%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Treasurer- County General Store
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	To process at least 4.5% of property taxes collected.
4.50%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The department projected to provide an alternative site for citizens to pay property taxes. In the first quarter the department exceeded their goal by .46%. For a total of 4.96%.
4.96%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		CASI- 39A
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	CASI provides outreach to seniors and their families so loved ones can remain in their own homes longer. CASI assists with federal and state applications for benefits, does assessments and referrals as needed and monitors individuals living in their own homes.
5%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	CASI had 2689 contacts with clients/families during the first quarter. The contacts/outreach lead to increased independence and a more stable quality of life.
27%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Center for Drug and Alcohol Services - Criminal Justice Programs
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Clients will successfully complete all phases of the Jail Based Treatment Program
55%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	This measure underscores the continuing success of the CADS program, and the dedication of the CADS team to making the programs effective.
92%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		CHC- 40C
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	CHC provides comprehensive health care to the Quad City population, utilizing a sliding fee scale and also provides health care to Community Services clients who qualify financially. During the first quarter there were 18,390 medical encounters at the clinic and all of them qualified for the sliding fee scale to reduce their cost, 18% of the projected total. CHC is working to ensure all clients get enrolled in some insurance plan going forward.
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	CHC completes income verification on all clients to ensure they are eligible for the sliding fee scale. The scale helps clients afford health care. As an agency who has "insurance navigators", CHC has taken the lead role making sure people get enrolled under the ACA and ultimately save the county money.

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Durant Ambulance - 911 Response
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Respond within 15 minutes to 90% of 911 calls in area.
90%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The underperformance in this goal indicates the difficulty in managing a volunteer ambulance service in rural areas, and specifically in Cedar County. Legislative hearings this week have heard EMS chiefs from Cedar County report declining ranks, and eroding ability to field teams for calls.
82%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		EMA
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Annual update of Scott County off-site radiological emergency response plan (risk county Exelon)
100%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Through the first quarter, 50% of the Scott County off-site radiological emergency response plan has been completed.
50%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		HDC Sheltered Workshop- 43B
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	The HDC sheltered workshop consumers generated \$87,305 in subcontract revenue.
\$210,000		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The HDC consumers working on subcontract jobs generated \$87,305 in revenue or 41% of the projected total during the first quarter. There were 68 consumers working on 346 various jobs. These jobs bring in revenue to the center and also provide the consumers a paycheck and a feeling of worth. The jobs not only teach the consumers work skills, but they also build self esteem and self confidence.
\$87,305		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		Humane Society - Quarantine of Unowned Animals at HSSC
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Rabies status is known for 100% of animals confined as HSSC
100		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	This measure protects the public from rabies infection by quarantining animals involved in human bite incidents until rabies status is known. By determining status, bite victims are protected from developing rabies, while not being subjected to painful and expensive prophylaxis unnecessarily.
100		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		MEDIC EMS - 911 Response
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Rural response time will be less than 14 minutes 59 seconds
91%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	Exceeding this goal indicates the effectiveness and efficiency of MEDIC EMS. Response in rural areas includes long distances, secondary roads, and isolated destinations. MEDIC EMS is well managed and capable of delivering services in a timely manner.
92%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		MEDIC EMS
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	Increased cardiac survivability from pre-hospital cardiac arrest - % of patients discharged alive.
40%		
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	A dramatic improvement in this outcome. MEDIC EMS has been concentrating on this measure with hypothermia protocols, elevated response criteria, delivery of pre-hospital medical instructions by dispatcher, and coordination with medical receiving facilities. Pre-hospital cardiac arrest in general has low survivability; this outcome measure shows effectiveness of program.
54%		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		VFCMHC- 51A
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	VFCMHC provides a variety of services (counseling, therapy, medication management, evaluations) to citizens in Scott County. The county pays for those who qualify for financial assistance. As of 7/1/13, Scott County pays for services on a "Fee for Service" basis. The county processes new applications and approves services. The
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	The wait time for therapy intake appointments was 33 days and wait time for an appointment with a prescriber was 81 days during the first quarter. Delay in being seen will have impacts on other parts of the county mental health budget over time as people may need a higher level of care (hospitalization or residential placement). VFCMHC
81 days		

<b>DEPARTMENT NAME/ ACTIVITY SERVICE:</b>		VFCMHC- 51F
<b>DEPARTMENT PROJECTED</b>	<b>PERFORMANCE MEASUREMENT OUTCOME:</b>	VF Pine Knoll serves individuals with serious and persistent mental illness. The program provides a variety of services- medication management, therapy, counseling, classroom opportunities, and skill development with the hope of being able to return to the community and living independently. The Scott County census of Pine Knoll is low at 38 after the first quarter.
<b>DEPARTMENT QUARTERLY</b>	<b>PERFORMANCE MEASUREMENT ANALYSIS:</b>	VF Pine Knoll residential program is a needed service in the community (RCF/PMI) but the census is low at 84%. This is partly due to the center opening two new Habilitation houses and the issues related to the unknown future of funding by Medicaid.
84%		



November 21, 2013

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, CPA, Budget Manager

SUBJ: Summary of Scott County FY14 Actual Revenues and Expenditures for the period ended September 30, 2013

Please find attached the Summary of Scott County FY14 Actual Revenues and Expenditures compared with budgeted amounts for the 1<sup>st</sup> quarter ended September 30, 2013 on an accrual accounting basis.

Actual expenditures were 22.7% (20.3% in FY13) used when compared to budgeted amounts (page 3) for the operating budget (net of debt service, capital projects, and golf course operations). The total Scott county budget including non-operating costs was 21.0% (20.2% in FY13) expended (page 1). There were no budget amendments adopted during the first three months of FY14.

Total actual revenues overall for the period are 42.8% (29.9% for FY13) received when compared to budgeted amounts (page 2).

The Personnel quarterly summary report (page b-1) shows the overall total authorized FTE level of 477.53 FTE's. This number represents a 3.4 FTE increase from the budget approved in February 2013.

Also attached is a memo reviewing the status of current FTE's authorized in the past as a result of grant funded appropriations. This information is being provided on a quarterly basis to allow discussion between the Board and affected departments when grant funding runs out.

Most departments basically reflect a good financial status at the end of the first quarter based on total expenditures and revenues compared to budget amounts with additional comments for certain departments expressed below:

**Attorney** - The 53.2% revenue amount reflects the amount of forfeited asset funds and delinquent fine collection program received during the first quarter. Delinquent fine revenue is at 42.8% of the yearly budget as of the first quarter.

**Auditor** - Charges for services revenue is at 31.8% for the first quarter. General expenses are at 33.3% for the quarter.

**Capital Improvements** - The 12.9% expenditure level reflects the amount of capital projects expended during the period – including expenditures funded by the 800 Mhz Radios and



remodeling within the Jail and Courthouse. The 18.3% revenue level includes gaming boat revenue, which is at 18.3% received for the quarter.

**Community Services** – The 313.1% revenue level is due to the receipt of \$884,623 State Payment Program revenue received during the first quarter. The 13.0% expenditure level reflects the planned reduction of local level services.

**Conservation:** - The 45.7% revenue level reflects the amount of camping, pool and beach fees received during the summer months. The 28.6% expenditure level includes the amount of equipment expenditures (7.5%) and capital improvements (21.0%) expended during the period.

**Debt Service** – No debt amortization costs are due during the first quarter. Interest is paid out on the River Renaissance Bonds every June and December with principal amounts paid in June. Interest on the debt service for the solid waste bonds are paid out during June and December of each year with principal payments also made in June. The funding support for the solid waste bond debt service is received from the Scott Solid Waste Commission during the second and fourth quarters of the fiscal year. It is noted that under accrual accounting the amount received from the Commission for principal payments gets credited to a balance sheet asset account - the revenue bond from the Commission the County is holding that collateralizes this transaction. GIS and Emergency Equipment bond debt amortization occurs in December and June of each fiscal year.

**Facility and Support Services** –The 25.2% of expenditures level reflects increased utilities, maintenance- equipment and postage expenses.

**Health Department** – The 17.5% revenue level reflects the amount of grant reimbursements received during the period – grant reimbursements lag a few months. The 20.4% expenditure level also reflects the amount of grant expenditures made during the period.

**Human Services** – The expenditure level reflects the DHS Administrative support dollars that are covered by the County. Overall, the expenditure level for this department is 21.7%.

**Juvenile Court Services** – The 70.4% revenue level reflects all State detention center reimbursements being received during the first quarter – which is below fiscal year 2013 allocation. This amount is budgeted at \$340,700 and we received \$239,737

**Planning & Development** – The 113.4% revenue level reflects the amount of building permit fees received during the period. The County has collected \$200,702 of the \$180,120 budget for licenses and permits. The 24.2% expenditure level is due to administrative and professional services expenses related to planning and zoning requests.

**Recorder** – The 28.5% revenue reflects recording of instrument revenue for the period.

**Secondary Roads** – The 18.7% expenditure level was due to the mix of the amount of construction costs expended during the first quarter offset by limited snow and ice control expenditures through the first quarter. The 27.2% revenue amount reflects the amount of road use taxes received for the period on an accrual basis. A full three months of RUT was received for this report period.

**Sheriff** – The 28.3% revenue reflects revenues for charges for service. Care Keep Charges are 61% of budget.

**Treasurer** – The 17.3% revenue doesn't include interest and penalties on taxes - these are received in later periods of the fiscal year. Interest income is at 15.2% for the year.

**Local Option Tax** – A full three months of local option tax have been received at the time of this report run. Additionally the annual true up distribution for FY 13 was received in November. This distribution was \$198,563.

**Utility Tax Replacement Excise Tax** – These taxes are received from utility companies primarily in October and April of the year.

**Other Taxes** - These taxes include mobile home taxes, grain handled taxes, and monies and credit taxes received during the year.

**State Tax Replacement Credit** - The State Tax Replacement Credits other than against levied taxes are received during the months of December and March each fiscal year.

**Golf Course Operations** - It is noted that the Golf Course income statement is based on accrual accounting. This means that equipment purchases are charged (debited) to a balance sheet account (fixed assets) and bond principal payments are charged (debited) to a balance sheet account (bonds/contract payable). Expenditures for the golf course are at 38.5% for the first quarter of the fiscal year – while revenues are at 50.4% for the year. For the 1<sup>st</sup> quarter of FY14, rounds were at 14,030, which is 2.54% more than the first quarter of FY13.

This report is presented for the Board and your office's review and information. Please contact me should additional information be requested in this area.

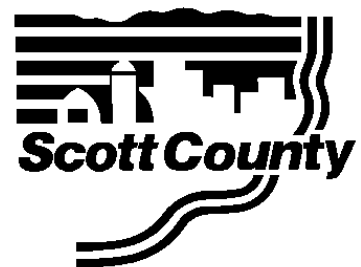
Attachments

**SCOTT COUNTY**

**FY14 FINANCIAL SUMMARY REPORT**

**1st QUARTER ENDED**

**September 30, 2013**



September 2013

**SCOTT COUNTY  
FY13 QUARTERLY FINANCIAL  
SUMMARY**

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**SCOTT COUNTY  
FY13 QUARTERLY FINANCIAL  
SUMMARY**

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SCOTT COUNTY  
QUARTERLY REVENUE SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
Attorney	226,600	0	226,600	120,448	53.2 %
Auditor	231,300	0	231,300	12,349	5.3 %
Authorized Agencies	260,000	0	260,000	89,230	34.3 %
Capital Improvements (general)	575,000	0	575,000	105,186	18.3 %
Community Services	304,183	0	304,183	952,386	313.1 %
Conservation (net of golf course)	1,305,697	0	1,305,697	576,032	44.1 %
Debt Service (net of refunded debt proceeds)	508,865	0	508,865	124,704	24.5 %
Facility & Support Services	222,630	0	222,630	37,641	16.9 %
Health	1,670,255	0	1,670,255	292,894	17.5 %
Human Resources	3,000	0	3,000	724	24.1 %
Human Services	0	0	0	38	0.0 %
Information Technology	311,124	0	311,124	19,115	6.1 %
Juvenile Court Services	340,700	0	340,700	239,737	70.4 %
Non-Departmental	888,648	0	888,648	39,209	4.4 %
Planning & Development	192,520	0	192,520	235,992	122.6 %
Recorder	1,276,886	0	1,276,886	364,532	28.5 %
Secondary Roads	3,600,953	0	3,600,953	945,184	26.2 %
Sheriff	1,274,805	0	1,274,805	361,367	28.3 %
Treasurer	2,497,350	0	2,497,350	431,486	17.3 %
<b>SUBTOTAL DEPT REVENUES</b>	<b>15,690,516</b>	<b>0</b>	<b>15,690,516</b>	<b>4,948,254</b>	<b>31.5 %</b>
Revenues not included in above department totals:					
Gross Property Taxes	48,415,997	0	48,415,997	20,940,523	43.3 %
Local Option Taxes	4,098,552	0	4,098,552	1,236,261	30.2 %
Utility Tax Replacement Excise Tax	1,570,337	0	1,570,337	25,707	1.6 %
Other Taxes	68,074	0	68,074	29,805	43.8 %
State Tax Replc Credits	4,616,941	0	4,616,941	4,592,220	99.5 %
Vehicle Fund	150	0	150	0	0.0 %
Electronic Equipment Fund	1,800	0	1,800	0	0.0 %
<b>SUB-TOTAL REVENUES</b>	<b>74,462,367</b>	<b>0</b>	<b>74,462,367</b>	<b>31,772,771</b>	<b>42.7 %</b>
Golf Course Operations	1,038,152	0	1,038,152	523,410	50.4 %
<b>Total</b>	<b>75,500,519</b>	<b>0</b>	<b>75,500,519</b>	<b>32,296,180</b>	<b>42.8 %</b>

SCOTT COUNTY  
QUARTERLY APPROPRIATION SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
Administration	519,500	0	519,500	127,453	24.5 %
Attorney	2,842,768	0	2,842,768	699,539	24.6 %
Auditor	1,485,150	0	1,485,150	399,310	26.9 %
Authorized Agencies	13,336,253	0	13,336,253	3,179,680	23.8 %
Capital Improvements (general)	3,482,415	0	3,482,415	441,952	12.7 %
Community Services	5,711,117	0	5,711,117	744,716	13.0 %
Conservation (net of golf course)	3,984,694	0	3,984,694	1,139,279	28.6 %
Debt Service (net of refunded debt)	4,377,852	0	4,377,852	0	0.0 %
Facility & Support Services	3,533,428	0	3,533,428	892,144	25.2 %
Health	5,844,028	0	5,844,028	1,191,959	20.4 %
Human Resources	416,734	0	416,734	85,768	20.6 %
Human Services	77,252	0	77,252	16,747	21.7 %
Information Technology	2,304,387	0	2,304,387	519,545	22.5 %
Juvenile Court Services	1,185,586	0	1,185,586	293,737	24.8 %
Non-Departmental	2,218,594	0	2,218,594	596,345	26.9 %
Planning & Development	362,660	0	362,660	87,891	24.2 %
Recorder	814,777	0	814,777	188,249	23.1 %
Secondary Roads	7,338,500	0	7,338,500	1,374,301	18.7 %
Sheriff	14,343,030	0	14,343,030	3,345,082	23.3 %
Supervisors	306,950	0	306,950	69,696	22.7 %
Treasurer	1,966,802	0	1,966,802	472,763	24.0 %
<b>SUBTOTAL</b>	<b>76,452,477</b>	<b>0</b>	<b>76,452,477</b>	<b>15,866,157</b>	<b>20.8 %</b>
Golf Course Operations	1,025,441	0	1,025,441	394,807	38.5 %
<b>TOTAL</b>	<b>77,477,918</b>	<b>0</b>	<b>77,477,918</b>	<b>16,260,964</b>	<b>21.0 %</b>



SCOTT COUNTY  
 QUARTERLY APPROP SUMMARY BY SERVICE AREA

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
<b>SERVICE AREA</b>					
Public Safety & Legal Services	28,443,433	0	28,443,433	6,705,393	23.6 %
Physical Health & Social Services	5,994,227	0	5,994,227	1,285,058	21.4 %
Mental Health	8,511,429	0	8,511,429	1,335,255	15.7 %
County Environment & Education	4,691,580	0	4,691,580	1,320,956	28.2 %
Roads & Transportation	6,133,500	0	6,133,500	1,257,317	20.5 %
Government Services to Residents	2,356,813	0	2,356,813	590,404	25.1 %
Administration	10,718,698	0	10,718,698	2,699,921	25.2 %
<b>SUBTOTAL OPERATING BUDGET</b>	<b>\$66,849,680</b>	<b>\$0</b>	<b>\$66,849,680</b>	<b>\$15,194,304</b>	<b>22.7 %</b>
Debt Service	4,377,852	0	4,377,852	0	0.0 %
Capital projects	5,224,945	0	5,224,945	671,852	12.9 %
<b>SUBTOTAL COUNTY BUDGET</b>	<b>\$76,452,477</b>	<b>\$0</b>	<b>\$76,452,477</b>	<b>\$15,866,156</b>	<b>20.8 %</b>
Golf Course Operations	1,025,441	0	1,025,441	394,807	38.5 %
<b>TOTAL</b>	<b>\$77,477,918</b>	<b>\$0</b>	<b>\$77,477,918</b>	<b>\$16,260,963</b>	<b>21.0 %</b>

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
ORGANIZATION: ADMINISTRATION					
APPROPRIATIONS					
Personal Services	507,400	0	507,400	125,899	24.8 %
Expenses	10,500	0	10,500	1,524	14.5 %
Supplies	1,600	0	1,600	30	1.9 %
<b>TOTAL APPROPRIATIONS</b>	<b>519,500</b>	<b>0</b>	<b>519,500</b>	<b>127,453</b>	<b>24.5 %</b>
ORGANIZATION: ATTORNEY					
REVENUES					
Intergovernmental	1,600	0	1,600	0	0.0 %
Fines/Forfeitures/Miscellaneous	225,000	0	225,000	120,448	53.5 %
<b>TOTAL REVENUES</b>	<b>226,600</b>	<b>0</b>	<b>226,600</b>	<b>120,448</b>	<b>53.2 %</b>
APPROPRIATIONS					
Personal Services	2,695,318	0	2,695,318	673,540	25.0 %
Equipment	450	0	450	0	0.0 %
Expenses	109,000	0	109,000	18,539	17.0 %
Supplies	38,000	0	38,000	7,460	19.6 %
<b>TOTAL APPROPRIATIONS</b>	<b>2,842,768</b>	<b>0</b>	<b>2,842,768</b>	<b>699,539</b>	<b>24.6 %</b>
ORGANIZATION: AUDITOR					
REVENUES					
Intergovernmental	189,800	0	189,800	0	0.0 %
Licenses & Permits	5,250	0	5,250	815	15.5 %
Charges for Services	36,250	0	36,250	11,534	31.8 %
<b>TOTAL REVENUES</b>	<b>231,300</b>	<b>0</b>	<b>231,300</b>	<b>12,349</b>	<b>5.3 %</b>
APPROPRIATIONS					
Personal Services	1,208,030	0	1,208,030	301,060	24.9 %
Expenses	245,820	0	245,820	81,884	33.3 %
Supplies	31,300	0	31,300	16,365	52.3 %
<b>TOTAL APPROPRIATIONS</b>	<b>1,485,150</b>	<b>0</b>	<b>1,485,150</b>	<b>399,310</b>	<b>26.9 %</b>

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Receiver %
ORGANIZATION: CAPITAL IMPROVEMENTS (GENERAL)					
REVENUES					
Taxes	575,000	0	575,000	105,186	18.3 %
SUB-TOTAL REVENUES	575,000	0	575,000	105,186	18.3 %
TOTAL REVENUES	575,000	0	575,000	105,186	18.3 %
APPROPRIATIONS					
Capital Improvements	3,482,415	0	3,482,415	441,952	12.7 %
TOTAL APPROPRIATIONS	3,482,415	0	3,482,415	441,952	12.7 %
ORGANIZATION: COMMUNITY SERVICES					
REVENUES					
Intergovernmental	18,189	0	18,189	896,878	*****
Charges for Services	150,269	0	150,269	36,661	24.4 %
Fines/Forfeitures/Miscellaneous	135,725	0	135,725	18,847	13.9 %
TOTAL REVENUES	304,183	0	304,183	952,386	313.1 %
APPROPRIATIONS					
Personal Services	832,291	0	832,291	195,865	23.5 %
Equipment	1,782	0	1,782	0	0.0 %
Expenses	4,870,929	0	4,870,929	545,296	11.2 %
Supplies	6,115	0	6,115	3,556	58.1 %
TOTAL APPROPRIATIONS	5,711,117	0	5,711,117	744,716	13.0 %

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
ORGANIZATION: CONSERVATION					
REVENUES					
Intergovernmental	46,105	0	46,105	0	0.0 %
Charges for Services	968,396	0	968,396	470,149	48.5 %
Use of Money & Property	221,671	0	221,671	102,457	46.2 %
Fines/Forfeitures/Miscellaneous	23,525	0	23,525	3,426	14.6 %
<b>TOTAL REVENUES</b>	<b>1,259,697</b>	<b>0</b>	<b>1,259,697</b>	<b>576,032</b>	<b>45.7 %</b>
APPROPRIATIONS					
Personal Services	2,320,184	0	2,320,184	679,419	29.3 %
Equipment	227,000	0	227,000	16,955	7.5 %
Capital Improvements	537,530	0	537,530	112,916	21.0 %
Expenses	473,876	0	473,876	173,397	36.6 %
Supplies	426,104	0	426,104	156,590	36.7 %
<b>TOTAL APPROPRIATIONS</b>	<b>3,984,694</b>	<b>0</b>	<b>3,984,694</b>	<b>1,139,279</b>	<b>28.6 %</b>
ORGANIZATION: GLYNNS CREEK GOLF COURSE					
REVENUES					
Charges for Services	1,037,452	0	1,037,452	523,191	50.4 %
Fines/Forfeitures/Miscellaneous	700	0	700	219	31.3 %
<b>TOTAL REVENUES</b>	<b>1,038,152</b>	<b>0</b>	<b>1,038,152</b>	<b>523,410</b>	<b>50.4 %</b>
APPROPRIATIONS					
Personal Services	652,246	0	652,246	209,717	32.2 %
Equipment	113,000	0	113,000	49,973	44.2 %
Expenses	108,195	0	108,195	34,348	31.7 %
Supplies	152,000	0	152,000	100,769	66.3 %
<b>TOTAL APPROPRIATIONS</b>	<b>1,025,441</b>	<b>0</b>	<b>1,025,441</b>	<b>394,807</b>	<b>38.5 %</b>

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
ORGANIZATION: DEBT SERVICE					
REVENUES					
Intergovernmental	508,865	0	508,865	124,704	24.5 %
SUB-TOTAL REVENUES	508,865	0	508,865	124,704	24.5 %
TOTAL REVENUES	508,865	0	508,865	124,704	24.5 %
APPROPRIATIONS					
Debt Service	4,377,852	0	4,377,852	0	0.0 %
SUB-TOTAL APPROPRIATIONS	4,377,852	0	4,377,852	0	0.0 %
TOTAL APPROPRIATIONS	4,377,852	0	4,377,852	0	0.0 %
ORGANIZATION: FACILITY AND SUPPORT SERVICES					
REVENUES					
Intergovernmental	200,715	0	200,715	14,872	7.4 %
Charges for Services	13,250	0	13,250	1,683	12.7 %
Fines/Forfeitures/Miscellaneous	8,665	0	8,665	21,085	243.3 %
TOTAL REVENUES	222,630	0	222,630	37,641	16.9 %
APPROPRIATIONS					
Personal Services	1,901,703	0	1,901,703	428,124	22.5 %
Equipment	45,200	0	45,200	539	1.2 %
Expenses	1,383,150	0	1,383,150	434,522	31.4 %
Supplies	203,375	0	203,375	28,959	14.2 %
TOTAL APPROPRIATIONS	3,533,428	0	3,533,428	892,144	25.2 %

SCOTT COUNTY  
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
<b>ORGANIZATION: HUMAN SERVICES</b>					
<b>REVENUES</b>					
Fines/Forfeitures/Miscellaneous	0	0	0	38	0.0%
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>0.0%</b>
<b>APPROPRIATIONS</b>					
Equipment	100	0	100	0	0.0%
Expenses	50,799	0	50,799	13,387	26.4%
Supplies	26,353	0	26,353	3,360	12.8%
<b>TOTAL APPROPRIATIONS</b>	<b>77,252</b>	<b>0</b>	<b>77,252</b>	<b>16,747</b>	<b>21.7%</b>
<b>ORGANIZATION: INFORMATION TECHNOLOGY</b>					
<b>REVENUES</b>					
Intergovernmental	302,124	0	302,124	12,598	4.2%
Charges for Services	6,500	0	6,500	3,495	53.8%
Fines/Forfeitures/Miscellaneous	2,500	0	2,500	3,022	120.9%
<b>TOTAL REVENUES</b>	<b>311,124</b>	<b>0</b>	<b>311,124</b>	<b>19,115</b>	<b>6.1%</b>
<b>APPROPRIATIONS</b>					
Personal Services	1,446,987	0	1,446,987	300,659	20.8%
Equipment	6,000	0	6,000	81	1.3%
Expenses	845,500	0	845,500	217,002	25.7%
Supplies	5,900	0	5,900	1,804	30.6%
<b>TOTAL APPROPRIATIONS</b>	<b>2,304,387</b>	<b>0</b>	<b>2,304,387</b>	<b>519,545</b>	<b>22.5%</b>
<b>ORGANIZATION: JUVENILE COURT SERVICES</b>					
<b>REVENUES</b>					
Intergovernmental	240,000	0	240,000	229,845	95.8%
Charges for Services	100,000	0	100,000	9,860	9.9%
Fines/Forfeitures/Miscellaneous	700	0	700	32	4.5%
<b>TOTAL REVENUES</b>	<b>340,700</b>	<b>0</b>	<b>340,700</b>	<b>239,737</b>	<b>70.4%</b>
<b>APPROPRIATIONS</b>					
Personal Services	1,079,486	0	1,079,486	274,342	25.4%
Equipment	1,600	0	1,600	469	29.3%
Expenses	61,800	0	61,800	5,220	8.4%
Supplies	42,700	0	42,700	13,706	32.1%
<b>TOTAL APPROPRIATIONS</b>	<b>1,185,586</b>	<b>0</b>	<b>1,185,586</b>	<b>293,737</b>	<b>24.8%</b>

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
ORGANIZATION: HEALTH					
REVENUES					
Intergovernmental	1,286,380	0	1,286,380	209,052	16.3 %
Licenses & Permits	345,100	0	345,100	73,737	21.4 %
Charges for Services	32,825	0	32,825	5,875	17.9 %
Fines/Forfeitures/Miscellaneous	5,950	0	5,950	4,230	71.1 %
<b>TOTAL REVENUES</b>	<b>1,670,255</b>	<b>0</b>	<b>1,670,255</b>	<b>292,894</b>	<b>17.5 %</b>
APPROPRIATIONS					
Personal Services	3,669,442	0	3,669,442	853,269	23.3 %
Expenses	2,112,983	0	2,112,983	333,777	15.8 %
Supplies	61,603	0	61,603	4,912	8.0 %
<b>TOTAL APPROPRIATIONS</b>	<b>5,844,028</b>	<b>0</b>	<b>5,844,028</b>	<b>1,191,959</b>	<b>20.4 %</b>
ORGANIZATION: HUMAN RESOURCES					
REVENUES					
Fines/Forfeitures/Miscellaneous	3,000	0	3,000	724	24.1 %
<b>TOTAL REVENUES</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>724</b>	<b>24.1 %</b>
APPROPRIATIONS					
Personal Services	307,984	0	307,984	74,272	24.1 %
Expenses	105,450	0	105,450	10,618	10.1 %
Supplies	3,300	0	3,300	878	26.6 %
<b>TOTAL APPROPRIATIONS</b>	<b>416,734</b>	<b>0</b>	<b>416,734</b>	<b>85,768</b>	<b>20.6 %</b>



SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
<b>ORGANIZATION: SECONDARY ROADS</b>					
<b>REVENUES</b>					
Intergovernmental	3,448,953	0	3,448,953	936,017	27.1 %
Licenses & Permits	10,000	0	10,000	1,530	15.3 %
Charges for Services	4,000	0	4,000	1,361	34.0 %
Fines/Forfeitures/Miscellaneous	9,000	0	9,000	6,276	69.7 %
<b>TOTAL REVENUES</b>	<b>3,471,953</b>	<b>0</b>	<b>3,471,953</b>	<b>945,184</b>	<b>27.2 %</b>
<b>APPROPRIATIONS</b>					
Administration	198,000	0	198,000	45,878	23.2 %
Engineering	433,500	0	433,500	118,587	27.4 %
Bridges & Culverts	240,000	0	240,000	12,803	5.3 %
Roads	2,250,000	0	2,250,000	638,364	28.4 %
Snow & Ice Control	453,000	0	453,000	2,707	0.6 %
Traffic Controls	227,000	0	227,000	110,483	48.7 %
Road Clearing	180,000	0	180,000	47,239	26.2 %
New Equipment	693,000	0	693,000	45,595	6.6 %
Equipment Operation	1,206,500	0	1,206,500	222,839	18.5 %
Tools, Materials & Supplies	77,500	0	77,500	11,623	15.0 %
Real Estate & Buildings	175,000	0	175,000	1,199	0.7 %
Roadway Construction	1,205,000	0	1,205,000	116,984	9.7 %
<b>TOTAL APPROPRIATIONS</b>	<b>7,338,500</b>	<b>0</b>	<b>7,338,500</b>	<b>1,374,301</b>	<b>18.7 %</b>
<b>ORGANIZATION: SHERIFF</b>					
<b>REVENUES</b>					
Intergovernmental	146,305	0	146,305	13,598	9.3 %
Licenses & Permits	100,000	0	100,000	14,680	14.7 %
Charges for Services	967,500	0	967,500	321,036	33.2 %
Fines/Forfeitures/Miscellaneous	61,000	0	61,000	12,053	19.8 %
<b>TOTAL REVENUES</b>	<b>1,274,805</b>	<b>0</b>	<b>1,274,805</b>	<b>361,367</b>	<b>28.3 %</b>
<b>APPROPRIATIONS</b>					
Personal Services	12,744,404	0	12,744,404	3,050,644	23.9 %
Equipment	63,015	0	63,015	9,293	14.7 %
Expenses	637,429	0	637,429	127,043	19.9 %
Supplies	898,182	0	898,182	158,103	17.6 %
<b>TOTAL APPROPRIATIONS</b>	<b>14,343,030</b>	<b>0</b>	<b>14,343,030</b>	<b>3,345,082</b>	<b>23.3 %</b>

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
<b>ORGANIZATION: NON-DEPARTMENTAL</b>					
<b>REVENUES</b>					
Intergovernmental	731,623	0	731,623	29,164	4.0%
Charges for Services	139,025	0	139,025	7,745	5.6%
Fines/Forfeitures/Miscellaneous	18,000	0	18,000	2,299	12.8%
<b>TOTAL REVENUES</b>	<b>888,648</b>	<b>0</b>	<b>888,648</b>	<b>39,209</b>	<b>4.4%</b>
<b>APPROPRIATIONS</b>					
Personal Services	728,071	0	728,071	27,135	3.7%
Expenses	1,487,623	0	1,487,623	532,631	35.8%
Supplies	2,900	0	2,900	36,578	*****
<b>TOTAL APPROPRIATIONS</b>	<b>2,218,594</b>	<b>0</b>	<b>2,218,594</b>	<b>596,345</b>	<b>26.9%</b>
<b>ORGANIZATION: PLANNING &amp; DEVELOPMENT</b>					
<b>REVENUES</b>					
Intergovernmental	5,000	0	5,000	0	0.0%
Licenses & Permits	180,120	0	180,120	200,702	111.4%
Charges for Services	2,400	0	2,400	11,990	499.6%
<b>TOTAL REVENUES</b>	<b>187,520</b>	<b>0</b>	<b>187,520</b>	<b>212,692</b>	<b>113.4%</b>
<b>APPROPRIATIONS</b>					
Personal Services	305,360	0	305,360	79,283	26.0%
Expenses	51,450	0	51,450	8,351	16.2%
Supplies	5,850	0	5,850	257	4.4%
<b>TOTAL APPROPRIATIONS</b>	<b>362,660</b>	<b>0</b>	<b>362,660</b>	<b>87,891</b>	<b>24.2%</b>
<b>ORGANIZATION: RECORDER</b>					
<b>REVENUES</b>					
Charges for Services	1,273,500	0	1,273,500	363,689	28.6%
Use of Money & Property	369	0	369	0	0.0%
Fines/Forfeitures/Miscellaneous	3,017	0	3,017	844	28.0%
<b>TOTAL REVENUES</b>	<b>1,276,886</b>	<b>0</b>	<b>1,276,886</b>	<b>364,532</b>	<b>28.5%</b>
<b>APPROPRIATIONS</b>					
Personal Services	754,708	0	754,708	172,405	22.8%
Expenses	47,869	0	47,869	13,626	28.5%
Supplies	12,200	0	12,200	2,218	18.2%
<b>TOTAL APPROPRIATIONS</b>	<b>814,777</b>	<b>0</b>	<b>814,777</b>	<b>188,249</b>	<b>23.1%</b>

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
ORGANIZATION: SUPERVISORS, BOARD OF					
APPROPRIATIONS					
Personal Services	295,425	0	295,425	68,108	23.1%
Expenses	10,700	0	10,700	1,588	14.8%
Supplies	825	0	825	0	0.0%
<b>TOTAL APPROPRIATIONS</b>	<b>306,950</b>	<b>0</b>	<b>306,950</b>	<b>69,696</b>	<b>22.7%</b>

ORGANIZATION: TREASURER

REVENUES

Taxes	780,000	0	780,000	38,283	4.9%
Charges for Services	1,567,350	0	1,567,350	372,778	23.8%
Use of Money & Property	140,000	0	140,000	21,341	15.2%
Fines/Forfeitures/Miscellaneous	10,000	0	10,000	(916)	-9.2%
<b>TOTAL REVENUES</b>	<b>2,497,350</b>	<b>0</b>	<b>2,497,350</b>	<b>431,486</b>	<b>17.3%</b>

APPROPRIATIONS

Personal Services	1,810,937	0	1,810,937	438,329	24.2%
Expenses	111,740	0	111,740	15,221	13.6%
Supplies	44,125	0	44,125	19,213	43.5%
<b>TOTAL APPROPRIATIONS</b>	<b>1,966,802</b>	<b>0</b>	<b>1,966,802</b>	<b>472,763</b>	<b>24.0%</b>

ORGANIZATION: BI-STATE PLANNING COMMISSION

APPROPRIATIONS

Expenses	89,351	0	89,351	22,338	25.0%
<b>TOTAL APPROPRIATIONS</b>	<b>89,351</b>	<b>0</b>	<b>89,351</b>	<b>22,338</b>	<b>25.0%</b>

ORGANIZATION: BUFFALO VOLUNTEER AMBULANCE

APPROPRIATIONS

Expenses	32,650	0	32,650	0	0.0%
<b>TOTAL APPROPRIATIONS</b>	<b>32,650</b>	<b>0</b>	<b>32,650</b>	<b>0</b>	<b>0.0%</b>

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
ORGANIZATION: CENTER FOR ALCOHOL/DRUG SERVICES					
REVENUES					
Intergovernmental	10,000	0	10,000	0	0.0%
<b>TOTAL REVENUES</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>0.0%</b>
APPROPRIATIONS					
Expenses	688,331	0	688,331	162,077	23.5%
<b>TOTAL APPROPRIATIONS</b>	<b>688,331</b>	<b>0</b>	<b>688,331</b>	<b>162,077</b>	<b>23.5%</b>
ORGANIZATION: CENTER FOR AGING SERVICES					
APPROPRIATIONS					
Expenses	213,750	0	213,750	53,438	25.0%
<b>TOTAL APPROPRIATIONS</b>	<b>213,750</b>	<b>0</b>	<b>213,750</b>	<b>53,438</b>	<b>25.0%</b>
ORGANIZATION: COMMUNITY HEALTH CARE					
APPROPRIATIONS					
Expenses	355,013	0	355,013	88,753	25.0%
<b>TOTAL APPROPRIATIONS</b>	<b>355,013</b>	<b>0</b>	<b>355,013</b>	<b>88,753</b>	<b>25.0%</b>

SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 09/30/13	Used/Received %
ORGANIZATION: HUMANE SOCIETY					
APPROPRIATIONS					
Expenses	33,317	0	33,317	8,342	25.0%
TOTAL APPROPRIATIONS	<u>33,317</u>	<u>0</u>	<u>33,317</u>	<u>8,342</u>	<u>25.0%</u>
ORGANIZATION: LIBRARY					
APPROPRIATIONS					
Expenses	551,588	0	551,588	137,897	25.0%
TOTAL APPROPRIATIONS	<u>551,588</u>	<u>0</u>	<u>551,588</u>	<u>137,897</u>	<u>25.0%</u>
ORGANIZATION: MEDIC AMBULANCE					
ORGANIZATION: QUAD-CITY CONVENTION & VISITORS BUREAU					
APPROPRIATIONS					
Expenses	70,000	0	70,000	17,500	25.0%
TOTAL APPROPRIATIONS	<u>70,000</u>	<u>0</u>	<u>70,000</u>	<u>17,500</u>	<u>25.0%</u>
ORGANIZATION: QUAD-CITY DEVELOPMENT GROUP					
APPROPRIATIONS					
Expenses	100,000	0	100,000	17,500	17.5%
TOTAL APPROPRIATIONS	<u>100,000</u>	<u>0</u>	<u>100,000</u>	<u>17,500</u>	<u>17.5%</u>



SCOTT COUNTY  
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

<u>Description</u>	<u>Original Budget</u>	<u>Budget Changes</u>	<u>Adjusted Budget</u>	<u>YTD Actual 09/30/13</u>	<u>Used/Received %</u>
ORGANIZATION: DURANT VOLUNTEER AMBULANCE					
APPROPRIATIONS					
Expenses	<u>20,000</u>	<u>0</u>	<u>20,000</u>	<u>5,000</u>	<u>25.0 %</u>
TOTAL APPROPRIATIONS	<u>20,000</u>	<u>0</u>	<u>20,000</u>	<u>5,000</u>	<u>25.0 %</u>
ORGANIZATION: EMERGENCY MANAGEMENT AGENCY					
APPROPRIATIONS					
Expenses	<u>7,329,323</u>	<u>0</u>	<u>7,329,323</u>	<u>1,860,831</u>	<u>25.4 %</u>
TOTAL APPROPRIATIONS	<u>7,329,323</u>	<u>0</u>	<u>7,329,323</u>	<u>1,860,831</u>	<u>25.4 %</u>
ORGANIZATION: GENESIS VISITING NURSE ASSOCIATION					
APPROPRIATIONS					
ORGANIZATION: HANDICAPPED DEVELOPMENT CENTER					
APPROPRIATIONS					
Expenses	<u>247,797</u>	<u>0</u>	<u>247,797</u>	<u>81,344</u>	<u>32.8 %</u>
TOTAL APPROPRIATIONS	<u>247,797</u>	<u>0</u>	<u>247,797</u>	<u>81,344</u>	<u>32.8 %</u>

SCOTT COUNTY  
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

<u>Description</u>	<u>Original Budget</u>	<u>Budget Changes</u>	<u>Adjusted Budget</u>	<u>YTD Actual 09/30/13</u>	<u>Used/ Received %</u>
ORGANIZATION: VERA FRENCH COMMUNITY MENTAL HEALTH CENTER					
REVENUES					
Intergovernmental	<u>250,000</u>	<u>0</u>	<u>250,000</u>	<u>89,230</u>	<u>35.7</u>
TOTAL REVENUES	<u>250,000</u>	<u>0</u>	<u>250,000</u>	<u>89,230</u>	<u>35.7</u>
APPROPRIATIONS					
Expenses	<u>3,605,133</u>	<u>0</u>	<u>3,605,133</u>	<u>724,661</u>	<u>20.1</u>
TOTAL APPROPRIATIONS	<u>3,605,133</u>	<u>0</u>	<u>3,605,133</u>	<u>724,661</u>	<u>20.1</u>

**ORGANIZATION: Administration****POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
A County Administrator	1.00	-	-	-	-	1.00
805-A Assistant County Administrator	0.50	-	-	-	-	0.50
597-A Budget Manager	1.00	-	-	-	-	1.00
366-A Budget Coordinator	-	-	-	-	-	-
298-A Administrative Assistant	1.00	-	-	-	-	1.00
						-
Total Positions	<u>3.50</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3.50</u>

**ORGANIZATION: Attorney****POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
X County Attorney	1.00	-	-	-	-	1.00
X First Assistant Attorney	1.00	-	-	-	-	1.00
X Deputy First Assistant Attorney	-	-	-	-	-	-
X Assistant Attorney II	-	-	-	-	-	-
X Assistant Attorney I	-	-	-	-	-	-
611-A Attorney II	4.00	-	-	-	-	4.00
511-A Office Administrator	1.00	-	-	-	-	1.00
505-A Risk Manager	1.00	-	-	-	-	1.00
464-A Attorney I	9.00	-	-	-	-	9.00
323-A Case Expeditor	1.00	-	-	-	-	1.00
316-A Paralegal-Audio/Visual Production Spec	1.00	-	-	-	-	1.00
282-A Paralegal	1.00	-	-	-	-	1.00
282-A Executive Secretary/Paralegal	1.00	-	-	-	-	1.00
223-C Victim/Witness Coordinator	1.00	-	-	-	-	1.00
223-C Fine Payment Coordinator	1.00	1.00	-	-	-	2.00
214-C Administrative Assistant-Juvenile Court	1.00	-	-	-	-	1.00
214-C Intake Coordinator	1.00	-	-	-	-	1.00
194-C Legal Secretary-Civil Court	1.00	-	-	-	-	1.00
191-C Senior Clerk-Victim Witness	1.00	-	-	-	-	1.00
177-C Legal Secretary	1.00	-	-	-	-	1.00
162-C Clerk III	1.00	-	-	-	-	1.00
151-C Clerk II-Receptionist	1.00	-	-	-	-	1.00
151-C Clerk II-Data Entry	1.00	-	-	-	-	1.00
Z Summer Law Clerk	0.50	-	-	-	-	0.50
						-
Total Positions	<u>31.50</u>	<u>1.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>32.50</u>

**ORGANIZATION: Auditor**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
X Auditor	1.00	-	-	-	-	1.00
X Deputy Auditor-Elections	-	-	-	-	-	-
X Deputy Auditor-Tax	1.00	-	-	-	-	1.00
677-A Accounting and Tax Manager	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
291-C Election Supervisor	1.00	-	-	-	-	1.00
268-A GIS Parcel Maintenance Technician	1.00	-	-	-	-	1.00
252-A Payroll Specialist	2.00	-	-	-	-	2.00
252-C Accounts Payable Specialist	1.50	-	-	-	-	1.50
191-C Senior Clerk III Elections	2.00	-	-	-	-	2.00
177-A Official Records Clerk	0.90	-	-	-	-	0.90
177-C Platroom Specialist	1.00	-	-	-	-	1.00
141-C Clerk II	0.65	-	-	-	-	0.65
<b>Total Positions</b>	<b>14.05</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14.05</b>

**ORGANIZATION: Information Technology**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
725-A Information Technology Director	1.00	-	-	-	-	1.00
556-A Geographic Information Systems Coord.	1.00	-	-	-	-	1.00
519-A Network Infrastructure Supervisor	1.00	-	-	-	-	1.00
511-A Senior Programmer/Analyst	1.00	-	-	-	-	1.00
455-A Webmaster	1.00	-	-	-	-	1.00
445-A Programmer/Analyst II	2.00	-	-	-	-	2.00
406-A Network Systems Administrator	5.00	-	-	-	-	5.00
323-A GIS Analyst	1.00	-	-	-	-	1.00
187-A Desktop support Specialist	2.00	-	-	-	-	2.00
162-A Clerk III	0.40	-	-	-	-	0.40
<b>Total Positions</b>	<b>15.40</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15.40</b>

**ORGANIZATION: Facilities and Support Services****POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
725-A Director of Facilities and Support Services	1.00	-	-	-	-	1.00
417-A Operations Manager-FSS	1.00	-	-	-	-	1.00
307-A Project and Support Services Coordinator	-	-	-	-	-	-
300-A Maintenance Coordinator	1.00	-	-	-	-	1.00
268-C Maintenance Specialist	4.00	-	-	-	-	4.00
268-C Maintenance Electronic Systems Technician	2.00	-	-	-	-	2.00
252-A Purchasing Specialist	1.00	-	-	-	-	1.00
238-A Custodial & Security Coordinator	1.00	-	-	-	-	1.00
238-A Custodial Coordinator	-	-	-	-	-	-
182-C Maintenance Worker	1.00	-	-	-	-	1.00
177-C Senior Clerk	1.00	-	-	-	-	1.00
162-C Lead Custodial Worker	2.00	-	-	-	-	2.00
141-C Clerk II/Support Services	2.00	-	-	-	-	2.00
141-C Clerk II/Scanning	3.00	-	-	-	-	3.00
130-C Custodial Worker	9.05	-	-	-	-	9.05
91-C Courthouse Security Guard	-	-	-	-	-	-
83-C General Laborer	1.00	-	-	-	-	1.00
<b>Total Positions</b>	<b>30.05</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30.05</b>

**ORGANIZATION: Community Services****POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
725-A Community Services Director	1.00	-	-	-	-	1.00
430-A Case Aide Supervisor	1.00	-	-	-	-	1.00
430-A Mental Health Coordinator	1.00	-	-	-	-	1.00
298-A Veterans Director/Case Aide	1.00	-	-	-	-	1.00
271-C Office Manager	1.00	-	-	-	-	1.00
252-C Case Aide	2.00	-	-	-	-	2.00
162-C Clerk III/Secretary	1.00	-	-	-	-	1.00
141-C Clerk II/Receptionist	1.00	-	-	-	-	1.00
Z Mental Health Advocate	1.00	-	-	-	-	1.00
<b>Total Positions</b>	<b>10.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10.00</b>



**ORGANIZATION: Conservation (Net of Golf Operations)****POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
775-A Director	1.00	-	-	-	-	1.00
540-A Deputy Director	1.00	-	-	-	-	1.00
470-A Park Manager	2.00	-	-	-	-	2.00
382-A Naturalist/Director	1.00	-	-	-	-	1.00
271-A Naturalist	1.00	-	-	-	-	1.00
262-A Park Ranger	5.00	-	-	-	-	5.00
252-A Administrative Assistant	1.00	-	-	-	-	1.00
220-A Park Crew Leader	1.00	-	-	-	-	1.00
187-A Pioneer Village Site Coordinator	1.00	-	-	-	-	1.00
187-A Equipment Specialist	2.00	-	-	-	-	2.00
187-A Equipment Mechanic	-	-	-	-	-	-
187-A Park Maintenance Technician	4.00	-	-	-	-	4.00
141-A Clerk II	1.00	-	-	-	-	1.00
99-A Cody Homestead Site Coordinator	0.75	-	-	-	-	0.75
Z Seasonal Park Maintenance(WLP,SCP, PV)	7.52	-	-	-	-	7.52
Z Seasonal Pool Manager (SCP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Pool Manager (SCP)	0.21	-	-	-	-	0.21
Z Seasonal Lifeguard (WLP, SCP)	6.74	-	-	-	-	6.74
Z Seasonal Pool Concessions (SCP)	1.16	-	-	-	-	1.16
Z Seasonal Beach/Boathouse Concessions	1.80	-	-	-	-	1.80
Z Seasonal Beach Manager (WLP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Beach Manager (WLP)	0.23	-	-	-	-	0.23
Z Seasonal Park Patrol (WLP, SCP)	2.17	-	-	-	-	2.17
Z Seasonal Park Attendants (WLP, SCP, BSP)	2.95	-	-	-	-	2.95
Z Seasonal Naturalist	0.66	-	-	-	-	0.66
Z Seasonal Maintenance - Caretaker	2.18	-	-	-	-	2.18
Z Seasonal Day Camp/Apothecary (PV)	1.56	-	-	-	-	1.56
Z Seasonal Concession Worker (Cody)	0.19	-	-	-	-	0.19
<b>Total Positions</b>	<b>49.70</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>49.70</b>

**ORGANIZATION: Glynn's Creek Golf Course****POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
462-A Golf Pro/Manager	1.00	-	-	-	-	1.00
462-A Golf Course Superintendent	1.00	-	-	-	-	1.00
220-A Assistant Golf Course Superintendent	1.00	-	-	-	-	1.00
187-A Turf Equipment Specialist	1.00	-	-	-	-	1.00
162-A Maintenance Technician	1.00	-	-	-	-	1.00
Z Seasonal Assistant Golf Professional	0.73	-	-	-	-	0.73
Z Seasonal Golf Pro Staff	7.48	-	-	-	-	7.48
Z Seasonal Part-Time Laborers	4.77	-	-	-	-	4.77
<b>Total Positions</b>	<b>17.98</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17.98</b>

**ORGANIZATION: Health**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
805-A Health Director	1.00	-	-	-	-	1.00
571-A Deputy Director	1.00	-	-	-	-	1.00
470-A Clinical Services Coordinator	1.00	-	-	-	-	1.00
417-A Community Health Coordinator	1.00	-	-	-	-	1.00
417-A Environmental Health Coordinator	1.00	-	-	-	-	1.00
417-A Public Health Services Coordinator	1.00	-	-	-	-	1.00
455-A Correctional Health Coordinator	1.00	-	-	-	-	1.00
397-A Clinical Services Specialist	1.00	-	-	-	-	1.00
366-A Public Health Nurse	9.00	-	-	-	-	9.00
355-A Community Health Consultant	4.60	0.40	-	-	-	5.00
355-A Community Health Intervention Specialist	1.00	-	-	-	-	1.00
355-A Environmental Health Specialist	7.00	-	-	-	-	7.00
Child Health Consultant	2.00	-	-	-	-	2.00
271-A Community Dental Consultant	1.00	-	-	-	-	1.00
252-A Administrative Office Assistant	1.00	-	-	-	-	1.00
230-A Public Health Nurse-LPN	-	-	-	-	-	-
209-A Medical Assistant	2.00	-	-	-	-	2.00
198-A Medical Lab Technician	0.75	-	-	-	-	0.75
177-A Lab Technician	-	-	-	-	-	-
162-A Resource Specialist	2.00	-	-	-	-	2.00
141-A Resource Assistant	3.45	-	-	-	-	3.45
Z Interpreters	-	-	-	-	-	-
Z Environmental Health Intern	0.25	-	-	-	-	0.25
Z Health Services Professional	1.92	-	-	-	-	1.92
						-
Total Positions	43.97	0.40	-	-	-	44.37

**ORGANIZATION: Human Resources**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
805-A Assistant County Administrator	0.50	-	-	-	-	0.50
505-A Risk Manager	-	-	-	-	-	-
323-A Human Resources Generalist	2.00	-	-	-	-	2.00
198-A Benefits Coordinator	1.00	-	-	-	-	1.00
						-
Total Positions	3.50	-	-	-	-	3.50

**ORGANIZATION: Juvenile Court Services**

**POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
571-A Juvenile Detention Center Director	1.00	-	-	-	-	1.00
323-A Shift Supervisor	2.00	-	-	-	-	2.00
215-J Detention Youth Supervisor	11.20	-	-	-	-	11.20
<b>Total Positions</b>	<b>14.20</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14.20</b>

**ORGANIZATION: Planning & Development**

**POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
608-A Planning & Development Director	1.00	-	-	-	-	1.00
314-C Building Inspector	1.00	-	-	-	-	1.00
252-A Planning & Development Specialist	1.00	-	-	-	-	1.00
162-A Clerk III	0.25	-	-	-	-	0.25
Z Weed/Zoning Enforcement Aide	0.58	-	-	-	-	0.58
Z Planning Intern	0.25	-	-	-	-	0.25
<b>Total Positions</b>	<b>4.08</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4.08</b>

**ORGANIZATION: Recorder**

**POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
X Recorder	1.00	-	-	-	-	1.00
Y Second Deputy	1.00	-	-	-	-	1.00
417-A Operations Manager	1.00	-	-	-	-	1.00
191-C Real Estate Specialist	1.00	-	-	-	-	1.00
191-C Vital Records Specialist	1.00	-	-	-	-	1.00
162-C Clerk III	1.00	-	-	-	-	1.00
141-C Clerk II	5.00	-	-	-	-	5.00
<b>Total Positions</b>	<b>11.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>11.00</b>

**ORGANIZATION: Secondary Roads**

**POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
864-A County Engineer	1.00	-	-	-	-	1.00
634-A Assistant County Engineer	1.00	-	-	-	-	1.00
430-A Secondary Roads Superintendent	1.00	-	-	-	-	1.00
300-A Engineering Aide II	3.00	-	-	-	-	3.00
233-A Shop Supervisor	1.00	-	-	-	-	1.00
213-B Crew Leader/Operator I	3.00	-	-	-	-	3.00
204-A Office Leader	-	-	-	-	-	-
199-B Sign Crew Leader	1.00	-	-	-	-	1.00
187-B Mechanic	2.00	-	-	-	-	2.00
187-B Shop Control Clerk	1.00	-	-	-	-	1.00
174-B Heavy Equipment Operator III	7.00	-	-	-	-	7.00
174-B Sign Crew Technician	1.00	-	-	-	-	1.00
163-B Truck Crew Coordinator	1.00	-	-	-	-	1.00
162-A Clerk III	0.25	-	-	-	-	0.25
153-B Truck Driver/Laborer	10.00	-	-	-	-	10.00
Z Engineering Intern	0.25	-	-	-	-	0.25
Z Seasonal Maintenance Worker	0.60	-	-	-	-	0.60
99-A Eldridge Garage Caretaker	0.30	-	-	-	-	0.30
<b>Total Positions</b>	<b>34.40</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>34.40</b>

**ORGANIZATION: Sheriff****POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
X Sheriff	1.00	-	-	-	-	1.00
Y Chief Deputy	1.00	-	-	-	-	1.00
705-A Jail Administrator	1.00	-	-	-	-	1.00
540-A Assistant Jail Administrator	1.00	-	-	-	-	1.00
519-A Captain	1.00	-	-	-	-	1.00
505-A Lieutenant	4.00	-	-	-	-	4.00
451-E Sergeant	6.00	-	-	-	-	6.00
406-A Shift Commander (Corrections Lieutenant)	2.00	-	-	-	-	2.00
332-A Corrections Sergeant	14.00	-	-	-	-	14.00
332-A Food Service Manager	1.00	-	-	-	-	1.00
329-E Deputy	31.00	-	-	-	-	31.00
323-A Program Services Coordinator	2.00	-	-	-	-	2.00
289-A Classification Specialist	2.00	-	-	-	-	2.00
271-A Office Administrator	1.00	-	-	-	-	1.00
262-A Lead Bailiff	1.00	-	-	-	-	1.00
246-H Correction Officer	59.00	-	-	-	-	59.00
220-A Bailiff	11.60	-	-	-	-	11.60
220-A Senior Accounting Clerk-Jail	1.00	-	-	-	-	1.00
198-A Court Compliance Coordinator	-	2.00	-	-	-	2.00
198-A Alternative Sentencing Coordinator	1.00	-	-	-	-	1.00
198-A Senior Clerk	1.00	-	-	-	-	1.00
191-C Senior Accounting Clerk	2.00	-	-	-	-	2.00
177-A Inmate Services Clerk	1.00	-	-	-	-	1.00
177-C Senior Clerk	1.00	-	-	-	-	1.00
176-H Jail Custodian/Correction Officer	4.00	-	-	-	-	4.00
176-H Cook	3.60	-	-	-	-	3.60
162-A Clerk III	3.60	-	-	-	-	3.60
141-A Clerk II	-	-	-	-	-	-
<b>Total Positions</b>	<b>157.80</b>	<b>2.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>159.80</b>

**ORGANIZATION: Supervisors, Board of****POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
X Supervisor, Chairman	1.00	-	-	-	-	1.00
X Supervisor	4.00	-	-	-	-	4.00
<b>Total Positions</b>	<b>5.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5.00</b>

**ORGANIZATION: Treasurer**

**POSITIONS:**

	<b>FY14 Auth FTE</b>	<b>1st Quarter Changes</b>	<b>2nd Quarter Changes</b>	<b>3rd Quarter Changes</b>	<b>4th Quarter Changes</b>	<b>FY14 Adjusted FTE</b>
X Treasurer	1.00	-	-	-	-	1.00
611-A Financial Management Supervisor	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
382-A County General Store Manager	1.00	-	-	-	-	1.00
332-A Tax Accounting Specialist	1.00	-	-	-	-	1.00
332-A Motor Vehicle Supervisor	1.00	-	-	-	-	1.00
191-C Cashier	1.00	-	-	-	-	1.00
177-A Senior Clerk	-	-	-	-	-	-
177-C Accounting Clerk - Treasurer	3.00	-	-	-	-	3.00
162-C Clerk III	1.00	-	-	-	-	1.00
141-C Clerk II	17.00	-	-	-	-	17.00
	<u>28.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>28.00</u>



**OFFICE OF THE COUNTY ADMINISTRATOR**  
600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1003

Ph: (563) 326-8702 Fax: (563) 328-3285  
www.scottcountyiowa.com  
E-Mail: admin@scottcountyiowa.com

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November 21, 2013

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, Budget Manager

SUBJ: Authorized FTE's Funded through Grant Appropriations – 1<sup>st</sup> Quarter FY14

The attached documents summarize current Scott County positions that have been funded either in part or in total by grant funding during the 1st Quarter FY14.

The Board of Supervisors receives quarterly updates regarding these positions and has an opportunity to review grant funded positions when positions become vacant and at the time of adoption.

## GRANT FUNDED POSITIONS

1st QTR FY14

### Health Department

Grant #5883I468  
Immunization Grant

Grant Period: 01/01/13 thru 12/31/13  
.39 FTE Clinic Nurses  
(Federal Funding Amount: \$24,735)  
(State Funding Amount: \$8,114)  
(Total Grant Amount: \$32,849 includes \$12,303 to be paid to subcontractors)

Grant #5884L17  
Childhood Lead Poisoning Grant

Grant Period: 07/01/13 thru 06/30/14  
.50 FTE Public Health Nurse & Clerical Staff  
(State Funding Amount: \$24,127 includes \$1,200 to be paid to subcontractor)

Grant #5883MH21  
Child Health Grant

Grant Period: 10/01/12 thru 09/30/13  
1.0 FTE Community Health Consultant  
Board Approval for New Position: May 25, 2000  
(Federal/State/Other Funding Amount: \$297,923  
Includes \$27,437 to be paid to subcontractor)

Grant #5883MH21  
I-Smile Portion of Child Health Grant

1.0 FTE Community Dental Consultant  
Board Approval for Grant Funded Position:  
February 7, 2008  
(State/Other Funding Amount: \$65,399)

Grant #5883MH21  
Child Health Portion of Child Health Grant

2.0 FTE Child Health Consultants & .4 Resource Assistant  
Board Approval for Grant Funded Positions: October 2, 2008  
(Federal/State Funding - Medicaid Revenue Supplemented by CH Grant Funds)

Grant #5884TS38  
Tobacco Use Prevention Grant

Grant Period: 07/01/13 thru 06/30/14  
1.0 FTE Community Tobacco Consultant  
Board Approval for Grant Funded Position:  
December 21, 2000  
(State Funding Amount: \$85,916 includes \$12,000 to be paid to subcontractor)

Agreement (No Number)  
Scott County Kids Early Childhood Iowa Board

Grant Period: 07/01/13 thru 06/30/14  
1.0 FTE Public Health Nurse  
Board Approval for Grant Funded Position:  
August 28, 2003  
(Federal Funding Passed thru Scott County Kids (Empowerment Funds): \$87,049)

Grant #5883HP20  
Community Transformation Grant

Grant Period: 09/30/12 thru 09/29/13  
1.0 FTE Community Transformation Consultant  
Board Approval for Grant Funded Position: February 2, 2012  
(Federal Funding Amount: \$75,500 includes \$1,800 to be paid to subcontractor.)

## GRANT FUNDED POSITIONS

1st QTR FY14

### SHERIFF'S DEPARTMENT

Grant #VW-14-23-CJ  
Stop Violence Against  
Women Grant

Grant Period: 07/01/13 thru 06/30/14  
1.0 FTE Deputy as a liaison to County Attorney  
(Federal Grant Amount for SC: \$34,810)

Grant #PAP 13-04, Task 21  
Governor's Traffic Safety-Alcohol

Grant Period: 10/01/12 thru 09/30/13  
Overtime for traffic enforcement expenses, training  
related travel, and child restraints & bicycle helmets  
(Federal Grant Amount for SC: \$54,500)

Grant # FY 2010-SS –TO-0031-18  
Homeland Security/EMA Grant

Grant Period 10/1/10 thru 06/30/13  
1.0FTE Deputy – Salary / Travel / Supplies)  
(Federal Grant for SC \$244,035)  
Grant amount includes Scott County & Muscatine

Grant #FY2011-SS-00071-S01-24  
Homeland Security/EMA Grant

Grant Period 10/1/11 thru 12/31/13  
1.0 FTE Deputy – Salary / Travel / Supplies  
(Federal Grant for SC \$192,026.32)  
Grant amount includes Scott County & Muscatine

Grant #FY2012-SS-00028-06

Grant Period 10/1/2012 thru 6/30/14  
1.0 FTE Deputy – Salary / Travel / Supplies  
(Federal Grant for SC \$112,195.00)  
Grant amount includes Scott County & Muscatine

Grant #10DJ-BX -0797  
Justice Assistance Grant

Grant Period: 10/01/09 thru 09/30/13  
1.0 FTE Deputy Assigned to Drug Enforcement  
Salary; 2.0 FTE Benefits  
(Federal Grant Amount for SC: \$171,509)  
Grant amount includes Scott County, Davenport & Bettendorf  
Partial quarter funding  
July and August: Salary and Benefits for 1 Bettendorf and 2 Scott  
County  
September: Salary and Benefits for 1 Scott County

Grant #11-DJ-BX-2273  
Justice Assistance Grant

Grant Period: 10/1/10 thru 9/30/14  
Federal Grant Amount for SC: \$129,073  
Grant amount includes Scott County, Davenport & Bettendorf  
Partial quarter funding  
September  
Salary & Benefits for: 1 Bettendorf & 1 Scott County

## PERSONNEL SUMMARY (FTE's)

Department	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
Administration	3.50	-	-	-	-	3.50
Attorney	31.50	1.00	-	-	-	32.50
Auditor	14.05	-	-	-	-	14.05
Information Technology	15.40	-	-	-	-	15.40
Facilities and Support Services	30.05	-	-	-	-	30.05
Community Services	10.00	-	-	-	-	10.00
Conservation (net of golf course)	49.70	-	-	-	-	49.70
Health	43.97	0.40	-	-	-	44.37
Human Resources	3.50	-	-	-	-	3.50
Juvenile Court Services	14.20	-	-	-	-	14.20
Planning & Development	4.08	-	-	-	-	4.08
Recorder	11.00	-	-	-	-	11.00
Secondary Roads	34.40	-	-	-	-	34.40
Sheriff	157.80	2.00	-	-	-	159.80
Supervisors	5.00	-	-	-	-	5.00
Treasurer	<u>28.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>28.00</u>
<b>SUBTOTAL</b>	456.15	3.40	-	-	-	459.55
Golf Course Enterprise	<u>17.98</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>17.98</u>
<b>TOTAL</b>	<u>474.13</u>	<u>3.40</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>477.53</u>

**OFFICE OF THE COUNTY ADMINISTRATOR**  
600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1003



Ph: (563) 326-8702 Fax: (563) 328-3285  
www.scottcountyiowa.com  
E-Mail: admin@scottcountyiowa.com

November 7, 2013

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, Budget Manager

SUBJ: Filing of First Quarter Reports from Various County Offices for FY14

The following is a summary of revenue through the 1st Quarter of FY14 for the following County offices:

Office	FY14 Budget	September 30, 2013 Actual	% Rec'd	Note
Auditor	\$ 231,300	\$ 12,349	5.3%	(1)
Recorder	1,276,886	364,532	28.5%	(2)
Sheriff	1,274,805	361,367	28.3%	(3)
Planning & Dev	187,520	212,692	113.4%	(4)
<b>Totals</b>	<b>\$2,970,511</b>	<b>\$950,939</b>	<b>32.0%</b>	

**Note 1:** Reflects the amount of transfer fees received during the period.

**Note 2:** Reflects fees for real estate filings and vital records received during the period.

**Note 3:** Reflects grant activity, forfeited assets revenue, and fees for service received during the period.

**Note 4:** Reflects the amount of building permit fees received during the period.

The Commission of Veteran Affairs, in their report to the County Auditor, presents the following summary of expenditures through the 1st quarter of FY14:

Veterans Office	FY14 Budget	September 30, 2013 Actual	% Used	Note
Administration	\$ 94,241	\$22,270	23.6%	
Relief Payments	54,557	13,945	25.5%	(1)
<b>Totals</b>	<b>\$148,798</b>	<b>\$36,215</b>	<b>24.3%</b>	

**Note 1:** Most of direct relief comes from the state and federal government. It is noted that 27.4% of burial assistance costs and 22.6% of rental assistance have been expended so far this year.

**BILL FENNELLY**  
**SCOTT COUNTY TREASURER**

600 W 4<sup>th</sup> Street  
Davenport, Iowa 52801-1030

[www.scottcountyiowa.com](http://www.scottcountyiowa.com)  
[www.iowatreasurers.org](http://www.iowatreasurers.org)



Item 13  
12-03-13

**MOTOR VEHICLE DIVISION**  
Scott County Administrative Center (563) 326-8664

**PROPERTY TAX DIVISION**  
Scott County Administrative Center (563) 326-8670

**COUNTY GENERAL STORE**  
902 West Kimberly Road, Suite 6D  
Davenport, Iowa 52806  
(563) 386-AUTO (2886)

Date: 11/18/2013  
To: Scott County Board of Supervisors  
Cc: Dee F. Bruemmer, Scott County Administrator  
Tim Huey, Director Planning and Zoning  
From: Bill Fennelly, Scott County Treasurer  
RE: Request to Abate Property Taxes

I am requesting the abatement of taxes for buildings on leased land where the parcels have become inactive pursuant to statute 445.16 after determining it impractical to pursue the collection of the total amount due:

	<b>Deed Owner</b>	<b>Period</b>	<b>Principle</b>
<b>Parcel</b>	<b>Contract Buyer</b>	<b>Delinquent</b>	<b>Pastdue</b>
020617101--L	Charles Wolfe	01 - 06 Full	\$ 590.00
041239001-2L	Clifford LeBarge	95-2 - 06-2	\$ 3,884.00
	Stevie R Blaha		
051749105--L	Rosemary Anderson Shaw	2002-2003 Full	\$ 20.00
052349003--L	Audrey Jolene Springsteen	00-08-Full	\$ 495.00
720103149--L	Jacquelyn S Logan	07- 09 Full	\$ 12.00
842607001--L	Pori International Inc	07-10 Full	\$ 4,652.00
842905001--L	Amoco Oil Co	06-2 - 08 Full	\$ 6,886.00
842905002-AL	Disco Corporation	06 - 08 Full & SA	\$126,538.00
842905002-BL	Summit Center	05-2, 08-Full	\$ 4,880.00
842905002-CL	Summit Center	05-2, 08 - Full	\$ 5,307.00
842905002-DL	Summit Center	05-2, 08 - Full	\$ 3,670.00
842905002-EL	Summit Center	05-2, 08- Full	\$ 8,605.00
842905002-FL	Norwest Bank Iowa NA QC	06-2 - 08 Full	\$ 46,430.00
842905003--L	Moday Realty	06-2 - 08 Full	\$ 11,284.50
920933002-1L	Wesley J Stender	2003-2010 Full	\$ 934.00
932533204--L	Timothy Dreher	01-06-Full	\$ 256.00
K0033-09B	Nextel Partners	2007 Full	\$ 618.00
P1110-01D	Hallstrom Communications Inc	05 - 06 Full	\$ 285.00



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
 THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
 THE BOARD OF SUPERVISORS ON \_\_\_\_\_.  
 DATE

\_\_\_\_\_  
 SCOTT COUNTY AUDITOR

**RESOLUTION**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**December 5, 2013**

**APPROVAL OF THE ABATEMENT OF DELINQUENT PROPERTY TAXES AS  
 RECOMMENDED BY THE SCOTT COUNTY TREASURER AND IN ACCORDANCE WITH  
 IOWA CODE CHAPTER 445.16**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Treasurer has determined the collection of the delinquent taxes on the listed Scott County Parcels is administratively impractical.
- Section 2. Iowa Code Chapter 445.16 states that if the County Treasurer makes a recommendation to the Board of Supervisors to abate taxes the collection of which is determined to be impractical, the Board of Supervisors shall abate the tax interest and costs.
- Section 3. The County Treasurer is hereby directed to strike the balance of the following Parcels.

<u>Parcel</u>	<u>Deed Owner/Contract Buyer</u>	<u>Period Delinquent</u>	<u>Principle Pastdue</u>
020617101--L	Charles Wolfe	01 - 06 Full	\$ 590.00
041239001-2L	Clifford LeBarge/Stevie R. Blaha	95-2 - 06-2	\$ 3,884.00
051749105--L	Rosemary Anderson Shaw	2002-2003 Full	\$ 20.00
052349003--L	Audrey Jolene Springsteen	00-08-Full	\$ 495.00
720103149--L	Jacquelyn S Logan	07- 09 Full	\$ 12.00
842607001--L	Pori International Inc	07-10 Full	\$ 4,652.00
842905001--L	Amoco Oil Co	06-2 - 08 Full	\$ 6,886.00
842905002-AL	Disco Corporation	06 - 08 Full & SA	\$126,538.00
842905002-BL	Summit Center	05-2, 08-Full	\$ 4,880.00
842905002-CL	Summit Center	05-2, 08 - Full	\$ 5,307.00
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920933002-1L	Wesley J Stender	2003-2010 Full	\$ 934.00
932533204--L	Timothy Dreher	01-06-Full	\$ 256.00
K0033-09B	Nextel Partners	2007 Full	\$ 618.00
P1110-01D	Hallstrom Communications Inc	05 - 06 Full	\$ 285.00

- Section 4. This resolution shall take effect immediately.

# 2014 BOARD OF SUPERVISORS APPOINTMENTS

Item 14  
12-03-13

## CHAIRMAN APPOINTMENT OF A BOARD MEMBER AS A COMMITTEE CHAIRMEN

Chairman (Minard) \_\_\_\_\_  
Vice-Chairman (Hancock) \_\_\_\_\_  
Facilities & Economic Development ( Sunderbruch) \_\_\_\_\_  
Human Resources (Hancock) \_\_\_\_\_  
Finance & Intergovernmental (Cusack) \_\_\_\_\_  
Health & Community Services (Earnhardt ) \_\_\_\_\_

## CHAIRMAN APPOINTMENT OF A BOARD MEMBER TO AN OUTSIDE BOARD OR COMMISSION

- BI-STATE REGIONAL COMMISSION  
Chair of Board (Minard) \_\_\_\_\_  
1 Supervisor (Earnhardt) \_\_\_\_\_  
1 Elected Official (Sunderbruch ) \_\_\_\_\_
- CITY SCHOOL COUNTY  
Chairman of the Board (Minard) \_\_\_\_\_
- EMERGENCY MANAGEMENT COMMISSION (1 YEAR TERM)  
1 Supervisor (Hancock ) \_\_\_\_\_
- RIVER BEND TRANSIT, INC  
1 Supervisor (Earnhardt ) \_\_\_\_\_
- SCOTT COUNTY REAP  
1 Supervisor (Earnhardt) \_\_\_\_\_
- SCOTT COUNTY WATERSHED CABINET  
1 Supervisor (Cusack) \_\_\_\_\_
- SEVENTH JUDICIAL DISTRICT COURT SERVICES BOARD  
1 Supervisor (Minard) \_\_\_\_\_
- REGION 9 TRANSPORTATION POLICY  
1 Supervisor (Cusack) \_\_\_\_\_
- URBAN TRANSPORTATION POLICY  
1 Supervisor (Cusack) \_\_\_\_\_
- WASTE MANAGEMENT COMMISSION OF SCOTT COUNTY  
Chairman/or Supervisor (Sunderbruch) \_\_\_\_\_  
1 Supervisor as Alternate (Hancock) \_\_\_\_\_
- WORKFORCE DEVELOPMENT/REGION 9 CHIEF ELECTED OFFICIAL BOARD  
1 Supervisor (Cusack) \_\_\_\_\_

## UPCOMING BOARD OF SUPERVISORS APPOINTMENTS

- BEAUTIFICATION FOUNDATION (1 year term)  
Vern Harvey - 90 (term expires 12/31/13) \_\_\_\_\_
- Bi-STATE REGIONAL COMMISSION (3 year term)  
Celia Rangel - 80 (term expires 12/31/13) \_\_\_\_\_
- Bi-STATE REVOLVING LOAN FUND (2 year term)  
Jim Tank - 91 (term expires 12/31/13) \_\_\_\_\_
- BOARD OF HEALTH (3 year term)  
Ann O'Donnell DO - 06 (term expires 12/31/13) \_\_\_\_\_
- BUILDING BOARD OF APPEALS (5 year term)  
Gerald Kavanaugh – 97 (term expires 12/31/13)\_\_\_\_\_
- CITIZEN'S ADVISORY BOARD OF THE MENTAL HEALTH INSTITUTE  
(1 year term)  
John Rushton – 96 (term expires 12/31/13) \_\_\_\_\_
- CITY, COUNTY SCHOOL (1 year term)  
Dee Bruemmer – (term expires 12/31/13) \_\_\_\_\_
- COMMUNITY ACTION OF EASTERN IOWA/ T.R.A.I.N. (Pleasure of the Board)  
Orris Avila - 08 (term expires 12/31/13) \_\_\_\_\_  
Lori Elam - 05 (term expires 12/31/13) \_\_\_\_\_
- CONDEMNATION BOARD (1 year term)  
(See Attached List)
- CONSERVATION BOARD (5 year term)  
John "Skip" O'Donnell - 02 (term expires 12/31/13) \_\_\_\_\_

- DAVENPORT HOSPITAL AMBULANCE CORPORATION (MEDIC)  
(1 year term)  
  
Marty O'Boyle – 10 (term expires 12/31/13) \_\_\_\_\_  
Dee Bruemmer - 09 (term expires 12/31/13) \_\_\_\_\_
- GENERATIONS AREA AGENCY ON AGING (1 year term)  
  
Janice Becker- 10 (term expires 12/31/13) \_\_\_\_\_
- QUAD CITY RIVERFRONT COUNCIL (1 year term)  
  
Tim Huey - 98 (term expires 12/31/13) \_\_\_\_\_
- SCOTT COUNTY WATERSHED CABINET (1 year term)  
  
Tim Huey - 01 (term expires 12/31/13) \_\_\_\_\_
- VERA FRENCH COMMUNITY MENTAL HEALTH CENTER (1 year term)  
  
Mary Dubert - 07 (term expires 12/31/13) \_\_\_\_\_
- PLANNING AND ZONING COMMISSION (5 year term)  
  
Clayton Lloyd- URBAN - 07 (term expires 1/10/14) \_\_\_\_\_
- PLANNING AND ZONING COMMISSION (5 year term)  
  
Kent Paustion- RURAL 89 (term expires 1/10/14) \_\_\_\_\_

OFFICIAL NEWSPAPERS

- Quad-City Times
- Bettendorf News
- North Scott Press

SCOTT COUNTY  
2014 CONDEMNATION APPRAISAL BOARD (JURY)

**SUPERVISOR EARNHARDT'S APPOINTEES**

Bankers

Stephen Suiter \_\_\_\_\_

Trish Townsend \_\_\_\_\_

Susan Zude \_\_\_\_\_

City

Kenny Guy \_\_\_\_\_

Mark Ross \_\_\_\_\_

Linda Greenlee \_\_\_\_\_

Farmers

Jack Schinckel \_\_\_\_\_

Kenneth Tank \_\_\_\_\_

Richard Golinghorst \_\_\_\_\_

Real Estate

Lesa Buck \_\_\_\_\_

Lucky Lang \_\_\_\_\_

Jeff Heuer \_\_\_\_\_

**SUPERVISOR HANCOCK'S APPOINTEES**

Bankers

Peter McAndrews \_\_\_\_\_

David Nauman \_\_\_\_\_

Jim Tiedge \_\_\_\_\_

City

Greg Kautz \_\_\_\_\_

Arliss Whisler \_\_\_\_\_

Jackie McManus \_\_\_\_\_

Farmers

John Maxwell \_\_\_\_\_

Paul Dierickx \_\_\_\_\_

Matt Tobin \_\_\_\_\_

Real Estate

Jeff Weindruch \_\_\_\_\_

Jacqueline Schwanz \_\_\_\_\_

Meg Halligan \_\_\_\_\_

**SUPERVISOR CUSACK'S APPOINTEES**

Bankers

Tom Messer \_\_\_\_\_

Kristal Schafer \_\_\_\_\_

Joe Chambers \_\_\_\_\_

City

Vacant \_\_\_\_\_

Sandra Frericks \_\_\_\_\_

Jackie Wilcox \_\_\_\_\_

Farmers

Harlan Meier \_\_\_\_\_

Mary Frick \_\_\_\_\_

Jerry Mohr \_\_\_\_\_

Real Estate

Thad Den Hartog \_\_\_\_\_

Lana Wulf \_\_\_\_\_

Paula Ruefer \_\_\_\_\_

**SUPERVISOR MINARD'S APPOINTEES**

Bankers

John Nagle \_\_\_\_\_

Joe Slavens \_\_\_\_\_

Julie Smith \_\_\_\_\_



City

Chet Robbins \_\_\_\_\_

Bruce Bleke \_\_\_\_\_

Don Judge \_\_\_\_\_

Farmers

Jennifer Ewoldt \_\_\_\_\_

Jim Schneckloth \_\_\_\_\_

Keith Steward \_\_\_\_\_

Real Estate

Dick McNamara \_\_\_\_\_

Mary Dircks \_\_\_\_\_

Lynsey Engels \_\_\_\_\_

**SUPERVISOR SUNDERBRUCH'S APPOINTEES**

Bankers

Victor J. Quinn \_\_\_\_\_

Susan Daley \_\_\_\_\_

Tom Andresen \_\_\_\_\_

City

Bob Petersen \_\_\_\_\_

Ben Niedert \_\_\_\_\_

Oscar Hawley \_\_\_\_\_

Farmers

Joni Dittmer \_\_\_\_\_

Jerry Vollbeer \_\_\_\_\_

Carrie Keppy \_\_\_\_\_

Real Estate

Rick Schaefer \_\_\_\_\_

Melissa Wegener \_\_\_\_\_

Natalie Glynn \_\_\_\_\_