

Facility and Support Services

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December 10, 2013

To: Dee F. Bruemmer
County Administrator

From: Tammy Speidel, Operations Manager/Acting Director
Facility and Support Services

Subj: Approval of a contract for the Sheriff Patrol Headquarters Project

The Space Master Plan that was completed last year outlined several projects that were budgeted within the current Five Year Capital Plan. That plan included the site selection and construction of a new Sheriff Patrol Headquarters.

We solicited architectural firms to assist us with identifying a site, identifying our needs and designing this new facility. We placed special emphasis on experience with site selection and the firm's ability to control costs and manage change orders. We received nine responses and after reviewing the proposals with the Sheriff's Office Project Team, we interviewed three firms. Those firms were Dere Gismer, Neumann Monson and Wold. Based on the outcome of those interviews the Project team is recommending Wold Architects and Engineers for this project.

As you may recall, this is the firm that completed the SECC building, performed the Space Master Plan and is working on Phase 1 of the Courthouse first floor renovations. They are very familiar with the County's vision and design expectations of and end result that includes durable, quality results with an emphasis on minimizing change order requests and working within a budget.

The original fee proposal from Wold was for a fee of 5.75 to 6.25% of the construction cost. I have negotiated that rate as 5.75%. Based on our project budget we expect that fee not to exceed \$192,625.00 It is our recommendation and we ask the Board of Supervisors to approve the selection of Wold as the project architect and authorize staff to work with Wold to finalize the scope of work and negotiate a fixed fee contract within the above financial constraints. This project is budgeted in the amount of \$4,100,000.00 and is budgeted in the Capital Plan in FY14, FY15 and FY16.

Sheriff Conard and I will be available at the next Committee of the Whole meeting to discuss my recommendation and to answer any questions you or the Board may have.

Cc: Sheriff Dennis Conard
Major Mike Brown
Captain LeRoy Kunde
Sergeant Tom Gibbs
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

December 19, 2013

A RESOLUTION APPROVING A CONTRACT WITH WOLD ARCHITECTS AND ENGINEERS FOR THE SHERIFF PATROL HEADQUARTER PROJECT IN THE AMOUNT NOT-TO-EXCEED \$192,625.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the proposal for Sheriff patrol headquarters design services from Wold Architects and Engineers is hereby approved and awarded in the total amount not-to-exceed \$192,625.00.
- Section 2. That the County Administrator is hereby authorized to execute said contract on behalf of the Board of Supervisors.
- Section 3. This resolution shall take effect immediately.