

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
March 10 - 14, 2014

Tuesday, March 11, 2014

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Sunderbruch, Cusack, Earnhardt, Hancock, Minard

Facilities & Economic Development

- ___ 2. Iowa Department of Transportation Contract for HMA Resurfacing Projects. (Item 2)

Human Resources

- ___ 3. Discussion of Succession Process for Taxation Deputy Auditor. (Item 3)
- ___ 4. Staff appointments. (Item 4)

Health & Community Services

- ___ 5. Discussion of Eastern Iowa MH/DS Region's 28E Agreement. (Item 5)
- ___ 6. Tax suspension requests. (Item 6)

Finance & Intergovernmental

- ___ 7. Discussion of quarterly financial summary report. (Item 7)
- ___ 8. 2nd Quarter Budgeting for Outcomes Report. (Item 8)
- ___ 9. Budget amendment of the FY14 County Budget. (Item 9)
- ___ 10. Adopting the FY15 County Budget. (Item 10)
- ___ 11. Classification and staffing adjustments as discussed during the fiscal year 2015 budget review process. (Item 11)
- ___ 12. Salary rate table for FY2014-2015 Z-Schedule of temporary and part-time staff. (Item 12)
- ___ 13. Fiscal Year 2015 Compensation Schedule for County Elected Officials and Deputy Office Holders. (Item 13)

- ___ 14. Adjustment in salary for non-represented county employees for fiscal year 2015. (Item 14)
- ___ 15. Purchase of 134 barcode scanners and cabling by the Scott County Auditor's office at a total cost of \$27,606.68. (Item 15)
- ___ 16. Beer/liquor license renewal for Caseys General Store #1068.
- ___ 17. Discussion of pending litigation pursuant to Iowa Code Section 21.5(1)(c). - CLOSED SESSION.....9:00

Other Items of Interest

- ___ 18. Consideration of appointments with upcoming term expirations for boards and commissions.
 - o Tom Dittmer, Zoning Board of Adjustment 5/1/14
 - o Maria Kobelenske, Veterans Affairs Commission 5/31/14
 - o John Sunderbruch, Veterans Affairs Commission 5/31/14
- ___ 19. Discussion of scheduling upcoming meetings with authorized agencies. (Item 19)
- ___ 20. Discussion of Bettendorf's request for Lodge Hotel Tax Increment Financing District. (Item 20)

Thursday, March 13, 2014

**Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center**

SCOTT COUNTY ENGINEER'S OFFICE

500 West Fourth Street
Davenport, Iowa 52801-1106

(563) 326-8640
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JON R. BURGSTRUM, P.E.
County Engineer

BECKY WILKISON
Administrative Assistant

MEMO

TO: Dee F. Bruemmer
County Administrator

FROM: Jon Burgstrum, P.E.
County Engineer

SUBJ: Approval of HMA Resurfacing Contract for STP Projects

DATE: March 13, 2014

Resolution approving a contract for HMA Resurfacing projects: STP-S-C082(53)- -5E-82 [Utica Ridge Rd (Z16) from 240th St (F45) to 300th St (F33)] and STP-S-C082(54) - - 5E- 82 [270th St from Scott County Park to Utica Ridge Rd (Z16)]. The total contract price is \$3,132,313.40. The cost for the projects will be divided 80/20 between Federal and Farm-to-Market Funds. The federal portion is \$2,505,850.72 and the Farm-to-Market amount is \$626,462.68. No local dollars are budgeted. The following bids were received:

Mathy Construction Co. Onalaska, WI	\$3,132,313.40 *
McCarthy Improvement Co. Davenport, IA	\$3,442,122.45
Norris Asphalt Paving Co. LC Ottumwa, IA	\$3,468,029.20
Valley Construction Co. Rock Island, IL	\$3,619,629.72
General Asphalt Construction Co. Davenport, IA	\$3,823,979.94
Brandt Construction Co. Milan, IL	\$3,894,793.95

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE _____

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

APPROVAL OF THE IDOT CONTRACT FOR THE HMA RESURFACING PROJECTS:
STP-S-C082(53)- -5E-82 AND STP-S-C082(54)- -5E-82.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That the Board of Supervisors approve the IDOT contract for use of Federal Funds and Farm-to-Market Funds for HMA Resurfacing Projects: STP-S-C082(53)- -5E-82 (Utica Ridge Rd from 240th St to 300th St) AND STP-S-C082(54)- -5E-82 (270th St from Scott County Park to Utica Ridge Rd).

Section 2. That the Chairperson be authorized to sign the contract documents on behalf of the Board.

Section 3. That this resolution shall take effect immediately.



ROXANNA MORITZ, C.E.R.A.
AUDITOR & COMMISSIONER OF ELECTIONS
600 W. 4TH Street
Davenport, Iowa 52801
Ph: (563) 326-8631 Fax: (563) 326-8601
Cell: (563) 370-3915
www.scottcountyiowa.com

To: Scott County Board of Supervisors
From: Roxanna Moritz, Scott County Auditor
Re: Succession Process for Taxation Deputy Auditor
Date: March 3, 2014

During your budget deliberations I want to make sure that Board members are aware of the pending retirement of Kathy Kolar, Taxation Deputy. Her last day will be April 25th. She has worked as the Taxation Deputy since 1992. This represents 22 years of experience in all the various issues which arise in our taxation department. As she is the only deputy in my office she is compensated at 85 percent of the Auditor's salary. For FY14 that translates into an annual salary of \$68,085.

Our succession plan has included training Peter Kurylo, our current GIS Technician, on the different aspects of the Deputy position so he can fill in on a temporary basis until Kathy's successor is hired. Given Peter's exemplary work in our office he would also be the first choice as Kathy's replacement. We constantly receive positive comments regarding Peter from other offices and the general public. Also, Peter has been a critical member of our elections team. He is the principal staff in charge of electronic poll books, training poll workers in using e-poll books and helping to provide support for satellite voting locations.

This staff turnover comes at a critical time as we install a new taxation system from Tyler Technologies and implement the various changes from the property tax reform act. Further, the implementation of the new system comes at the same time that we usually incur increased transfers (June) and prepare and run taxes (July). The last time Scott County changed its tax system there were some issues regarding implementation. One serious issue was spotty transfer of homestead credits which led to many hundreds of residents temporarily losing their credits. We want to avoid such problems with this new implementation and we need the most experienced staff to be part of the process.

We reviewed the duties of this position with the County Hay Committee and the Committee scored the position at 322 points, with a rough salary range of \$45,000 to \$62,000. Human Resources has determined that this would be an exempt position under FLSA, and therefore not subject to overtime.

This position was rated for Hay Points several years ago and achieved a similar score. Then Auditor Karen Fitzsimmons reviewed the level of work and responsibility involved in this position and decided that the Hay System undercompensated the position. Consequently the position remained a Deputy.

I agree with that decision. The maximum salary should be closer to the starting salary of a Hay position given the level of responsibility and degree of difficulty in performing this job. Further, if the Board opts for the Hay Position and Peter Kurylo is hired to fill it, then he would perform substantial amounts of work during elections for which he would not receive fair compensation given the amount of overtime incurred. In effect we would be asking him to take a pay cut during general election years from his current earnings.

Please consider all the alternatives in deciding how to fill this position. State law sets the maximum a deputy can earn at 85 percent of the elected officer's salary. Of course a deputy's salary can be set at less than that amount.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Rodney Boock for the position of Equipment Specialist in the Conservation Department at the entry level rate.

INTERGOVERNMENTAL (28E) AGREEMENT

FOR

EASTERN IOWA MENTAL HEALTH-DISABILITY SERVICES REGION

The article of agreement is entered into this ___ day of _____, 2014, by Cedar County, Clinton County, Jackson County, Muscatine County and Scott County; collectively hereinafter referred to as “member counties”; as indicated by the actions of each having adopted this Agreement by resolution of their respective governing bodies, and hereby join together to create the Eastern Iowa Mental Health-Disability Services Region, hereinafter “Region”, to serve as a separate legal entity pursuant to Iowa Code Chapter 28E and Iowa Code Section 331.388 et seq., and any amendments thereto.

In consideration of the mutual covenants and agreements hereinafter set forth, the member parties agree as follows:

SECTION 1: IDENTITY OF THE PARTIES

The undersigned counties are political subdivisions and constitute “public agencies” as defined in Iowa Code section 28E.2. The initial member counties are Cedar County, Clinton County, Jackson County, Muscatine County and Scott County. County membership may, however, change from time to time as provided in this Agreement and the current member counties at any time shall be referred to as the “member counties” in this Agreement.

SECTION 2: PURPOSE AND GOALS

The member counties entered into this 28E Agreement to create a mental health and disability service regional administrative entity as described in the Iowa Code §331.388 et seq. to provide local access to mental health and disability services for adults and to engage in any other related activity in which an Iowa 28E organization may lawfully be engaged.

SECTION 3: TERM AND TERMINATION

3.1 Term. This Agreement shall be effective upon the ratification of all member counties and this Agreement is filed with the Iowa Secretary of State.

3.2 Termination. The term of this Agreement shall be perpetual, unless terminated by:
a) a repeal or amendment of the Iowa Code sections that result in the elimination of a statutory requirement for mental health services to be provided through a regional format; **or**

EASTERN IOWA MH REGION 28E AGREEMENT

- b) a majority of the member counties after providing notice no later than November 15th that the county's governing body has passed a resolution indicating its intent to withdraw from the Region.
- 3.3 Dissolution of Region. In the event the Agreement is terminated as provided in Section 3.2, the Governing Board shall begin dissolving the Region effective for the succeeding June 30th.
- 3.4 Distribution of Assets. In the event this Agreement is terminated and the Region is dissolved, all property of the Region shall be delivered, assigned and conveyed to the member counties pro rata based on the population of each member county. If member counties provide notice of their intent to withdraw from the Region any asset division will be made pursuant to Section 5.5 of this agreement.

SECTION 4: GOVERNANCE

- 4.1 Governing Board of Directors: The Governing Board of Directors shall contain the following Directors:
- a) Each member county shall appoint one of its supervisors to serve as a Director on the Governing Board. The Director shall serve at the pleasure of the County appointing the Director.
 - b) At least one individual who utilizes mental health and disability services, or is an actively involved relative of such an individual. This Director shall be appointed by the Regional Advisory Committee described in Section 4.6, with such appointment to become effective upon approval by the Governing Board of the Region. This Director shall serve as an ex-officio, non-voting Director. This Director shall serve an initial term of one year, which shall begin upon the effective date, with appointments thereafter to be for two year terms.
 - c) At least one individual representing service providers in the Region. This Director shall be appointed by the Regional Advisory Committee described in Section 4.6, with such appointment to become effective upon approval by the Governing Board of the Region. This Director shall serve as an ex-officio, non-voting Director. This Director shall be appointed to two year terms, with the initial term beginning upon the Effective Date.
- 4.2 Director Vacancies.
- a) County-Appointed Directors: If a vacancy occurs during the term of a county-appointed Director, due to death, resignation, or end of service as a county supervisor of such

EASTERN IOWA MH REGION 28E AGREEMENT

Director, the vacancy shall be filled within thirty (30) days of its occurrence by the county having the right of appointment.

- b) Regional Advisory Committee-Appointed Directors. If a vacancy occurs during the term of a committee-appointed Director due to death, change in status warranting appointment, or resignation of such Director, the vacancy shall be filled within thirty (30) days of its occurrence by the committee having the right of appointment. Such appointment to fill a vacancy shall become effective upon the approval of the Governing Board of the Region and shall be for the remaining term of the Director being replaced.

4.3 Voting Procedures for Governing Board Members. Each County shall have one vote, exercised by its appointed Director. A quorum must be present in order for the Governing Board to take action. A quorum shall be three (3) county-appointed Directors. The Governing Board shall take action by approval from the majority of the Directors present. Voting shall be done by roll call vote. A Governing Board Director may attend up to two (2) meetings per year via electronic means and be considered present for purposes of quorum and voting. Proxy voting is prohibited.

4.4 Board Officers. The Governing Board shall organize itself and at its initial meeting elect a Chair, Vice-Chair and Secretary. Thereafter, at the first meeting each calendar year, the Director from the county serving as Vice Chair from the preceding year shall be the Chair and the Governing Board shall elect a Vice-Chair and Secretary for the next ensuing one (1) calendar year.

- a) The Chair shall preside at the Board's meetings, preserve order and enforce this Agreement. The Chair shall perform such other duties as are usually exercised by the Chair of a Governing Board or as specifically authorized by this agreement, any bylaws or the management plan.
- b) The Vice-Chair shall preside and act in the capacity of the Chair in the absence of the Chair.
- c) The Secretary shall ensure that a complete and accurate record of the Governing Board's acts and proceedings are kept. In the absence of the Chair and Vice-Chair the Secretary shall act in their capacity.

4.5 Powers of the Governing Board. Except as otherwise provided in this Agreement, the Region shall be under the direction and control of the Board of Directors and the Chief Executive Officer. The Governing Board shall serve as the Regional Administrative Entity, as defined in Iowa Code Section 331.388(4). The Governing Board of Directors shall have all of the following powers:

EASTERN IOWA MH REGION 28E AGREEMENT

- a) Any powers and authority granted to the Region by Iowa Code Chapter 28E or Iowa Code §331.388 et seq. to do and perform any acts authorized by the Code of Iowa, under, through or by means of its officers, agents and employees, or by contracts with any person or entity;
- b) To contract with any public or private entity to provide all necessary services;
- c) To authorize the acquisition, holding, disposal of, and leasing such real and personal property it deems necessary to fulfill the purposes of this Agreement;
- d) To receive and allocate funds from each member county as set forth in this Agreement;
- e) To accept, receive and administer grants or other funds or gifts for the purposes of carrying out the functions of this agreement; and to review and approve the expenditures of all funds budgeted;
- f) To approve an annual services and budget plan for the following fiscal year beginning the next July 1;
- g) To establish a system of accounting and budgeting, and a system for receiving payments;
- h) To retain legal counsel, accountants and other professional individuals needed in order to fulfill the purposes of this Agreement;
- i) To sue and be sued;
- j) To make and enforce bylaws or rules and regulations for the management and operation of the Region's business and affairs;
- k) To consult with representatives of Federal, State and local agencies and departments, and their officers and employees, and to contract with such agencies and departments;
- l) Act as oversight and hear any appeals of decisions made by the Regional Management Team;
- m) To establish the times and places for business meetings pursuant to Iowa Code Chapter 21 the agenda shall be posted in the building of the location of the meeting. Other counties may post in the same way they post agendas for their Board meetings for informational purposes. The minutes of the meetings shall be published in the Quad City Times. All meetings will be governed by Roberts Rules of Order, Revised unless otherwise provided; and
- n) To exercise any other power or do any other legal act necessary to discharge its obligations and fulfill the purposes of this Agreement.

The Board may delegate any of these powers to staff of the Region or staff of member counties serving the Region as the Board deems necessary. The Board may adopt such policies, rules, regulations and actions consistent with law or this Agreement.

EASTERN IOWA MH REGION 28E AGREEMENT

4.6 Committees

- a) A Regional Advisory Committee shall be appointed by the Governing Board and have two from each member county's advisory committee and a director of the Governing Board. The committee members shall include a mixture of individuals who utilize services or actively involved relatives of such individuals and service providers. The committee shall include the Community Services Director (formerly known as CPC) of each member county as ex officio non-voting members. The advisory committee shall advise the Governing Board as requested by the Governing Board and shall also make designations of the ex officio members of the Governing Board as described above. A quorum shall be six (6) voting members.
- b) Members of the Regional Advisory Committee shall be appointed by the Governing Board. Committee members shall serve two (2) year terms. The initial appointment of half of the members shall be for one (1) year with appointments thereafter to be for two years, so as to stagger the appointments.
- c) The Governing Board may take action to create additional committees for various other purposes it deems appropriate and to determine the extent and purpose of said committees.
- d) All meetings shall comply with Iowa Code Chapter 21 and Section 4.5(m) of this agreement.

4.7 Methods for Dispute Resolution

In the event an internal dispute arises amongst or between the Governing Board, the Chief Executive Officer or any of the member counties, which cannot be resolved, the following dispute resolution shall be used:

- a) Mediation conducted pursuant to Chapter 679C of the Iowa Code;
- b) If after which the dispute remains unresolved, arbitration will be conducted pursuant to Chapter 679A of the Iowa Code.

5. MEMBERS

5.1 Specification, Requirements, Obligations, Expectations of Member Counties

The member counties agree to the following:

- a) To respond to reasonable requests to make local records available to the Region for the purposes of this Agreement;

EASTERN IOWA MH REGION 28E AGREEMENT

- b) To support the effective collaboration of other county functions related to the provision of contracted services;
- c) To provide county staff as agreed to between the member county and the Governing Board for the effective provision of services; and
- d) To contribute funds as required by this Agreement.

5.2 Decisions that Require an Individual Member Votes

The Governing Board shall not have authority to, and they covenant and agree that they shall not do, or cause the Region to do, any of the following acts without the prior consent of the Boards of Supervisors of a majority of the member counties:

- a) Permit any new member counties;
- b) Remove any member county (other than a voluntary withdrawal of a county as provided below);
- c) Terminate or amend this Agreement; or
- d) Dissolve the Region.

5.3 Member Voting Procedure

Any question related to the issues listed in Section 5.2 may be presented to the member counties by resolution of the Governing Board of the Region by first adopting a recommendation on the issue and then submitting it to the individual member counties. A separate explanation of the reasons for the recommendation may be included. Each member county desiring to vote upon the proposal shall do so by resolution of its Board of Supervisors and return of the same to the Region's Governing Board Chair a certified copy of the resolution stating the County's vote within thirty (30) days of the date that the County received a copy of the proposal. If the proposal receives approval by majority of the votes, it shall become effective ten (10) days following the date the vote is tabulated at a Governing Board meeting.

5.4 Additional Member Counties

If a county wishes to become a member county of the Region after the effective date, the county must make a written request to the Region's Governing Board. Such request will then be addressed through the Member Voting Procedure set forth in Section 5.3. If a new county's request is approved through such procedure, such new membership will not become effective until:

- a) the county provides a signature page to this Agreement and a resolution from its Board of Supervisors that it agrees to abide by the terms of this Agreement as set out herein and possess legal power and authority to do so; and

EASTERN IOWA MH REGION 28E AGREEMENT

- b) if the new written county's request has been properly approved and it has submitted the documentation in Section 5.4(a) prior to November 15th, then such membership shall become effective on the first day of the next fiscal year. If all of these requirements are not met until after November 15th, then such membership shall become effective one year from the first day of the next fiscal year. The timing requirements in this subsection may be waived by the Governing Board for cause, including in the event the Region is required by law or by the Iowa Department of Human Services to accept a new member county.

5.5 Member County Withdrawal / Removal

a) Member County Withdrawal

Any member county, by resolution of its Board of Supervisors, may withdraw from the Region by giving written notice to the Governing Board of the Region no later than November 15 prior to the end of the fiscal year the withdrawal will be effective. Withdrawal shall not relieve the withdrawing member county of the obligation to pay its share of the expenses of the Region incurred during the fiscal year in which the withdrawal occurs and any other past due amounts. Services of the Region shall continue to be provided to the withdrawing member county until the date of withdrawal. Upon withdrawal, member counties shall not be entitled to any repayment for funds, services or property provided to the Region.

b) Member County Removal

If the Governing Board feels it is in the best interest of the Region for a member county to be removed from the Region, the Governing Board will pass a resolution to that effect and proceed under the Member Voting Procedure set forth in Section 5.3. Upon removal, member counties shall not be entitled to any repayment for funds, services or property provided to the Region.

6. STAFF

6.1 Selection Process for Chief Executive Officer

The Chief Executive Officer shall be the Community Services Director (formerly known as CPC) from the county of the Governing Board Chair, so as not to increase administrative costs. The Chief Executive Officer shall be appointed by the Governing Board and serve for one (1) year. The Community Services Director, even during their term as the Chief Executive Officer, shall remain employee of their respective county and shall report to both their respective Board of Supervisors and the Region's Governing Board.

EASTERN IOWA MH REGION 28E AGREEMENT

6.2 Performance Evaluation of Chief Executive Officer

The Governing Board shall conduct annual evaluations of the Chief Executive Officer. The Governing Board may conduct additional evaluations of the Chief Executive Officer at any time, as it deems necessary in a given situation. All evaluations shall be summarized in writing and submitted to the Board of Supervisors of the member county which employs the respective Chief Executive Officer. In the event the Governing Board determines that it is not in the best interest of the Region for a particular person to continue to serve as a Chief Executive Officer, the Governing Board shall inform the Board of Supervisors of the member county employing such person. The member county will then have 30 days to select a replacement to serve as the Chief Executive Officer. If no substitute Chief Executive Officer is selected within that time period, the Governing Board may take action to select an employee of another member county to take over the necessary Chief Executive Officer duties.

In the event the Chief Executive Officer resigns, retires or otherwise has his or her employment with the member county terminated, the Governing Board shall appoint an acting Chief Executive Officer within thirty (30) days who shall serve until the Governing Board Chair's county has a new Community Services Director.

6.3 General functions and responsibilities of staff

- a) The Chief Executive Officer will be responsible for duties including but not limited to the sole contact for the Region to the Department of Human Services (DHS), submit required reports to DHS, sign various reports and plans after Governing Board approval, oversee contracts entered into by the Governing Board, prepare agendas and minutes of the Governing Board and the Regional Advisory Committee and other duties as directed by the Governing Board.
- b) The Chief Executive Officer may employ or contract with persons or entities (including contracting with member counties for member county employees to provide services to the Region) to perform services to meet the needs of the Region. However, the terms of all employment or contracts shall be approved by the Governing Board.
- c) A Regional Management Team shall consist of the Community Services Directors of each member county whose duties shall include such activities as assisting the Chief Executive Officer, agreeing on exceptions to policies, ensuring that timely data is collected and submitted to the Chief Executive Officer for inclusion in reports, accurate

EASTERN IOWA MH REGION 28E AGREEMENT

financial reporting, developing and submitting annual county budgets, coordinating and recommending the regional budget, monitoring of revenues and expenditures, assuring evidence based practices are used, and making recommendations for agenda items before the Governing Board and Regional Advisory Committee.

- d) The Region may contract for services for functions and responsibilities including but not limited to:
- 1) Communications;
 - 2) Strategic Plan Development;
 - 3) Risk Management;
 - 4) Annual audit;
 - 5) Provider Network- development, contracting, quality and performance;
 - 6) Quality Assurance; and
 - 7) Information Technology.

7. REGION FINANCES

7.1 Management & Expenditure of Funding

- a) General: The Regional Pool account is available to provide funding for new service programs of the Region, revenue shortfalls anticipated through the budget process by each member county and any other expenditure deemed appropriate by the Governing Board. Each member county will prepare individual budgets to determine their county's projected service, required fund balance and revenue levels. Revenues in excess of a county's projected service and required fund balance levels shall be deposited into a Regional Pool account. County's identifying a revenue shortfall shall request additional funding from the Regional Pool account. The Regional Management Team will review the individual county budgets and identify any additional funding reallocations, shortfalls and fund balance levels.
- b) Administrative Funding and Resources:

Administrative costs shall be a component of the Region's budget. Such costs shall be paid through the process described in Section 7.1(a) and any funds or resources for administrative costs of the Region shall be collected through this same process.

EASTERN IOWA MH REGION 28E AGREEMENT

c) Use of Savings for Reinvestment

The Region shall comply with Chapters 12B and 12C of the Iowa Code for deposit and investment of Region funds. Through the Region's budgeting process, it shall strive to use surplus funds for the development of additional services.

7.2 Process for Initial Funding to Begin Operations

On a date to be established by the Governing Board, each initial member county shall transfer its MHDS fund balance to the Region, with such funds to be collected and expended through the process described in Section 7.1(a).

7.3 Process for Annual Independent Audit

Accounts of the Region shall be audited annually by a certified public accountant certified in the state of Iowa, as selected by the Governing Board.

8. SCOPE & AMENDMENTS

8.1 Amendments

The Governing Board is authorized to make non-substantive amendments to this Agreement with a two-thirds vote of board members present. All other amendments to this Agreement shall be conducted through the member approval process described in Section 5.3 and in compliance with Iowa Code Chapter 28E, which includes filing all amendments with the Iowa Secretary of State.

8.2 Entire Agreement

This Agreement represents the entire 28E Agreement of the Region.

8.3 Invalidity

If any one or more provisions of this Agreement are declared unconstitutional or contrary to law, the validity of the remainder hereof shall not be affected.

8.4 No Waiver

The waiver by any party of a breach or violation of any provisions of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach.

EASTERN IOWA MH REGION 28E AGREEMENT

SIGNATURE PAGE

IN WITNESS WHEREOF, _____ COUNTY EXECUTES THIS 28E AGREEMENT, CREATING
EASTERN IOWA MENTAL HEALTH-DISABILITY SERVICES REGION

EFFECTIVE _____:

BY: _____
(print name)
_____ Board of Supervisors, Chairperson

ATTEST: _____
(print name)
_____ County Auditor

ACKNOWLEDGMENT BY NOTARY

STATE OF IOWA)
)ss.
_____ COUNTY)

On this _____ day of _____, 2014, before me the undersigned, a Notary Public in and for said County and State, personally appeared _____ and _____, to me personally known, who, being duly sworn, did say that they are the Chairperson of the Board of Supervisors and County Auditor of _____ County, Iowa respectively; that the seal affixed hereto is the seal of said County; that said instrument was signed and sealed on behalf of the said _____ County, Iowa, by authority of its Board of Supervisors and that said _____ and _____ as such officers, acknowledge the execution of said instrument to be the voluntary act and deed of said County, it and by them voluntarily executed.

Notary Public In and For Said County
And State of Iowa

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

March 3, 2014

To: Dee F. Bruemmer
From: Lori A. Elam
Re: Approval of Tax Suspension Request

This is a request for approval of a tax suspension as presented.

As you are aware, tax suspensions may be directed by the Department of Human Services if the taxpayer is receiving specific assistance from that Department. In these directed suspensions, the suspension remains in effect as long as the person continues to own the property and receive the specified assistance from the Department of Human Services.

The county has received tax suspension petition request as follows:

DIRECTED TAX SUSPENSION:

Bonnie and Dean Hurd
1925 North Sturdevant Street
Davenport, IA 52804

Suspend: The second half of the 2012 property taxes due March 2014 in the amount of \$522.00.

This application is directed by the Dept. of Human Services.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD
OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

**SUSPENDING THE SECOND HALF OF THE 2012 PROPERTY TAXES DUE MARCH 2014 FOR
BONNIE AND DEAN HURD, 1925 NORTH STURDEVANT STREET, DAVENPORT, IOWA, AS
DIRECTED BY THE IOWA DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF \$522.00.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. As directed by the Iowa Department of Human Services the collection of the second half of the 2012 property taxes for Bonnie and Dean Hurd, 1925 North Sturdevant Street, Davenport, Iowa, in the amount of \$522.00 are hereby suspended.
- Section 2. That the collection of all property taxes against the parcel at 1925 North Sturdevant Street, Davenport, Iowa remaining unpaid shall be suspended for such time as Bonnie and Dean Hurd remain the owners of such property, and during the period they receive assistance as described in Iowa Code Section 427.9.
- Section 3. That the County Treasurer is hereby directed to suspend collection of the above stated taxes, thereby establishing a lien on said property as required by law, with future collection to include statutory interest.
- Section 4. This resolution shall take effect immediately.



Ph: (563) 326-8702 Fax: (563) 328-3285
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E-Mail: admin@scottcountyiowa.com

March 4, 2014

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, CPA, Budget Manager

SUBJ: Summary of Scott County FY14 Actual Revenues and Expenditures for the period ended December 31, 2013

Please find attached the Summary of Scott County FY14 Actual Revenues and Expenditures compared with budgeted amounts for the 2nd quarter ended December 31, 2013 on an accrual accounting basis.

Actual expenditures were 46.2% (41.3% in FY13) used when compared to budgeted amounts for the operating budget (net of debt service, capital projects, and golf course operations). The total Scott county budget including non-operating costs was 44.5% (41.1% in FY13) expended (page 1). There were no budget amendments adopted during the second six months of FY14.

Total actual revenues overall for the period are 56.2% (45.6% for FY13) received when compared to budgeted amounts (page 2).

The Personnel quarterly summary report (page b-1) shows the overall total authorized FTE level of 476.52 FTE's. This number represents a 3.4 FTE increase from the budget approved in February 2013.

Also attached is a memo reviewing the status of current FTE's authorized in the past as a result of grant funded appropriations. This information is being provided on a quarterly basis to allow discussion between the Board and affected departments when grant funding runs out.

Most departments basically reflect a good financial status at the end of the 2nd quarter based on total expenditures and revenues compared to budget amounts with additional comments for certain departments expressed below:

Attorney - The 86.3% revenue amount reflects the amount of forfeited asset funds and delinquent fine collection program received during the second quarter. Delinquent fine revenue is at 86.9% of the yearly budget as of the second quarter. General expenses are 72% expended due to the yearly expenditures of Risk Management Premiums.

Auditor - Charges for services revenue is at 10.1% for the second quarter. The office is seeking intergovernmental reimbursements for election expenses. General expenses are at 72.4% for the quarter. Election expenses are 78% expended for the fiscal year.

Capital Improvements - The 41.2% expenditure level reflects the amount of capital projects expended during the period – including expenditures funded for ERP, Mobile Data Computers, and technology projects. The 41.2% revenue level includes gaming boat revenue, which is at 41.3% received for the quarter.

Community Services – The 351.8% revenue level is due to the receipt of \$884,623 State Payment Program revenue received during the first quarter. Additionally the general MHDD redesign funding of \$4.6 M was received in July. The 24.9% expenditure level reflects the planned reduction of local level services.

Conservation: - The 59.5% revenue level reflects the amount of camping, pool and beach fees received during the summer months. The 52.5% expenditure level includes the amount of Capital Outlay (53.1%) and seasonal expenses (62.4%) expended during the period.

Debt Service – Expenses are 6.5% expended through 12/31/14. Additional expenses are to be recorded through the bank reconciliation process for the second quarter. Interest is paid out on the River Renaissance Bonds every June and December with principal amounts paid in June. Interest on the debt service for the solid waste bonds are paid out during June and December of each year with principal payments also made in June. The funding support for the solid waste bond debt service is received from the Scott Solid Waste Commission during the second and fourth quarters of the fiscal year. It is noted that under accrual accounting the amount received from the Commission for principal payments gets credited to a balance sheet asset account - the revenue bond from the Commission the County is holding that collateralizes this transaction. GIS and Emergency Equipment bond debt amortization occurs in December and June of each fiscal year.

Facility and Support Services –The 49.2% of expenditures level reflects increased utilities, maintenance- equipment and postage expenses.

Health Department – The 46.5% revenue level reflects the amount of grant reimbursements received during the period – grant reimbursements lag a few months. The 45.0% expenditure level also reflects the amount of grant and operating expenditures made during the period.

Human Services – The expenditure level reflects the direct DHS Administrative support dollars that are covered by the County. Overall, the expenditure level for this department is 45.9%.

Juvenile Court Services – The 82.2% revenue level reflects all State detention center reimbursements being received during the second quarter – which is below fiscal year 2013 allocation. This amount is budgeted at \$240,000 and we received \$233,890

Planning & Development – The 164.7% revenue level reflects the amount of building permit fees received during the period. The County has collected \$292,313 of the \$180,120 budget for licenses and permits. The 50.4% expenditure level is due to administrative and professional services expenses related to planning and zoning requests.

Recorder – The 50.0% revenue reflects recording of instrument revenue for the period.

Secondary Roads – The 46.0% expenditure level was due to the mix of the amount of construction costs expended during the year. Snow and Ice control was 18.3%, while Roadway construction was 69.9% for the year to date. The 48.2% revenue amount reflects

the amount of road use taxes received for the period on an accrual basis. A full six months of RUT was received for this report period.

Sheriff – The 70.5% revenue reflects revenues for charges for service. Care Keep Charges are 115% of budget.

Treasurer – The 34.2% revenue doesn't include interest and penalties on taxes - these are received in later periods of the fiscal year. Interest income is at 30.0% for the year.

Local Option Tax – A full six months of local option tax have been received at the time of this report run. Additionally the annual true up distribution for FY 13 was received in November. This distribution was \$198,563.

Utility Tax Replacement Excise Tax – These taxes are received from utility companies primarily in October and April of the year.

Other Taxes - These taxes include mobile home taxes, grain handled taxes, and monies and credit taxes received during the year.

State Tax Replacement Credit - The State Tax Replacement Credits other than against levied taxes are received during the months of December and March each fiscal year.

Golf Course Operations - It is noted that the Golf Course income statement is based on accrual accounting. This means that equipment purchases are charged (debited) to a balance sheet account (fixed assets). Expenditures for the golf course are at 55.8% for the second quarter of the fiscal year – while revenues are at 54.8% for the year. For the 2nd quarter of FY14, rounds were at 16,633, which is 0.00% more than the second quarter of FY13.

This report is presented for the Board and your office's review and information. Please contact me should additional information be requested in this area.

Attachments

SCOTT COUNTY

FY14 FINANCIAL SUMMARY REPORT

2nd QUARTER ENDED

December 31, 2013



December, 2013

**SCOTT COUNTY
FY14 QUARTERLY FINANCIAL
SUMMARY**

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**SCOTT COUNTY
FY13 QUARTERLY FINANCIAL
SUMMARY**

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PERSONNEL SUMMARY (FTE's)

Department	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
Administration	3.50	-	-	-	-	3.50
Attorney	31.50	1.00	-	-	-	32.50
Auditor	14.05	-	-	-	-	14.05
Information Technology	15.40	-	-	-	-	15.40
Facilities and Support Services	30.50	-	-	-	-	30.50
Community Services	10.00	-	-	-	-	10.00
Conservation (net of golf course)	49.24	-	-	-	-	49.24
Health	43.97	0.40	-	-	-	44.37
Human Resources	3.50	-	-	-	-	3.50
Juvenile Court Services	14.20	-	-	-	-	14.20
Planning & Development	4.08	-	-	-	-	4.08
Recorder	11.00	-	-	-	-	11.00
Secondary Roads	34.40	-	-	-	-	34.40
Sheriff	156.80	2.00	-	-	-	158.80
Supervisors	5.00	-	-	-	-	5.00
Treasurer	28.00	-	-	-	-	28.00
SUBTOTAL	455.14	3.40	-	-	-	458.54
Golf Course Enterprise	17.98	-	-	-	-	17.98
TOTAL	473.12	3.40	-	-	-	476.52

ORGANIZATION: Administration

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
A County Administrator	1.00	-	-	-	-	1.00
805-A Assistant County Administrator	0.50	-	-	-	-	0.50
597-A Budget Manager	1.00	-	-	-	-	1.00
366-A Budget Coordinator	-	-	-	-	-	-
298-A Administrative Assistant	1.00	-	-	-	-	1.00
						-
Total Positions	3.50	-	-	-	-	3.50

ORGANIZATION: Attorney

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
X County Attorney	1.00	-	-	-	-	1.00
X First Assistant Attorney	1.00	-	-	-	-	1.00
X Deputy First Assistant Attorney	-	-	-	-	-	-
X Assistant Attorney II	-	-	-	-	-	-
X Assistant Attorney I	-	-	-	-	-	-
611-A Attorney II	4.00	-	-	-	-	4.00
511-A Office Administrator	1.00	-	-	-	-	1.00
505-A Risk Manager	1.00	-	-	-	-	1.00
464-A Attorney I	9.00	-	-	-	-	9.00
323-A Case Expeditor	1.00	-	-	-	-	1.00
316-A Paralegal-Audio/Visual Production Spec	1.00	-	-	-	-	1.00
282-A Paralegal	1.00	-	-	-	-	1.00
282-A Executive Secretary/Paralegal	1.00	-	-	-	-	1.00
223-C Victim/Witness Coordinator	1.00	-	-	-	-	1.00
223-C Fine Payment Coordinator	1.00	1.00	-	-	-	2.00
214-C Administrative Assistant-Juvenile Court	1.00	-	-	-	-	1.00
214-C Intake Coordinator	1.00	-	-	-	-	1.00
194-C Legal Secretary-Civil Court	1.00	-	-	-	-	1.00
191-C Senior Clerk-Victim Witness	1.00	-	-	-	-	1.00
177-C Legal Secretary	1.00	-	-	-	-	1.00
162-C Clerk III	1.00	-	-	-	-	1.00
151-C Clerk II-Receptionist	1.00	-	-	-	-	1.00
151-C Clerk II-Data Entry	1.00	-	-	-	-	1.00
Z Summer Law Clerk	0.50	-	-	-	-	0.50
						-
Total Positions	31.50	1.00	-	-	-	32.50

ORGANIZATION: Auditor

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
X Auditor	1.00	-	-	-	-	1.00
X Deputy Auditor-Elections	-	-	-	-	-	-
X Deputy Auditor-Tax	1.00	-	-	-	-	1.00
677-A Accounting and Tax Manager	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
291-C Election Supervisor	1.00	-	-	-	-	1.00
268-A GIS Parcel Maintenance Technician	1.00	-	-	-	-	1.00
252-A Payroll Specialist	2.00	-	-	-	-	2.00
252-C Accounts Payable Specialist	1.50	-	-	-	-	1.50
191-C Senior Clerk III Elections	2.00	-	-	-	-	2.00
177-A Official Records Clerk	0.90	-	-	-	-	0.90
177-C Platroom Specialist	1.00	-	-	-	-	1.00
141-C Clerk II	0.65	-	-	-	-	0.65
Total Positions	14.05	-	-	-	-	14.05

ORGANIZATION: Information Technology

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
725-A Information Technology Director	1.00	-	-	-	-	1.00
556-A Geographic Information Systems Coord.	1.00	-	-	-	-	1.00
519-A Network Infrastructure Supervisor	1.00	-	-	-	-	1.00
511-A Senior Programmer/Analyst	1.00	-	-	-	-	1.00
455-A Webmaster	1.00	-	-	-	-	1.00
445-A Programmer/Analyst II	2.00	-	-	-	-	2.00
406-A Network Systems Administrator	5.00	-	-	-	-	5.00
323-A GIS Analyst	1.00	-	-	-	-	1.00
187-A Desktop support Specialist	2.00	-	-	-	-	2.00
162-A Clerk III	0.40	-	-	-	-	0.40
Total Positions	15.40	-	-	-	-	15.40

ORGANIZATION: Facilities and Support Services

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
725-A Director of Facilities and Support Services	1.00	-	-	-	-	1.00
417-A Operations Manager-FSS	1.00	-	-	-	-	1.00
307-A Project and Support Services Coordinator	-	-	-	-	-	-
300-A Maintenance Coordinator	1.00	-	-	-	-	1.00
268-C Maintenance Specialist	4.00	-	-	-	-	4.00
268-C Maintenance Electronic Systems Technician	2.00	-	-	-	-	2.00
252-A Purchasing Specialist	1.00	-	-	-	-	1.00
238-A Custodial & Security Coordinator	1.00	-	-	-	-	1.00
238-A Custodial Coordinator	-	-	-	-	-	-
182-C Maintenance Worker	1.00	-	-	-	-	1.00
177-C Senior Clerk	1.00	-	-	-	-	1.00
162-C Lead Custodial Worker	2.00	-	-	-	-	2.00
141-C Clerk II/Support Services	2.00	-	-	-	-	2.00
141-C Clerk II/Scanning	3.00	-	-	-	-	3.00
130-C Custodial Worker	9.50	-	-	-	-	9.50
91-C Courthouse Security Guard	-	-	-	-	-	-
83-C General Laborer	1.00	-	-	-	-	1.00
Total Positions	30.50	-	-	-	-	30.50

ORGANIZATION: Community Services

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
725-A Community Services Director	1.00	-	-	-	-	1.00
430-A Case Aide Supervisor	1.00	-	-	-	-	1.00
430-A Mental Health Coordinator	1.00	-	-	-	-	1.00
298-A Veterans Director/Case Aide	1.00	-	-	-	-	1.00
271-C Office Manager	1.00	-	-	-	-	1.00
252-C Case Aide	2.00	-	-	-	-	2.00
162-C Clerk III/Secretary	1.00	-	-	-	-	1.00
141-C Clerk II/Receptionist	1.00	-	-	-	-	1.00
Z Mental Health Advocate	1.00	-	-	-	-	1.00
Total Positions	10.00	-	-	-	-	10.00

ORGANIZATION: Conservation (Net of Golf Operations)

	FY14	1st	2nd	3rd	4th	FY14
POSITIONS:	Auth	Quarter	Quarter	Quarter	Quarter	Adjusted
	FTE	Changes	Changes	Changes	Changes	FTE
775-A Director	1.00	-	-	-	-	1.00
540-A Deputy Director	1.00	-	-	-	-	1.00
470-A Park Manager	2.00	-	-	-	-	2.00
382-A Naturalist/Director	1.00	-	-	-	-	1.00
271-A Naturalist	1.00	-	-	-	-	1.00
262-A Park Ranger	5.00	-	-	-	-	5.00
252-A Administrative Assistant	1.00	-	-	-	-	1.00
220-A Park Crew Leader	1.00	-	-	-	-	1.00
187-A Pioneer Village Site Coordinator	1.00	-	-	-	-	1.00
187-A Equipment Specialist	2.00	-	-	-	-	2.00
187-A Equipment Mechanic	-	-	-	-	-	-
187-A Park Maintenance Technician	4.00	-	-	-	-	4.00
141-A Clerk II	1.00	-	-	-	-	1.00
99-A Cody Homestead Site Coordinator	0.75	-	-	-	-	0.75
Z Seasonal Park Maintenance(WLP,SCP, PV)	7.52	-	-	-	-	7.52
Z Seasonal Pool Manager (SCP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Pool Manager (SCP)	0.21	-	-	-	-	0.21
Z Seasonal Lifeguard (WLP, SCP)	6.28	-	-	-	-	6.28
Z Seasonal Pool Concessions (SCP)	1.16	-	-	-	-	1.16
Z Seasonal Beach/Boathouse Concessions	1.80	-	-	-	-	1.80
Z Seasonal Beach Manager (WLP)	0.29	-	-	-	-	0.29
Z Seasonal Asst Beach Manager (WLP)	0.23	-	-	-	-	0.23
Z Seasonal Park Patrol (WLP, SCP)	2.17	-	-	-	-	2.17
Z Seasonal Park Attendants (WLP, SCP, BSP)	2.95	-	-	-	-	2.95
Z Seasonal Naturalist	0.66	-	-	-	-	0.66
Z Seasonal Maintenance - Caretaker	2.18	-	-	-	-	2.18
Z Seasonal Day Camp/Apothecary (PV)	1.56	-	-	-	-	1.56
Z Seasonal Concession Worker (Cody)	0.19	-	-	-	-	0.19
Total Positions	49.24	-	-	-	-	49.24

ORGANIZATION: Glynn's Creek Golf Course

	FY14	1st	2nd	3rd	4th	FY14
POSITIONS:	Auth	Quarter	Quarter	Quarter	Quarter	Adjusted
	FTE	Changes	Changes	Changes	Changes	FTE
462-A Golf Pro/Manager	1.00	-	-	-	-	1.00
462-A Golf Course Superintendent	1.00	-	-	-	-	1.00
220-A Assistant Golf Course Superintendent	1.00	-	-	-	-	1.00
187-A Turf Equipment Specialist	1.00	-	-	-	-	1.00
162-A Maintenance Technician	1.00	-	-	-	-	1.00
Z Seasonal Assistant Golf Professional	0.73	-	-	-	-	0.73
Z Seasonal Golf Pro Staff	7.48	-	-	-	-	7.48
Z Seasonal Part-Time Laborers	4.77	-	-	-	-	4.77
Total Positions	17.98	-	-	-	-	17.98

ORGANIZATION: Health

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
805-A Health Director	1.00	-	-	-	-	1.00
571-A Deputy Director	1.00	-	-	-	-	1.00
470-A Clinical Services Coordinator	1.00	-	-	-	-	1.00
417-A Community Health Coordinator	1.00	-	-	-	-	1.00
417-A Environmental Health Coordinator	1.00	-	-	-	-	1.00
417-A Public Health Services Coordinator	1.00	-	-	-	-	1.00
455-A Correctional Health Coordinator	1.00	-	-	-	-	1.00
397-A Clinical Services Specialist	1.00	-	-	-	-	1.00
366-A Public Health Nurse	9.00	-	-	-	-	9.00
355-A Community Health Consultant	4.60	0.40	-	-	-	5.00
355-A Community Health Intervention Specialist	1.00	-	-	-	-	1.00
355-A Environmental Health Specialist	7.00	-	-	-	-	7.00
Child Health Consultant	2.00	-	-	-	-	2.00
271-A Community Dental Consultant	1.00	-	-	-	-	1.00
252-A Administrative Office Assistant	1.00	-	-	-	-	1.00
230-A Public Health Nurse-LPN	-	-	-	-	-	-
209-A Medical Assistant	2.00	-	-	-	-	2.00
198-A Medical Lab Technician	0.75	-	-	-	-	0.75
177-A Lab Technician	-	-	-	-	-	-
162-A Resource Specialist	2.00	-	-	-	-	2.00
141-A Resource Assistant	3.45	-	-	-	-	3.45
Z Interpreters	-	-	-	-	-	-
Z Environmental Health Intern	0.25	-	-	-	-	0.25
Z Health Services Professional	1.92	-	-	-	-	1.92
	-	-	-	-	-	-
Total Positions	<u>43.97</u>	<u>0.40</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>44.37</u>

ORGANIZATION: Human Resources

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
805-A Assistant County Administrator	0.50	-	-	-	-	0.50
505-A Risk Manager	-	-	-	-	-	-
323-A Human Resources Generalist	2.00	-	-	-	-	2.00
198-A Benefits Coordinator	1.00	-	-	-	-	1.00
	-	-	-	-	-	-
Total Positions	<u>3.50</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3.50</u>

ORGANIZATION: Juvenile Court Services

POSITIONS:

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
571-A Juvenile Detention Center Director	1.00	-	-	-	-	1.00
323-A Shift Supervisor	2.00	-	-	-	-	2.00
215-J Detention Youth Supervisor	11.20	-	-	-	-	11.20
Total Positions	14.20	-	-	-	-	14.20

ORGANIZATION: Planning & Development

POSITIONS:

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
608-A Planning & Development Director	1.00	-	-	-	-	1.00
314-C Building Inspector	1.00	-	-	-	-	1.00
252-A Planning & Development Specialist	1.00	-	-	-	-	1.00
162-A Clerk III	0.25	-	-	-	-	0.25
Z Weed/Zoning Enforcement Aide	0.58	-	-	-	-	0.58
Z Planning Intern	0.25	-	-	-	-	0.25
Total Positions	4.08	-	-	-	-	4.08

ORGANIZATION: Recorder

POSITIONS:

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
X Recorder	1.00	-	-	-	-	1.00
Y Second Deputy	1.00	-	-	-	-	1.00
417-A Operations Manager	1.00	-	-	-	-	1.00
191-C Real Estate Specialist	1.00	-	-	-	-	1.00
191-C Vital Records Specialist	1.00	-	-	-	-	1.00
162-C Clerk III	1.00	-	-	-	-	1.00
141-C Clerk II	5.00	-	-	-	-	5.00
Total Positions	11.00	-	-	-	-	11.00

ORGANIZATION: Secondary Roads

POSITIONS:

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
864-A County Engineer	1.00	-	-	-	-	1.00
634-A Assistant County Engineer	1.00	-	-	-	-	1.00
430-A Secondary Roads Superintendent	1.00	-	-	-	-	1.00
300-A Engineering Aide II	3.00	-	-	-	-	3.00
233-A Shop Supervisor	1.00	-	-	-	-	1.00
213-B Crew Leader/Operator I	3.00	-	-	-	-	3.00
204-A Office Leader	-	-	-	-	-	-
199-B Sign Crew Leader	1.00	-	-	-	-	1.00
187-B Mechanic	2.00	-	-	-	-	2.00
187-B Shop Control Clerk	1.00	-	-	-	-	1.00
174-B Heavy Equipment Operator III	7.00	-	-	-	-	7.00
174-B Sign Crew Technician	1.00	-	-	-	-	1.00
163-B Truck Crew Coordinator	1.00	-	-	-	-	1.00
162-A Clerk III	0.25	-	-	-	-	0.25
153-B Truck Driver/Laborer	10.00	-	-	-	-	10.00
Z Engineering Intern	0.25	-	-	-	-	0.25
Z Seasonal Maintenance Worker	0.60	-	-	-	-	0.60
99-A Eldridge Garage Caretaker	0.30	-	-	-	-	0.30
Total Positions	34.40	-	-	-	-	34.40

ORGANIZATION: Sheriff

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
X Sheriff	1.00	-	-	-	-	1.00
Y Chief Deputy	1.00	-	-	-	-	1.00
705-A Jail Administrator	1.00	-	-	-	-	1.00
540-A Assistant Jail Administrator	1.00	-	-	-	-	1.00
519-A Captain	1.00	-	-	-	-	1.00
505-A Lieutenant	4.00	-	-	-	-	4.00
451-E Sergeant	6.00	-	-	-	-	6.00
406-A Shift Commander (Corrections Lieutenant)	2.00	-	-	-	-	2.00
332-A Corrections Sergeant	14.00	-	-	-	-	14.00
332-A Food Service Manager	1.00	-	-	-	-	1.00
329-E Deputy	31.00	-	-	-	-	31.00
323-A Program Services Coordinator	2.00	-	-	-	-	2.00
289-A Classification Specialist	2.00	-	-	-	-	2.00
271-A Office Administrator	1.00	-	-	-	-	1.00
262-A Lead Bailiff	1.00	-	-	-	-	1.00
246-H Correction Officer	59.00	-	-	-	-	59.00
220-A Bailiff	11.60	-	-	-	-	11.60
220-A Senior Accounting Clerk-Jail	1.00	-	-	-	-	1.00
198-A Court Compliance Coordinator	-	2.00	-	-	-	2.00
198-A Alternative Sentencing Coordinator	1.00	-	-	-	-	1.00
198-A Senior Clerk	-	-	-	-	-	-
191-C Senior Accounting Clerk	2.00	-	-	-	-	2.00
177-A Inmate Services Clerk	1.00	-	-	-	-	1.00
177-C Senior Clerk	1.00	-	-	-	-	1.00
176-H Jail Custodian/Correction Officer	4.00	-	-	-	-	4.00
176-H Cook	3.60	-	-	-	-	3.60
162-A Clerk III	3.60	-	-	-	-	3.60
141-A Clerk II	-	-	-	-	-	-
Total Positions	156.80	2.00	-	-	-	158.80

ORGANIZATION: Supervisors, Board of

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
X Supervisor, Chairman	1.00	-	-	-	-	1.00
X Supervisor	4.00	-	-	-	-	4.00
Total Positions	5.00	-	-	-	-	5.00

ORGANIZATION: Treasurer

POSITIONS:

	FY14 Auth FTE	1st Quarter Changes	2nd Quarter Changes	3rd Quarter Changes	4th Quarter Changes	FY14 Adjusted FTE
X Treasurer	1.00	-	-	-	-	1.00
611-A Financial Management Supervisor	1.00	-	-	-	-	1.00
556-A Operations Manager	1.00	-	-	-	-	1.00
382-A County General Store Manager	1.00	-	-	-	-	1.00
332-A Tax Accounting Specialist	1.00	-	-	-	-	1.00
332-A Motor Vehicle Supervisor	1.00	-	-	-	-	1.00
191-C Cashier	1.00	-	-	-	-	1.00
177-A Senior Clerk	-	-	-	-	-	-
177-C Accounting Clerk - Treasurer	3.00	-	-	-	-	3.00
162-C Clerk III	1.00	-	-	-	-	1.00
141-C Clerk II	17.00	-	-	-	-	17.00
	<u>28.00</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>28.00</u>

SCOTT COUNTY
QUARTERLY APPROPRIATION SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/13	Used/ Received %
Administration	519,500	-	519,500	257,710	49.6 %
Attorney	3,769,398	-	3,769,398	2,091,469	55.5 %
Auditor	1,485,150	-	1,485,150	826,366	55.6 %
Authorized Agencies	13,336,253	-	13,336,253	6,516,233	48.9 %
Capital Improvements (general)	3,482,415	-	3,482,415	1,187,104	34.1 %
Community Services	5,711,117	-	5,711,117	1,424,616	24.9 %
Conservation (net of golf course)	3,984,694	-	3,984,694	2,090,546	52.5 %
Debt Service (net of refunded debt)	4,377,852	-	4,377,852	283,974	6.5 %
Facility & Support Services	3,533,428	-	3,533,428	1,670,238	47.3 %
Health	5,844,028	-	5,844,028	2,632,321	45.0 %
Human Resources	416,734	-	416,734	191,327	45.9 %
Human Services	77,252	-	77,252	37,206	48.2 %
Information Technology	2,304,387	-	2,304,387	1,189,573	51.6 %
Juvenile Court Services	1,185,586	-	1,185,586	583,888	49.2 %
Non-Departmental	1,283,964	-	1,283,964	703,118	54.8 %
Planning & Development	362,660	-	362,660	182,618	50.4 %
Recorder	814,777	-	814,777	381,919	46.9 %
Secondary Roads	7,338,500	-	7,338,500	3,372,134	46.0 %
Sheriff	14,351,030	-	14,351,030	7,164,475	49.9 %
Supervisors	306,950	-	306,950	141,178	46.0 %
Treasurer	1,966,802	-	1,966,802	953,334	48.5 %
SUBTOTAL	76,452,477	-	76,452,477	33,881,348	44.3 %
Golf Course Operations	1,093,089	-	1,093,089	609,426	55.8 %
TOTAL	77,545,566	-	77,545,566	34,490,774	44.5 %

SCOTT COUNTY
QUARTERLY REVENUE SUMMARY

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
Attorney	236,625	-	236,625	204,229	86.3 %
Auditor	231,300	-	231,300	23,343	10.1 %
Authorized Agencies	260,000	-	260,000	153,881	59.2 %
Capital Improvements (general)	576,950	-	576,950	252,534	43.8 %
Community Services	304,183	-	304,183	1,070,025	351.8 %
Conservation (net of golf course)	1,305,697	-	1,305,697	749,229	57.4 %
Debt Service (net of refunded debt proceeds)	508,865	-	508,865	360,201	70.8 %
Facility & Support Services	222,630	-	222,630	62,696	0.0 %
Health	1,670,255	-	1,670,255	775,861	46.5 %
Human Resources	3,000	-	3,000	1,929	64.3 %
Human Services	-	-	-	5,459	0.0 %
Information Technology	311,124	-	311,124	35,707	11.5 %
Juvenile Court Services	340,700	-	340,700	280,024	82.2 %
Non-Departmental	859,623	-	859,623	253,963	29.5 %
Planning & Development	192,520	-	192,520	317,176	164.7 %
Recorder	1,276,886	-	1,276,886	638,391	50.0 %
Secondary Roads	3,600,953	-	3,600,953	1,734,747	48.2 %
Sheriff	1,293,805	-	1,293,805	912,643	70.5 %
Treasurer	2,497,350	-	2,497,350	853,401	34.2 %
SUBTOTAL DEPT REVENUES	15,692,466	-	15,692,466	8,685,440	55.3 %
Revenues not included in above department totals:					
Gross Property Taxes	47,438,528	-	47,438,528	24,728,822	52.1 %
Local Option Taxes	4,098,552	-	4,098,552	2,309,862	56.4 %
Utility Tax Replacement Excise Tax	1,570,337	-	1,570,337	781,962	49.8 %
Other Taxes	68,074	-	68,074	36,290	53.3 %
State Tax Replc Credits	5,594,410	-	5,594,410	5,338,521	95.4 %
SUB-TOTAL REVENUES	74,462,367	-	74,462,367	41,880,897	56.2 %
Golf Course Operations	1,105,800	-	1,105,800	606,437	54.8 %
Total	75,568,167	-	75,568,167	42,487,334	56.2 %

SCOTT COUNTY
 QUARTERLY APPROP SUMMARY BY SERVICE AREA

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
SERVICE AREA					
Public Safety & Legal Services	28,443,433	-	28,443,433	14,081,167	49.5 %
Physical Health & Social Services	5,994,227	-	5,994,227	2,664,388	44.4 %
Mental Health	8,511,429	-	8,511,429	2,805,546	33.0 %
County Environment & Education	4,691,580	-	4,691,580	2,438,960	52.0 %
Roads & Transportation	6,133,500	-	6,133,500	2,530,776	41.3 %
Government Services to Residents	2,356,813	-	2,356,813	1,208,053	51.3 %
Administration	10,718,698	-	10,718,698	5,160,617	48.1 %
<hr style="border-top: 1px dashed black;"/>					
SUBTOTAL OPERATING BUDGET	66,849,680	-	66,849,680	30,889,507	46.2 %
Debt Service	4,377,852	-	4,377,852	697,726	15.9 %
Capital projects	5,224,945	-	5,224,945	2,294,115	43.9 %
<hr style="border-top: 1px dashed black;"/>					
SUBTOTAL COUNTY BUDGET	76,452,477	-	76,452,477	33,881,348	44.3 %
Golf Course Operations	1,093,089	-	1,093,089	609,426	55.8 %
<hr style="border-top: 1px dashed black;"/>					
TOTAL	77,545,566	-	77,545,566	34,490,774	44.5 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
ORGANIZATION: ADMINISTRATION					
APPROPRIATIONS					
Personal Services	507,400	0	507,400	252,575	49.8 %
Expenses	10,500	0	10,500	4,732	45.1 %
Supplies	1,600	0	1,600	403	25.2 %
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TOTAL APPROPRIATIONS	519,500	0	519,500	257,710	49.6 %
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ORGANIZATION: ATTORNEY					
REVENUES					
Intergovernmental	1,600	-	1,600	0	0.0 %
Charges for Services	25	-	25	68	272.0 %
Fines/Forfeitures/Miscellaneous	235,000	-	235,000	204,161	86.9 %
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TOTAL REVENUES	236,625	-	236,625	204,229	86.3 %
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APPROPRIATIONS					
Personal Services	2,799,298	-	2,799,298	1,402,211	50.1 %
Equipment	450	-	450	-	0.0 %
Expenses	930,250	-	930,250	670,237	72.0 %
Supplies	39,400	-	39,400	19,022	48.3 %
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TOTAL APPROPRIATIONS	3,769,398	-	3,769,398	2,091,469	55.5 %
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ORGANIZATION: AUDITOR					
REVENUES					
Intergovernmental	189,800	-	189,800	0	0.0 %
Licenses & Permits	5,250	-	5,250	1,985	37.8 %
Charges for Services	36,250	-	36,250	21,358	58.9 %
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TOTAL REVENUES	231,300	-	231,300	23,343	10.1 %
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APPROPRIATIONS					
Personal Services	1,208,030	-	1,208,030	628,312	52.0 %
Expenses	245,820	-	245,820	177,866	72.4 %
Supplies	31,300	-	31,300	20,188	64.5 %
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TOTAL APPROPRIATIONS	1,485,150	-	1,485,150	826,366	55.6 %
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SCOTT COUNTY
QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

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Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
ORGANIZATION: CAPITAL IMPROVEMENTS (GENERAL)					
REVENUES					
Taxes	575,000	-	575,000	237,468	41.3 %
Use of Property and Money	1,950	-	1,950	0	0.0 %

SUB-TOTAL REVENUES	576,950	-	576,950	237,468	41.2 %

TOTAL REVENUES	576,950	-	576,950	237,468	41.2 %
=====					
APPROPRIATIONS					
Capital Improvements	3,482,415	-	3,482,415	1,187,104	34.1 %

TOTAL APPROPRIATIONS	3,482,415	-	3,482,415	1,187,104	34.1 %
=====					
ORGANIZATION: COMMUNITY SERVICES					
REVENUES					
Intergovernmental	18,189	-	18,189	898,540	4,940.0 %
Charges for Services	150,269	-	150,269	130,838	87.1 %
Fines/Forfeitures/Miscellaneous	135,725	-	135,725	40,648	29.9 %

TOTAL REVENUES	304,183	-	304,183	1,070,025	351.8 %
=====					
APPROPRIATIONS					
Personal Services	832,291	-	832,291	400,904	48.2 %
Equipment	1,782	-	1,782	0	0.0 %
Expenses	4,870,929	-	4,870,929	1,017,707	20.9 %
Supplies	6,115	-	6,115	6,006	98.2 %

TOTAL APPROPRIATIONS	5,711,117	-	5,711,117	1,424,616	24.9 %
=====					
ORGANIZATION: CONSERVATION					
REVENUES					
Intergovernmental	46,105	-	46,105	62,230	135.0 %
Charges for Services	1,109,746	-	1,109,746	621,505	56.0 %
Use of Money & Property	80,321	-	80,321	55,605	69.2 %
Fines/Forfeitures/Miscellaneous	23,525	-	23,525	9,889	42.0 %

TOTAL REVENUES	1,259,697	-	1,259,697	749,229	59.5 %
=====					

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
APPROPRIATIONS					
Personal Services	2,320,184	-	2,320,184	1,167,017	50.3 %
Capital Outlay	764,530	-	764,530	405,792	53.1 %
Expenses	473,876	-	473,876	295,794	62.4 %
Supplies	426,104	-	426,104	221,943	52.1 %
<hr/>					
TOTAL APPROPRIATIONS	3,984,694	-	3,984,694	2,090,546	52.5 %
<hr/>					

ORGANIZATION: GLYNNS CREEK GOLF COURSE

REVENUES

Charges for Services	1,105,100	-	1,105,100	605,879	54.8 %
Fines/Forfeitures/Miscellaneous	700	-	700	559	79.8 %
<hr/>					
TOTAL REVENUES	1,105,800	-	1,105,800	606,437	54.8 %
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APPROPRIATIONS

Personal Services	645,746	-	645,746	335,520	52.0 %
Equipment	113,000	-	113,000	49,973	44.2 %
Expenses	114,695	-	114,695	57,945	50.5 %
Supplies	219,648	-	219,648	165,988	75.6 %
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TOTAL APPROPRIATIONS	1,093,089	-	1,093,089	609,426	55.8 %
<hr/>					

ORGANIZATION: DEBT SERVICE

REVENUES

Intergovernmental	508,865	-	508,865	360,201	70.8 %
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SUB-TOTAL REVENUES	508,865	-	508,865	360,201	70.8 %
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TOTAL REVENUES	508,865	-	508,865	124,704	24.5 %
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APPROPRIATIONS

Debt Service	4,377,852	-	4,377,852	282,674	6.5 %
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SUB-TOTAL APPROPRIATIONS	4,377,852	-	4,377,852	282,674	6.5 %
<hr/>					
TOTAL APPROPRIATIONS	4,377,852	-	4,377,852	282,674	6.5 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
ORGANIZATION: FACILITY AND SUPPORT SERVICES					
REVENUES					
Intergovernmental	200,715	-	200,715	30,116	15.0 %
Charges for Services	13,250	-	13,250	2,077	15.7 %
Fines/Forfeitures/Miscellaneous	8,665	-	8,665	30,503	352.0 %
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TOTAL REVENUES	222,630	-	222,630	62,696	28.2 %
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APPROPRIATIONS					
Personal Services	1,933,640	-	1,933,640	962,369	49.8 %
Equipment	45,200	-	45,200	8,818	19.5 %
Expenses	1,383,150	-	1,383,150	716,747	51.8 %
Supplies	203,375	-	203,375	67,126	33.0 %
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TOTAL APPROPRIATIONS	3,565,365	-	3,565,365	1,755,060	49.2 %
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ORGANIZATION: HEALTH					
REVENUES					
Intergovernmental	1,286,380	-	1,286,380	611,266	47.5 %
Licenses & Permits	300,700	-	300,700	126,846	42.2 %
Charges for Services	77,225	-	77,225	27,966	36.2 %
Fines/Forfeitures/Miscellaneous	5,950	-	5,950	9,783	164.4 %
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TOTAL REVENUES	1,670,255	-	1,670,255	775,861	46.5 %
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APPROPRIATIONS					
Personal Services	3,669,442	-	3,669,442	1,763,803	48.1 %
Expenses	2,112,983	-	2,112,983	850,514	40.3 %
Supplies	61,603	-	61,603	18,004	29.2 %
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TOTAL APPROPRIATIONS	5,844,028	-	5,844,028	2,632,321	45.0 %
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ORGANIZATION: HUMAN RESOURCES					
REVENUES					
Fines/Forfeitures/Miscellaneous	3,000	-	3,000	1,929	64.3 %
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TOTAL REVENUES	3,000	-	3,000	1,929	64.3 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
APPROPRIATIONS					
Personal Services	307,984	-	307,984	152,305	49.5 %
Expenses	105,450	-	105,450	37,191	35.3 %
Supplies	3,300	-	3,300	1,831	55.5 %
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TOTAL APPROPRIATIONS	416,734	-	416,734	191,327	45.9 %
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ORGANIZATION: HUMAN SERVICES					
REVENUES					
Fines/Forfeitures/Miscellaneous	-	-	-	41	0.0 %
Intergovernmental	-	-	-	5,418	0.0 %
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TOTAL REVENUES	-	-	-	5,459	0.0 %
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APPROPRIATIONS					
Equipment	100	-	100	-	0.0 %
Expenses	50,799	-	50,799	26,989	53.1 %
Supplies	26,353	-	26,353	10,217	38.8 %
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TOTAL APPROPRIATIONS	77,252	-	77,252	37,206	48.2 %
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ORGANIZATION: INFORMATION TECHNOLOGY					
REVENUES					
Intergovernmental	302,124	-	302,124	24,893	8.2 %
Charges for Services	6,500	-	6,500	6,609	101.7 %
Fines/Forfeitures/Miscellaneous	2,500	-	2,500	4,206	168.2 %
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TOTAL REVENUES	311,124	-	311,124	35,707	11.5 %
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APPROPRIATIONS					
Personal Services	1,446,987	-	1,446,987	593,113	41.0 %
Equipment	6,000	-	6,000	81	1.3 %
Expenses	845,500	-	845,500	593,524	70.2 %
Supplies	5,900	-	5,900	2,855	48.4 %
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TOTAL APPROPRIATIONS	2,304,387	-	2,304,387	1,189,573	51.6 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

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Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
ORGANIZATION: JUVENILE COURT SERVICES					
REVENUES					
Intergovernmental	240,000	-	240,000	233,891	97.5 %
Charges for Services	100,000	-	100,000	46,060	46.1 %
Fines/Forfeitures/Miscellaneous	700	-	700	73	10.4 %
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TOTAL REVENUES	340,700	-	340,700	280,024	82.2 %
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APPROPRIATIONS					
Personal Services	1,079,486	-	1,079,486	547,554	50.7 %
Equipment	1,600	-	1,600	469	29.3 %
Expenses	61,800	-	61,800	10,264	16.6 %
Supplies	42,700	-	42,700	25,601	60.0 %
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TOTAL APPROPRIATIONS	1,185,586	-	1,185,586	583,888	49.2 %
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ORGANIZATION: NON-DEPARTMENTAL					
REVENUES					
Intergovernmental	731,623	-	731,623	209,696	28.7 %
Charges for Services	120,000	-	120,000	43,453	36.2 %
Fines/Forfeitures/Miscellaneous	8,000	-	8,000	814	10.2 %
<hr/>					
TOTAL REVENUES	859,623	-	859,623	253,963	29.5 %
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APPROPRIATIONS					
Personal Services	624,091	-	624,091	3,646	0.6 %
Expenses	658,373	-	658,373	301,044	45.7 %
Supplies	1,500	-	1,500	(15,325)	-1,021.7 %
<hr/>					
TOTAL APPROPRIATIONS	1,283,964	-	1,283,964	289,365	22.5 %
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ORGANIZATION: PLANNING & DEVELOPMENT					
REVENUES					
Intergovernmental	5,000	-	5,000	-	0.0 %
Licenses & Permits	180,120	-	180,120	292,313	162.3 %
Charges for Services	2,400	-	2,400	1,563	65.1 %
Other Financing Sources	5,000	-	5,000	23,300	466.0 %
<hr/>					
TOTAL REVENUES	192,520	-	192,520	317,176	164.7 %
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SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
APPROPRIATIONS					
Personal Services	305,360	-	305,360	160,821	52.7 %
Expenses	51,450	-	51,450	19,136	37.2 %
Supplies	5,850	-	5,850	2,661	45.5 %

TOTAL APPROPRIATIONS	362,660	-	362,660	182,618	50.4 %
=====					
ORGANIZATION: RECORDER					
REVENUES					
Charges for Services	1,273,500	-	1,273,500	636,945	50.0 %
Use of Money & Property	369	-	369	0	0.0 %
Fines/Forfeitures/Miscellaneous	3,017	-	3,017	1,446	47.9 %

TOTAL REVENUES	1,276,886	-	1,276,886	638,391	50.0 %
=====					
APPROPRIATIONS					
Personal Services	754,708	-	754,708	351,268	46.5 %
Expenses	47,869	-	47,869	25,722	53.7 %
Supplies	12,200	-	12,200	4,928	40.4 %

TOTAL APPROPRIATIONS	814,777	-	814,777	381,919	46.9 %
=====					
ORGANIZATION: SECONDARY ROADS					
REVENUES					
Intergovernmental	3,448,953	-	3,448,953	1,711,977	49.6 %
Licenses & Permits	10,000	-	10,000	4,180	41.8 %
Charges for Services	4,000	-	4,000	3,123	78.1 %
Fines/Forfeitures/Miscellaneous	9,000	-	9,000	15,468	171.9 %
Other Financing Sources	129,000	-	129,000	-	0.0 %

TOTAL REVENUES	3,600,953	-	3,600,953	1,734,747	48.2 %
=====					

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
APPROPRIATIONS					
Administration	198,000	-	198,000	590,200	298.1 %
Engineering	433,500	-	433,500	138,779	32.0 %
Bridges & Culverts	240,000	-	240,000	25,013	10.4 %
Roads	2,250,000	-	2,250,000	801,465	35.6 %
Snow & Ice Control	453,000	-	453,000	82,976	18.3 %
Traffic Controls	227,000	-	227,000	125,871	55.4 %
Road Clearing	180,000	-	180,000	54,193	30.1 %
New Equipment	693,000	-	693,000	270,638	39.1 %
Equipment Operation	1,206,500	-	1,206,500	412,130	34.2 %
Tools, Materials & Supplies	77,500	-	77,500	20,807	26.8 %
Real Estate & Buildings	175,000	-	175,000	7,503	4.3 %
Roadway Construction	1,205,000	-	1,205,000	842,558	69.9 %
<hr/>					
TOTAL APPROPRIATIONS	7,338,500	-	7,338,500	3,372,134	46.0 %

ORGANIZATION: SHERIFF

REVENUES

Intergovernmental	146,305	-	146,305	89,247	61.0 %
Charges for Services	1,086,500	-	1,086,500	740,161	68.1 %
Fines/Forfeitures/Miscellaneous	61,000	-	61,000	83,235	136.5 %
<hr/>					
TOTAL REVENUES	1,293,805	-	1,293,805	912,643	70.5 %

APPROPRIATIONS

Personal Services	12,744,404	-	12,744,404	6,295,586	49.4 %
Equipment	63,015	-	63,015	16,927	26.9 %
Expenses	645,429	-	645,429	338,012	52.4 %
Supplies	898,182	-	898,182	513,950	57.2 %
<hr/>					
TOTAL APPROPRIATIONS	14,351,030	-	14,351,030	7,164,475	49.9 %

ORGANIZATION: SUPERVISORS, BOARD OF

APPROPRIATIONS

Personal Services	295,425	-	295,425	138,413	46.9 %
Expenses	10,700	-	10,700	2,503	23.4 %
Supplies	825	-	825	262	31.8 %
<hr/>					
TOTAL APPROPRIATIONS	306,950	-	306,950	141,178	46.0 %

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
ORGANIZATION: TREASURER					
REVENUES					
Taxes	780,000	-	780,000	201,086	25.8 %
Charges for Services	1,567,350	-	1,567,350	610,952	39.0 %
Use of Money & Property	140,000	-	140,000	41,942	30.0 %
Fines/Forfeitures/Miscellaneous	10,000	-	10,000	(578)	-5.8 %
TOTAL REVENUES	2,497,350	-	2,497,350	853,401	34.2 %
APPROPRIATIONS					
Personal Services	1,810,937	-	1,810,937	898,770	49.6 %
Expenses	111,740	-	111,740	54,564	48.8 %
Supplies	44,125	-	44,125	29,762	67.4 %
TOTAL APPROPRIATIONS	1,966,802	-	1,966,802	983,096	50.0 %
ORGANIZATION: BI-STATE PLANNING COMMISSION					
APPROPRIATIONS					
Expenses	89,351	-	89,351	44,676	50.0 %
TOTAL APPROPRIATIONS	89,351	-	89,351	44,676	50.0 %
ORGANIZATION: BUFFALO VOLUNTEER AMBULANCE					
APPROPRIATIONS					
Expenses	32,650	-	32,650	-	0.0 %
TOTAL APPROPRIATIONS	32,650	-	32,650	-	0.0 %
ORGANIZATION: CENTER FOR ALCOHOL/DRUG SERVICES					
REVENUES					
Intergovernmental	10,000	-	10,000	9,200	92.0 %
TOTAL REVENUES	10,000	-	10,000	9,200	92.0 %

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
APPROPRIATIONS					
Expenses	688,331	-	688,331	342,247	49.7 %
TOTAL APPROPRIATIONS	688,331	-	688,331	342,247	49.7 %
ORGANIZATION: CENTER FOR AGING SERVICES					
APPROPRIATIONS					
Expenses	213,750	-	213,750	106,875	50.0 %
TOTAL APPROPRIATIONS	213,750	-	213,750	106,875	50.0 %
ORGANIZATION: COMMUNITY HEALTH CARE					
APPROPRIATIONS					
Expenses	355,013	-	355,013	177,506	50.0 %
TOTAL APPROPRIATIONS	355,013	-	355,013	177,506	50.0 %
ORGANIZATION: DURANT VOLUNTEER AMBULANCE					
APPROPRIATIONS					
Expenses	20,000	-	20,000	10,000	50.0 %
TOTAL APPROPRIATIONS	20,000	-	20,000	10,000	50.0 %
ORGANIZATION: EMERGENCY MANAGEMENT AGENCY					
APPROPRIATIONS					
Expenses	7,329,323	-	7,329,323	3,683,662	50.3 %
TOTAL APPROPRIATIONS	7,329,323	-	7,329,323	3,683,662	50.3 %
ORGANIZATION: GENESIS VISITING NURSE ASSOCIATION					
APPROPRIATIONS					

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
ORGANIZATION: HANDICAPPED DEVELOPMENT CENTER					
APPROPRIATIONS					
Expenses	247,797	-	247,797	177,149	71.5 %
TOTAL APPROPRIATIONS	247,797	-	247,797	177,149	71.5 %
ORGANIZATION: HUMANE SOCIETY					
APPROPRIATIONS					
Expenses	33,317	-	33,317	16,667	50.0 %
TOTAL APPROPRIATIONS	33,317	-	33,317	16,667	50.0 %
ORGANIZATION: LIBRARY					
APPROPRIATIONS					
Expenses	551,588	-	551,588	275,794	50.0 %
TOTAL APPROPRIATIONS	551,588	-	551,588	275,794	50.0 %
ORGANIZATION: MEDIC AMBULANCE					
ORGANIZATION: QUAD-CITY CONVENTION & VISITORS BUREAU					
APPROPRIATIONS					
Expenses	70,000	-	70,000	35,000	50.0 %
TOTAL APPROPRIATIONS	70,000	-	70,000	35,000	50.0 %
ORGANIZATION: QUAD-CITY DEVELOPMENT GROUP					
APPROPRIATIONS					
Expenses	100,000	-	100,000	35,000	35.0 %
TOTAL APPROPRIATIONS	100,000	-	100,000	35,000	35.0 %

SCOTT COUNTY
 QUARTERLY FINANCIAL SUMMARY BY DEPARTMENT

Description	Original Budget	Budget Changes	Adjusted Budget	YTD Actual 12/31/2013	Used/ Received %
ORGANIZATION: VERA FRENCH COMMUNITY MENTAL HEALTH CENTER					
REVENUES					
Intergovernmental	250,000	-	250,000	144,681	57.9 %
TOTAL REVENUES	250,000	-	250,000	144,681	57.9 %
APPROPRIATIONS					
Expenses	3,605,133	-	3,605,133	1,611,657	44.7 %
TOTAL APPROPRIATIONS	3,605,133	-	3,605,133	1,611,657	44.7 %

OFFICE OF THE COUNTY ADMINISTRATOR

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E-Mail: admin@scottcountyiowa.com



February 18, 2014

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, Budget Manager

SUBJ: Authorized FTE's Funded through Grant Appropriations – 2nd Quarter FY14

The attached documents summarize current Scott County positions that have been funded either in part or in total by grant funding during the 2nd Quarter FY14.

The Board of Supervisors receives quarterly updates regarding these positions and has an opportunity to review grant funded positions when positions become vacant and at the time of adoption.

GRANT FUNDED POSITIONS

2nd QTR FY14

Health Department

Grant #5883I468
Immunization Grant

Grant Period: 01/01/13 thru 12/31/13
.39 FTE Clinic Nurses
(Federal Funding Amount: \$24,735)
(State Funding Amount: \$8,114)
(Total Grant Amount: \$32,849 includes \$5,360 to be paid to subcontractors)

Grant #5884L17
Childhood Lead Poisoning Grant

Grant Period: 07/01/13 thru 06/30/14
0.50 FTE Public Health Nurse & Clerical Staff
(State Funding Amount: \$24,127 includes \$1,200 to be paid to subcontractor)

Grant #5884MH21
Child Health Grant

Grant Period: 10/01/13 thru 09/30/14
1.0 FTE Community Health Consultant
Board Approval for New Position: May 25, 2000
(Federal/State/Other Funding Amount: \$232,019
Includes \$9,963 to be paid to subcontractor)

Grant #5884MH21
I-Smile Portion of Child Health Grant

1.0 FTE Community Dental Consultant
Board Approval for Grant Funded Position:
February 7, 2008
(Other Funding Amount: \$49,255)

Grant #5884MH21
Child Health Portion of Child Health Grant

2.0 FTE Child Health Consultants & .4 Resource Assistant
Board Approval for Grant Funded Positions: October 2, 2008
(Federal/State Funding - Medicaid Revenue Supplemented by CH Grant Funds)

Grant #5884TS38
Tobacco Use Prevention Grant

Grant Period: 07/01/13 thru 06/30/14
1.0 FTE Community Tobacco Consultant
Board Approval for Grant Funded Position:
December 21, 2000
(State Funding Amount: \$85,916 includes \$12,000 to be paid to subcontractor)

Agreement (No Number)
Scott County Kids Early Childhood Iowa Board

Grant Period: 07/01/13 thru 06/30/14
1.0 FTE Public Health Nurse
Board Approval for Grant Funded Position:
August 28, 2003
(Federal Funding Passed thru Scott County Kids (Empowerment Funds): \$87,049)

Grant #5884HP20
Community Transformation Grant

Grant Period: 09/30/13 thru 09/29/14
1.0 FTE Community Transformation Consultant
Board Approval for Grant Funded Position: February 2, 2012
(Federal Funding Amount: \$65,500 includes \$1,800 to be paid to subcontractor.)

**GRANT FUNDED POSITIONS
2nd QTR FY14**

SHERIFF'S DEPARTMENT

Grant #VW-14-23-CJ
Stop Violence Against
Women Grant

Grant Period: 07/01/13 thru 06/30/14
1.0 FTE Deputy as a liaison to County Attorney
(Federal Grant Amount for SC: \$52,528, with
\$17,510 match)

Grant #PAP 13-04, Task 21
Governor's Traffic Safety-Alcohol

Grant Period: 10/01/13 thru 09/30/14
Overtime for traffic enforcement expenses
(Federal Grant Amount for SC: \$36,790)

Grant #FY2011-SS-00071-S01-24
Homeland Security/EMA Grant

Grant Period 10/1/11 thru 12/31/13
1.0 FTE Deputy – Salary / Travel / Supplies
(Federal Grant for SC \$192,026.32)
Grant amount includes Scott County & Muscatine

Grant #FY2012-SS-00028-06

Grant Period 10/1/2012 thru 6/30/14
1.0 FTE Deputy – Salary / Travel / Supplies
(Federal Grant for SC \$112,195.00)
Grant amount includes Scott County & Muscatine

Grant #10DJ-BX -0797
Justice Assistance Grant

Grant Period: 10/01/09 thru 09/30/13
2.0 FTE Deputy Assigned to Drug Enforcement
Salary; 2.0 FTE Benefits
(Federal Grant Amount for SC: \$171,509)
Grant amount includes Scott County, Davenport & Bettendorf
Partial quarter funding
July and August: Salary and Benefits for 1 Bettendorf and 2 Scott
County
September: Salary and Benefits for 1 Scott County

Grant #11-DJ-BX-2273
Justice Assistance Grant

Grant Period: 10/1/10 thru 9/30/14
Federal Grant Amount for SC: \$129,073
1.0 FTE Deputy Assigned to Drug Enforcement
Salary; 2.0 FTE Benefits
Grant amount includes Scott County, Davenport & Bettendorf
Partial quarter funding
September Salary & Benefits for: 1 Bettendorf & 1 Scott County
October - December Salary & Benefits for: 1 Bettendorf & 1 Scott
County; 2.0 Benefits

Grant #11-JAG-59677
Justice Assistance Grant
ODCP BYRNE JAG

Grant Period: 7/1/13 thru 6/30/14
Federal Grant Amount for SC: \$90,000
1.0 FTE Deputy Assigned to Drug Enforcement
Salary; 2.0 FTE Benefits
Grant amount includes Scott County, Davenport & Bettendorf
Partial quarter funding
October - December 75% Salary: 1 Bettendorf & 1 Scott County

FY14 Budgeting for Outcomes Report for the quarter ended December 31, 2013.

In addition to the attached report submitted for the Board's review the following additional comments about specific outcomes from various programs are highlighted.

DEPARTMENT NAME/ ACTIVITY SERVICE:		Administration / Financial Management
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Administration will ensure that all Federal Grants receive a perfect score with no audit findings for the County's annual Single Audit.
0%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, the County has zero audit findings for federal grants relating to the Single Audit. The County projected to manage 70 grants and is currently at 50 grants (71%) through 6 months.
0%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Administration / Strategic Plan
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Administration will ensure that Board goals are completed.
72%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, the County has completed (on-schedule) 61% of the 72% fiscal year projected Board goals.
61%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney / Criminal Prosecution
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will represent the State in all criminal proceedings.
98%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, the Attorney's Office represented 98% of all criminal cases. The Attorney's Office is at 609 new felony cases out of the 1000 projected which is 61%.
98%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney / Juvenile
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will represent the State in all juvenile delinquency proceedings.
98%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, the Attorney's Office prosecuted 98% of all juvenile delinquency cases. The Attorney's Office is at 513 new juvenile cases out of the 700 projected which is 73%.
98%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney / Civil Mental Health
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will provide representation at Mental Health Commitment Hearings.
100%.		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, the Attorney's Office provided 100% representation. The Attorney's Office is at 128 hearings out of the 250 projected which is 51%.
100%.		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney / Driver License Fine Collection
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will work to assist Scott County residents in obtaining driver licenses after suspension.
100%.		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, the Attorney's Office assisted applicants with suspensions 100% of the time. The Attorney's Office is at 1467 clients out of the 1200 projected which is 122%. But the number of clients defaulting is at 44 out of the 50 projected which is 88%.
100%.		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Attorney / Driver License Fine Collection
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The Attorney's Office will work to assist Scott County residents in paying delinquent fines.
1%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, the Attorney's Office collected \$145,509 out of the projected \$200,000 for the county which is 73%. The statistics appear that quarterly growth is not there, but it's misleading. The last quarter of last fiscal year, there was a change in State policy which allowed the office to attach to a large number of clients on a one time basis. That has skewed the growth numbers, but the program is growing.
-8%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Auditor - Taxation
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Process all property transfers without errors and within two business days from receipt.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department correctly processed all transfers within 48 of the receipt of correct property transfers documents.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Auditor - Elections
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Contract for and arrange facilities for election day and early voting polling places.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department has insured that all polling places meet legal accessibility requirements or have received waivers from the Secretary of State.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Services/General Assistance Program
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To provide financial assistance to individuals averaging no more than \$400 per applicant approved.
\$410.60		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Department projected \$410.60 per applicant for financial assistance. The second quarter the Department's actual was \$290.48 per applicant for financial assistance, for a total savings of \$120.12 less than projected per applicant.
\$290.48		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Services/MH/DD Services
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To provide mandated court ordered MH evaluations in the most cost effective manner possible. The cost per evaluation will be no greater than \$994.
\$600.25		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Department projected \$600.25 per evaluation. The second quarter the Department's actual was \$395.71 per evaluation, for a total savings of \$204.54 per evaluation.
396		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Conservation
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Increase the number of people reached through social media, e-mail, newsletters and press releases.
2500		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department has been increasing the number of customers receiving notifications for events and have exceeded last years actual. The department attributes this increase to reaching out through outside services.
2400		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Conservation/Golf Operations
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To increase revenues to support program costs.
\$0		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The golf course revenues for the first six months are \$7,464 over their expenses. The department attributes this increase to the increase in golf rounds during the first six months.
\$7,464		

DEPARTMENT NAME/ ACTIVITY SERVICE:		FSS/Administration
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To reduce output of CO2 by x number of lbs. in the next fiscal year.
168,000 lbs.		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, the reduction of CO2 output was over two times the annual projection.
364,292 lbs.		

DEPARTMENT NAME/ ACTIVITY SERVICE:		FSS/Maintenance of Buildings
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Maintenance staff will strive to complete 80% of routine jail work orders within 5 working days of staff assignment.
80%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, staff has completed 98% of routine jail work orders within 5 working days of assignment.
98%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		FSS/Custodial
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Divert x amount of pounds of waste from the landfill by shredding confidential information, recycling cardboard, plastic & metals, and kitchen grease.
111,230 lbs		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, 52% of the projected pounds of recycled waste, has been diverted from the landfill.
57,685 lbs.		

DEPARTMENT NAME/ ACTIVITY SERVICE:		FSS Support Services
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Print Shop will recommend to requesting departments or agencies, cost saving alternatives on at least x% of print shop requests received.
8%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, Print Shop has recommended savings to 11% of all received requests, an increase of 3% from projections.
11%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health Employee Health - Core Service
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Eligible employees to receive hearing evacuations and receive tuberculosis education annually for possible exposure to tuberculosis
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department has reached 100% of these goals by 2nd quarter but they have also noted that there is a national shortage of tubersol for screening which will only be used for high risk individuals.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health Correctional Health - Core Service
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Provide needed medical care for all Scott County inmates to screen for medical conditions that could impact jail operations.
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Medical requests are reviewed and responded to within 48 hours
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Health Hotel/Motel Program
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Assure compliance with IA Administrative Code
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	All licensed hotels/motels with identified violations have been reinspected within 30 days.
100%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Human Resources - Labor Management
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Conduct regular labor management meetings in an effort to improve relations with bargaining units.
18		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The department is on pace to surpass the projected number of labor management meetings. Five meetings were held during the first quarter.
5		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Human Resources - Recruitment
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	HR measures the rate of County wide employee separations not related to retirements. The goal of the department is to decrease the employee turnover rate.
5%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Non-retirement related employee separations have ended the first quarterly period at 1.0%. This is slightly better than the department's projection of 5% for the year.
1%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention Center / Detainment of Youth
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	JDC will safely detain youthful offenders according to state licensing regulations / best practices, and in a fiscally responsible manner.
200		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	JDC's goal is to serve all clients for less than \$220 per day after revenues were collected. Through the second quarter, JDC served clients for \$156 of the projected \$200 per day which is a cost savings.
156		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention Center / Safety and Security
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	JDC will de-escalate children in crisis through verbal techniques.
90%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	JDC's goal is to diffuse crisis situations without the use of physical force 90% of the time. Through the second quarter, JDC is at 71% effective.
71%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Juvenile Detention Center / Documentation
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	JDC will ensure all residents who are at-risk of dropping out of formal education are able to earn a G.E.D., while in custody.
86%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	JDC's goal is to ensure 86% of residents referred for G.E.D. services earn a G.E.D. in custody or community. Through the second quarter, JDC is at 66% which is 2 out of 3 residents.
66%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Risk Management - Liability
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Provide prompt investigation of all liability related incidents and accidents with the goal of completion the investigation within 5 days of the occurrence.
100		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	At the end of 6 months the department is exceeding last years actual by completing 100% of the liability investigations within a 5 day period.
100		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Planning and Development/Building Inspection
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Complete inspection requests within two days of request.
2,500		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	All inspections are completed within two day of request. The department has reached 105% of the yearly projection of inspections, but they are able to complete inspections within two days.
2,634		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Recorder Public Records - Core Service
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Maintain real estate documents and Issue conservation license, titles and liens.
25%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Recorder has been successful in making real estate records available for search by the public and getting funds processed.
29%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Recorder Vital Records - Core Service
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Maintain official records of birth, death and marriage certificates and accept passport applications and take photos for the applicant
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The office has a 1-stop shop promotion to help maintain their 100% projections by extending hours and adding Saturday hours in addition to giving discounts on photos.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Secondary Roads / Construction
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Federal and State Dollars.
\$4,100,000		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Federal and State transportation funds have been assigned to Scott County but not allocated until after bidding and contracts have been let. Contract letting occurs in February.
\$0		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Secondary Roads / Snow and Ice Control
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Tons of salt used.
1,200 tons of salt		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Original estimates by the Department increased salt purchase by 200 tons more than in FY 2012/13. The County has an option to purchase an additional 240 tons at the contract rate.
1,000 tons of salt		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Secondary Roads / Asset Management
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Projected Cost per Unit for Repairs.
\$314/unit		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The cost per unit for repairs remains below projections. This cost and the cost per unit for service (projected at \$224/unit with a six month actual of \$200/unit) remain consistently below projections.
\$251/unit		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Sheriff's Office / Investigations
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Crime Clearance Rate
60%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The clearance rate was exceptionally good. A combination of good luck and superior investigators made this result.
72%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Sheriff's Office / Jail - Inmate Prisoner Transport
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Number of inmate and prisoner transports. (In FY 2012/13 inmates were transferred was 817. Second quarter FY2013/14 that number was 646).
1,350		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Prisoners transported increased between fiscal years due to displacement of local inmates by federal prisoners. Because the US Marshal pays Scott County more for federal prisoners than it costs to house inmates out of County, the Sheriff moved some inmates out of county to accommodate the US Marshal. The six month actual is 47.9% of the projected amount and roughly on target to meet projections.
646		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Board of Supervisors/Intergovernmental Relations
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Board members will serve as ambassadors for the County and strengthen intergovernmental relations.
95%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Board projected 95% attendance at intergovernmental meetings. The second quarter the Board achieved 88%, 7% below their expected outcomes at intergovernmental meetings.
88%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Treasurer/County General Store
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	To process at least 29% of motor vehicle plate fees collected by providing an alternative site for citizens to pay MV registrations.
94%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Department projected 27%. The second quarter the Department's actual was 35.24%, an increase of 8.24%.
96.10%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Treasurer/Tax Collections
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Serve 80% of customers within 15 minutes of entering que.
94.00%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The Department projected 94%, The second quarter the Department's actual was 96.10%, an increase of 2.10%.
96.10%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Alcohol and Drug Services: Detoxification, Evaluation and Treatment
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Clients will successfully complete detoxification
90%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CADS is exceeding this measure. This is due to the effectiveness of CADS programming, evidence-based treatment programs, and engaged staff. CADS constantly strives to improve services and seek inventive treatment models shown to produce results.
98%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Active Seniors (CASI) Outreach
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	CASI had contact with a total of 6316 individuals during the 6 month period. This is 60% of the projected total.
10,400		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	The outreach program at CASI assists seniors so they can remain in their own homes for as long as possible. Outreach staff assist seniors to complete federal and state paperwork for benefits/resources as well as monitor services for those individuals. The overall goal is to keep people in their homes and out of facilities. CASI outreach workers have increased their contacts by 14% so far this year.
6,316		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Center for Active Seniors (CASI) Activities, Events and Education
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	CASI provides activities, events and educational opportunities for active adults in Scott County. The activities provide creative and intellectual stimulation as well as promote physical and mental health. The number of activities overall is low at 3372 or 38% of the projected total.
8,672		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CASI has a goal to increase the number of daily attendees by 5% each year. This is a revenue source for the center. CASI is experiencing financial difficulty and have had significant staff changes. The number of staff presentations and attendees is low for the 6 month period resulting in additional financial strain.
3,372		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		Community Health Care (CHC)
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Community Health Care (CHC) provided medical services for 37,124 people in Scott County who qualified for the sliding fee scale. CHC has Navigators who have been helping individuals apply for insurance under the Affordable Care Act.
97,075		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	CHC completed an income verification process with patients to see who may qualify for the sliding fee scale. This was completed at 100%, resulting in 37,124 individuals receiving medical services. Without the sliding fee scale, these individuals may not have been able to afford an appointment or prescription. Effective January 1, 2014 many of these individuals will have health insurance.
37,124		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Durant Ambulance: 911 response
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Respond within 15 minutes to 90% of 911 calls.
90%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Note appended to BFO states "Between July 1 and November 30 the bridge on F58 near Stockton was closed for repair and so our response time on calls east of Durant was much longer because of the detour". The direct route from Durant to the eastern section of the Durant response area is Y40 (F58), and when this route is inaccessible (in
81%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		EMA
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Annual update of Scott County off-site radiological emergency response plan (risk county Exelon).
100%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Through the second quarter, 100% of the Scott County off-site radiological emergency response plan has been completed.
100%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Handicapped Development Center (HDC) Sheltered Workshop
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	The HDC sheltered workshop consumers generated \$147,000 in subcontract revenue.
\$210,000		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Scott County provides county funding for 69 individuals who have worked on a total of 423 different subcontract jobs during the 6 month period resulting in the \$147,000 generated in subcontract revenue (70% of the projected total). The work (subcontract jobs) teach a variety of skills as well as create a feeling of self worth, pride and
\$147,000		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Humane Society: Animal Control
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Protect public and animals from injury: 57% of dispatched calls for animals running at large will result in the animal being secured.
57%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	SCHS is exceeding the goal in this measure. Locating an animal reported as running at large in an urban area can be challenging, and SCHS is succeeding in well over 50% of calls. This indicates diligence on the part of animal control officers to protect the public and the animals involved.
64%		

2014 BUDGETING FOR OUTCOMES HIGHLIGHTS QUARTERLY REPORT

DEPARTMENT NAME/ ACTIVITY SERVICE:		MEDIC EMS: 911 Ambulance response
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Increased cardiac survivability from pre-hospital cardiac arrest: % of cardiac arrest patients discharged alive.
0		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	MEDIC EMS set a high standard for performance in this measure. Although the goal has not been met, the success rate is higher than reported national statistics. Median national out of hospital cardiac arrest (OHCA) live discharge rates is reported to be 8.5%. MEDIC EMS is reporting a 21% rate.
0		

DEPARTMENT NAME/ ACTIVITY SERVICE:		MEDIC EMS : 911 Ambulance Response
DEPARTMENT PROJECTED	PERFORMANCE MEASUREMENT OUTCOME:	Rural response times will be < 14 minutes 59 seconds.
91%		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	Rural response is very challenging, and is a good measure of the effectiveness of an EMS service's response protocols. Especially in a winter in which many weather events have caused hazardous conditions, meeting or exceeding this goal is exceptional. MEDIC EMS challenges itself to provide the most effective response possible, and is succeeding in this measure. The statistic reported is a dispatch to on scene time.
92%		

DEPARTMENT NAME/ ACTIVITY SERVICE:		Vera French
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT OUTCOME:	VFCMHC provides mental health outpatient treatment services to all ages. The county provides funding for those residents who qualify for financial assistance. The total number of appointments is slightly over 50% of the projected total at 20,514 at 6 months. The outpatient treatment services are paid for by the county on a "fee for service" basis, so VFCMHC is not processing as many CPC applications as in previous years. In the last 6 months, the center only processed 232 applications.
40,000		
DEPARTMENT QUARTERLY	PERFORMANCE MEASUREMENT ANALYSIS:	One of the many goals of outpatient mental health treatment is to help individuals cope/deal with issues and preventing hospitalizations. VFCMHC is facing a work force shortage as 4 doctors left in the last quarter- 2 due to retirement and 2 due to other job opportunities. The staff shortage creates delays in appointments. The wait time for a prescriber intake appointment is now 76 days, exceeding the goal by 16 days. The FY12 actual wait time was 29 days and the FY13 actual was 53 days. The delay in seeing a prescriber can result in escalating crisis situations and ultimately hospitalization. VFCMHC is working on recruiting staff.
20,514		

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



March 3, 2014

TO: Dee F. Bruemmer, County Administrator
FROM: David Farmer, Budget Manager
RE: FY14 Budget Amendment

Please find attached the resolution to approve the FY14 Budget Amendment. The public hearing was held on Thursday, February 27, 2014 and advanced notice of the hearing was published according to state law in the two official County newspapers.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

APPROVING A BUDGET AMENDMENT TO THE FY14 COUNTY BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A budget amendment to the current FY14 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY14 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	\$287,659
Physical Health and Social Services	(\$158,886)
Mental Health, MR & DD	(\$1,246,434)
County Environment and Education	(\$20,361)
Roads and Transportation	(\$376,074)
Government Services to Residents	\$637
Administration	\$135,178
Nonprogram Current	\$150,000
Capital Projects	(\$209,414)
Operating Transfers Out	\$3,150,000

Section 2. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



March 3, 2014

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, Budget Manager

RE: FY15 Budget Adoption

Please find attached the resolution to approve the FY15 Budget Adoption. The public hearing was held on Thursday, February 13, 2014 and advanced notice of the hearing was published according to state law in the two official County newspapers.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
 THAT THIS RESOLUTION HAS BEEN FORMALLY
 APPROVED BY THE BOARD OF SUPERVISORS ON

 DATE

 SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

ADOPTING THE FY15 COUNTY BUDGET IN THE AMOUNT OF \$80,697,665

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The FY15 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$80,697,865 (which includes the Golf Course Enterprise Fund in the amount of \$1,104,594, a non-budgeted fund for State certification purposes).

Section 2. The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$28,877,355
Physical Health & Social Services	5,906,630
Mental Health, MR & DD	8,431,294
County Environment & Education	4,811,586
Roads & Transportation	7,253,000
Government Services to Residents	2,365,682
Administration (interprogram)	<u>10,956,284</u>
Subtotal Operating Budget	\$68,601,861
Debt Service	4,081,305
Capital Projects	<u>6,909,935</u>
Subtotal County Budget	\$79,593,071
Golf Course Operations	<u>1,104,594</u>
TOTAL	<u>\$80,697,665</u>

Section 3. The FY15 capital budget and FY16-19 capital program is hereby adopted.

Section 4. The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law.

Section 5. This resolution shall take effect immediately.

HUMAN RESOURCES DEPARTMENT
600 W. 4TH Street
Davenport, IA 52801



Office: (563) 326-8767
Fax: (563) 328-3285
www.scottcountyiowa.com

Date: February 27, 2014

To: Dee F. Bruemmer, County Administrator

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: FY15 Organizational Changes

Review of Organizational Change requests

The following organizational change requests were submitted as part of the budget process for Fiscal Year 2015. These positions were reviewed by the Hay Committee for potential reclassification.

- Office Manager (Community Services)
- Office Assistant (Secondary Roads)
- Jail Custodian/Corrections Officer (Sheriff)
- Jail Cooks (Sheriff)

The following organizational change requests were submitted at part of the budget process for Fiscal Year 2015. Departments have requested a change in FTE (full time equivalent) level for these positions or the creation of new positions.

- Naturalist (Conservation) (- 0.39FTE)
- Building Inspector (Planning and Development) (+1.0 FTE)
- Public Health Nurse (Health) (+ 0.15 FTE)
-

Discussion

For the positions that are requesting a Hay Committee review, the departments completed the job questionnaire and noted changes in the job description, then Human Resources met with the departments as necessary and provided feedback on the review of the position descriptions. Human Resources staff then updated the job descriptions to reflect the changes in duties. Final approval of the job descriptions were obtained by the incumbent and their Elected Official or Department Head. The Hay Committee then met and reviewed each job description.

For departments requesting a change in FTE level, staff met with the affected groups to determine the business necessity for the change in FTE level. In order to determine the appropriateness of the request the factors considered are increased volume of work, greater efficiencies, and change in key personnel.

Hay Committee Recommendation

The Hay Committee met on January 24, 2014 to review the positions submitted as Organizational Change requests. After reviewing the position of Jail Custodian/Corrections Officer (Sheriff) the Hay Committee did not recommend any changes to its Hay Points. The general consensus was that although some job duties had changed they were not the type of duties that when analyzed had an affect on the overall Hay score. The job description will be updated to reflect those changes. The positions of Office Manager (Community Services) and Jail Cooks (Sheriff) were not taken to the Hay Committee. After further discussions with the departments it was determined that it was not timely to reevaluate the positions. The Office Manager may be considered in the future once the MH redesign is concluded. The Jail Cooks seems to be more of a recruitment issue rather than job tasks, HR will continue to work with the Sheriff's office on recruiting and the probationary period has been shortened after discussions with the union. The Committee recommends the following changes:

Secondary Roads

Office Assistant. The Committee reviewed a newly created job description for the consideration by the Secondary Roads Department in anticipation of their move to the Black Hawk Trail location. The office will eliminate their 0.25 FTE Clerk III, along with the 0.25 FTE Clerk III, in the Planning and Development Department. Additionally the department will not fill a 0.30 FTE Seasonal Maintenance Worker. The Shop Clerk will move into the actual shop. Some of the clerical duties currently performed by the Shop Clerk have been moved to this position. The recommendation after reviewing the new position was to establish the Hay points from at 162, resulting in a pay range of \$31,895 (minimum), \$37,523 (midpoint) to \$43,151 (maximum).

Budgetary Requests

Naturalist (Conservation)

The Conservation Department submitted a request to eliminate two part-time Seasonal Naturalists and fill one full-time Naturalist. The additional costs of \$2,155 will be paid from the department's REAP funds. This change remains cost neutral.

Public Health Nurse (Health)

The nurses in Correctional Health are required from time to time to perform additional hours at the Juvenile Detention Center. A review by the two

departments and Risk Manager it was determined that JDC would benefit from additional nursing presence from routine care, required physical assessments, and medication administration review. The need results in an additional 312 hours annually (approximately 6 hours a week), thus and additional 0.15 FTE.

Building Inspector (Planning and Development)

The department requested an additional full-time Building Inspector to address the increased housing inspections. Additional cost of an entry level position including benefits is \$62,242. After budgetary review it is not recommended to proceed with this request at this time. The department will continue to utilize seasonal help to address the current increase in workload.

Review of Table of Organization

As we have in previous years, we have reviewed and corrected the table of organization to coincide with actual numbers. This will assist in the position control module that will be available in the new financial software system. These are the corrections being addressed this year.

Risk Manager (Attorney)

We are amending the table of organization by moving the Risk Manager under the direct supervision of the County Attorney, to reflect the previous change.

Seasonal staff (Conservation)

After further review of the hours of seasonal staff in Conservation it appears than an additional 0.46 FTE of various staff can be decreased.

Part-time Custodians (FSS)

We are adding 0.9 FTE (total 11.5 FTE) Custodians to the table of organization. One is to address the additional 0.45 FTE added last spring to provide service to the County General Store and the other is a correction of the table.

Proposed Action

The overall first year costs are \$13,379, as itemized in the attached spreadsheet. The new job descriptions are also attached for the Board's review and information. It is recommended that these changes take effect July 1, 2015, in accordance with the budget submissions, with the exception of the Office Assistant in Secondary Roads which would be effective on or about the relocation of the administrative offices.

Cc: Hay Committee

Org Changes FY15

Position	Current Hay	Proposed Hay	FTE Change	Current Salary	New Salary	Additional Salary	Benefits ¹	Total
Office Assistant - Sec Roads ²	n/a	162	1	n/a	\$31,895	\$7,974	\$4,910	\$12,884
Naturalist - Conservation	271	271	-0.39	n/a	n/a			\$2,155
Public Health Nurse - Health/JDC	Z Sched	Z Sched	0.15	\$0	n/a	\$7,048	\$1,169	\$8,217
Eliminate Clerk III - Sec Rds & Planning & Dev ²			-0.5			(\$5,394)	\$(4,482)	(\$9,876)
Total			0.26			\$9,628	\$1,596	\$13,379.32

Notes:

1. Benefits includes IPERS & FICA
2. Costs reflect one quarter of FY15



Scott County Job Description

DRAFT

Class Title: Office Assistant - Secondary Roads

Working Title: Same

Department: Secondary Roads

Hay Point Value:

Job Summary

Provides administrative and clerical support for the Secondary Road Department. Greets and assists the public and others in person and over the telephone. Assists with receiving, answering and directing incoming communications by telephone or two-way radio for the Secondary Roads facilities. Responsible for administration of several Secondary Road Programs.

Relationships

Reports to: Administrative Assistant, County Engineer, Assistant County Engineer, Road Superintendent and Shop Supervisor

Works with: All levels of County employees, other governmental agencies particularly the Iowa Department of Transportation, and the public.

Major Duties/Performance Measures

1. Receives and answers inquiries, provides information to, and assists the public, other County departments, and/or contractors in person, over the telephone and/or two-way radios; directs callers and visitors to the appropriate personnel.
2. Compiles and processes files and records. Drafts basic correspondence and types reports. Assists in the preparation of various financial reports.
3. Assists with maintaining a calendar of appointments for employees and communicates upcoming appointments. Monitors employee certifications such as CDL and Pesticide Applicator. Provides assistance to Shop Superintendent and Shop Supervisor in daily operations.
4. Coordinates and issues permits to county residents for dust control; both calcium chloride and tree sap. Maintains database for yearly dust control applications acting as liaison

between the County, county residents, and contractors. Compiles lists for contractors and motor grader operators with date of application. Supplies county residents with appropriate colored flags.

5. Orders salt and coordinates delivery. Assists crew leaders with ordering construction materials, bidding construction supplies, and scheduling rental equipment for projects.
6. Assists employees and completes required forms for on-the-job injuries and other accidents in accordance with County risk management and department policies.
7. Coordinates with the Health Department to schedule annual hearing tests for employees. Maintains employee's annual hearing exam record online.
8. Ensures safety supplies are available for employees and visitors. Works with Shop Control Clerk to maintain adequate safety supplies.
9. Coordinates Adopt-a-Road program. Maintains database of groups and sections of roadways, trains workers, coordinates schedules for groups, orders safety equipment and cleanup supplies and schedules road crew to pick up garbage.
10. Records overtime operations codes in spreadsheets for future comp time entry in Novatime. Assists with payroll, accounts payable, purchasing cards, ordering office supplies, and provides staff assistance with Novatime entry to ensure accurate and timely record maintenance and entry.
11. Records work-order requests, as necessary, and remits to appropriate staff member in a timely manner.
12. Coordinates "Iowa One Calls" for construction projects. Inputs call details and utility information into online work-order.
13. Maintains photocopier equipment including but not limited to: stocking paper and staples and changing toner cartridge. Schedules maintenance when necessary.
14. Serves as backup for Administrative Assistant and Shop Control Clerk as needed.
15. Performs other duties as needed and/or assigned.

Background Requisites

Education:

High School diploma or GED required. Vocational Secretarial and/or Office training beneficial.

Work Experience:

Minimum of two (2) years of work experience in a clerical position required. Customer service experience desired. Experience working in the construction and/or engineering business desired. General knowledge of construction terms highly desired.

Essential Skills:

- Ability to develop and maintain good working relationships with other employees, outside governmental agencies and private contractors.
- Ability to perform accurate data entry utilizing a personal computer.
- Ability to pay attention to detail.
- Ability to utilize maps to locate properties or areas in the County.
- Ability to work under limited direct supervision.
- Ability to set priorities to meet varied deadlines.
- Ability to operate general office equipment including but not limited to: personal computer, Microsoft Word, Excel and Outlook software, various other software applications, two-way radio, multi-line phone system, calculator, photocopiers and typewriter.
- Ability to utilize effective oral, written and listening communication skills.
- Ability to utilize tact when handling complaints and conveying information on policies and procedures to the public.
- Ability to develop full knowledge and understanding of road/bridge construction and maintenance activities and terminology.
- Ability to exemplify, by his or her actions, the County's PRIDE philosophy.

Incumbent primarily performs work in an indoor office environment. Occasionally may be exposed to noise and dust associated with shop area and construction sites.

Prepared by: _____ Date: _____

Approved by: _____ Date: _____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENTS AS DISCUSSED DURING THE FISCAL YEAR 2015 BUDGET REVIEW PROCESS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Attorney's Office reflect the supervision of the Risk Manager.

Section 2. That the table of organization for the Conservation Department the decrease of 0.46 FTE for the reduction of hours of various seasonal positions.

Section 3. That the table of organization for the Conservation Department be decreased by 1.39 FTE to reflect the elimination of two Seasonal Naturalists, with a remaining 0.79 Seasonal Naturalist.

Section 4. That the table of organization for the Conservation Department be increased by 1.00 FTE to reflect the addition of an Assistant Naturalist, for a total of 2.0 FTE Assistant Naturalist.

Section 5. That the table of organization for the FSS Department be increased by 0.90 FTE (total 11.5 FTE) to reflect a correction in the table and the addition of the 0.45 FTE for the County General Store.

Section 6. That the table of organization for the Health Department be increased by 0.15 FTE to reflect the addition of hours utilized by the Health Services Professional (Jail Health) in order to provide services to the Juvenile

Detention Center, for a total of 1.35 FTE – Jail Health and 0.72 FTE – Immunization Clinic; total 1.92 FTE.

Section 7. That the table of organization for Secondary Roads Department be decreased by 0.30 FTE to reflect the elimination of a Seasonal Maintenance Worker, for a total of 0.30 FTE.

Section 8. That the table of organization for Secondary Roads Department be decreased by 0.25 FTE to reflect the elimination of Clerk III.

Section 9. That the table of organization for Planning and Development Department be decreased by 0.25 FTE to reflect the elimination of Clerk III.

Section 10. In the Secondary Roads Department the position of Office Assistant (1.0 FTE) shall hereby be created at 162 Hay points.

Section 11. This resolution shall take effect July 1, 2014, however paragraphs 7 thru 10 shall not take effect until Secondary Roads' administrative office relocates.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

APPROVAL OF SALARY RATE TABLE FOR FY 2014-2015 Z-SCHEDULE OF TEMPORARY AND PART-TIME STAFF

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. The following salary rate table for z-schedule temporary and part-time staff in fiscal year 2014-2015 is hereby approved:

Health Intern & Planning Intern	\$9.90 to \$12.58/hour depending on skills, education and experience
Enforcement Aide	\$9.90 to \$18.65/hour depending on skills, education and experience
Seasonal Maintenance Worker (Roads)	\$11.68/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge
Health Services Professional Immunization Clinic/Jail Health	
LPN	\$19.53/hour
RN/EMT-P	\$23.04/hour
Election Officials	\$7.92/hour
Election Chairpersons	\$8.71/hour
Election Clerk	\$13.33/hour

CONSERVATION: *

Glynn's Creek:

Seasonal part-time Golf Managers	
Food Service	\$8.75 - \$10.25/hour
Pro Shop	\$9.75 - \$12.25/hour
Seasonal Golf Pro Shop Personnel	\$7.50 - \$11.50/hour
Golf Course Rangers, Starters, Cart Persons	\$7.50 - \$9.75/hour
Concession Stand Workers	\$7.50 - \$10.00/hour
Groundskeepers	\$7.50 - \$11.25/hour

Scott County & West Lake Parks:

Beach Manager	\$11.25 - \$16.00/hour
Pool Manager	\$11.25 - \$16.00/hour
Assistant Beach/Pool Managers	\$9.00 - \$11.50/hour
Water Safety Instructors	\$8.00 - \$9.75/hour
Pool/Beach Lifeguards	\$7.50 - \$9.00/hour
Pool/Beach/Boathouse - Concession Workers	\$7.50 - \$8.75/hour
Park Attendant	\$7.50 - \$11.25/hour
Maintenance	\$7.50 - \$10.00/hour
Skilled Maintenance	\$9.00 - \$11.50/hour
Park Patrol (non-certified)	\$12.00 - \$16.50/hour
(certified)	\$15.00 - \$16.75/hour

Pioneer Village:

Day Camp Counselors	\$7.50 - \$9.75/hour
Apothecary Shop Concession Workers	\$7.50 - \$9.75/hour
Maintenance/Resident Caretaker	\$9.00- \$11.50/hour

Wapsi Center:

Assistant Naturalist	\$10.00 - \$12.75/hour
Program Assistant	\$7.50 - \$9.50/hour
Maintenance / Resident Caretaker	\$9.00 - \$11.50/hour

Cody Homestead:

Attendants/Concession Workers	\$7.50 - \$11.25/hour
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* Set by Scott County Conservation Board



December 27, 2013

Item 13
03-11-14

Chairman Larry Minard
Scott County Board of Supervisors
600 W. 4th Street
Davenport, IA 52801

Re: Findings of the Scott County Compensation Board

Dear Mr. Minard and Board of Supervisors:

As Chairman of the Scott County Compensation Board, I am writing to inform you of the Compensation Board's recommendations for salaries based on our meeting held on December 20, 2013. For the fiscal year 2014-2015, the proposed salaries for the upcoming year are as follows:

Auditor	(2%)	\$ 81,800
County Attorney	(2%)	\$141,500
Recorder	(2%)	\$ 81,800
Sheriff	(\$3,000)	\$106,500
Treasurer	(2%)	\$ 81,800
Board Member, Board of Supervisors	(2%)	\$ 41,000
Chair, Board of Supervisors	(2%)	\$ 44,000

The Board, after consideration of comparable salaries of various elected officials, determined as its recommendation, the above salaries and their percentage increase rounded to the nearest \$100 as set forth above.

Please contact me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Michael Duffy".

Michael Duffy

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
 THAT THIS RESOLUTION HAS BEEN FORMALLY
 APPROVED BY THE BOARD OF SUPERVISORS ON

 DATE

 SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

APPROVAL OF FISCAL YEAR 2015 COMPENSATION SCHEDULE FOR COUNTY
 ELECTED OFFICIALS AND DEPUTY OFFICE HOLDERS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The Fiscal Year 2015 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/14)</u>
Auditor	\$ 81,800
County Attorney	\$141,500
Recorder	\$ 81,800
Sheriff	\$ 106,500
Treasurer	\$ 81,800
Board Member, Board of Supervisors	\$ 41,000
Chair, Board of Supervisors	\$ 44,000

Section 2. The Fiscal Year 2015 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/14)</u>
Deputy Auditor – Tax (85%)	\$ 69,530

Scott County Resolution
FY15 Elected Official Salaries
Page 2

First Assistant Attorney (85%)	\$120,275
Second Deputy Recorder (85%)	\$ 69,530
Chief Deputy Sheriff (85%)	\$ 90,525

Section 3. It is understood that in those positions referenced herein are salaried employees and are not paid by the hour.

Section 4. This resolution shall take effect July 1, 2014.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

APPROVAL OF ADJUSTMENT IN SALARY FOR NON-REPRESENTED COUNTY
EMPLOYEES FOR FISCAL YEAR 2015

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. The salary ranges for County positions included in the Non-represented group shall be adjusted on July 1, 2014 by increasing the salary range midpoint by two percent (2%).
- Section 2. For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours.
- Section 3. This resolution shall take effect July 1, 2014.

ROXANNA MORITZ, C.E.R.A.
AUDITOR & COMMISSIONER OF ELECTIONS
600 W. 4TH Street
Davenport, Iowa 52801
Ph: (563) 326-8631 Fax: (563) 326-8601
Cell: (563) 370-3915
www.scottcountyiowa.com



To: Scott County Board of Supervisors
From: Roxanna Moritz, Scott County Auditor
Re: Purchase of Barcode Scanners
Date: March 3, 2014

As earlier reported to the Board, my office has planned to use barcode scanners to expedite processing voters at precinct and satellite polling places. Our plan is to use these scanners for the first time at the Primary Election on June 3, 2014. The Auditor's Office has \$27,625 set aside in the electronic equipment budget for purchase of 100 scanners, five electronic poll books and five printers. At the time the FY14 budget was prepared we had estimated the purchase cost for scanners at \$240 each.

As shown on the attached quotation, we have obtained a bid for scanners at \$206.02 each, which is 14% less than originally estimated. Consequently, my office requests that we purchase 134 scanners and forgo the purchase of the electronic poll books and printers until next fiscal year. The FY15 electronic equipment budget request is for \$21,250, and includes the purchase of 65 scanners at \$250 each and five electronic poll books. Therefore, we would reduce the purchase of scanners to 31 and increase the number of poll books and printers in FY15.

We will have a scanner and e-poll book available at the Committee of the Whole meeting on March 11 to provide a demonstration for the Board. Please be so kind as to bring either your voter registration card or State of Iowa ID card (i.e. driver's license) to the meeting.



200 W Monroe, 10th Floor
 Chicago, IL 60606
 Fax: 1-312-212-1800
 Direct: 1-312-582-4826
 Toll Free: 1-800-351-9962 Ext. 4826
 rfoust@barcodesinc.com

QUOTATION


Quote # Q283711
Account # 249908
Date 2/17/2014
Sales Rep. Ryan Foust
Extension 4826

Quote To:

COUNTY OF SCOTT (IA)
 RFQ19077
 600 WEST FOURTH STREET
 DAVENPORT, IA 528011030

Ship To:

SCOTT COUNTY
 RFQ19077
 600 WEST FOURTH STREET
 DAVENPORT, IA 528011030

Description	Qty	Unit Price	Ext. Price
 DS9208, USB Kit. 2D Imager, 7' Straight USB Cable. Color: Black.	134.00	\$206.02	\$27,606.68
GROUND SHIPPING IS INCLUDED	1.00	\$0.00	\$0.00
Total			\$27,606.68

How are we doing? [Click here](#) to answer 2 questions from BarcodesInc

To purchase this quote:

Call Ryan Foust direct at 1-312-582-4826 or toll-free at 1-800-351-9962 ext. 4826
 or Fax your P.O. to 1-312-212-1800
 or Email: rfoust@barcodesinc.com to place your order.



Honeywell
PARTNER



Intermec
Honours Partner
Premier Partner

ODATALOGIC

DATA MAX | C-TECH
VALUED PARTNER
PLATINUM



*Price does not include shipping unless specified. Price Only Valid for quantity printed. Prices valid for 30 days from the day of quote.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____.

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

March 13, 2014

APPROVAL OF THE PURCHASE OF 134 BARCODE SCANNERS AND
CABLING BY THE SCOTT COUNTY AUDITOR'S OFFICE AT A TOTAL
COST \$27,606.68.

BE IT RESOLVED by the Scott County Board of Supervisors
as follows:

Section 1. The purchase of 134 barcode scanners and
cabling from Barcodes Inc. at a total cost of \$27,606.68 is
hereby approved.

Section 2. This resolution shall take effect
immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1030

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



February 28, 2014

TO: Board of Supervisors

FROM: Renee Johnson, Administrative Assistant

SUBJECT: Special Committee of the Whole Meetings for the Spring

It is time again to schedule meetings with authorized agencies. Pending your review, I would like to schedule special meetings for the Tuesday mornings of April 8th, 15th and 22nd. April 8th and 22nd would start immediately after the regularly scheduled Committee of the Whole meetings.

7th Judicial District Correctional Services
Bi-State Regional Commission
Community Action of Eastern Iowa
Humane Society
Iowa at Work
Iowa Waste Commission (at their location)
Medic
Mississippi Valley Fairgrounds
Quad Cities Convention and Visitors Bureau
QC First/Chamber
Riverbend Transit
Scott County Kids- Decategorization
Scott County Kids- Early Childhood
Scott Soil Conservation/Watershed Partners
SECC/EMA

This year, as requested, I will arrange the Waste Commission meeting to be at their location.

In addition, I will be scheduling meetings with the following agencies during their regularly scheduled Board meeting times: CADS, CASI, CHC, HDC, County Library and Vera French.

If you have any questions, please let me know.



MAR -5 2014

Item 20
03-11-14

1609 State Street • Bettendorf, Iowa 52722-4937 • (563) 344-4000

March 5, 2014

Dr. Teresa Paper, President
Scott Community College
Eastern Iowa Community College District
500 Belmont Road
Bettendorf, IA 52722

Dee Bruemmer, Administrator
Scott County Bicentennial Building
600 West 4th Street
Davenport, Iowa 52801

Tim Huey, Planning and Development Director
500 West 4th Street
Davenport, Iowa 52801

Dr. Theron Schutte, Superintendent
BCSD Administration Center
3311 – 18th Street
Bettendorf, Iowa 52722

SUBJECT: Establishment of a new Lodge Hotel Tax Increment Financing District.

Please accept this letter announcing the Opportunity to Consult on establishment of a new Tax Increment Financing District within the City of Bettendorf in Urban Renewal Area #3. The hearing will be held on **March 21, 2014**, at **10:00 a.m.** in the **Economic Development Office, City Hall, 1609 State Street, Bettendorf**. If you have any comments you wish to make, you are encouraged to attend at that time.

Spruce Hills Investment Partners, LLC consists of approximately 8.42 acres in the Utica Ridge Road Corridor and will be a redevelopment of the commercial area. This area is outlined in the attached aerial photo.

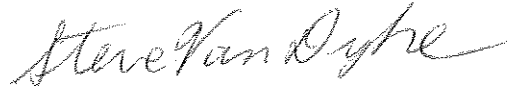
In an effort to promote commercial growth in the area, the developer is asking for the establishment of the new TIF District. Previous projects in the corridor have involved public and infrastructure improvements by the City of Bettendorf and Tax Increment Financing. The developer will be maintaining the assessed value of the project site at \$3,580,740. Therefore, there will be no reduction of the current revenue taxing entities are now receiving. The City will offer TIF for new commercial structures above the \$3,580,740 minimum assessed value of the improved land.

Prior to the passage of any TIF ordinance, the City of Bettendorf desires to notify the affected taxing entities and consult with them concerning the Lodge Hotel Tax Increment Financing District.

We have included a copy of the initial development agreement submitted from the developer.

Should you have any other questions regarding this matter, please feel free to contact us at any time.

Sincerely,

A handwritten signature in cursive script that reads "Steve Van Dyke".

Steve Van Dyke, Director
Economic Development

Enclosures

**DEVELOPMENT AGREEMENT BETWEEN
THE CITY OF BETTENDORF, IOWA,
AND
SPRUCE HILLS INVESTMENT PARTNERS, LLC**

This Agreement is entered into between the City of Bettendorf, Iowa, an Iowa Municipal Corporation (City), and Spruce Hills Investment Partners, LLC (Developer), as of the ____ day of _____, 2014.

RECITALS

WHEREAS, this agreement is entered into under the authority of Iowa Code Chapter 403, as amended (Urban Renewal Act); and

WHEREAS, the City Council has approved and adopted an urban renewal plan for the Project Area designated as the "Bettendorf Urban Renewal Area #3," as amended (Urban Renewal Plan); and

WHEREAS, in furtherance of the objectives of said Urban Renewal Plan, Developer will undertake the following Urban Renewal Project (Project) to advance the community's ongoing economic development efforts; and

WHEREAS, business redevelopment and blight elimination is a high priority goal for the City of Bettendorf; and

WHEREAS, under Chapter 15A of the State Code, the City is required to determine that a public purpose will reasonably be accomplished and the City Council so FINDS that jobs will be preserved and expanded, blight will be eliminated and tax base increased as a result of the agreement signed herein; and

WHEREAS, Chapters 15A and 403 of the Code of Iowa authorize cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private parties.

NOW, THEREFORE, the parties hereto agree as follows:

I. DEVELOPER OBLIGATIONS

Developer owns certain property, more specifically described on Exhibit "A", attached hereto, upon which Developer intends to redevelop the property into a Double Tree Hotel. Developer shall undertake the Project, consisting of the reconstruction/redevelopment of certain existing improvements, the demolition of certain existing structures and construction and installation of certain new buildings, facilities and other improvements.

The Developer anticipates that the Project will be developed in two phases. Phase I shall consist of the removal/replacement of all exterior treatment from the existing hotel, the reconstruction of the existing porte-cochere, creation of a second entrance to the site from Golden Valley Drive which will act as the hotels primary entrance, refurbishment of all sleeping rooms except those that are eliminated and the removal and replacement of the existing parking lot.

Phase II shall consist of the construction of a free-standing strip center for office and retail use which measures at a minimum 6,000 square feet allowing for the location of some 4 to 6 additional businesses on this site.

Prior to the construction of the Project, Developer shall submit to the City copies of all plats, site plans and engineering documents related to the Project as customarily required under existing City Ordinances. The City may request reasonable changes to such plats, site plans and documents to insure compliance with existing applicable City Ordinances and engineering requirements plus a quality appearance. Phase I of the Project shall commence promptly upon City approval of plats, site plans and issuance of a building permit, and the Developer shall diligently prosecute construction to be completed prior to the end of calendar year 2014. Phase II shall be completed no later than December 31, 2024.

II. TAX INCREMENT FINANCING PAYMENTS

In recognition of Developer's commitment set out herein, the City agrees to make economic development tax increment payments (Payments) to Developer in each fiscal year during the term of this Agreement, pursuant to Chapters 15A and 403 of the Code of Iowa, to reimburse the Developer for a portion of the cost of the project, in an amount equal to the tax incremental revenue derived from the project. For the purposes of this agreement, the tax incremental revenues derived from Phase I of the Project encompassing the site shall mean only the taxes available for division by the City under the Urban Renewal Law in excess of an assumed base year assessment on land and buildings of \$3,580,740. The Developer shall agree to execute a minimum assessment agreement effective from 1/1/13 through 12/31/25, with the minimum assessed value being \$3,580,740 effective 1/1/13 through 12/31/15 and \$10,580,740 from 1/1/16 through 12/31/25.

The Payments shall be made solely and only from incremental property taxes received by the City from the Scott County Treasurer, which are attributable to the improvements made to the Property as called for herein. The Payments to the Developer are subject to the timely payment of property taxes by the Developer or other owners of the Property, and to the satisfactory completion of the Improvements.

On or about November 1st of each year, the Developer and/or its assigns, shall report to the City the Status of payment of all property taxes then due on the property and certify to the City the development costs associated with the project. Such costs may be aggregated for purposes of the certification, including all previously certified costs and new costs, and shall be reduced by all payment of incremental tax money then received by the Developer and/or its assigns. This certification may be hand delivered, or may be mailed by certified or registered mail, return receipt requested to the City Administrator, City of Bettendorf, 1609 State Street, Bettendorf, Iowa 52722. On December 1st of each year, and based upon the Developer's and/or assigns' certification to the City, the City shall certify said amount to the County Auditor pursuant to Iowa Code Section 403.19(6) as debt incurred within the District (as established by the Tax Increment Financing Ordinance).

III. TERM OF TAX INCREMENT FINANCING

The payments shall be made on December 1st and June 1st of each fiscal year, commencing with the fiscal year of tax payments arising from the January 1st, 2015 tax assessment and continuing for a maximum of ten (10) fiscal years of taxes or until a maximum of \$1,750,000 in incremental tax revenue has been rebated to the developer, whichever first occurs.

1. The Developer shall reimburse the City \$175,000 for each year the Developer fails to timely pay real estate taxes over the ten (10) year period of this Agreement. No payments shall be made by the City until all real estate taxes are paid in full.
2. The Developer shall reimburse the City \$175,000 for failure to construct Phase I of the Project by December 31, 2014.
3. The Developer shall receive a two (2) year extension to the tax increment payments for Phase I of the Project upon successful completion of Phase II of the Project prior to December 31, 2024.

IV. RIGHT OF NON-APPROPRIATION

Notwithstanding anything in this Agreement to the contrary, the obligation of the City to pay any installment of the Rebate from the Pledged Tax Increment Revenues described in Section II hereto shall be an obligation limited to currently budgeted funds, and not a general obligation or other indebtedness of the City or a pledge of its full faith and credit within the meaning of any constitutional or statutory debt limitation, and shall be subject in all respects to the right of non-appropriation by the City Council of City as provided in this section. City may exercise its right of non-appropriation as to the amount of the installments to be paid during any fiscal year during the term of this Agreement without causing a termination of this Agreement. The right of non-appropriation shall be exercised only by resolution affirmatively declaring the City's election to non-appropriate funds otherwise required to be paid in the next fiscal year under this Agreement.

In the event the City Council of City elects to not appropriate sufficient funds in the budget for any future fiscal year from the Pledged Tax Increment Revenues described in Section II hereto for the payment in full of the

installments on the Rebate due and payable in that fiscal year, then the City shall have no further obligation to the Developer for the payment of all installments due in the next fiscal year which cannot be paid with the funds then appropriated for that purpose.

The right of non-appropriation reserved to the City in this Section is intended by the parties, and shall be construed at all times, so as to ensure that the City's obligation to pay future installments on the Rebate shall not constitute a legal indebtedness of the City within the meaning of any applicable constitutional or statutory debt limitation prior to the adoption of a budget which appropriates funds for the payment of that installment or amount. In the event that any of the provisions of this Agreement are determined by a court of competent jurisdiction to create, or result in the creation of, such a legal indebtedness of the City, the enforcement of the said provision shall be suspended, and the Agreement shall at all times be construed and applied in such a manner as will preserve the foregoing intent of the parties, and no event of default shall be deemed to have occurred as a result thereof. If any provision of this Agreement or the application thereof to any circumstance is so suspended, the suspension shall not affect other provisions of this Agreement which can be given effect without the suspended provision, and to this end the provisions of this Agreement are severable.

V. HOTEL/MOTEL TAX PAYMENTS

In further recognition of the Developer's commitments set out herein, the City agrees to make hotel/motel tax grants (Added Payments) to the Developer during the initial five years of the term of this Agreement, pursuant to Chapter 423A Code of Iowa, to reimburse the Developer for a portion of the cost of the project. The Added Payments shall equal the increased hotel/motel tax revenue attributable to the property and which are derived from the successful completion of the Project. The Added Payments to the Developer are subject to the timely payment of hotel/motel taxes by Developer or other owners of the property, and are subject to the satisfactory completion of Phase I of the Project.

Added Payments shall be calculated using the base values of Developer's calendar year 2013 quarterly hotel/motel tax submissions. Hotel/motel tax revenues paid by Developer above and beyond the quarterly base values shall constitute the value of the Added Payments. Developer shall submit copies of the 2013 quarterly hotel/motel tax receipts attributable to the property prior to the signing of this agreement.

Developer shall submit copies of all hotel/motel tax submissions to the City concurrently with any submissions to the State of Iowa during calendar years 2015 through 2019. These submissions may be hand delivered or may be mailed by certified or registered mail, return receipt requested, to the City Administrator, City of Bettendorf, 1609 State Street, Bettendorf, Iowa 52722.

For calendar years 2015 through 2017, Developer shall receive 100% of the Added Payments attributable to the property. For calendar years 2018 through 2019, Developer shall receive 75% of the Added Payments attributable to the property.

City shall make the Added Payments to Developer within 30 days of City's receipt of the hotel/motel taxes from the Iowa Department of Revenue. The Added Payments to Developer shall be made quarterly, consistent with the Department of Revenue's distribution cycle.

The Added Payments to Developer shall begin in calendar year 2015, and shall continue for a maximum of five (5) calendar years or until a maximum of \$1,000,000 in incremental hotel/motel tax revenue has been granted to the developer, whichever first occurs. The Added Payments are additionally subject to the following conditions:

1. No payments shall be made by the City until all hotel/motel taxes are paid in full.
2. The maximum of five (5) years of Added Payments under this Agreement shall be reduced by one (1) year for each year the Developer fails to timely pay hotel/motel taxes on the parcel.
3. The maximum of five (5) years of Added Payments under this Agreement shall be reduced by one (1) year for failure to construct the Project by December 31, 2015.

VI. ASSIGNMENT

This Agreement may not be amended or assigned by either party without the express permission of the other party. However, the City hereby agrees and consents that the Developer's right to receive the Payments hereunder may be assigned by the Developer to a private lender, as security, or to another entity which is controlled by the Developer, or under common control or management with the Developer, without further action or approval on the part of the City. In the event that Developer sells the Property subject to the minimum assessment agreement as herein required, the Developer may without any further consent of the City assign its rights to the remaining payments. The Developer may also retain the right to receive all rebate payments. The City agrees, further, not to unreasonably withhold its permission upon receipt of a request from the Developer for assignment of all or any portion of its rights and obligations hereunder to any other party and to either approve or deny such request within sixty (60) days after receipt of such request by the City Council.

VII. COVENANT WITH THE LAND

This Agreement shall run with the Site and shall be binding upon the Developer, its successors and assigns. Each party hereto agrees to cooperate with the other in executing a Memorandum of Agreement that may be recorded in place of this document.

VIII. GOVERNING LAW

This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with the laws of the State of Iowa.

IX. JURY TRIAL WAIVER

The parties hereto, after consulting or having had the opportunity to consult with counsel, knowingly, voluntarily, and intentionally waive any right they may have to a trial by jury in any litigation based on or arising out of this agreement or instrument, or any related instrument or agreement, or any of the transactions contemplated hereby or any course of conduct, dealing, statements, whether oral or written, or action of any party hereto. No party shall seek to consolidate by counterclaim or otherwise, any such action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived. These provisions shall not be deemed to have been modified in any respect or relinquished by any party hereto except by a written instrument executed by all parties.

X. NOTICE

Any notice or demand desired or required to be given hereunder shall be in writing and deemed given when personally delivered or when deposited in the United States mail, postage prepaid, sent certified or registered and addressed as follows:

**To the City of Bettendorf:
Mr. Decker Ploehn
City Administrator
1609 State Street
Bettendorf, Iowa 52722
Office Phone (563) 344-4007**

**To Spruce Hills Investment Partners, LLC:
Attn: Mr. Raymond Stoddard, Managing Member
900 Spruce Hills Drive
Bettendorf, Iowa 52722
Office Phone (563) 359-7141**

XI. ENTIRE AGREEMENT

This Agreement and the Exhibits attached hereto constitute the entire agreement between the parties hereto pertaining to the subject matter hereof, and supercede all negotiations, preliminary agreements and all prior and contemporaneous discussions and understandings of the parties in connection with the subject matter hereof. All Exhibits attached hereto are hereby incorporated into and made a part of this Agreement.

XII. AMENDMENTS

No amendment, waiver, change or modification of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed or initialed by the parties. Waiver of any provision of this Agreement shall not be deemed a waiver of future compliance herewith and such provision shall remain in full force and effect.

XIII. SEVERABILITY

In the event any provision of this Agreement is held invalid, illegal or unenforceable, in whole or in part, the remaining provisions of this Agreement shall not be affected thereby and shall continue to be valid and enforceable, and, if for any reason a court finds that any provision of this Agreement is invalid, illegal or unenforceable as written, but that by limiting such provision it would become valid, legal and enforceable, then such provision shall be deemed to be written and shall be construed and enforced as so limited.

XIV. CONSTRUCTION

The titles or captions of paragraphs in this Agreement are provided for convenience of reference only and shall not be considered a part hereof for purposes of interpreting or applying this Agreement, as such titles or captions do not define, limit, extend, explain or describe the scope or extent of this Agreement or any of its terms or conditions. Words and phrases herein shall be construed as in the singular or plural number and as masculine, feminine or neuter gender, according to the context.

XV. UNAVOIDABLE DELAYS

Any delays resulting from acts or occurrences outside the reasonable control of the party claiming the delay including but not limited to storms, floods, fires, explosions or other casualty losses, unusual weather conditions, strikes, boycotts, lockouts or other labor disputes, delays in transportation or delivery of material or equipment necessary for construction and installation of the Project, litigation commenced by third parties, or the acts of any federal, State or local governmental unit (other than the City) are "Unavoidable Delays". Time lost as a result of Unavoidable Delays shall be added to extend the deadline by the number of days equal to the number of days lost as a result of Unavoidable Delays.

XVI. COUNTERPARTS

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument, and in making proof hereof, it shall not be necessary to produce or account for more than one (1) such counterpart.

The City and the Developer have caused this agreement to be signed, and the City's seal to be affixed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

APPROVED AS TO FORM:

Bettendorf City Attorney

CITY OF BETTENDORF, IOWA

By: _____
Its Mayor

Attested by:

By: _____
Its City Clerk

Spruce Hills Investment Partners LLC

By: _____
Its Managing Member

02/06/02 12:00 31 309 786 0463 SNYDER SCHWARZ.. 012/013

2002

THE IOWA STATE BAR ASSOCIATION Official Form No. 106

Dec A. Runnels 309 786 05914

FOR THE LEGAL EFFECT OF THE USE OF THIS FORM, CONSULT YOUR LAWYER

REAL ESTATE TRANSFER TAX PAID

STAMP \$ 3527.00

FEE \$ 16.00

RECORDER OF DEEDS SCOTT COUNTY, IOWA

AUDITOR RK

RECORDED DATE 27 COUNTY SWH

2002 FEB 7 PM 2 12

Transfer Fee SW

Recording Fee ILW

Information Dec A. Runnels, 1600 4th Avenue, Rock Island, IL 61201, (309) 786-8497

Individual's Name Street Address City Phone



Address Tax Statement: Quad City Lodging Partners, LLC 801 Jackson, Dubuque, IA 52001

SPACE ABOVE THIS LINE FOR RECORDER

QUIT CLAIM DEED

For the consideration of One (\$1.00) Dollar(s) and other valuable consideration, Jumer's Castle Lodge, Inc., a Delaware corporation, pursuant to authority given by its Board of Directors,

do hereby Quit Claim to Quad City Lodging Partners, LLC, an Iowa limited liability company,

all our right, title, interest, estate, claim and demand in the following described real estate in Scott County, Iowa:

See Exhibit "A" attached hereto.

Personal Property in the amount of \$945,000.00 is Exempt

Said conveyance is subject to general real estate taxes in respect of 2001 subsequent; easements, covenants, conditions, restrictions, dedications and reservations of record, and zoning and use ordinances, rules and regulations, and matters of survey.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: February 6, 2002

Frank Pedulla JUMERS CASTLE LODGE, INC. (Grantor)

STATE OF Illinois, ss: Frank Pedulla COUNTY, (Grantor)

On this 6th day of Feb, 2002, before me, the undersigned, a Notary Public in and for said State, personally appeared FRANK Pedulla (Grantor)

to me known to be the identical persons named in and who executed the foregoing instrument and acknowledged that they executed the same as their voluntary act and deed. (Grantor)

Cheryl E. Hawkins (Grantor)

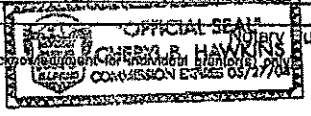
(Grantor)

(Grantor)

(Grantor)

(Grantor)

(Grantor)



STREET ADDRESS: 900 Spruce Hills Drive
CITY: Bettendorf COUNTY: Peoria
TAX NUMBER:

LEGAL DESCRIPTION:

LOT 1 IN JUMER'S CASTLE LODGE ADDITION, AN ADDITION TO THE CITY OF BETTENDORF, IOWA; IN THE COUNTY OF SCOTT AND STATE OF IOWA; ALSO, LOT 2 IN SUMMIT HILLS COMMERCIAL PARK FIFTH ADDITION TO THE CITY OF BETTENDORF, SCOTT COUNTY, IOWA; ALSO, THAT FORMER HIGHWAY CONVEYED BY GRANT FROM THE STATE OF IOWA RECORDED MARCH 3, 1993 AS DOCUMENT NO. 4914-93 DESCRIBED AS FOLLOWS: TO-WIT: PART OF THE SOUTHEAST 1/4 OF SECTION 17, TOWNSHIP 78 NORTH, RANGE 4 EAST OF THE 5TH PRINCIPAL MERIDIAN, CITY OF BETTENDORF, SCOTT COUNTY, IOWA, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHERLY MOST CORNER OF LOT 1 JUMER'S CASTLE LODGE ADDITION TO THE CITY OF BETTENDORF, IOWA, SAID POINT BEING ON THE EXISTING RIGHT OF WAY LINE OF I-74; THENCE SOUTH 16 DEGREES 32 MINUTES 41 SECONDS WEST, 15.12 FEET (FOR PURPOSES OF THIS LEGAL DESCRIPTION, THE SOUTHERLY LINE OF SAID LOT 1 IS ASSUME TO BEAR NORTH 80 DEGREES 45 MINUTES 02 SECONDS WEST); THENCE NORTH 80 DEGREES 45 MINUTES 02 SECONDS WEST, 170.06 FEET; THENCE NORTH 57 DEGREES 06 MINUTES 16 SECONDS WEST, 79.65 FEET; THENCE NORTH 50 DEGREES 11 MINUTES 56 SECONDS WEST, 124.44 FEET TO A POINT ON THE EXISTING RIGHT OF WAY LINE OF I-74; THENCE SOUTH 57 DEGREES 07 MINUTES 02 SECONDS EAST 200.04 FEET ALONG SAID RIGHT OF WAY LINE; THENCE SOUTH 80 DEGREES 45 MINUTES 02 SECONDS EAST, 168.84 FEET ALONG SAID RIGHT OF WAY LINE TO THE SAID POINT OF BEGINNING.

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NOTICE OF OPPORTUNITY TO CONSULT

You are hereby notified that the City of Bettendorf is beginning the process to establish the Lodge Hotel Redevelopment Tax Increment Financing (TIF) District. A meeting time and place has been established as follows so that you may discuss this matter should you so desire:

Date: March 21, 2014
Time: 10:00 am
Place: Bettendorf City Hall
Second Floor Conference Room
1609 State Street
Bettendorf, Iowa 52722

Should you be unavailable to meet at the above noted time and place, please contact Steve Van Dyke at 563-344-4060 at your earliest convenience in order to arrange for a meeting prior to that date and time. The following table summarizes the differences between the present taxes generated from the site and taxes anticipated to be generated upon completion of the development and also the length of time anticipated for the diversion of taxes for the TIF financing.

PROJECT

Lodge Hotel Redevelopment Tax Increment Financing (TIF) District

ESTIMATE OF COST

Total Project \$10,580,740

TAXES PRESENTLY BEING GENERATED FROM SITE

Land & Building Value \$ 3,580,740
Annual Taxes at Current Rate \$ 128,334

TAXES ESTIMATED TO BE GENERATED FROM DEVELOPMENT

Land & Building \$10,580,740
Estimated annual taxes at current rate \$ 366,094

FISCAL IMPACT OF THE DIVISION OF REVENUE FROM PROPOSED DEVELOPMENT

Property tax base will be increased and new taxes totaling \$237,760 per year will be generated when development is complete.

ESTIMATED SERVICES FROM TAXING ENTITY WILL BE EXPECTED TO PROVIDE THE TIF AREA

Scott County: Minimal
Bettendorf Community School District: None (non-residential)
Scott Community College: None

ESTIMATED DURATION OF DIVERSION OF REVENUE

12 years

ESTIMATED REVENUE AVAILABLE TO EACH TAXING ENTITY AFTER 12 YEARS IF PROJECT SUCCEEDS:

City of Bettendorf	36 %	\$131,794
Bettendorf Community School District	43 %	\$157,420
Scott County	17 %	\$ 62,236
E.I.C.C.	3 %	\$ 10,983
Others	1 %	\$ 3,661
TOTAL		\$366,094