

Facility and Support Services

600 W 4th Street

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May 27, 2014

To: Dee Bruemmer, County Administrator

From: Tammy Speidel, Acting Director
Facility and Support Services

Subj: Elevator Preventative Maintenance and Service Contract

The Purchasing Division has obtained bids for the annual elevator preventative maintenance and service contract. This contract covers traction and hydraulic elevators located in the Courthouse, Jail, Administrative Center, Entrance Pavilion, and the Pine Knoll facility.

Company Name	Annual Bid	Total Contract Amount
Kone	\$ 30,960.00	\$ 123,840.00
O'Keefe	No Response	No Response
Otis	\$ 25,200.00	\$ 100,800.00
Schumacher	\$ 54,960.00	\$ 219,840.00

After a thorough review of the bids that were submitted, the apparent low bidder, Otis Elevator has met all of the specifications and conditions in the Request for Quotation documents. Scott County has worked with Otis Elevator for the last eight years and found them to be a responsive and responsible vendor. These expenses are budgeted in the Facility & Support Services operating budget each year. I recommend that the Board of Supervisors approve the four year contract and award the bid to Otis Elevator.

I will be at the next Committee of the Whole meeting should you or the Board have any questions.

Cc: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

June 5, 2014

A RESOLUTION APPROVING THE BIDS AND AWARDING A FOUR YEAR
CONTRACT FOR ELEVATOR PREVENTATIVE MAINTENANCE AND SERVICE TO
OTIS ELEVATOR IN THE AMOUNT OF \$100,800.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the bids for elevator preventative maintenance and service are hereby approved and the four year contract awarded to Otis Elevator in the amount of \$100,800.00.

Section 2. This resolution shall take effect immediately.