

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
August 25 - 29, 2014

Tuesday, August 26, 2014

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Hancock, Minard, Sunderbruch, Cusack, Earnhardt

Facilities & Economic Development

- ___ 2. Support of RAGBRAI route coming through Scott County in 2015. (Item 2)
- ___ 3. Discussion of City of LeClaire's proposed amendment to TIF District #1. (Item 3)
- ___ 4. Public Hearing on transfer of Tax Deed properties to the Cities of Davenport, Bettendorf, and McCausland in accordance with County policy. (Item 4)
- ___ 5. Bids for program and design renovations to the first floor Courthouse, Phase 1 & 2. (Item 5)
- ___ 6. Vehicle replacements for the Facility and Support Services Department. (Item 6)
- ___ 7. Vehicle replacement for the Sheriff's Office. (Item 7)

Human Resources

- ___ 8. Organizational Change Recommendations - Administration and Facility & Support Services. (Item 8)
- ___ 9. Staff appointments. (Item 9)

Finance & Intergovernmental

- ___ 10. 2014 Homestead and Military Tax Credit Applications as recommended for allowance and disallowance by the Davenport City Assessor and the Scott County Assessor Offices. (Item 10)
- ___ 11. 2014 City of Bettendorf Special Election Assessments. (Item 11)

Other Items of Interest

___ 12. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Thursday, August 28, 2014

Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center

Public Hearing - 5:00 pm
Board Room, 1st Floor, Administrative Center

Public Hearing

___ 1. Public Hearing on Transfer of Tax Deed Properties

PLANNING & DEVELOPMENT

500 West Fourth Street
Davenport, Iowa 52801-1106
E-mail: planning@scottcountyiowa.com
Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey
Director

To: Dee F. Bruemmer, County Administrator

From: Timothy Huey, Planning Director

Date: August 19, 2014

Re: Approval of resolution of support for RAGBRAI route through Scott County.

Prior to 2007, the Quad Cities Convention and Visitors Bureau had worked hard for many years but had been unsuccessful in having Scott County chosen as the endpoint of a RAGBRAI route. In 2007 the QCCVB worked with Scott County, the Eldridge-North Scott Chamber of Commerce, City of LeClaire, and LeClaire Chamber of Commerce to have Scott County and the City of LeClaire on the route and the ending point for RAGBRAI in 2008.

Then in 2010, the QCCVB partnered with Scott County, Iowa Quad Cities Chamber of Commerce, the Cities of Davenport and Bettendorf and other Scott County communities and were successful with the effort to have RAGBRAI organizers plan the 2011 RAGBRAI route through Scott County and end at the Mississippi River in Davenport's Centennial Park.

The QCCVB, will be submitting the paperwork to invite the 2015 RAGBRAI to travel through Scott County and end in at a suitable location to be determined. The QCCVB has asked that the Scott County Board of Supervisors approve a resolution in support that would be submitted with those invitation materials.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
August 28, 2014

**APPROVAL OF THE SCOTT COUNTY BOARD OF SUPERVISOR'S SUPPORT FOR
THE ROUTE OF THE REGISTER'S ANNUAL GREAT BICYCLE RIDE ACROSS
IOWA TO TRAVEL THROUGH SCOTT COUNTY AND ITS COMMUNITIES IN 2015.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. RAGBRAI is the world's oldest, largest and longest bicycle tour and involves some 15,000 bicycle riders on a ride across Iowa the last week of July, starting at the Missouri River and ending at the Mississippi River.
- Section 2. The Quad Cities Convention & Visitors Bureau is partnering with Scott County, Quad Cities Chamber of Commerce, and Scott County communities in an effort to convince RAGBRAI organizers to plan the 2015 RAGBRAI route through Scott County and to end at the Mississippi River at a suitable location in a community in Scott County.
- Section 3. The Scott County Board of Supervisors supports the routing of the Register's Annual Great Bicycle Ride across Iowa through Scott County.
- Section 4. This resolution shall take effect immediately.

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Timothy Huey
Director

To: Dee F. Bruemmer, County Administrator
From: Scott County TIF Review Committee
Date: August 19, 2014
Re: City of LeClaire's proposed Amendment to TIF District #1.

The City of LeClaire has notified Scott County of the proposed amendment to the City's URA #1 to rebate TIF income for three economic development incentive projects. The first is CK Marine LLC, a boat sales business that is relocating from Bettendorf. The City is proposing a six year TIF rebate totaling \$80,000. The second project listed is BACK Properties LLC, a new commercial retail development which includes the relocation of Snap Fitness. The City is proposing a six year TIF rebate totaling \$74,000. The third project is Schwenke Investments, LLC, a commercial office remodel. The City is proposing a two year TIF rebate totaling \$21,000.

This appears to be the type of TIF incentive the County Board has not supported in the past. It is neither for the elimination of blight nor for the creation of new primary jobs but rather as an incentive to retail/commercial enterprises that are in competition with other similar business located in LeClaire and other areas of Scott County and the Quad Cities. It is the TIF Review Committee's opinion that such incentives are inappropriate because they give such businesses an unfair advantage over long established, existing businesses of a similar nature.

The meeting giving the affected taxing entities an opportunity to consult on this proposal was held Monday, August 18, 2014 at 9 AM at LeClaire City Hall. In addition to myself, Ed Choate and Councilperson Terri Applegate were there from the City and Jim Spelhaug, Superintendent and Mike Clingingsmith, CFO were there from Pleasant Valley Community School District.

Current State TIF law requires that when a business is re-locating from one local community to another that before TIF incentives can be offered the two communities must enter into a written agreement with both agreeing to the relocation of the building and the use of incentives. This requirement applies to the relocation of CK Marine from Bettendorf to LeClaire. A copy of the agreement and Bettendorf's resolution approving it are attached.

Also attached are the questions submitted by the TIF Review Committee to the City. Following the City's response, the TIF Review Committee will prepare a letter for the Board's consideration.

Staff would note that the City of LeClaire has recently established written TIF policies, application requirements and review procedures. These were also discussed at yesterday's meeting. Staff will review those policies and procedures and discuss them with the Board. Copies of the policies and review check list are included.

PLANNING & DEVELOPMENT

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Davenport, Iowa 52801-1106

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Office: (563) 326-8643 Fax: (563) 328-3242



Timothy Huey
Director

Questions for the City of LeClaire on proposed Urban Renewal Plan Amendment for three commercial businesses from Scott County Tax Increment Financing Review Committee.

1. Can you provide more details on the current base valuation of each project, the estimated value of the taxable improvements, and the expected total annual tax increment to be generated?
2. Is there a development agreement with each project? If so can we be provided a copy?
3. Who completes the TIF Project Review & Evaluation checklist? Can we get a copy of the scoring sheets or an aggregate of the total scores by all reviewers?
4. City TIF policy states that projects that create “impact” business or new “outside” commercial trade qualify for TIF assistance, how do these projects qualify when two of the three are already in the City of LeClaire?

Prepared by Scott County TIF Review Committee
August 18, 2014



CITY OF LECLAIRE, IOWA

325 WISCONSIN STREET
LECLAIRE, IOWA 52753

TEL: (563)-289-4242

FAX: (563)-289-6014
WWW.LECLAIREIOWA.GOV

SENDER'S DIRECT CONTACT INFORMATION:
PHONE EXT. #1104 ECHOATE@LECLAIREIOWA.GOV

AUG

7 2014

August 05, 2014

TO: Board of Supervisors, Scott County - #7010 1870 0001 7791 2995
Superintendent, Pleasant Valley Community School District - #7010 1870 0001 7791 3008

FROM: City Council
City of LeClaire, Iowa

RE: LeClaire Urban Renewal Area No. 1

The City of LeClaire is in the process of amending the urban renewal plan for the LeClaire Urban Renewal Area No. 1, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for Monday, August 18, 2014, at 9:00 o'clock a.m. at the LeClaire City Hall in LeClaire. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at 7:00 o'clock p.m. on September 2, 2014, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (563) 289-6004, if you have questions.

Enclosure

**NOTICE OF PUBLIC HEARING ON PROPOSED URBAN RENEWAL PLAN
AMENDMENT**

Notice Is Hereby Given: That at 7:00 o'clock p.m., at the City Council Chambers, LeClaire, Iowa, on September 2, 2014, the City Council of the City of LeClaire, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the LeClaire Urban Renewal Area No. 1 to facilitate the undertaking of new urban renewal projects consisting of (1) providing tax increment financing support to CK Marine, LLC in connection with the development of a new commercial boat sales facility; (2) providing tax increment financing support to BACK Properties, LLC in connection with the construction of a new retail facility; and (3) providing tax increment financing support to Schwenke Investments, LLC in connection with the expansion of its commercial facilities for use in a computer/internet business operations. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matters of the hearing.

Edwin N. Choate
City Administrator

CITY OF LECLAIRE, IOWA

URBAN RENEWAL PLAN AMENDMENT
LECLAIRE URBAN RENEWAL AREA

September, 2014

The Urban Renewal Plan (the "Plan") for the LeClaire Urban Renewal Area No. 1 (the "Urban Renewal Area") is being amended for the purpose of identifying new urban renewal projects to be undertaken within the Urban Renewal Area.

1) Identification of Project. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following projects:

A)

Name of Project: 2014 CK Marine, LLC Relocation Project (the "CK Marine Project")

Name of Urban Renewal Area: LeClaire Urban Renewal Area No. 1

Date of Council Approval of Project: September 2, 2014

Description of Project: CK Marine, LLC, (the "Company") is a commercial boat retailer with operations currently located in the City of Bettendorf, Iowa. The Company has proposed to (1) acquire certain real property situated at **905 Eagle Ridge Road** in the Urban Renewal Area (the "CK Development Property"); and (2) to relocate its commercial boat retail facilities and operations to the CK Development Property. It has been requested that the City provide tax increment financing assistance to the Company in support of the efforts to acquire and relocate to the CK Development Property.

Description of Public Infrastructure: It is not anticipated that the City will install public infrastructure in connection with the CK Marine Project.

Description of Properties to be Acquired in Connection with Project: It is not anticipated that the City will acquire real property in connection with the CK Marine Project.

Description of Use of TIF: The City intends to enter into a Development Agreement with the Company with respect to the Project and to provide economic development payments (the "Payments") thereunder. The Payments will be funded with incremental property tax revenues to be derived from the CK Development Property. It is anticipated that the City's total commitment of incremental property tax revenues with respect to the CK Marine Project will not exceed \$80,000.

B)

Name of Project: 2014 BACK Properties, LLC Development Project (the “BACK Properties Project”)

Name of Urban Renewal Area: LeClaire Urban Renewal Area No. 1

Date of Council Approval of Project: September 2, 2014

Description of Project: BACK Properties, LLC, (the “Company”) has undertaken the construction of a new retail facility on certain real property situated at **1405 Eagle Ridge Road** in the Urban Renewal Area (the “BACK Properties Development Property”). It has been requested that the City provide tax increment financing assistance to the Company in support of the BACK Properties Project.

Description of Public Infrastructure: It is not anticipated that the City will install public infrastructure in connection with the BACK Properties Project.

Description of Properties to be Acquired in Connection with Project: It is not anticipated that the City will acquire real property in connection with the BACK Properties Project.

Description of Use of TIF: The City intends to enter into a Development Agreement with the Company with respect to the Project and to provide economic development payments (the “Payments”) thereunder. The Payments will be funded with incremental property tax revenues to be derived from the BACK Properties Development Property. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the BACK Properties Project will not exceed \$74,400.

C)

Name of Project: 2014 Schwenke Investments, LLC Expansion Project (the “Schwenke Project”)

Name of Urban Renewal Area: LeClaire Urban Renewal Area No. 1

Date of Council Approval of Project: September 2, 2014

Description of Project: Schwenke Investments, LLC, (the “Company”) has undertaken the expansion of its commercial facilities on certain real property situated at **126 S. Cody Road** in the Urban Renewal Area (the “Schwenke Development Property”) for use in its computer/internet business operations. It is anticipated that the Schwenke Project will result in an increase in the number of full-time employees employed by the Company. It has been requested that the City provide tax increment financing assistance to the Company in support of the Schwenke Project.

Description of Public Infrastructure: It is not anticipated that the City will install public infrastructure in connection with the Schwenke Project.

Description of Properties to be Acquired in Connection with Project: It is not anticipated that the City will acquire real property in connection with the Schwenke Project.

Description of Use of TIF: The City intends to enter into a Development Agreement with the Company with respect to the Project and to provide economic development payments (the "Payments") thereunder. The Payments will be funded with incremental property tax revenues to be derived from the Schwenke Development Property. It is anticipated that the City's total commitment of incremental property tax revenues with respect to the Schwenke Project will not exceed \$21,000.

2) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City: \$16,878,293

Outstanding general obligation debt of the City: \$10,185,531

Proposed maximum indebtedness to be incurred in connection with this September, 2014 Amendment*: \$ 175,400

It is anticipated that all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

Additional specific information for the three (3) projects currently under consideration for TIF incentives from the City of LeClaire are as follows:

1. CK Marine, LLC (boat sales facility)

Maximum TIF - \$80,000 (Still under review)
1st Payment – 06-01-'17
Last Payment – 06-01-'24
Project Substantial Completion date: December 31, 2014

2. BACK Properties, LLC (commercial retail facility)

Maximum TIF - \$74,400
1st Payment – 06-01-'17
Last Payment – 06-01-'21
Project Substantial Completion date: December 31, 2014

3. Schwenke Investments, LLC (commercial facility remodel)

Maximum TIF - \$21,000
1st Payment – 06-01-'17
Last Payment – 06-01-'19
Project Substantial Completion date: December 31, 2014



MEETING DATE: August 5, 2014

COUNCIL LETTER

REQUESTED BY: Kristine Stone

VISION:

THE CITY OF BETTENDORF IS A PREMIER PLACE IN WHICH TO LIVE. THE CITY OF BETTENDORF IS THE MOST LIVABLE COMMUNITY FOR FAMILIES WITH RICH EDUCATIONAL, CULTURAL, AND RECREATIONAL OPPORTUNITIES WHERE WE ENJOY A VIBRANT RIVERFRONT AND A GROWING COMPETITIVE BUSINESS ENVIRONMENT. WE TAKE PRIDE IN OUR GREAT COMMUNITY.

ITEM TITLE: (Please use same title as it will appear on your resolution.)

Consent: Resolution authorizing the Mayor to sign the Joint Agreement with the City of LeClaire consenting to the relocation of CK Marine, LLC, from Bettendorf to LeClaire.

Explanation (Background & How it Responds to Vision, Mission or Goals)

CK Marine, LLC, has requested tax increment support (TIF) from the City of LeClaire for the development and operation of its business in LeClaire. CK Marine currently operates in Bettendorf. Under the Urban Renewal Law, the City of LeClaire cannot expend TIF funds for the project unless the City of Bettendorf consents to the relocation of the business. Staff recommends approval of this request.

If the matter is not budgeted in the current year, explain why funding is requested and the anticipation:

N/A

List Attachments: Resolution Authorizing; Joint Agreement.

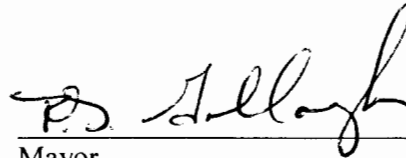
Resolution 227 -14

A Resolution Authorizing the Mayor to Sign the
Joint Agreement with the City of LeClaire Consenting to the
Relocation of CK Marine, LLC, from Bettendorf to LeClaire

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of
Bettendorf, Iowa:

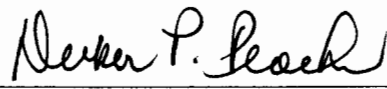
That the Mayor is authorized to sign the Joint Agreement with the City of
LeClaire consenting to the relocation of CK Marine, LLC, from Bettendorf to LeClaire.

Passed, Approved, and Adopted this 5th day of August, 2014.



Mayor

Attest:



City Clerk

JOINT AGREEMENT

THIS AGREEMENT is entered into between the City of Bettendorf, Iowa and the City of LeClaire, Iowa as of the ____ day of _____, 2014 (the "Commencement Date").

WHEREAS, the City of LeClaire, Iowa has established the LeClaire Urban Renewal Area No. 1 (the "Urban Renewal Area") pursuant to Chapter 403 of the Code of Iowa; and

WHEREAS, the City of LeClaire has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the "Urban Renewal Tax Revenue Fund"), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, CK Marine, LLC (the "Company") is a commercial boat retailer with operations currently located in the City of Bettendorf, Iowa; and

WHEREAS, the Company is in the process of leaving the site (the "Bettendorf Site") of its operations in the City of Bettendorf, and the Company is seeking a new location for its business operations; and

WHEREAS, the Company has found a suitable location for its business operations on certain real property (the "LeClaire Site") situated in the Urban Renewal Area; and

WHEREAS, the Company has requested that the City provide tax increment financing support to its development of, and operations at, the LeClaire Site (the "Company Project"), such support to come in the form of incremental property tax payments (the "Payments") from the Urban Renewal Tax Revenue Fund under a negotiated development agreement; and

WHEREAS, the movement of the Company's operations from the Bettendorf Site to the LeClaire Site meets the definition of a "relocation" under Section 403.19.9(b) of the Code of Iowa.; and

WHEREAS, in accordance with Section 403.19.9(a) of the Code of Iowa, moneys in the Urban Renewal Tax Revenue Fund cannot be expended or otherwise used by the City of LeClaire in connection with the Company Project unless the City of LeClaire and the City of Bettendorf enter into a written agreement concerning the Company's relocation;

NOW, THEREFORE, it is agreed by the City of Bettendorf and the City of LeClaire as follows:

Section 1. The City of Bettendorf hereby consents to (1) the relocation of the Company from the Bettendorf Site to the LeClaire Site; and (2) the City of LeClaire using incremental property tax revenues to fund the Payments to the Company in support of the Company Project.

Section 2. This Agreement is intended to meet the statutory requirements of Section 403.19.9(a)(1) of the Code of Iowa and shall be immediately effective on the Commencement Date following approval by the governing bodies of, and execution by the appropriate officials of, the City of Bettendorf and the City of LeClaire.

The City of Bettendorf, Iowa and the City of LeClaire, Iowa have caused this Agreement to be signed in their names and on their behalf by their duly authorized officers, all as of the Commencement Date.

CITY OF BETTENDORF, IOWA

By *P.D. Gallagher*
Mayor

Attest:

Decker P. Beach
City Clerk

Date: _____

CITY OF LECLAIRE, IOWA

By _____
Mayor

Attest:

City Clerk

Date: _____

RESOLUTION #14-113

RESOLUTION #14-59

[RESOLUTION #14-10 [1-20-2014] ORIGINAL]

A RESOLUTION ESTABLISHING CRITERIA AND GUIDELINES FOR THE IMPLEMENTATION OF A TAX INCREMENT FINANCING (TIF) FUNDING ASSISTANCE PROGRAM FOR THE CITY OF LECLAIRE.

WHEREAS, the LeClaire City Council by resolution created the LeClaire Urban Renewal Area(s), (the “Urban Renewal Area”); has adopted one or more tax increment ordinances providing for the division of taxes levied on taxable property in the Urban Renewal Area(s) pursuant to Section 403.19 of the Code for use in the Urban Renewal Area(s); and adopted one or more urban renewal plan(s) and/or amendments thereto, (the “Plan”) for the governance of projects and initiatives undertaken therein; and,

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, *pursuant to the above, the City Council declares that the primary goal and objective of this program is the expansion and diversification of the City’s tax base to the benefit of its Citizens and Business Community alike; and,*

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of LeClaire, Iowa, that pursuant to the provisions of Chapter 403 of the Code of Iowa which gives the city broad powers to carry out and effectuate the purposes of an Urban Renewal Plan, including the use of tax increment financing (TIF), the City Council hereby establishes the following criteria and guidelines which, while not all-inclusive, shall be considered as a general guide for implementing its tax increment financing assistance program in and for the various Urban Renewal (TIF) Areas in the City of LeClaire, Iowa:

SECTION 1. General Development Guidelines

The City Council, at its sole discretion, based upon a project by project evaluation and review of each proposal submitted under this policy (whether the said proposal meets these guidelines in their entirety or not or whether prior awards for similar proposals have been granted by the City) may or may not award TIF funding assistance as it deems necessary and to be in the best interest of the residents of the City of LeClaire. ***Any proposal not submitted on the City’s official application and evaluation form and/or not meeting the minimum guidelines and criteria enumerated herein-below ~~or substantiating the absolute need for such assistance will~~ may not be considered.***

The following, while not all-inclusive, are the general development guidelines and policies of the City used in reviewing and evaluating TIF funding assistance request proposals:

- A.** TIF funding assistance shall not be used in any manner in the support of any residential project. ***(No residential TIF).***

- B.** The minimum taxable value increase of the project (as ultimately determined by the Scott County Assessor’s Office, and measured by the difference in taxable value immediately before the project begins

and when it is completed), threshold required for TIF funding assistance eligibility for any individual project to be located on an unimproved parcel of ground shall be not less than \$250,000. Land valuation and/or any Urban Renewal Area “base-year” valuation or previously recognized increment shall not be included in this taxable value increase calculation.

Projects on previously improved parcels may still be considered for funding assistance when reviewed and evaluated in accordance with the remainder of the criteria included herein with no minimum taxable value increase requirement for such consideration. (*Minimum value project eligible for consideration*).

C. The maximum City participation in any individual project will not exceed the lesser of; **a)** a maximum not-to-exceed twenty percent (20%) of the total, eligible, project costs (See Section 1.D) as verified and determined by the City, or; **b)** the private project investment (as shown in the project pro-forma submitted as a part of the application and evaluation form). (*Maximum City participation in any “private purpose” projects*).

D. Eligible project costs shall include only those costs that create new taxable valuation after the effective date of this policy and shall be limited only to building and value-added land improvements. The total of eligible project costs shall not exceed the taxable value increase as determined in “B” above. (*No land value or previously added increment to be used for current projects*).

E. The City shall only consider “annual appropriation”, rebate-type agreements, lasting not more than a maximum of ten (10) years in duration or until such time as the maximum eligible project costs (agreed-upon, maximum not-to-exceed, agreement amount) have been distributed. (*Maximum duration and “type” of agreement*).

F. The City will rebate not more than a maximum of 85% of the initial incremental taxes generated by the project, determined in “B” above per fiscal year, during the term of any agreement. (*Maximum annual rebate amount*).

G. Unless otherwise permitted by the City Council any and all agreements will be terminated and rebates will immediately cease when the property/project is sold or when there is a 50% or more change in ownership; or, if the project as originally contemplated ceases to exist (“goes out of business”). (*Conditions for early termination of agreement*).

H. Any project or property shall be eligible to receive TIF funding assistance only once. (*No “double-dipping”*).

I. Not later than the date on which the debt associated with any project (and property) approved after the date of this policy is retired, the property valuation shall be “returned” to the tax rolls and any and all incremental, taxable valuation associated with that project (and property) shall not be used for any other urban renewal area purpose. (*No layering of previously used increments*).

J. Any development agreement considered under these policies shall include a project “timely completion” penalty clause including a rebate forfeiture penalty amount to be determined on a project by project basis. (*Mandatory project timely completion penalty clause*).

K. Any proposal submitted for TIF funding assistance shall be accompanied by a written “business plan” (including a detailed, financial pro-forma projected out over the proposed life of the TIF funding assistance requested) listing the specific, project funding sources, including the TIF funding assistance requested. (*Certain materials submitted to the City under this subsection MAY remain confidential subject to the City Attorney’s review and opinion and those applicable provisions of I.C. Section 21.7 regarding such matters*).

L. Any project that has begun any on-site, field, development or construction or in the Council’s judgment would be done without TIF assistance, WILL NOT be eligible for consideration of any TIF funding assistance.

~~M. TIF funding assistance WILL NOT be provided to any project associated with any “Nationally recognized, name-brand” type entity.~~

TIF funding assistance WILL NOT be provided for any project owned by any “nationally-recognized, name-brand” – type entity. This provision does not preclude franchisee-owners from eligibility for TIF funding assistance consideration.

N. The Council may, in its sole discretion, based upon a case-by-case basis review and analysis, include in any development agreement associated with this policy, a “recapture” clause (seeking repayment for all or a portion of any TIF assistance provided), in those instances where the real property associated with a project is sold prior to, or within a period of five (5) years following the expiration of any development agreement with the City, which results in a financial gain, benefit, or any sort of “windfall” profit to the developer derived from the TIF funding assistance provided.

O. The Developer shall reimburse to the City the total of any and all legal fees and administrative costs incurred by the City in connection with the drafting, negotiation and authorization of the Agreement(s), including any necessary action(s) required by the provisions of or amendment(s) needed to the Urban Renewal Area. Such payment shall be made no later than 30 calendar days after the execution of any Agreement(s). Failure to make such payment in full within the prescribed timeframe shall automatically void and cancel the Agreement(s).

SECTION 2. City Infrastructure Projects

The City will only use TIF funding to undertake public infrastructure projects that are directly related to and that can be reasonably shown to promote and facilitate growth within a defined timeframe. The growth timeframe used in any case shall be no longer than ten (10) years from the date of issuance of the debt associated with the project or no later than the final maturity (payment) date of the debt associated with the project, whichever event occurs sooner.

SECTION 3. Private Purpose Economic Development Projects

~~Private purpose projects meeting the criteria and guidelines specified above in Section 1 may be eligible for a minimum level of TIF funding assistance not exceeding ten percent (10%) of the total, eligible, project costs as verified and determined by the City. In addition to the shall be reviewed, evaluation, and consideration of projects in accordance with the minimum guidelines and criteria set forth in Section 1 above, the further review, evaluation, and consideration of proposals submitted for "private purpose projects" may include and be based upon some or all of the following, desirable, “community-based” development initiatives and the City Council, at its sole discretion, may award additional TIF funding assistance, above the minimum established, for those projects meeting one or more of the following:~~

Private purpose projects meeting the criteria and guidelines specified above in Section 1 shall be reviewed, evaluated, and considered for TIF funding assistance based on the criteria established in Section 1 and additional desirable, community-based development initiatives as determined by the City Council, at its sole discretion, including, but not limited to, the following:

A. Projects that have a demonstrable and positive long-term impact on the local labor market, or that provide, expand, diversify or enhance resident-identified, desirable, necessary services or facilities for the community; and/or,

B. Projects that create “impact” businesses that attract or bring to the City new, “outside”, tourist and/or other commercial trade; and/or,

C. Projects that incorporate historically correct improvements involving restoration and/or expansion of recognized historic buildings, or, in the case of new construction, projects that incorporate architectural features similar to those found in historic buildings; and/or,

D. Light industrial classified projects that do not adversely impact the City's infrastructure and that blend in and are in keeping with the City's general development character, atmosphere, and philosophy; and/or,

E. Projects that exceed a \$250,000 taxable valuation increase by at least 20%; and/or,

F. Projects that create and maintain for a minimum of five (5) years "quality full-time only employment" opportunities within the City, (based upon a percentage of the current, prevailing State minimum wage level).

G. The City Council shall consider and adopt an evaluation form to assist in evaluating projects for approval, amount of benefit, duration and other terms, in accordance with the provisions and spirit of this policy.

SECTION 4. Repealer and Rescission

All resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed. Resolution #99-58, adopted April 5, 1999, is hereby specifically rescinded with the adoption of this resolution.

TIF PROJECT REVIEW & EVALUATION CHECKLIST

PROJECT: _____ REVIEWER: _____ DATE: _____
 (PRINT PROJECT'S NAME HERE) (SIGNATURE)

#	<u>EVALUATION FACTORS</u>	<u>FACTOR WEIGHT</u>	x	<u>APPLICANT SCORE (0-10)</u>	=	<u>WEIGHTED SCORE</u>
1	TYPE OF PROJECT ● Commercial or light industrial ● Private purpose and/or public infrastructure ● Specific type of project ● Estimated completion date ● Owner or lessee operated business ● If lessee, does lease base term equal likely TIF term?	<u>8</u>		_____		_____
2	NATURE OF FUNDING REQUEST ● Amount ● Timing and duration of funding ● TIF % of total project funding ● Adequately capitalized?	<u>5</u>		_____		_____
3	PROJECT BUSINESS PLAN/ FINANCIAL PRO-FORMA ● Plan details and thoroughness? ● Project phasing? ● Project organization? ● "Quality" of plan and economic viability? ● Business "nature" of applicant, understanding and thoroughness of presentation?	<u>2</u>		_____		_____
4	TAXABLE VALUATION INCREASE ● Meets/exceeds minimum threshold? ● Total, overall, valuation increase _____ ● Score 1 point for each \$100,000 up to 10 max.	<u>10</u>		_____		_____
5	DEVELOPER REFERENCES/ EXPERIENCE ● Prior experience in general? ● Specific LeClaire TIF/development experience? ● Reputation and expectation as good business citizen?	<u>3</u>		_____		_____
6	LOCATION OF PROJECT ● Downtown/interstate/"new" area(s) ● Addition to existing or new stand-alone project ● High-level target location by City for development?	<u>6</u>		_____		_____
7	POSITIVE BENEFITS/"IMPACT" ● Resident-identified or needed services/facilities? ● "New" commercial trade or tourist attraction ● Increase in H/M tax, user fees, creation of "other" revenue sources? ● Long-term potential for project continuance? ● Addition to or enhancement of "quality of life" features?	<u>9</u>		_____		_____

TIF PROJECT REVIEW & EVALUATION CHECKLIST

(Cont.)

<u>#</u>	<u>EVALUATION FACTORS</u>	<u>FACTOR WEIGHT</u>	x	<u>APPLICANT SCORE (0-10)</u>	=	<u>WEIGHTED SCORE</u>
8	PROJECT EMPLOYMENT IMPACT <ul style="list-style-type: none"> ● Number of F.T. jobs created/maintained ● “Value” of F.T. jobs created (minimum wage/benefits) ● Potential for increase in # of jobs over life of project ● Subject to annual verification 	__7__		_____		_____
9	LOCAL HISTORICAL & ARCHITECTURAL SENSITIVITY <ul style="list-style-type: none"> ● “New” construction or redevelopment of existing, substantial historically or architecturally significant or representative structure(s) ● If historical is original appearance inside and out maintained/achieved? 	__4__		_____		_____
10	SUBJECTIVE EVAL. OF REVIEWER <ul style="list-style-type: none"> ● <u>Substantial</u> long-term benefit to the City expected that justifies taxpayer investment through TIF? ● Likelihood of project being done without TIF? 	__1__		_____		_____

TOTAL WEIGHTED SCORE:

(Add all weighted scores here)

(MAXIMUM POSSIBLE WEIGHTED SCORE)

__550__

% OF TOTAL POSSIBLE SCORE

INDICATED TIF % (% OF TOTAL POSSIBLE X 20, ROUNDED)

Final recommendation:

Award TIF at indicated % of qualified, eligible costs?

_____ (YES)

_____ (NO)

% of incremental tax to rebate annually (Max. 85%)

Term of TIF agreement in years (Max. 10 years)

***Note:** Rebates cannot exceed incremental taxes expected to be applicable to and generated by the project over a maximum of a ten (10) year period*

Other comments and conditions:

PLANNING & DEVELOPMENT

500 West Fourth Street
Davenport, Iowa 52801-1106
Office: (563) 326-8643 Fax: (563) 326-8257
Email: planning@scottcountyiowa.com



Timothy Huey
Director

To: Dee F. Bruemmer, County Administrator

From: Brian McDonough, Planning & Development Specialist

Date: August 19, 2014

Re: Discussion of a public hearing on the requests for transfer of County tax deed properties to the Cities of Davenport, Bettendorf, and McCausland.

The City of Davenport, City of Bettendorf, and City of McCausland have each submitted a request to acquire certain County tax deed properties. These properties have come into the Counties possession due to delinquent taxes and unpaid assessments. The time period for previous owners to redeem these costs has expired. The County's policy on the disposal of tax deed properties states that such properties shall be offered to the city and school district in which they are located as well as to community based non-profit agencies for a public purpose prior to being offered at public auction. Following a public hearing the property may be transferred to the city, school district, or non-profit agency if the Board of Supervisors determines such transfers are in the best interests of County residents.

The properties requested for transfer are:

- Parcel G0038-16, **City of Davenport**
- Parcel 842149003, **City of Bettendorf**
- Parcel 041249014, **City of McCausland**

The letters from Davenport, Bettendorf, and McCausland requesting transfer of these properties, as well as aerial photos of each parcel, are included.

Planning and Development staff has distributed the remaining list of tax deed properties to community non-profits. Should any of these entities submit a request for transfer, the request would be brought before the Board for discussion and a public hearing prior to the transfer of any County-owned property.

Following consideration of any requests from community based non-profits staff will schedule a public hearing to set the next tax deed auction time and date.

PLANNING & DEVELOPMENT

500 West Fourth Street

Davenport, Iowa 52801-1106

E-mail: planning@scottcountyiowa.com

Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey
Director

NOTICE OF BOARD OF SUPERVISORS
PUBLIC HEARING ON TRANSFER OF TAX DEED PROPERTIES

Public Notice is hereby given that the Scott County Board of Supervisors will hold a public hearing on the requests of the Cities of Davenport, Bettendorf, and McCausland to obtain tax deed properties from Scott County. The public hearing will be held on Thursday, August 28, 2014 at 5:00 P.M. in the 1st Floor Board Room of the County Administrative Center, 600 West 4th Street, Davenport, Iowa 52801.

In accordance with adopted County policies on the disposal of tax deed properties, such properties may be transferred to the city, school district, or a community based non-profit agency for a public purpose or for community development prior to being offered at a public auction by the County. This public hearing is scheduled to take public comments on the proposed transfer of the following requested properties: Parcel G0038-16 to the City of Davenport, Parcel 842149003 to the City of Bettendorf, and Parcel 041249014 to the City of McCausland.

If you have questions or comments regarding the proposed transfers, please call, write or email the Planning and Development Department, 500 West 4th Street, Davenport, Iowa 52801, 563-326-8643, planning@scottcountyiowa.com or attend the hearing.

Timothy Huey
Director

August 1, 2014

RE: Tax Deed parcels to the City for public purpose

Scott county Panning & Development
Tim Huey Planning & Development Director
500 West Fourth Street
Davenport, IA 52801-1106

Dear Mr. Huey:

CPED, and Natural Resource Division have reviewed the tentative list of the tax deed properties to be sold by Scott County by Tax Deed Auction.

For public purposes the city would like the following parcels:

G0038-16

Only the one (1) parcel.

Thank you for allowing the city to review the list prior to auction.

Sincerely,
ENGINEERING DIVISION



Mike Atchley
Real Estate Manager

cc: Brian Stineman, Natural Resource Manager
Bruce Berger, Senior Manager, Development
Brian Schadt, City Engineer
file





Parcel ID: G0038-16

City of Davenport



1111

1105

Parcel ID: G0038-16

City of Davenport

1030

421

1025

1020

1028

1019

1015

W 10TH 1/2 ST

SCOTT ST

1012

1011

428

422

414

410

406

406

1011

326

324

1008

W 10TH ST

61

930

327

321

930

RIPLY ST

917

920

918

HARRISON ST

909

912

910

908

902

318



1609 State Street • Bettendorf, Iowa 52722-4937 • (563) 344-4000

July 29, 2014

Chairman Larry Minard
Scott County Board of Supervisors
Administrative Center
600 W 4th Street
Davenport, IA 52801-1030

Dear Chairman Minard:

Pursuant to county rules listed below the City of Bettendorf has interest in a parcel that is eligible for tax deed sale. The parcel of interest is parcel ID #842149003. The parcel has access to city right of way and would provide benefit to the city.

“Forward list of County Tax Deed properties to applicable city, school system, or community based non-profit agencies. The city, school or agency may request that a property or properties be transferred to them if they can show how the property or properties will benefit a community program or a public good. The property may be transferred after review, including a public hearing, and action by the Board of Supervisors approving the requested transfer. It is the intention of the Board of Supervisors to dispose of these properties as stated above before offering them for sale at a public auction. However, once the auction date has been set and the auction list published, no further transfer requests will be considered unless extraordinary circumstances can be demonstrated. The Board reserves the right to refuse any or all requests from an applicant if the Board determines that it is in the best interest of the County residents to deny such requests.”

Please let me know if you need further information regarding this request.

Regards,

Decker Ploehn
City Administrator

Cc: ✓ Tim Huey
Planning & Development
Annex Building
500 W 4th St
Davenport IA 52801-1106



Parcel ID: 842149003

City of Bettendorf



14TH ST

MONTEREY CT

BROADVIEW DR

1603

1410

1416

320

1524

1530

1534

1535

1409

1415

1536

1515

1535

1521

1525

1531

1535

1527

1526

1529

1525

1512

1515

1519

1511



1503

1520

1526

1530

1445

1504

1510

1516

1536

1416

1420

1515

1523

1533

1540

1410

1509

1539

1404

1503

McDonough, Brian J.

From: Huey, Timothy
Sent: Thursday, June 26, 2014 9:55 AM
To: 'Sheila Bosworth, City Clerk'
Cc: McDonough, Brian J.
Subject: RE: Tax Deed for portion of West Bennet Street

Shelia:

Thanks for your prompt reply and willingness to accept this parcel. The County does a title search of the property prior to the redemption of the tax deed. We are still waiting to hear from the City of Davenport if they want any of the 15 parcels that are in Davenport. We will then hold a public hearing on those requests and then approve the transfer. We should have it completed in 60-90 days.

Tim

From: Sheila Bosworth, City Clerk [<mailto:clerk@cityofmccausland.com>]
Sent: Wednesday, June 25, 2014 3:53 PM
To: Huey, Timothy
Subject: Re: Tax Deed for portion of West Bennet Street

Hello Tim,

The City of McCausland would like to request parcel 041249014 be transferred to the City.

Thank you,

Sheila Bosworth
City Clerk
City of McCausland
PO Box 277
McCausland, IA 52758
563-225-3600

From: [Huey, Timothy](#)
Sent: Tuesday, June 24, 2014 10:34 AM
To: Clerk@Cityofmccausland.com
Cc: [McDonough, Brian J.](#)
Subject: Tax Deed for portion of West Bennet Street

Shelia:

Her is the property I was talking about in the voice mail I just left you. The County currently holds a Tax Deed following the redemption process after it went tax delinquent. Our policy for any tax deed is to first offer it to the City in which it is located before we offer it at public auction.

Let me know if you have any questions. All I need from you in order for us to transfer it to the City is a written (email is OK) request for the parcel.



Parcel ID: 041249014

City of McCausland



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY
THE BOARD OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
August 28, 2014

**APPROVING THE TRANSFER OF TAX DEED PROPERTIES TO THE CITY OF
DAVENPORT, CITY OF BETTENDORF, AND CITY OF MCCAUSLAND IN
ACCORDANCE WITH COUNTY POLICY**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. County policy states that a city may request transfer of a tax deed property located within the city if such transfer will benefit a community program or public good.

Section 2. A Public Hearing was held on August 28, 2014 for the transfer of tax deed properties to the Cities of Davenport, Bettendorf, and McCausland. Davenport has requested Parcel G0038-16, Bettendorf has requested Parcel 842149003, and McCausland has requested Parcel 041249014.

Section 3. The Chairman is authorized to sign the Quit Claim Deed.

Section 4. This resolution shall take effect immediately.

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003

fss @ scottcountyiowa.com

(563) 326-8738 Voice (563) 328-3245 Fax



August 20, 2014

To: Dee F. Bruemmer
County Administrator

From: Dave Donovan, Director
Facility and Support Services

Subj: Bids for Courthouse Phase One and Two project

As you know, for the past year my office, along with a small project committee, have been working with Wold Architects to program and design renovations to the first floor of the Courthouse. These renovations address space needs, correct accessibility issues and improve traffic flows throughout the spaces and functions located on that floor. More recently, we let a general construction package for work on Phase One and Two of those renovations which completely renovate the north half of the first floor. On Tuesday, August 19, 2014, we received bids for the Phase One and Two project. Below summarizes those bids:

<u>Contractor</u>	<u>Total Bid Amount</u>
Hillebrand Construction	\$3,000,000.00
Precision Builders	\$1,928,000.00
Swanson Construction	\$1,947,000.00

My office, along with Wold Architects, recommend that the Board of Supervisors award this bid to Precision Builders in the total amount of \$1,928,000.00. This project is funded in the current Capital Improvements Plan in the amount of \$1,999,000.00. The table on the next page summarizes the estimated total project costs for this project:

Construction	\$1,928,000.00
Owner Provided:	
Furniture	\$3,500.00**
AV	\$7,500.00**
Cabling	\$25,000.00**
Signage	\$7,500.00**
Test/Balance	\$15,000.00**
Design Fees	\$120,000.00
Contingency (5%)	\$96,400.00
Total Project	\$2,202,900.00
Budget	\$1,999,000.00
Over	\$203,900.00

** These project costs are estimated.

County Administrator Note:

The difference between the budget and actual cost can be covered in three ways:

1. Savings from other projects in the current capital budget. There is \$160,000 of savings in the Administration Building roof which should be used.
2. Using other funds to cover the technology improvements. This avenue would need further discussion with staff.
3. Using a small portion of the FY14 fund balance to cover this expense.

The County's first budget amendment is in March 2015. The final decision on how to fund the \$44,000 would be made during that process.

Cc: David Farmer
 Courthouse Design Team
 FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

August 28, 2014

A RESOLUTION APPROVING THE AWARD OF BID FOR GENERAL
CONSTRUCTION FOR THE COURTHOUSE PHASE ONE AND TWO PROJECT TO
PRECISION BUILDERS IN THE AMOUNT OF \$1,928,000.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids for general construction for the Courthouse Phase One and Two Renovation Project are hereby approved and awarded to Precision Builders, Inc. in the total amount of \$1,928,000.00.
- Section 2. The Director of Facility and Support Services is hereby authorized to prepare a standard American Institute of Architects contractual agreement for this award and sign said contract on behalf of the Board of Supervisors.
- Section 3. This resolution shall take effect immediately.

Facility and Support Services

600 West 4th Street
Davenport, Iowa 52801-1003
fss @ scottcountyjowa.com
(563) 326-8738 Voice (563) 328-3245 Fax



August 18, 2014

To: Dee F. Bruemmer
County Administrator

From: Dave Donovan, Director
Facility and Support Services

Subj: Vehicle Replacements for the Facility and Support Services Department

In the current fiscal year Capital Plan, there is funding to replace two vehicles in the Facility and Support Services Department. The first of those replacements is for a one-ton, four wheel drive pick-up truck that is used primarily for grounds maintenance and snow removal activities. It is one of two vehicles that FSS uses to clear snow from parking areas during winter. The current vehicle is a similar pick-up truck that is eleven years old.

The Purchasing Division solicited bids for this purchase. Below summarizes the bid results:

Dealer	Year/Make/Model	Purchase Price
Courtesy Ford	2015 Ford F-350	\$32,194.00
Green Buick GMC	2015 GMC Sierra 3500	\$36,412.17
Lindquist Ford	2015 Ford F-350	\$31,623.00 (1)
Reynolds Motors	2015 Ford F-350	\$31,739.00

1) Apparent low bid - recommended for award

The second replacement in the FSS Department is for a one ton cutaway box van. This vehicle is used by FSS for general hauling and delivery. The current vehicle is eight years old with 70,000 miles.

The Purchasing Division solicited bids for this purchase. Below summarizes the bid results:

Dealer	Year/Make/Model	Purchase Price
Courtesy Ford	2015 Ford E-350 box	\$31,304.00 (1)
Lindquist Ford	2015 Ford E-350 box	\$32,170.00
Reynolds Motors	2015 Ford E-350 box	\$34,582.00

1) Apparent low bid - recommended for award

We recommend award for the snow plow vehicle to the low bid from Lindquist Ford for a 2015 Ford F-350 4 X 4 pick-up with plow package in the total amount of \$31,623.00. We also recommend award for the box van to the low bid from Courtesy Ford for a 2015 Ford E-350 cutaway box van in the total amount of \$31,304.00. These purchases are funded in the current fiscal year in the vehicle replacement portion of the Capital Improvements Plan.

CC: Tammy Speidel
Chris Still
Barb Schloemer
David Farmer

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 28, 2014

A RESOLUTION APPROVING THE AWARD OF BID FOR A ONE TON FOUR WHEEL
DRIVE PICK-UP TRUCK AND PLOW PACKAGE TO LINDQUIST FORD IN THE
AMOUNT OF \$31,623.00

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids for the plow truck replacement are hereby approved and the purchase awarded to Lindquist Ford for a 2015 Ford F-350 4 X 4 Pick-up Truck with Plow Package in the amount of \$31,623.00.
- Section 2. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 28, 2014

A RESOLUTION APPROVING THE AWARD OF BID FOR A ONE TON CUTAWAY
BOX VAN TO COURTESY FORD IN THE AMOUNT OF \$31,304.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids for the box van replacement are hereby approved and the purchase awarded to Courtesy Ford for a 2015 Ford E-350 Cutaway Box Van in the amount of \$31,304.00.
- Section 2. This resolution shall take effect immediately.

Facility and Support Services

600 West 4th Street
 Davenport, Iowa 52801-1003
 fss @ scottcountyiowa.com
 (563) 326-8738 Voice (563) 328-3245 Fax



August 19, 2014

To: Dee F. Bruemmer
 County Administrator

From: Dave Donovan, Director
 Facility and Support Services

Subj: Vehicle Replacement for the Sheriff's Office

In the current fiscal year Capital Plan, there is funding to replace two vehicles in the Criminal Investigations Division of the Sheriff's Office. The first of those replacements is for the evidence technician vehicle. This is the vehicle that transports all the equipment, supplies and actual evidence items to and from a crime scene. The current vehicle is a full sized van that is eight years old with over 80,000 miles. The Sheriff's Office has requested a four wheel drive, crew cab pick-up truck as a replacement. They base this recommendation on a similar vehicle in use by the State Fire Investigator. They plan to add an aftermarket topper to this truck to facilitate covered storage.

The Purchasing Division solicited bids for this purchase. Below summarizes the bid results:

Dealer	Year/Make/Model	Purchase Price
Clinton Auto Group	2015 Dodge Ram	\$26,558.00
Courtesy Ford	2014 Ford F-150	\$28,813.00
Green Buick GMC	2014 GMC Sierra	\$36,799.27
Lindquist Ford	2014 Ford F-150	\$27,719.00
Reynolds Motors	2014 Ford F-150	\$28,851.68
Smart Toyota	2014 Toyota Tundra	\$33,725.76
Stew Hansen (1)	2015 Dodge Ram	\$24,832.00 (2) (3)

- 1) State of Iowa Department of Administrative Services bid
- 2) Includes delivery Ankeny to Davenport
- 3) Apparent low bid – recommended for award

We recommend award to the low bid from Stew Hansen Dodge for a 2015 Dodge Ram 4 X 4 Crew Cab pick-up at the state bid award price of \$24,832.00. This purchase is funded in the current fiscal year in the vehicle replacement portion of the Capital Improvements Plan.

CC: Sheriff Conard
 Lt. Bryce Schmidt
 Dep. Brian Staszewski

Barb Schloemer
David Farmer

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 28, 2014

A RESOLUTION APPROVING THE AWARD OF BID FOR A FOUR WHEEL DRIVE
CREW CAB PICK-UP TRUCK TO STEW HANSEN DODGE IN THE AMOUNT OF
\$24,832.00

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bids for the evidence vehicle replacement are hereby approved and the purchase awarded to Stew Hansen Dodge for a 2015 Dodge Ram 4 X 4 Crew Cab Pick-up Truck in the amount of \$24,832.00.
- Section 2. This resolution shall take effect immediately.

Human Resources Department

600 West Fourth Street
Davenport, Iowa 52801-1030

Office: (563) 326-8767
Fax: (563) 328-3285
www.scottcountyiowa.com



Date: August 18, 2014

To: Dee F. Bruemmer, County Administrator

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: Organizational Change Recommendations - Administration & FSS

Administration has requested organizational changes outside of the budget process and will be considered per the County Classification and Compensation Policy D. The justification to doing these organizational changes outside of the budget process is that there is a change in personnel in FSS and the implementation of the ERP project is ending the current phase. The new job description for the ERP/ECM Budget Analyst has been developed and is attached hereto. The position was reviewed by the Hay Committee on August 8th.

ERP/ECM Budget Analyst

The ERP/ECM Budget Analyst is created out of the temporary job assignments as Technology System Coordinators for the ERP implementation. Staff were temporarily assigned to accomplish the daily work of implementing the ERP project. One staff member has returned to IT and will remain responsible for the security and upgrades to the system. The other staff member will take on the new responsibilities as outlined in the job description of assisting departments with the full utilization of the technology, ERP, ECM, and conducting training of the systems. The large focus of the position is on assisting departments and the Budget Manager with analyzing budgets, outcomes and efficiencies. The recommendation was a Hay point value of 332 which results in a pay range of \$46,779 (minimum), \$55,036 (midpoint), to \$63,294 (maximum). The actual costs are addressed below.

Clerk II - FSS

FSS has a pending retirement of a Clerk II who's main duties relate to scanning. The department has studied the work load of the various Clerk IIs in the department as it relates to scanning duties, mailroom and copy center. They believe that it is not necessary to fill the vacant position.

Recommendation

Position	FTE Change	Current Salary	New Salary	Additional Salary	Benefits¹	Total
ERP/ECM Budget Analyst	1	\$0	\$62,400	\$62,400	\$24,697	\$87,097
Clerk II - FSS	-1	\$38,396	\$0	-\$38,396	-\$12,371	-\$50,767
Total				\$24,004	\$12,326	\$36,330

The cost differential in the benefits is largely related to the \$8,346 difference of family and single insurance coverage. It is further anticipated that additional cost savings will develop in the future through the reduction of documents requiring scanning. This would likely result in the elimination of a Clerk II at a salary of \$29,307 (\$48,517 with benefits). The new job description is attached for the Board's review and information. It is recommended that these changes take effect immediately.

Cc: Dave Donovan, FSS Director
Tammy Speidel, Operations Manager
David Farmer, Budget Manager



Created 07/31/14

SCOTT COUNTY JOB DESCRIPTION

Class Title: ERP/ECM Budget Analyst

Working Title: same

Department: Administration

Hay Point Value: 332

Job Summary

Under general supervision, serves as the County's lead budget analyst and trainer for the County's Enterprise Resource Planning (ERP) and Electronic Content Management (ECM) system and other administrative systems used in conjunction with the ERP and ECM and to promote and communicate the best uses of the system to County departments. Reviews and assesses accounts, trends and outcomes of the County's service activities. The ERP system includes Payroll, Human Resources, Financial, and Budget Preparation components.

Relationships

Reports to: Budget Manager

Supervises: N/A

Works with: Department heads and designees, Budget Analysts, end users of ERP/ECM systems, vendors, and consultants.

Physical/Environmental Conditions

Primarily indoor work.

Major Duties/Performance Measures

1. Works closely with operating departments and outside agencies in all facets of the budgetary process. Analyzes accounts for further analysis for Budget Manager Review.
2. Evaluates relationships between departmental changes and the financial status of the organization.
3. Reviews revenue projections from appropriations, fees, taxes, tolls and other sources; matches projected revenue to projected expenditures; makes recommendations concerning changes in program goals, workloads, staffing patterns, funds distribution and other areas; identifies needs for changes in various sources of revenue.
4. Promotes and communicates the best uses of the ERP/ECM system.
5. Participates in surveys, studies and meetings concerning financial requirements; provides assistance to department managers and supervisors in preparing budget estimates and proposals; conducts research and analysis on proposed programs or other factors affecting budget requirements.
6. Supports grant coordinators in reporting requirements.
7. Analyzes and recommends cross departmental revenue and expenditure changes.
8. Ensures timely collection, compilation, and analysis of Budgeting for Outcomes indicators information from County departments and authorized agencies, on a quarterly basis.
9. Serves as budget analyst for assigned departments and/or authorized agencies. Identifies issues, options, and projected outcomes and make recommendations for all departments and authorized agencies. With oversight from Budget Manager, assists in the preparation of annual budgets for Administration and the Board of Supervisors.
10. Coordinate and monitor the development and performance of budget analysts.
11. Works with the Departments and Agencies to analyze requests and feedback and provides training and/or change management solutions. Develops training materials and user guides for ERP and ECM users; and conduct training needs surveys.
12. Identifies areas where change, use or increased use of the ERP and ECM system would provide increased speed, accuracy or efficiency in ERP and ECM systems. Serves as the facilitator for focus groups e.g. ERP/ECM planning meetings and user groups.

13. Identifies system software bugs or modification needs and formulates the proper resolution with IT Support.

14. Performs other duties as needed or assigned.

Background Requisites

**Education and
Work Experience:**

Bachelor's degree in business administration, public administration, social services, political science, education or a related field.

AND

Three (3) – Five (5) years of experience performing administrative analytical duties which have provided some knowledge of the designated program or function.

Essential Skills:

- Ability to communicate effectively both orally and in writing.
- Ability to prepare and present written and oral reports.
- Ability to work independently with limited supervision.
- Ability to organize and prioritize work to meet established deadlines.
- Ability to interact with all levels of government, outside agencies, County employees and the public with tact, diplomacy and professionalism.
- Ability to utilize word processing, spreadsheet and presentation software with a high level of proficiency.
- Ability to maintain confidentiality.
- Ability to exemplify, by his/her actions, the County's PRIDE philosophy.

Physical/Mental Ability Requirements:

ERP/ECM Budget Analyst

Incumbent frequently utilizes personal computer to input data. Incumbent frequently sitting for extended periods of time. Ability to concentrate on detailed information.

Prepared by: _____ Date: _____

Approved by: _____ Date: _____

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 28, 2014

APPROVING ORGANIZATIONAL CHANGES IN THE ADMINISTRATION
DEPARTMENT BY ADDING AN ERP/ECM BUDGET ANALYST AND IN THE FSS
DEPARTMENT BY ELIMINATING A CLERK II - FSS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That in the Administration Department the position of ERP/ECM Budget Analyst is hereby created at 332 Hay points.

Section 2. That the table of organization for the Administration Department shall be increased by 1.0 FTE to reflect the addition of a ERP/ECM Budget Analyst.

Section 3. That the table of organization for the FSS Department be decreased by 1.0 FTE to reflect the elimination of Clerk II - FSS, with a remaining 4.0 Clerk II - FSS.

Section 4. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 28, 2014

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Alyssa Alcala for the position of part-time Custodial Worker in the Facilities & Support Services Department at the entry level rate.

Section 2. The hiring of Felicia Haakenson for the position of part-time Custodial Worker in the Facilities & Support Services Department at the entry level rate.

Section 3. The hiring of James Graham for the position of Park Ranger in the Conservation Department at the rate of \$21.16/hour.

Section 4. The hiring of Peter Kurylo for the position of Tax Deputy in the Auditor's Office at 75% of the Auditor's salary.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1030

Ph: (563) 326-8702 Fax: (563) 328-3285
www.scottcountyiowa.com



August 19, 2014

TO: Dee F. Bruemmer, County Administrator

FROM: Renee Johnson, Administrative Assistant

SUBJ: Approval of Recommended Allowances of the 2014 Homestead Tax Credits and Military Exemptions

State law requires the Board of Supervisors each year approve to allow or disallow Homestead Tax Credits and Military Exemptions as recommended by the Assessor's offices to the County Auditor.

The County Assessor is recommending that all applications be allowed. The Davenport City Assessor is recommending allowance of all applications with the exception of one Military Exemption Application.

Attachments

cc: Dale Denklau, Scott County Assessor
Nick VanCamp, Davenport City Assessor
Ann Wegener, Accounting Specialist, Treasurer's Office
Wes Rostenbach, Accounting & Tax Manager, Auditor's Office

ROXANNA MORITZ C.E.R.A.
AUDITOR & COMMISSIONER OF ELECTIONS
600 W. 4TH Street
Davenport, Iowa 52801
Ph: (563) 326-8631 Fax: (563) 326-8601
Cell: (563) 370-3915
www.scottcountyiowa.com



August 19, 2014

To: Scott County Board of Supervisors
From: Roxanna Moritz, Scott County Auditor
RE: Assessors' Recommended Action of Homestead Credits and Military Exemptions

Pursuant to Iowa Code Section 425.3 my office is forwarding to you the recommendations of the Davenport City Assessor and the Scott County Assessor for allowance and disallowance of homestead credit applications. Also, pursuant to Iowa Code Section 426A.14 my office is forwarding to you the recommendations of the Davenport City Assessor and the Scott County Assessor for allowance and disallowance of military service tax exemptions.

The applications are physically stored in the respective Assessor's office. The County Assessor is recommending that all applications be allowed. The Davenport City Assessor is recommending allowance of all applications except the Military Exemption Application of Ronald Steven Rayls. Pursuant to Iowa Code Section 425.3 (for homesteads) and 426A.14 (for military exemptions) if the Board disallows a claim the Board is required to send written notice to the claimant that the claim has been disallowed and the reason(s) for the disallowance.

DAVENPORT CITY ASSESSOR'S OFFICE

SCOTT COUNTY ADMINISTRATIVE CENTER

August 18, 2014

Roxanna Moritz
Scott County Auditor
Scott County Administrative Center
Davenport, Iowa 52801

RE: Homestead Tax Credit Applications
Military Exemption Applications

The above referenced applications for 2014 are on file in the Davenport City Assessor's Office and are stored in the County's Tax Incode Application File.

In accordance with Iowa Code Chapter 425.3, the assessor shall submit in writing the reasons for the recommendation to the county auditor. The county auditor shall forward the claims to the board of supervisors. The board shall allow or disallow the claims. If the board disallows a claim, it shall send written notice, by mail, to the claimant at the claimant's last known address. The notice shall state the reason for disallowing the claim.

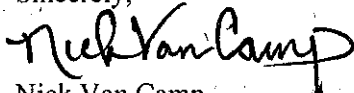
Attached with this letter is a 2014 application that I am recommending for disallowance due to the reasons listed below:

- 1) Ronald Steven Rayls
2316 N Fairmount Street
Davenport, IA 52804

Mr. Rayls is not eligible for a 2014 Military Tax Exemption because he did not serve active duty, other than for training purposes, and he did not serve at least 20 years for the Iowa National Guard or reserve forces of the United States.

If you need further clarification, please contact this office.

Sincerely,



Nick Van Camp
Davenport City Assessor

cc: Scott County Board of Supervisors



This application must be filed or mailed to your city or county assessor by July 1. It must be postmarked no later than July 1. Iowa assessors' addresses can be found at the Iowa State Association of Assessors Web site.

Applicant Contact Information

Name: Ronald S. Rayls PLEASE PRINT

Phone Number: _____ eMail: _____

Property Owner Name: RAYLS RONALD STEVEN RAYLS MARY L

Address: 2316 N FAIRMOUNT ST, DAVENPORT IA 52804

Veteran Name: RAYLS RONALD STEVEN

Property Claimed for Exemption

Jurisdiction Scott County Parcel Number DAD T2041-34

Legal Description 212--014 FOSTER'S URBAN HEIGHTS ADD

Status: I am an (a)

- Honorably discharged veteran, who served for a minimum of 18 months, or for fewer than 18 months because of a service-related injury.
- Former member, or member who is currently serving, of Reserve Forces or Iowa National Guard who has served at least 20 years.
- Member of Reserve Forces or Iowa National Guard who was activated for federal duty, not including training, for a minimum of 90 days.
- Former member, of the Armed Forces, whose enlistment would have occurred during the Korean Conflict but chose to serve 5 years in the Reserve Forces.
- Honorably discharged veteran who served in an eligible service period.
- Spouse Unmarried Widow(er) Minor Child Widowed Parent of a qualified veteran

Eligible Service Period(s):

- WW I - April 6, 1917 through Nov. 11, 1918 = (\$2,778)
- Occupation of Germany - Nov 12, 1918 - July 11, 1923 = (\$1,852)
- American Expeditionary Forces in Siberia Nov. 12, 1918 - April 30, 1920 = (\$1,852)
- Second Haitian suppression of insurrections - 1919 - 1920 = (\$1,852)
- Second Nicaragua Campaign with Marines or Navy in Nicaragua or on combatant ships - 1926 - 1933 = (\$1,852)
- Yangtze service with Navy and Marines in Shanghai or in Yangtze Valley - 1926 - 1927 & 1930 - 1932 = (\$1,852)
- China service with Navy and Marines - 1937 through 1939 = (\$1,852)
- WW II - Dec. 7, 1941 through Dec. 31, 1946 = (\$1,852)
- Korean - June 25, 1950 through Jan 31, 1955 = (\$1,852)
- Vietnam - Feb. 28, 1961 through May 7, 1975 = (\$1,852)
- Lebanon or Grenada Service - Aug. 24, 1982 through July 31, 1984 = (\$1,852) *Army*
- Panama Service - Dec. 20, 1989 through Jan. 31, 1990 = (\$1,852)
- Persian Gulf - Aug. 2, 1990 to still open = (\$1,852)

Military Record

My military service record is recorded in Volume 2014, Page 14943, Scott County

I entered the service on 06/24/1983, and I was released on 09/17/1983

I Declare

- I am a resident of and domiciled in the State of Iowa.
- I am the equitable or legal owner of the property upon which I claim the exemption and this is the only claim I make in this state.
- The information I have entered on this form is true and correct.

Signed Ronald S. Rayls (Claimant or Authorized Representative)

Date June 24, 2014 *Written notification must be given to the assessor upon conveyance of this property.*

Assessor or Authorized Representative

I recommend this application be allowed disallowed

Signed Rodney Hicks Date 6-24-2014

Board of Supervisors allowed disallowed

OFFICE OF THE COUNTY ASSESSOR
600 West 4th Street
Davenport, Iowa 52801-1030



Office: (563) 326-8635
Fax: (563) 328-3218
www.scottcountyiaowa.com

DALE R. DENKLAU
Assessor

LEW R. ZABEL
Chief Deputy

July 3, 2014

TO: Scott County Auditor, Roxanna Moritz
Scott County Board of Supervisor Larry Minard, Chair

RE: Homestead/Military Credit Applications

Our office has completed a current list of those persons within Scott County who have filed for homestead tax credits and military service property tax exemptions for the 2014 assessment year.

Based upon our continuing audit of the filings, I am requesting that the Board of Supervisors pass a resolution allowing and disallowing credits and exemptions as submitted.

The entire list of credits and exemptions will be kept in this office physically.

Thank you,

Dale Denklau, Assessor
Scott County Assessor's Office

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

August 28, 2014

APPROVING THE 2014 HOMESTEAD AND MILITARY TAX CREDIT APPLICATIONS
AS RECOMMENDED FOR ALLOWANCE AND DISALLOWANCE BY THE
DAVENPORT CITY ASSESSOR AND THE SCOTT COUNTY ASSESSOR OFFICES

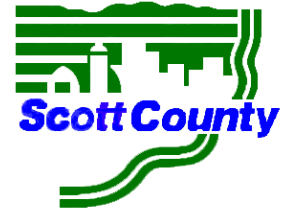
BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. All 2014 Homestead Property Tax Credit and Military Property Tax Exemption Applications as recommended for allowance by the Davenport City Assessor and Scott County Assessor and as filed in the respective County Assessor's Offices are hereby approved.

Section 2. The disallowance of the Military Property Tax Exemption application of Ronald Steven Rayls is approved.

Section 3. This resolution shall take effect immediately.

ROXANNA MORITZ, C.E.R.A.
AUDITOR & COMMISSIONER OF ELECTIONS
600 W. 4th St.
Davenport, Iowa 52801



Ph: (563) 326-8631 Fax: (563) 326-8601
www.scottcountyiowa.com

TO: Dee Bruemmer
FROM: Roxanna Moritz
SUBJECT: 2014 City of Bettendorf Special Election Assessments
DATE: 08/19/2014

Please see the attached resolution for the 2014 assessment of election costs for the City of Bettendorf Special Election conducted July 1, 2014.

If you or the Board of Supervisors has any questions about the assessment Richard Bauer (election supervisor) will be available at the August 26, 2014 committee of the whole meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS

August 28, 2014

APPROVING THE ASSESSMENT OF ELECTION COSTS FOR THE CITY OF
BETTENDORF SPECIAL ELECTION ON JULY 1, 2014 FOR \$11,873.30.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The assessment of election costs for the City of Bettendorf Special Election as detailed in the County Auditor's Office is hereby approved for the following amount: \$11,873.30.

Section 2. This resolution shall take effect immediately.