

**TENTATIVE AGENDA**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**November 3 - 7, 2014**

**Tuesday, November 4, 2014**

**Committee of the Whole - 8:00 am**  
**Board Room, 1st Floor, Administrative Center**

- \_\_\_ 1. Roll Call: Hancock, Minard, Sunderbruch, Cusack, Earnhardt

**Facilities & Economic Development**

- \_\_\_ 2. Discussion of Riverdale Tax Increment Financing proposal. (Item 2)
- \_\_\_ 3. Discussion of Public Hearing on transfer of Tax Deed properties to Ethan Realty LLC and the City of Davenport. (Item 3)
- \_\_\_ 4. Purchase of jail video visitation switcher. (Item 4)
- \_\_\_ 5. Award of bid for telecommunications cabling for the Courthouse Phase One and Two. (Item 5)
- \_\_\_ 6. Purchase of six squad car replacement vehicles for the Sheriff's Office. (Item 6)

**Finance & Intergovernmental**

- \_\_\_ 7. Adobe Software Purchase for the Attorney's Office. (Item 7)
- \_\_\_ 8. Funding of startup costs for ambulance services to the Blue Grass area. (Item 8)
- \_\_\_ 9. Changes to General Policy 33, Budget and Financial Management. (Item 9)
- \_\_\_ 10. 2015-2016 Board Goals and Objectives. (Item 10)
- \_\_\_ 11. Library Board Appointment. (Item 11)

**Other Items of Interest**

- \_\_\_ 12. Adjourned.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Ayes  
Nays

**Thursday, November 6, 2014**

**Regular Board Meeting - 5:00 pm  
Board Room, 1st Floor, Administrative Center**

**Public Hearing - 5:00 pm  
Board Room, 1st Floor, Administrative Center**

- \_\_\_\_\_ 1. Public Hearing relative to transferring property to the City of Davenport and Ethan Real Estate, LLC.

**PLANNING & DEVELOPMENT**

500 West Fourth Street

Davenport, Iowa 52801-1106

E-mail: [planning@scottcountyiaowa.com](mailto:planning@scottcountyiaowa.com)

Office: (563) 326-8643 Fax: (563) 326-8257



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Timothy Huey  
Director

To: Dee F. Bruemmer, County Administrator

From: Scott County TIF Review Committee

Date: October 28, 2014

Re: City of Riverdale's proposed creation of an Urban Renewal Area and adoption of an Urban Renewal Area Plan.

The City of Riverdale has notified Scott County of the proposed creation of an Urban Renewal Area and the adoption of a State Street Urban Renewal Area Plan. Notice of the Opportunity to Consult meeting scheduled for Tuesday October 28th was received by the Auditor's office on October 23<sup>rd</sup>. Copies of the materials received from the City of Riverdale and the plan prepared by its consultant are included with this memo.

The TIF Review Committee is preparing questions to present to the City at the Opportunity to Consult meeting. The City is required to respond to those questions and comments within seven (7) days. Staff will discuss those with the Board at the November 4<sup>th</sup> Committee of the Whole meeting.

The proposed Urban Renewal Area includes the entire ALCOA Davenport Works Plant and most of the surrounding commercial and residential areas adjacent to State Street/US Hwy 67 section in the City of Riverdale. It does not include any of the residential areas up on the bluffs above the highway nor the Scott Community College or Pleasant Valley Community School District properties.

The proposed State Street Urban Renewal Plan includes \$5.287M in proposed projects. The projects include about \$3.5M in capital projects including reconstruction of Bellingham Road, Fenno Drive, Kennington Street and Sycamore & Wisteria Lanes, renovation and expansion of the Riverdale Fire Station, stormwater facilities, parking lots and streetscape improvements. They are also proposing to include cash incentives or tax rebates for commercial businesses that may locate in this new URA.

The plan does not include the source of the taxable increment to cover the cost of these projects. But since creating the URA at this time allows the Base Valuation to be set as of January 1, 2013 ostensibly the increment could include the recent expansions at the ALCOA plant.

Again County staff will attend the Opportunity to Consult meeting and present the issues and questions that are discussed at that meeting with City staff at next week's C-O-W meeting.

RESOLUTION NO. 2014-19

RESOLUTION DETERMINING THE NECESSITY AND  
SETTING DATES OF A CONSULTATION AND A PUBLIC  
HEARING ON A PROPOSED STATE STREET URBAN  
RENEWAL PLAN FOR A PROPOSED URBAN RENEWAL  
AREA IN THE CITY OF RIVERDALE, STATE OF IOWA

RECEIVED

2014 OCT 23 AM 10:17

SCOTT CO. AUDITOR

WHEREAS, it is hereby found and determined that one or more economic development areas, as defined in Chapter 403, Code of Iowa, exist within the City and the rehabilitation, conservation, redevelopment, development, or combination thereof, of the area is necessary in the interest of the public health, safety, or welfare of the residents of the City; and

WHEREAS, this Council has reasonable cause to believe that the area described below satisfies the eligibility criteria for designation as an urban renewal area under Iowa law and has caused there to be prepared a proposed State Street Urban Renewal Plan ("Plan" or "Urban Renewal Plan") for the State Street Urban Renewal Area ("Area" or "Urban Renewal Area"), which proposed Plan is attached hereto as Exhibit 1; and

WHEREAS, this proposed Urban Renewal Area includes and consists of:

That part of the City of Riverdale, Scott County situated south and east of the following described line:

Beginning at the most northerly northwest corner of Scott County parcel 842617022, also being the property known as 4426 State Street in Riverdale, thence proceeding northeasterly along the northwesterly line of said parcel and the northwesterly line of Val-River Subdivision (parcel 8426011011) 457.84 feet to the most northerly southwest corner of parcel 842601007, also being the property known as 4602 State Street in Riverdale; thence northwesterly 384.19 feet, easterly 389.38 feet and southeasterly approximately 186 feet around the north end of parcel 842601007 to the most northerly northwest corner of parcel 842601001; thence northeasterly 380.76 feet and southeasterly 355.3 feet along the northwest and northeast boundaries of said parcel 842601001 to the northwesterly right of way line of State Street; thence northeasterly along said right of way line approximately 1312 feet to the most southerly corner of Outlot A of Pleasant Hills First Addition (parcel 84235220A-1); thence northwesterly 492.46 feet and northeasterly 537.37 feet along the southwest and northwest lines of said Outlot A to the westerly right of way line of Manor Drive; thence on a straight line across Manor Drive 60 feet to the southwest corner of Lot 60 of Pleasant Hills Third Addition; thence southeasterly 252.5 feet along the south lines of said Lot 60 and Lot 61 to a bend in the south line of said Lot 61; thence northeasterly 367.0 feet along the southerly lines of said Lot 61 and Lot 62 to the southeasterly corner of said Lot 62; thence northwesterly along the easterly boundary of said Lot 62 and also the easterly boundaries of Tracts 1 through 3 of the Wilbur Wulf Survey, also known as 139, 115 and 111 Elmhurst Lane, approximately 725 feet to the most northerly corner of said Tract 3; thence

southwesterly 36.2 feet along the northerly line of said Tract 3 to the southeast corner of 105 Elmhurst land, also being parcel 842345002; thence northwesterly along the easterly line of said parcel 842345002 approximately 154 feet to the northwest corner of parcel 842337001; thence northeasterly along the northerly boundary of said parcel 842337001 688.36 feet to a bend point in the boundary; thence easterly along said northerly boundary 445.05 feet; thence northeasterly along said northerly boundary 100.87 feet; thence easterly along said northerly boundary 172.49 feet to the northwesterly boundary of parcel 842337002; thence southwesterly along said northwest boundary approximately 172 feet to the most westerly corner of said parcel 842337002; thence southeasterly along the southwesterly boundary of said parcel 442.29 feet to the most southerly corner of said parcel 842337002; thence northeasterly 337 feet to the most easterly corner of parcel 842337002; thence southeasterly 213.07 feet along the southwesterly line of parcel 842339003 to the northerly right of way line of Valley Drive; thence northeasterly approximately 2050 feet along said right of way line to the corporate boundary in Belmont Road and all public right-of-ways contained in or surrounding the area.

Excepting therefrom the following parcels:

1. Lots 1 through 22 of Havens Acres Subdivision
2. Lots 24 through 40 of Havens Acres Subdivision; and

WHEREAS, it is desirable that these areas be redeveloped as part of the overall redevelopment area covered by the Plan; and

WHEREAS, City staff has caused there to be prepared a form of Plan, a copy of which has been placed on file for public inspection in the office of the City Clerk and which is incorporated herein by reference, the purpose of which is to form the State Street Urban Renewal Area suitable for commercial and industrial development and for the promotion of new residential development for low and moderate income families, and to include a list of proposed projects to be undertaken within the Urban Renewal Area; and

WHEREAS, the Iowa statutes require the City Council to submit the proposed State Street Urban Renewal Plan to the Planning and Zoning Commission for review and recommendation as to its conformity with the general plan for development of the City as a whole prior to Council approval of such Plan, and further provides that the Planning and Zoning Commission shall submit its written recommendations thereon to this Council within thirty (30) days of its receipt of such proposed State Street Urban Renewal Plan; and

WHEREAS, the Iowa statutes require the City Council to notify all affected taxing entities of the consideration being given to the proposed State Street Urban Renewal Plan and to hold a consultation with such taxing entities with respect thereto, and further provides that the designated representative of each affected taxing entity may attend the consultation and make written recommendations for modifications to the proposed division of revenue included as a part thereof, to which the City shall submit written responses as provided in Section 403.5, as amended; and

WHEREAS, the Iowa statutes further require the City Council to hold a public hearing on the proposed State Street Urban Renewal Plan subsequent to notice thereof by publication in a newspaper having general circulation within the City, which notice shall describe the time, date, place and purpose of the hearing, shall generally identify the urban renewal area covered by the Plan and shall outline the general scope of the urban renewal project under consideration, with a copy of the notice also being mailed to each affected taxing entity.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF RIVERDALE, STATE OF IOWA:

Section 1. That the consultation on the proposed State Street Urban Renewal Plan required by Section 403.5(2) of the Code of Iowa, as amended, shall be held on the 28th day of October, 2014, in the City Clerk's office, City Hall, 110 Manor Drive, Riverdale, IA 52722, at 2:00 o'clock P.M., and the City Clerk, or her delegate, is hereby appointed to serve as the designated representative of the City for purposes of conducting the consultation, receiving any recommendations that may be made with respect thereto and responding to the same in accordance with Section 403.5(2).

Section 2. That the City Clerk is authorized and directed to cause a notice of such consultation to be sent by regular mail to all affected taxing entities, as defined in Section 403.17(1), along with a copy of this Resolution and the proposed State Street Urban Renewal Plan, the notice to be in substantially the following form:

NOTICE OF A CONSULTATION TO BE HELD BETWEEN  
THE CITY OF RIVERDALE, STATE OF IOWA AND ALL  
AFFECTED TAXING ENTITIES CONCERNING THE  
PROPOSED STATE STREET URBAN RENEWAL PLAN FOR  
THE CITY OF RIVERDALE, STATE OF IOWA

RECEIVED

2014 OCT 23 AM 10:17

SCOTT CO. AUDITOR

The City of Riverdale, State of Iowa will hold a consultation with all affected taxing entities, as defined in Section 403.17(1) of the Code of Iowa, as amended, commencing at 2:00 o'clock P.M. on October 28, 2014, in the City Clerk's office, City Hall, 110 Manor Drive, Riverdale, IA 52722 concerning a proposed State Street Urban Renewal Plan, a copy of which is attached hereto.

Each affected taxing entity may appoint a representative to attend the consultation. The consultation may include a discussion of the estimated growth in valuation of taxable property included in the proposed Urban Renewal Area, the fiscal impact of the division of revenue on the affected taxing entities, the estimated impact on the provision of services by each of the affected taxing entities in the proposed Urban Renewal Area, and the duration of any bond issuance included in the Plan. Note that the Plan includes an analysis of alternative development options and funding for public building(s) and why such options are less feasible than the proposed urban renewal project(s).

The designated representative of any affected taxing entity may make written recommendations for modifications to the proposed division of revenue no later than seven days following the date of the consultation. The City Clerk, or her delegate, as the designated representative of the City of Riverdale, State of Iowa, shall submit a written response to the affected taxing entity, no later than seven days prior to the public hearing on the proposed State Street Urban Renewal Plan, addressing any recommendations made by that entity for modification to the proposed division of revenue.

This notice is given by order of the City Council of the City of Riverdale, State of Iowa, as provided by Section 403.5 of the Code of Iowa, as amended.

Dated this 21 day of October, 2014.



City Clerk, City of Riverdale, State of Iowa

NOTICE OF PUBLIC HEARING TO CONSIDER APPROVAL  
OF A PROPOSED STATE STREET URBAN RENEWAL PLAN  
FOR A PROPOSED URBAN RENEWAL AREA IN THE CITY  
OF RIVERDALE, STATE OF IOWA

The City Council of the City of Riverdale, State of Iowa, will hold a public hearing before itself at its meeting which commences at 7:00 o'clock P.M. on November 18, 2014 in the Council Chambers, City Hall, 110 Manor Drive, Riverdale, IA 52722, to consider adoption of a proposed State Street Urban Renewal Plan (the "Plan") concerning a proposed Urban Renewal Area in the City of Riverdale, State of Iowa, legally described as follows:

That part of the City of Riverdale, Scott County situated south and east of the following described line:

Beginning at the most northerly northwest corner of Scott County parcel 842617022, also being the property known as 4426 State Street in Riverdale, thence proceeding northeasterly along the northwesterly line of said parcel and the northwesterly line of Val-River Subdivision (parcel 8426011011) 457.84 feet to the most northerly southwest corner of parcel 842601007, also being the property known as 4602 State Street in Riverdale; thence northwesterly 384.19 feet, easterly 389.38 feet and southeasterly approximately 186 feet around the north end of parcel 842601007 to the most northerly northwest corner of parcel 842601001; thence northeasterly 380.76 feet and southeasterly 355.3 feet along the northwest and northeast boundaries of said parcel 842601001 to the northwesterly right of way line of State Street; thence northeasterly along said right of way line approximately 1312 feet to the most southerly corner of Outlot A of Pleasant Hills First Addition (parcel 84235220A-1); thence northwesterly 492.46 feet and northeasterly 537.37 feet along the southwest and northwest lines of said Outlot A to the westerly right of way line of Manor Drive; thence on a straight line across Manor Drive 60 feet to the southwest corner of Lot 60 of Pleasant Hills Third Addition; thence southeasterly 252.5 feet along the south lines of said Lot 60 and Lot 61 to a bend in the south line of said Lot 61; thence northeasterly 367.0 feet along the southerly lines of said Lot 61 and Lot 62 to the southeasterly corner of said Lot 62; thence northwesterly along the easterly boundary of said Lot 62 and also the easterly boundaries of Tracts 1 through 3 of the Wilbur Wulf Survey, also known as 139, 115 and 111 Elmhurst Lane, approximately 725 feet to the most northerly corner of said Tract 3; thence southwesterly 36.2 feet along the northerly line of said Tract 3 to the southeast corner of 105 Elmhurst land, also being parcel 842345002; thence northwesterly along the easterly line of said parcel 842345002 approximately 154 feet to the northwest corner of parcel 842337001; thence northeasterly along the northerly boundary of said parcel 842337001 688.36 feet to a bend point in the boundary; thence easterly along said northerly boundary 445.05 feet; thence northeasterly along said northerly boundary 100.87 feet; thence easterly along said northerly boundary 172.49 feet to the northwesterly boundary of parcel 842337002; thence southwesterly along said northwest boundary approximately 172 feet to the most westerly corner of said parcel 842337002; thence southeasterly along the



southwesterly boundary of said parcel 442.29 feet to the most southerly corner of said parcel 842337002; thence northeasterly 337 feet to the most easterly corner of parcel 842337002; thence southeasterly 213.07 feet along the southwesterly line of parcel 842339003 to the northerly right of way line of Valley Drive; thence northeasterly approximately 2050 feet along said right of way line to the corporate boundary in Belmont Road and all public right-of-ways contained in or surrounding the area.

Excepting therefrom the following parcels:

1. Lots 1 through 22 of Havens Acres Subdivision
2. Lots 24 through 40 of Havens Acres Subdivision,

which land is to be included as part of this proposed Urban Renewal Area.

A copy of the Plan is on file for public inspection in the office of the City Clerk, City Hall, City of Riverdale, Iowa.

The City of Riverdale, State of Iowa is the local public agency which, if such Plan is approved, shall undertake the urban renewal activities described in such Plan.

The general scope of the urban renewal activities under consideration in the Plan is to promote the growth and retention of qualified industries and businesses in the Urban Renewal Area through various public purpose and special financing activities utilized in the Plan. The City also intends to stimulate, through public involvement and commitment, private investment in low and moderate income residential development in the Urban Renewal Area. To accomplish the objectives of the Plan, and to encourage the further economic development of the Urban Renewal Area, the Plan provides that such special financing activities may include, but not be limited to, the making of loans or grants of public funds to private entities under Chapter 15A of the Code of Iowa. The City also may reimburse or directly undertake the installation, construction and reconstruction of substantial public improvements, including, but not limited to, street, water, sanitary sewer, storm sewer or other public improvements. The City also may acquire and make land available for development or redevelopment by private enterprise as authorized by law. The Plan provides that the City may issue bonds or use available funds for purposes allowed by the Plan and that tax increment reimbursement of the costs of urban renewal projects may be sought if and to the extent incurred by the City. The Plan initially proposes specific public infrastructure or site improvements which may be undertaken by the City, and provides that the Plan may be amended from time to time.

Any person or organization desiring to be heard shall be afforded an opportunity to be heard at such hearing.

This notice is given by order of the City Council of the City of Riverdale, State of Iowa, as provided by Section 403.5 of the Code of Iowa.

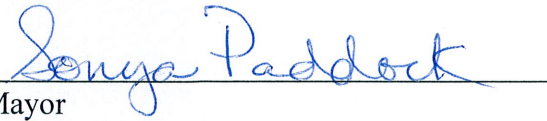
Dated this 21 day of October, 2014.

Paula McIntosh  
City Clerk, City of Riverdale, State of Iowa


Section 5. That the proposed State Street Urban Renewal Plan, attached hereto as Exhibit 1, for the proposed Urban Renewal Area described therein is hereby officially declared to be the proposed State Street Urban Renewal Plan referred to in the notices for purposes of such consultation and hearing and that a copy of the Plan shall be placed on file in the office of the City Clerk.

Section 6. That the proposed State Street Urban Renewal Plan be submitted to the Planning and Zoning Commission for review and recommendation as to its conformity with the general plan for the development of the City as a whole, with such recommendation to be submitted in writing to this Council within thirty (30) days of the date hereof.

PASSED AND APPROVED this 21 day of October, 2014.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk

RECEIVED

2014 OCT 23 AM 10:17

SCOTT CO. AUDITOR

EXHIBIT B | STATE STREET URBAN RENEWAL PLAN AREA MAP

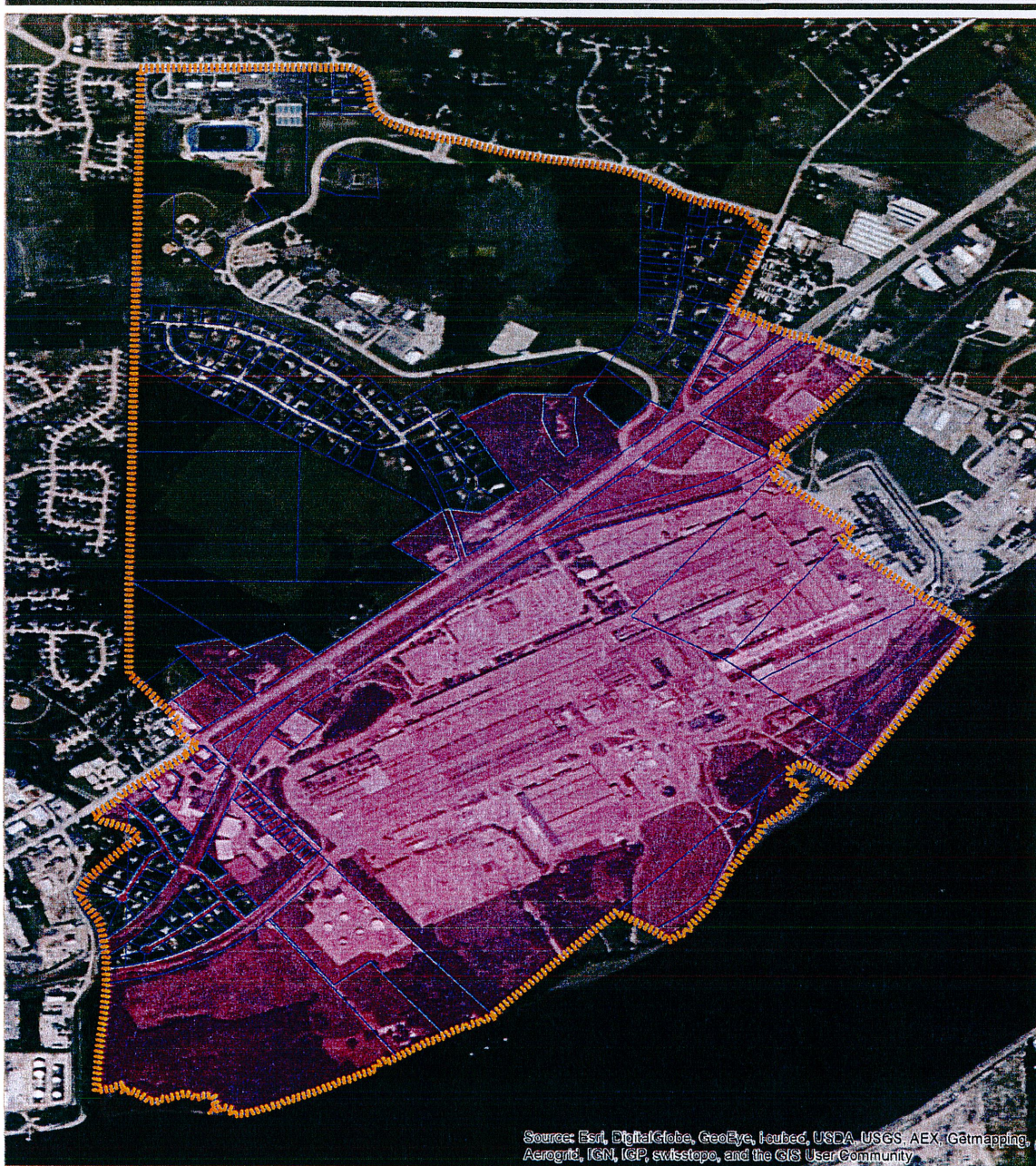
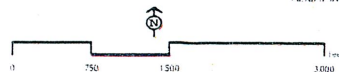


EXHIBIT B-STATE STREET ECONOMIC DEVELOPMENT URBAN RENEWAL AREA

CITY OF RIVERDALE  
SCOTT COUNTY, IOWA

-  Economic Development Urban Renewal Area
-  Riverdale Parcels
-  City Limits

DATA SOURCES:  
BASE DATA PROVIDED BY SCOTT COUNTY  
& STATE OF IOWA  
AERIAL IMAGERY PROVIDED BY ESRI



NOTICE OF PUBLIC HEARING TO CONSIDER APPROVAL  
OF A PROPOSED STATE STREET URBAN RENEWAL PLAN  
FOR A PROPOSED URBAN RENEWAL AREA IN THE CITY  
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Excepting therefrom the following parcels:

1. Lots 1 through 22 of Havens Acres Subdivision
2. Lots 24 through 40 of Havens Acres Subdivision,

which land is to be included as part of this proposed Urban Renewal Area.

A copy of the Plan is on file for public inspection in the office of the City Clerk, City Hall, City of Riverdale, Iowa.

The City of Riverdale, State of Iowa is the local public agency which, if such Plan is approved, shall undertake the urban renewal activities described in such Plan.

The general scope of the urban renewal activities under consideration in the Plan is to promote the growth and retention of qualified industries and businesses in the Urban Renewal Area through various public purpose and special financing activities utilized in the Plan. The City also intends to stimulate, through public involvement and commitment, private investment in low and moderate income residential development in the Urban Renewal Area. To accomplish the objectives of the Plan, and to encourage the further economic development of the Urban Renewal Area, the Plan provides that such special financing activities may include, but not be limited to, the making of loans or grants of public funds to private entities under Chapter 15A of the Code of Iowa. The City also may reimburse or directly undertake the installation, construction and reconstruction of substantial public improvements, including, but not limited to, street, water, sanitary sewer, storm sewer or other public improvements. The City also may acquire and make land available for development or redevelopment by private enterprise as authorized by law. The Plan provides that the City may issue bonds or use available funds for purposes allowed by the Plan and that tax increment reimbursement of the costs of urban renewal projects may be sought if and to the extent incurred by the City. The Plan initially proposes specific public infrastructure or site improvements which may be undertaken by the City, and provides that the Plan may be amended from time to time.

Any person or organization desiring to be heard shall be afforded an opportunity to be heard at such hearing.

This notice is given by order of the City Council of the City of Riverdale, State of Iowa, as provided by Section 403.5 of the Code of Iowa.

Dated this 21 day of October, 2014.

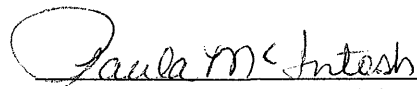
  
\_\_\_\_\_  
City Clerk, City of Riverdale, State of Iowa

Exhibit 1

RECEIVED  
2014 OCT 23 AM 10:17  
SCOTT CO. AUDITOR

STATE STREET URBAN RENEWAL AREA  
**URBAN RENEWAL PLAN**

CITY OF RIVERDALE  
SCOTT COUNTY, IOWA

NOVEMBER 2014

Prepared by:  
MSA Professional Services, Inc.

**MSA**  
PROFESSIONAL SERVICES



**State Street Urban Renewal Area**  
**URBAN RENEWAL PLAN**

For

CITY OF RIVERDALE  
SCOTT COUNTY, IOWA

November 2014

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## **INTRODUCTION**

Chapter 403 of the Code of Iowa authorizes cities to establish areas within their boundaries known as “urban renewal areas” and to exercise special powers within these areas. The City of Riverdale (the “City”) has elected to establish a new urban renewal area to make improvements to the State Street corridor.

Chapter 15A of the Code of Iowa declares that economic development is a “public purpose” and authorizes local governments to make grants, loans, guarantees, tax incentives and other financial assistance to private enterprise. The statute defines “economic development” as including public investment involving the creation of new jobs and income or the retention of existing jobs and income that would otherwise be lost.

The process by which an economic development urban renewal area may be created begins with the preparation of an urban renewal plan for a proposed geographic area. A City’s Plan and Zoning Commission must review the plan and inform the City Council if it is consistent with the City’s general plan. All affected counties and school districts must be notified and given an opportunity to comment on the plan. The City Council must hold a public hearing on the urban renewal plan, following which, the Council may approve the plan.

This document is intended to serve as the Urban Renewal Plan for an urban renewal area to be known as the State Street Urban Renewal Area (the “Urban Renewal Area”). It is intended that this Urban Renewal Plan will guide the City in promoting economic development by private enterprises. This document is an Urban Renewal Plan within the meaning of Chapter 403 of the Code of Iowa, and it sets out proposed projects to be undertaken within the Urban Renewal Area.

## **DESCRIPTION OF THE URBAN RENEWAL AREA**

The legal description of the property included in the State Street Urban Renewal Area is attached hereto as Exhibit A. A map of the Urban Renewal Area is attached hereto as Exhibit B.

## **BASE VALUE**

If the Urban Renewal Area is legally established, a Tax Increment Financing (TIF) Ordinance is adopted and debt is certified prior to December 1, 2014, the taxable valuation within the area included in the TIF Ordinance as of January 1, 2013 will be considered the frozen “base valuation.” If a TIF Ordinance is not adopted and debt is not certified until a later date, the “base value” will be the assessed value of the taxable property within the TIF Ordinance area as of January 1 of the calendar year preceding the calendar year in which the City first certifies the amount of any debt on the Area.

## AREA DESIGNATION

The City hereby designates the State Street Urban Renewal Area as an “economic development area” that is appropriate for new commercial and industrial development.

## PROJECT OBJECTIVES

Objectives for development within the Urban Renewal Area (“Area”) are as follows:

1. To stimulate, through public action and commitment, private investment in LMI residential development and rehabilitation. The City realizes the availability of affordable, decent, safe, and sanitary housing is important to the overall economic viability of the community.
2. To provide for the repair, installation or upgrade of public works, transportation networks, and related facilities, which contribute to the revitalization, orderly growth, and sound development of the Area.
3. To provide a more marketable and attractive investment climate through the use of various Federal, State, and local incentives.
4. To encourage commercial and industrial growth and expansion through governmental policies which make it economically feasible to do business.
5. To develop a sound economic base that will serve as the foundation for future growth and development.
6. To plan for and provide sufficient land for residential, commercial, and industrial development in a manner that is efficient from the standpoint of providing municipal services and to discourage uncontrolled urban sprawl.
7. To achieve a diversified, well-balanced economy that provides a desirable standard of living, creates job opportunities, and strengthens the tax base.
8. To enhance the Riverdale community by fostering an entrepreneurial climate, diversifying the local economy, encouraging opportunities for new businesses, and supporting retention of existing businesses.
9. To establish a pattern of land-use activities arranged in compact, compatible groupings to enhance their efficiency of operation and economic interrelationships.
10. To encourage rehabilitation and promote diversity in the central business district while retaining its retail nature.
11. To encourage coordinated development of parcels and structures in order to achieve efficient building design, multipurpose use of sites, unified off-street parking, and internal pedestrian linkages.
12. To stimulate, through public action and commitment, private investment in commercial and industrial expansion.
13. To improve retail trade, recreational, tourism, cultural, and educational opportunities to promote development utilizing any other objectives allowed by Chapter 403 of the Code of Iowa.

The Objectives of the Urban Renewal Plan are consistent with the City’s General Plan (“City of Riverdale 2012-2032 Comprehensive Plan”).

## TYPES OF RENEWAL ACTIVITIES

To meet the objectives of this Urban Renewal Plan and to encourage orderly development of the Area, the City intends to utilize the powers conferred under Chapter 403 and Chapter 15A, Code of Iowa. Activities may include:

1. To undertake and carry out urban renewal projects through the execution of contracts and other instruments.
2. To arrange for or cause to be provided the construction, enhancement, or repair of public infrastructure including, but not limited to, streets and sidewalks, water and sanitary sewer systems, storm water drainage systems, parking facilities, public utilities or other facilities in connection with urban renewal projects.
3. To provide for the construction of specific site improvements, such as grading and site preparation activities, access roads and parking, fencing, utility connections, and related activities.
4. To arrange for or cause to be provided the construction, expansion, or repair of commercial or public buildings (including fire stations/fire safety buildings), public parks and open spaces, and recreational facilities in order to enhance services, improve the appearance, comply with current building standards, or preserve historic value.
5. To acquire property through a variety of means (purchase, lease, option, etc.) and to hold, clear, or prepare the property for redevelopment.
6. To undertake the demolition and clearance of existing development, including, but not limited to, dilapidated or blighted structures, in order to prepare sites for new development.
7. To dispose of property that has been acquired.
8. To plan the relocation of persons or businesses displaced by a project and to make any required relocation payments.
9. To make loans, forgivable loans, tax rebate payments or other types of grants or incentives to private persons, or businesses for economic development purposes, including housing projects, on such terms as may be determined by the City Council.
10. To finance programs which will directly benefit housing conditions and promote the availability of housing affordable to low and moderate income residents in the community.
11. To provide financial assistance to local development organizations to support activities that promote economic development.
12. To borrow money and to provide security therefor.
13. To make or have made surveys and plans necessary for the implementation of the Urban Renewal Program or specific urban renewal projects.
14. To use tax increment financing for a number of purposes, including, but not limited to, achieving a more marketable and competitive land offering price and providing for necessary physical improvements and infrastructure.
15. To use any or all other powers granted by the Urban Renewal Act to develop and provide for improved economic conditions for the City of Riverdale and the State of Iowa.

## PROPOSED URBAN RENEWAL PROJECTS

### 1. Street Reconstruction

PROJECT	ESTIMATED DATE	ESTIMATED COST	RATIONALE
Streets in the Urban Renewal Area will be reconstructed, including full removal and replacement of the existing pavement and some repair to the underground storm sewer. The new pavement surfaces will be widened to improve access. The following streets will be reconstructed: Bellingham Road, Fenno Drive, Fenno Road, Kensington Street, Sycamore Lane, and Wisteria Lane. Projects include property and easement acquisition, as necessary.	Undetermined	\$2,500,000	The streets surrounding ALCOA and the State Street corridor are in need of reconstruction. TIF funds are needed for repair of transportation networks and related facilities that contribute to the revitalization, orderly growth and sound economic development of the Area.

### 2. Fire Station Expansion

PROJECT	ESTIMATED DATE	ESTIMATED COST	RATIONALE
Renovation and expansion of the City's Fire Station has been proposed in the Urban Renewal Area. The City is proposing to acquire land to the west of the existing City Hall/ Fire Station for the proposed expansion of the facility.	Undetermined	\$562,500	The existing Fire Department facilities located adjacent to City Hall are too small to provide adequate emergency services. Additional space for these services is needed to accommodate the planned commercial development in the Area as well as provide additional fire protection service to area businesses, including ALCOA. Only 75% of the proposed facility expansion costs will be recovered through tax increment finance (fire department portion only). Expansion may also serve as a catalyst and prompt investment in other nearby properties.

**3. Park, Recreation Improvements and Beautification**

PROJECT	ESTIMATED DATE	ESTIMATED COST	RATIONALE
The City is proposing to use TIF funds to make downtown streetscape improvements to the Mississippi River Trail head, improve Havens Acres Park, improve signage/wayfinding on the State Street corridor and construct a gateway feature at the west and east end of State Street.	Undetermined	\$225,000	In order to make the State Street commercial corridor more attractive for economic development, the City needs to beautify State Street and improve signage. Park and trail head improvements will be a big step in revitalizing the corridor by attracting park and trail users.

**4. Commercial Infrastructure and Incentives**

PROJECT	ESTIMATED DATE	ESTIMATED COST	RATIONALE
Commercial development is planned along the State Street corridor in the City. City sponsored improvements include earthwork and pavement to prepare municipal lots, installation of localized infrastructure including utilities and stormwater as well as providing development incentives necessary (including but not limited to cash incentives or tax rebates) to entice commercial development interests along the corridor or in other areas within the State Street Urban Renewal Plan Area.	Undetermined	\$1,750,000	To promote economic development along the State Street corridor, commercial development is needed to improve job opportunities and increase the City's tax base.

**5. Planning, Engineering Fees, Attorney Fees and Other Related Costs**

PROJECT	ESTIMATED DATE	ESTIMATED COST
Fees and costs	Undetermined	\$250,000

The proposed urban renewal projects shall be limited to those areas delineated on the Urban Renewal Area Map, attached hereto as Exhibit B. All public purpose activities shall meet the development restrictions and limitations placed upon the area by the Urban Renewal Plan.

Nothing herein shall be deemed a limitation on the power of the City to exercise any lawful power granted by the Iowa Code in furtherance of the Objectives of this Urban Renewal Plan.

## FINANCIAL INFORMATION

<b>1.</b>	Constitutional Debt Limit	\$3,929,724
<b>2.</b>	Outstanding General Obligation Debt	\$2,213,988
<b>3.</b>	A specific amount of debt to be incurred for the Proposed Urban Renewal Projects has not yet been determined. This document is for planning purposes only. The estimated project costs in this Plan are estimates only and will be incurred and spent over a number of years. In no event will the City's constitutional debt limit be exceeded. The City Council will consider each project proposal on a case-by-case basis to determine if it is in the City's best interest to participate before approving an urban renewal project or expense. It is further expected that such indebtedness, including interest on the same, may be financed in whole or in part with tax increment revenues from the Urban Renewal Area. Subject to the foregoing, it is estimated that the cost of the Proposed Urban Renewal Projects as described above will be approximately as follows.	\$5,287,500

## DEVELOPMENT PLAN

Riverdale has a general plan for the physical development of the City, as a whole, outlined in the City of Riverdale 2012-2032 Comprehensive Plan adopted in March 2012. The projects proposed in this Plan are consistent with this Comprehensive Plan. Offering better housing opportunities for all, implementing enhancements along State Street, rehabilitating aging infrastructure, supporting commercial development and partnering with local organizations that support development in Riverdale were all identified as goals in the Comprehensive Plan. This Urban Renewal Plan does not in any way replace the City's land use planning and zoning regulation process.

## PUBLIC BUILDING ANALYSIS

One project proposed in this Urban Renewal Plan involves a public building. This project involves renovation and expansion of the existing Fire Station to accommodate additional service needs dictated by future development within the Urban Renewal Area. If this project is ultimately approved by the City, the City intends to finance seventy-five percent (75%) the cost through tax increment financing (fire department portion only). For the cost of this project, the City proposes to issue general obligation bonds and abate the principal and interest payments from incremental tax revenues within the Area, if available. Specifically, under these circumstances, Iowa law requires an analysis of alternative development options and funding for the projects and reasons why such options would be less feasible than the use of incremental tax revenues for the projects.



## PUBLIC BUILDING ANALYSIS, CONTINUED

### **Fire Station Renovation and Expansion:**

One alternative funding option for this project is the issuance of general obligation bonds that would be paid by the City's debt service levy (i.e. without using incremental tax revenues). This option would mean that only taxpayers of the City would be responsible for payment of the bonds/notes. The high cost of these improvements, coupled with other projects outlined in the Urban Renewal Plan, combined with limited General Obligation debt capacity for the City makes financing the project entirely through the City's tax levy infeasible. Also, the economic development activities that will occur as a result of the Urban Renewal Project will benefit the other taxing jurisdictions which, through using tax incremental financing, will contribute to the facility expansion. The expanded fire facilities proposed to be financed using tax increment revenues will benefit not only existing businesses (such as ALCOA), but will serve Scott County area-wide businesses with fire protection services.

The City may also consider state, federal, and/or local grant programs. Another alternative funding source for this project would be the use of local option sales tax, but, unfortunately, the City does not retain sales tax revenue (Local Option Sales Tax or LOST) to use for capital infrastructure projects. Due to its unavailability, this option is not feasible. The use of TIF funds as a funding mechanism for renovation and expansion of the fire department facilities is appropriate when considering the long-term emergency services provided that will be necessary to serve the developed State Street Urban Renewal Area corridor.

The previously identified alternative options for funding of this critical Urban Renewal Project is less feasible than the use of incremental tax revenues. Issuing general obligation bonds that would be paid only with the City's debt levy on the project is less feasible than the use of TIF funds because there would be no contribution of tax increment revenues from the School District and County.

As a result of the proposed Urban Renewal Project benefiting County residents and school patrons, the use of tax increment is the most appropriate funding mechanism because it is fair for the School District and the County to share in the costs for the project. The project demonstrates regional benefit to both the County and School District.

For all of the aforementioned reasons, the tax increment revenue funding alternative option (75% of the project financed through general obligation debt abated by tax incremental revenues) is the most feasible, fair, and equitable mechanism for funding the projects described above. Alternative development options and funding described above have been considered and are deemed less feasible than the use of incremental tax revenues to fund the projects.

## URBAN RENEWAL FINANCING

The City of Riverdale intends to utilize various financing tools, such as those described below, to successfully undertake the proposed urban renewal actions. The City of Riverdale has the statutory authority to use a variety of tools to finance physical improvements within the Area. These include:

### A. Tax Increment Financing

Under Section 403.19 of the Iowa Code, urban renewal areas may utilize the tax increment financing mechanism to finance the costs of public improvements, economic development incentives or other urban renewal projects. Upon creation of a tax increment district within the Area, by ordinance, the assessment base is frozen and the amount of tax revenue available from taxes paid on the difference between the frozen base and the increased value, if any, is segregated into a separate fund for the use by the City to pay costs of the proposed urban renewal projects. The increased taxes generated by any new development, above the base value, are distributed to the taxing entities, if not requested by the City, and in any event upon the expiration of the tax increment district.

### B. General Obligation Bonds

Under Division III of Chapter 384 and Chapter 403 of the Iowa Code, the City has the authority to issue and sell general obligation bonds for specified essential and general corporate purposes, including the acquisition and construction of certain public improvements within the Area and for other urban renewal projects. Such bonds are payable from the levy of unlimited ad valorem taxes on all the taxable property within the City of Riverdale. It may be the City will elect to abate some or all of the debt service on these bonds with incremental taxes from this Area.

The City may also determine to use tax increment financing to provide incentives such as cash grants, loans, tax rebates or other incentives to developers or private entities in connection with the urban renewal projects identified in the Plan, as amended. In addition, the City may determine to issue general obligation bonds, tax increment revenue bonds or such other obligations, or loan agreements for the purpose of making loans or grants of public funds to private businesses located in the Area. Alternatively, the City may determine to use available funds for making such loans or grants or other incentives related to urban renewal projects.

Nothing herein shall be construed as a limitation on the power of the City to exercise any lawful power granted to the City under Chapter 15, Chapter 15A, Chapter 403, Chapter 427B, or any other provision of the Code of Iowa in furtherance of the objectives of the Urban Renewal Plan

## **PROPERTY ACQUISITION/DISPOSITION/DEVELOPMENT AGREEMENTS**

Notwithstanding prior Urban Renewal Plan provisions, the City will follow any applicable requirements for the acquisition and disposition of property, and shall determine the terms of development agreements, subject to the City's discretion.

The City does not expect there to be any relocation required of residents or businesses as part of the proposed urban renewal projects; however, if any relocation is necessary, the City will follow all applicable relocation requirements.

## **URBAN RENEWAL PLAN AMENDMENTS**

The Riverdale Urban Renewal Plan may be amended from time to time for a variety of reasons, including, but not limited to, adding or deleting land, adding urban renewal projects, or modifying goals or types of renewal activities.

The City Council may amend this Plan in accordance with applicable State law.

## **EFFECTIVE PERIOD**

This Urban Renewal Plan will become effective upon its adoption by the City Council and will remain in effect as a plan until it is repealed by the City Council. During the life of this plan, the City Council may designate all or any portion of the property covered by this plan as a "tax increment area."

For any project which uses incremental property taxes to provide or to assist commercial or industrial development, the collection of incremental property taxes shall be limited to twenty years from the calendar year following the calendar year in which the City first certifies to the County Auditor the amount of any loans, advances, indebtedness, or bonds which qualify for payment from such incremental property taxes in connection with that project under a TIF ordinance.

## **SEVERABILITY CLAUSE**

In the event one or more provisions contained in this Urban Renewal Plan shall be held for any reason to be invalid, illegal, unauthorized or unenforceable in any respect, such invalidity, illegality, lack of authorization, or unenforceability shall not affect any other provision of this urban renewal plan and this plan shall be construed and implemented as if such provision had never been contained herein.

## EXHIBIT A | DESCRIPTION OF URBAN RENEWAL AREA IN THE CITY OF RIVERDALE, SCOTT COUNTY, IOWA

That part of the City of Riverdale, Scott County situated south and east of the following described line:

Beginning at the most northerly northwest corner of Scott County parcel 842617022, also being the property known as 4426 State Street in Riverdale, thence proceeding northeasterly along the northwesterly line of said parcel and the northwesterly line of Val-River Subdivision (parcel 8426011011) 457.84 feet to the most northerly southwest corner of parcel 842601007, also being the property known as 4602 State Street in Riverdale; thence northwesterly 384.19 feet, easterly 389.38 feet and southeasterly approximately 186 feet around the north end of parcel 842601007 to the most northerly northwest corner of parcel 842601001,; thence northeasterly 380.76 feet and southeasterly 355.3 feet along the northwest and northeast boundaries of said parcel 842601001 to the northwesterly right of way line of State Street; thence northeasterly along said right of way line approximately 1312 feet to the most southerly corner of Outlot A of Pleasant Hills First Addition (parcel 84235220A-1); thence northwesterly 492.46 feet and northeasterly 537.37 feet along the southwest and northwest lines of said Outlot A to the westerly right of way line of Manor Drive; thence on a straight line across Manor Drive 60 feet to the southwest corner of Lot 60 of Pleasant Hills Third Addition; thence southeasterly 252.5 feet along the south lines of said Lot 60 and Lot 61 to a bend in the south line of said Lot 61; thence northeasterly 367.0 feet along the southerly lines of said Lot 61 and Lot 62 to the southeasterly corner of said Lot 62; thence southeasterly 40 feet along the easterly boundary of Outlot A of said Pleasant Hills Third Subdivision to the northwesterly boundary of parcel 842353002, being the property known as 4900 State Street in Riverdale; thence northeasterly approximately 230 feet along said northwesterly boundary to the most northerly corner of said parcel 842353002; thence southeasterly 250 feet along the northeasterly boundary of said parcel 842353002 to the northwesterly right of way line of State Street (US Highway 67); thence northeasterly approximately 1225 feet along said right of way line of State Street to the northwesterly right of way line of Valley Drive; thence northeasterly approximately 2050 feet along said right of way line to the corporate boundary in Belmont Road.

Excepting therefrom the following parcels:

1. Lots 1 through 22 of Havens Acres Subdivision
2. Lots 24 through 40 of Havens Acres Subdivision

The City reserves the right to expand the boundaries of the Urban Renewal Area at some future date. Any amendments to the Urban Renewal Plan will be completed in accordance with Chapter 403 of the Iowa Code, Urban Renewal Law.

**PLANNING & DEVELOPMENT**

500 West Fourth Street

Davenport, Iowa 52801-1106

E-mail: [planning@scottcountyia.com](mailto:planning@scottcountyia.com)

Office: (563) 326-8643

Fax: (563) 326-8257



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Timothy Huey  
Director

To: Dee F. Bruemmer, County Administrator

From: Timothy Huey, Planning Director

Date: October 28, 2014

**Re: Public hearing on the requests of Ethan Real Estate, LLC and the City of Davenport for the transfer of County tax deed property.**

County policy on the disposal of tax deed properties states that prior to offering such properties at public auction the County may transfer such properties to the city, school district or a community based non-profit agency following a public hearing to take comments on the requests. While County policy gives preference to these entities due to their use of such properties for a public purpose, any person or entity may request the transfer of County-held tax deed property.

The City of Davenport has requested the transfer of Parcel P1413-21, being located on the west side of Harrison Street, just south of W. 35<sup>th</sup> Street and Duck Creek, and being just north of W. 32<sup>nd</sup> Street. The City intends to use this property for storm water management purposes. The property is located within the Duck Creek floodplain, and is vacant. The Planning and Development Department would recommend that the Board approve this transfer request in accordance with County policy on the disposal of tax deed properties for public purposes.

Ethan Real Estate, LLC has requested the transfer of Parcel G0020-32, located at 1317 Gaines Street. The County redeemed this parcel in accordance with State Code and County tax deed policy after notifying all parties with interest. The previous owner filed for bankruptcy during the tax deed redemption process, and Ethan Real Estate was awarded this property during those proceedings. Due to this action, the County Attorney's Office and Planning and Development Department recommend that the Board of Supervisors transfer this property to Ethan Real Estate, LLC via a quit claim deed.

All back taxes, interest and special assessments have been previously abated for both of these properties. However, new taxes are certified every August, and therefore 2013 taxes are owed for both parcels, and the new owners would owe these and any new taxes and special assessments moving forward.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE \_\_\_\_\_  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

**RESOLUTION**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**November 6, 2014**

**APPROVING THE TRANSFER OF TAX DEED PROPERTY TO THE CITY OF  
DAVENPORT IN ACCORDANCE WITH COUNTY POLICY**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. County policy states that tax deed property located within a city may be transferred to that city upon their request, and prior to such property being offered at public auction.

Section 2. A Public Hearing was held on November 6, 2014 for the transfer of Parcel P1413-21 to the City of Davenport.

Section 3. The Chairman is authorized to sign the Quit Claim Deed.

Section 4. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT  
THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY  
THE BOARD OF SUPERVISORS ON \_\_\_\_\_  
DATE \_\_\_\_\_  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

**R E S O L U T I O N**  
**SCOTT COUNTY BOARD OF SUPERVISORS**  
**November 6, 2014**

**APPROVING THE TRANSFER OF TAX DEED PROPERTY TO**  
**ETHAN REAL ESTATE, LLC**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. Any private individual or entity may request the transfer of tax deed property prior to such property being offered at public auction.

Section 2. A Public Hearing was held on November 6, 2014 for the transfer of Parcel G0020-32, 1317 Gaines Street in the City of Davenport, to Ethan Real Estate, LLC.

Section 3. The Chairman is authorized to sign the Quit Claim Deed.

Section 4. This resolution shall take effect immediately.

# Facility and Support Services

600 West 4<sup>th</sup> Street

Davenport, Iowa 52801-1003

fss @ scottcountyjowa.com

(563) 326-8738 Voice (563) 328-3245 Fax

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October 27, 2014

To: Dave Donovan, Director  
Facility & Support Services

From: Tammy Speidel, Operations Manager  
Facility and Support Services

Subj: Jail- Video Visitation Switcher Replacement

We have received a quote from Stanley Convergent Security Solutions for a replacement video switcher. This component of the jail video visitation system has reached the end of its lifecycle and replacement parts are no longer available.

The quote includes labor to remove the old and reinstall the new switcher, PC configuration, software installation, testing and validation to integrate this new switcher with the existing equipment.

Stanley Convergent Security Solutions is the vendor and maintenance provider for the current jail security system and this replacement is part of their proprietary system; no other quotes are available.

I recommend that the Board approve this quotation in the total amount of \$32,985.00, which is funded in the Capital Budget.



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 6, 2014

A RESOLUTION APPROVING THE PURCHASE OF JAIL VIDEO VISITATION  
SWITCHER TO STANLEY CONVERGENT SECURITY SOLUTIONS IN THE TOTAL  
AMOUNT OF \$32,985.00

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the purchase of the jail video visitation switcher is hereby approved and awarded to Stanley Convergent Security Solutions in the total amount of \$32,985.00.
- Section 2. This resolution shall take effect immediately.

# Facility and Support Services

600 West 4<sup>th</sup> Street  
Davenport, Iowa 52801-1003  
fss @ scottcountyjowa.com  
(563) 326-8738 Voice (563) 328-3245 Fax



October 27, 2014

To: Dee F. Bruemmer  
County Administrator

From: Dave Donovan, Director  
Facility and Support Services

Subj: Award of Bids for Telecommunications Cabling for Courthouse Phase One and Two

Facility and Support Services has solicited bids for structured telecommunications cabling for the Courthouse Phase One and Two project. This contract will provide cabling needed for computers and telephones for the renovated spaces. Below summarizes the bids we received, based on specifications developed in conjunction with the Scott County Information Technology Department:

<b>Vendor</b>	<b>Bid Amount</b>
Davenport Electric Contract Co.	\$26,239.00
Tri-City Electric – Communications Div.	\$21,250.00

The apparent low bidder is Tri-City Electric. This work is budgeted within the project budget in the amount of \$25,000.00. I recommend award to Tri-City Electric in the above amount. I will attend the next Committee of the Whole meeting to answer any questions you or the Board may have.

CC: FSS Management Team  
Matt Hirst  
Sam Samara

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 6, 2014

A RESOLUTION APPROVING THE AWARD OF BID FOR TELECOMMUNICATIONS  
CABLING FOR THE COURTHOUSE PHASE ONE AND TWO PROJECT TO TRI-CITY  
ELECTRIC IN THE AMOUNT OF \$21,250.00

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bids received for structured telecommunications cabling installation for the Courthouse Phase One and Two project is hereby approved and awarded to Tri-City Electric in the total amount of \$25,250.00.
- Section 2. This resolution shall take effect immediately.

# Facility and Support Services

600 West 4<sup>th</sup> Street

Davenport, Iowa 52801

(563) 326-8738 Voice

(563) 328-3245 Fax



Item 06

10-4-14

October 29, 2014

To: Dee F. Bruemmer  
County Administrator

From: Dave Donovan, Director  
Facility and Support Services

Subj: Approval of purchase of squad car replacements for the Sheriff's Office

Facility & Support Services, at the request of the Sheriff, solicited bids for six 2015 Utility Police Interceptor Ford Explorer SUV vehicles. These vehicles will replace patrol units currently in service as they reach the end of their life cycle.

Below summarizes the bids we received for the six units:

<u>Vendor</u>	<u>Bid Price per Unit</u>	<u>Total Price</u>
<b>Clinton Auto Group</b>	<b>\$26,761.00</b>	<b>\$160,566.00</b>
Lindquist Ford	\$26,895.00	\$161,370.00
Courtesy Ford	\$27,317.00	\$163,902.00
Reynolds Ford	\$26,891.96	\$161,351.76
Charles Gabus Ford	\$27,449.87	\$164,699.22

The apparent low bid is from Clinton Auto Group. The Purchasing division, along with the Sheriff's office, has reviewed the bids making sure that the required features and options requested were included in the pricing. I recommend that the Board award the bid to Clinton Auto Group in the above amount. This purchase is budgeted in the Capital Plan in the current fiscal year. I will be in attendance at the next Committee of the Whole to discuss this purchase and answer any questions you or the Board may have.

CC: Sheriff Dennis Conard  
Major Tom Gibbs  
Captain LeRoy Kunde  
FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 6, 2014

A RESOLUTION APPROVING THE PURCHASE OF SQUAD CARS FROM CLINTON  
AUTO GROUP IN THE AMOUNT OF \$160,566.00

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bids received for the purchase of six Ford Explorer squad cars are hereby approved and is awarded to Clinton Auto Group in the total amount of \$160,566.00.
- Section 2. This resolution shall take effect immediately.

**INFORMATION TECHNOLOGY**

400 West Fourth Street  
Davenport, Iowa 52801-1104

Ph: (563) 328-4100 Fax: (563) 326-8669  
www.scottcountyiowa.com



Item 07  
11-4-14

October 28, 2014

To: Dee F. Bruemmer, County Administrator

From: Mike Walton, County Attorney  
Matt Hirst, Information Technology Director

Subject: Approval of Attorney’s Office Adobe Software Purchase

A bid has been received for the purchase of Adobe Acrobat Profesional software necessary to provide document redaction capabilities for the Attorney’s Office in support of the State of Iowa Clerk of Court EDMS (Electronic Data Management System) project.

The bid summary for Adobe Acrobat Professional is as follows:

Vendor	Adobe Acrobat Professional Client Access License (CAL) Unit Cost	Total (40 CAL’s)
Insight	\$297.79	\$11,911.60

Adobe Client Access License pricing detailed above is provided through a State of Iowa contract with Insight for Commercial Off-The-Shelf (COTS) Software.

It is recommended that the Board approve the bid from Insight to purchase forty (40) Client Access Licenses (CAL’s) needed for the Attorney’s Office to support document submittal to the Clerk of Court EDMS at a cost of \$11,911.60.

This software will provide the Attorney’s Office advanced document management capabilities including the abilities to:

- Convert a document or image to a PDF file which can be opened and viewed by anyone using a free PDF.
- Convert PDF’s to an editable Word, Excel, or PowerPoint file.
- Merge and organize multiple documents, spreadsheets, web pages, and etc. in an easily shareable single PDF file.
- Permanently delete sensitive text and illustrations from PDF’s with redaction tools.

Monies are available through County Attorney forfeiture funds for this software acquisition.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 6, 2014

APPROVING ATTORNEY'S OFFICE ADOBE SOFTWARE PURCHASE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of forty (40) Client Access Licenses of Adobe Acrobat Professional from Insight in the amount of \$11,911.60 through County Attorney forfeiture funds is hereby approved.

Section 2. This resolution shall take effect immediately.



1204 East High Street • Davenport, Iowa 52803-2436 • (563) 323-6806

October 28, 2014

Ms. Dee Bruemmer, Scott County Administrator  
600 West Fourth Street  
Davenport, IA 52801

Dear Ms. Bruemmer:

On June 1, 2014, Scott County assigned the exclusive ambulance service area formerly covered by Buffalo Volunteer Ambulance to MEDIC EMS. Information found on the enclosure outlines the startup costs incurred by MEDIC EMS to cover this new service area.

MEDIC EMS purchased much of the equipment listed in the initial startup cost listing from Buffalo Volunteer ambulance at a significant savings because it was used. For example, a 2005 ambulance was purchased for \$6,500, and then remounted for on a new E-450 gasoline chassis for approximately \$93,000. This represents a savings of \$60,000 in comparison to the purchase of a new ambulance.

The Blue Grass Ambulance quarters facility has remained intact at the Blue Grass Public Safety Building. In 2009, Buffalo Ambulance signed a lease agreement with the city of Blue Grass for thirty (30) years of occupancy for a lump sum payment of \$300,000, in addition to payment of designated monthly utilities. All but \$104,737.76 of this lump sum was satisfied by Buffalo Ambulance. On October 20, 2014, the Blue Grass City Council approved a nineteen (19) year lease agreement with monthly utilities for the remaining lump sum balance of \$104,737.76. This lease agreement will be reviewed by the MEDIC EMS Executive Committee for approval on October 30, 2014.

Please contact me if you have any questions regarding this Blue Grass operation funding request at (563) 323-6806.

Best Regards,

A handwritten signature in black ink that reads "Linda Frederiksen". The signature is written in a cursive, flowing style.

Linda Frederiksen  
Executive Director

Enclosures: 1. Representation of Blue Grass Ambulance Startup Costs, October 15, 2014



Blue Grass Ambulance Startup Costs	10/15/2014	Expense
<b>Ambulance</b>		
Ambulance Remount		\$ 99,407
<b>Re-usable Equipment</b>		
Airway bag		\$230
Airway roll		\$18
Airway roll contents		\$150
Blue Grass Maps-Company Wide		\$1,000
Blue Tarp		\$97
Board Splints		\$45
Broselow Tapes (2)		\$60
Catch all Cot		\$35
Common Maps		\$250
CPAP Bag		\$78
Drug Box		\$106
Drug box Insert		\$25
Drug Box Supplies		\$350
Fire Extinguishers		\$70
Glucometer for blood glucose		free
Glucometer test strips (50)		\$21
head blocks		grant
Hypothermia cooler		\$200
Interior boxes for drug box (8)		\$120
Intraosseous Drill/needles		\$500
Jet Insuflator		\$368
KED Board		\$67
Lucas Manual Compression Device		\$6,500
Life Jackets		\$50
Long board2		grant
Peds Bag		\$180
Peds Bag Contents		\$100
Portable tank Regulators (2)		\$153
Power Cot and batteries		\$6,300
Simple Extrication/Flare Equipment		\$100
Spineboards, Peds		grant
Stair Chair		\$2,600
Suction Unit		\$200
Traction Splint, Adult		\$268
Traction Splint, Peds		\$268
Wall O2 Regulators (3)		\$375
Zoll Monitor		\$25,000
<b>Disposable Equipment</b>		
Ambulance disposables - general		\$1,150
Transtracheal Catheter		\$95
<b>IT Supplies</b>		
OMG, toughbook, licensing, mount, desktops		\$ 17,500
<b>Hiring/Initial Orientation New Personnel</b>		
Initial Classroom		\$ 1,750
Pre-employment screening		\$ 1,200
Uniforms		\$ 2,700
<b>Facility Equipment</b>		
bedroom furnishings		\$ 900
recliners		\$ 300
<b>Long Term Lease</b>		
19 year lease at BG Public Safety		104,738
<b>Total</b>		<b>275,623</b>

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

## R E S O L U T I O N

### SCOTT COUNTY BOARD OF SUPERVISORS

November 6, 2014

Approval of funding the startup costs for ambulance services to the Blue Grass Area to Medic in the amount of \$275,623.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That Scott County Board of Health requested that Medic take over the Blue Grass area and deliver ambulance services in May of 2014. Medic agreed to deliver ambulance services and requested that funding be provided to offset the startup costs of such a service. The Health Board agreed to that requirement and assigned the service area to Medic in order to have quality services and to eliminate a potential gap in services or long response times.

Section 2. The Board of Supervisors recognizes the commitment of the Board of Health and authorizes the payment of \$275,623. This payment will be funded through the FY15 budget amendment in the capital budget through the transfer of FY14 assigned fund balance.

Section 3. Therefore, the Scott County Board of Supervisors authorizes the County Administrator to pay these costs to Medic upon approval of this resolution.

Section 4. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
[www.scottcountyia.com](http://www.scottcountyia.com)



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October 28, 2014

TO: Board of Supervisors  
FROM: Dee F. Bruemmer  
RE: Policy 33 - Budget and Financial Management Policies

During the last budget process, several board members suggested that there should be more defined guidelines for agencies who request funding from the County. It was determined that the best document to define the guidelines would be Policy 33 which outline the financial management policies. At the last Committee of the Whole, a draft of an amended Policy 33 was reviewed by the Board. The attached policy reflects changes made with the Board's guidance. This draft was available for all currently funded departments and agencies during budget orientation. After adoption it will be sent to agencies who request funds for the first time as guidance.

cc: Mary Thee

### **33. BUDGET AND FINANCIAL MANAGEMENT POLICIES**

#### **GENERAL POLICY**

The following budget and financial policies have been developed to provide guidance to the County's budget and financial management system.

#### **SCOPE**

This policy is applicable to all offices and departments within Scott County government.

#### **PURPOSE**

The County's intent is to support a sound and efficient financial management system which best utilizes available resources and provides an acceptable service level to the citizens of Scott County. The following statements are not intended to restrict Scott County's authority in determining service needs and/or activities of Scott County. These financial policies do not limit the Scott County Board of Supervisors ability and responsibility to respond to service delivery needs above or beyond these policies. The Scott County Board of Supervisors as a policy making group is still accountable for the efficient and responsive operation of Scott County.

#### **SPECIFIC POLICY PROVISIONS**

##### **REVENUE POLICY**

1. Scott County will initiate efforts to maintain diversified and stable revenues in an attempt to limit the impact of short run fluctuations in any one revenue source.
2. Annual revenues will be estimated by an objective, and whenever possible analytical process.
3. Existing revenue sources will be re-examined with new revenue sources investigated during the annual budget preparation process.
4. Revenues may exceed expenditures if the fund balance of any funds needs to be increased to meet minimum balance requirements. Additionally, surplus fund balances may supplement revenues in order to fund onetime expenditures or capital costs.
5. Property tax revenue collections will be established through a tax levy rate for general operations which will not generally exceed the cost of living of the previous year.

6. In relation to enterprise funds which have been established to support expenditure levels, user fees and charges will be established to fund direct and indirect cost of the activity whenever feasible.
7. User fees in other governmental areas such as health and recreational services will be established at a level which will not inhibit participation by all.
8. All user fees and charges will be re-evaluated on an annual basis during the budget preparation process.
9. One-time or special purpose revenues such as grant funds will be utilized to fund capital expenditures or expenditures required by that revenue. Such revenues will generally not be used to subsidize reoccurring personnel, operating and maintenance costs and if approved will be qualified by stating such on-going program may be ended once grant funds or other revenue sources no longer exist.
10. Scott County will on a continuous basis seek methods to reduce the County's reliance on the property tax through seeking legislative support for additional hotel motel tax and for higher reimbursement rates or funding of state housed services, investigating additional non-property tax revenue sources, and encouraging the expansion and diversification of the County's tax base with commercial and industrial development.

## **OPERATING BUDGET/EXPENDITURE POLICY**

1. The County Administrator will compile and submit to the Scott County Board of Supervisors a balanced budget by the first of February of each year.
2. The balanced budget will reflect expenditures which will not exceed estimated resources and revenues. Routine expenditures will not be greater than the previous year's expenditure level by more than the estimated annual percentage increase in the cost of living.
3. The operating budget for Scott County will be developed and established on a service level basis. Any additions, deletions and/or alterations in the operating budget will be related to services to be provided to the general public.
4. The operating budget will emphasize productivity of human resources in providing services, efficient use of available revenue sources, and quality of services to be provided.
5. New service levels including requests from outside agencies for ongoing

program support will be considered when additional revenues or offsetting reductions of expenditures are identified, and the new services fall within the broad framework of the County operation, or when such services are mandated by the State of Iowa or the federal government.

6. Requests for startup or pilot projects or programs with no more than a three year duration will be considered if it contributes to the economic vitality of the County and has more than 75% of the program costs funded by other sources. Projects or programs in economic development that are to be funded regionally by other local governments in collaboration with the County will be considered in annual requests.
7. Current County expenditures will be funded by current revenues unless specifically approved by the Board of Supervisors.
8. The County will avoid the postponement of current expenditures to future years, accruing future year revenues, or utilization of short term debt to fund operating expenditures.
9. The operating budget will provide funding for the on-going maintenance and replacement of fixed assets and equipment. These expenditures will be funded from current revenues transferred to the Capital Improvement Funds.
10. Each year the County will revise current year expenditure projections during the succeeding year's budget preparation process. Costs of operating future capital improvements included in the capital projects budget will be included in the operating budget.
11. The County will participate in a risk management program to minimize losses and reduce costs. This program will protect the County against catastrophic losses through the combination of insurance, self-insurance and various federal and state programs. To be assured that the county continues to get the best rates from time to time the insurance will be bid through the Purchasing Division of Facilities and Support Services including the insurance consultant support services.
12. The County will maintain a budgetary control system to monitor its adherence to the approved operating budget.
13. All departments will have access to expense and revenue reports comparing actual revenues and expenditures to budgeted amounts. These reports will be updated through the financial management ERP system to allow departments to regularly review their financial position.

## CAPITAL IMPROVEMENT BUDGET POLICY

1. The County will make all capital improvements in accordance with the adopted Capital Improvement Program except for emergency capital improvements which are deemed necessary by the County staff and approved individually by the Board of Supervisors.
2. Capital improvements will be identified on the basis of long-range projected needs rather than on immediate needs in order to minimize future maintenance, replacement and capital costs.
3. A capital improvement program will be developed for a five-year period and updated annually.
4. Estimated costs of each capital improvement projected for each year will be included in the plan.
5. Revenue sources for capital improvements will be identified in the plan whenever possible.
6. Intergovernmental funding sources from the federal, state and private sector will be actively sought and used as available to assist in financing of capital improvements.
7. Future operating costs associated with the capital improvement will be projected and included as a part of the budget submission in the capital improvement budget.
8. Capital Funding Requests From Outside Agencies
  - Capital funding requests (greater than \$5,000) from outside agencies will only be considered during the Board's regular annual budget review cycle.
  - Said requests must be submitted to the County Administrator on or before December 1<sup>st</sup> for the following budget year.
  - Said requests for the next fiscal year will only be accepted for consideration if the County's unassigned General Fund balance exceeds the minimum required level, 15% of operating expenses. (The 15% minimum required level shall be based on the audited beginning unassigned General Fund balance amount of the current fiscal year less any planned uses of fund balance included in the current fiscal year budget compared with current year budgeted general fund operating expenses).

- Said request shall describe the project in detail and shall include the following minimum information:
  - Project impact on community (economic development, quality of life, etc.)
  - Total cost of project
  - % of request from County to total project cost
  - Listing of other revenue sources
- The Board of Supervisors recognizes a commitment of county funds can be necessary from the County to be awarded certain grants from the State. Capital requests for infrastructure will only be matched if submitted to the State as a Community Attraction Tourism grant, a Resource Enhancement and Protection grant or similar state grant request. Funding is dependent on monies available in the designated project fund for these grant matches. The County must approve its commitment prior to the grant submittal to the State. The project must have a regional impact.
- Approved funding allotments will be made beginning with the next fiscal year being budgeted and after property taxes have been received in October and may be made over a multi-year period.
- No allotment will be given until the requesting organization informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31st of the next fiscal year being budgeted, if not, the County's funding commitment will end). Note: Agencies may request an extension to this provision. The extension request should be submitted in writing detailing reasons for the extension and the extension timeframe requested.
- Any approved funding commitment from the County for a project should be considered final with no subsequent funding request to be made to the County on that project.
- Any future State action such as program funding reductions, increased unfunded State mandates, or the enactment of property tax limitation legislation may not allow the County to consider or, complete fulfillment of these types of capital funding requests.

## 9. Bike Trail Funding

- The Board of Supervisors supports the development and construction of bike trails that will connect communities within the County. The Board encourages state and federal legislators to fund grant opportunities to fund these bike trails. The Board will support grant applications to appropriate state and federal agencies for grant funding of these trails.



- The Board will participate in funding the local match grant requirement of bike trail development and construction that connect non-contiguous cities within Scott County. The Board will also consider allowing the use of the County's right of way for portions of proposed trails along County roads.
- The Board of Supervisors will fund 10% of the local match grant requirement (up to a 30% grant local match requirement). For example, if the grant award is for \$1 million with a 30% local-70% federal/state split the County would fund \$30,000 of the local match. If the same \$1 million grant had a 40% local-60% federal/state split the County would still only fund \$30,000 of the local match. If this is a multi-county grant application the 10% County local match funding amount will be based on the percentage of bike trail mileage in Scott County.
- The County encourages communities to secure additional local grant funding toward the local match requirement (i.e., riverboat grants, foundations, businesses, etc.). The County will not reduce its 10% local match commitment by any additional funding secured by the communities toward their 90% share of the local match.
- The County will not participate in any ongoing maintenance costs of the bike trails.

## DEBT ADMINISTRATION POLICY

1. The County will limit its long-term borrowing to capital improvements or projects which cannot be financed from current revenues or for which current revenues are not adequate.
2. Long-term borrowing will only be utilized to fund capital improvements and not operating expenditures.
3. The payback period of the bonds issued to fund a particular capital project will not exceed the expected useful life of the project.
4. It is recognized that the State of Iowa sets the debt limitation for municipalities at 5 percent of actual property valuation.
5. Whenever possible, special assessment, revenue bonds and/or general obligation bonds abated by enterprise revenues will be issued instead of general obligation bonds funded by property tax.
6. For those general obligation bonds issued and funded by property taxes, debt service and interest payment schedules shall be established whenever possible in such a manner to provide equalization of debt and interest payments each year for the life of the total outstanding general obligation

bonds.

7. The County shall encourage and maintain good relations with the financial and bond rating agencies and prepare any reports so requested by these agencies. Full and open disclosure on every financial report and bond prospectus will be maintained.

## FINANCIAL REPORTING POLICY

1. The County will establish and maintain a high standard of accounting practices and procedures which adhere to the concept of full and open public disclosure of all financial activity.
2. The accounting system will be maintained on a basis consistent with accepted standards for governmental accounting.
3. Quarterly financial statements reported on a budget basis of accounting will be presented to the Board of Supervisors on a regular basis.
4. The County's independent public accounting firm will publicly issue an audit opinion regarding the financial statements to the County. The annual audit will be made available to the general public, bonding and financial consultants, and any other interested citizens and organizations. The annual audit will be posted on the county website.
5. The Comprehensive Annual Financial Report and accompanying audit opinion will be completed and submitted to the Board of Supervisors by December 31 and following the close of the preceding fiscal year.

## FUND BALANCE POLICY

Government Accounting Standards Board (GASB) has issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The Statement is effective for the County beginning with fiscal year ending June 30, 2011. The objective of this statement is to improve the usefulness and understandability of governmental fund balance information. The Statement provides more clearly defined categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The Statement impacts governmental fund types, however, in non-governmental funds; the County may decide to assign funds for specific purposes.

1. The fund balance will be reported in five categories: Nonspendable Fund Balance, Restricted Fund Balance, Committed Fund Balance, Assigned Fund Balance, and Unassigned Fund Balance.

- a) Nonspendable Fund Balance - Amounts cannot be spent because they are not in spendable form or legally or contractually required to be maintained intact.
- b) Restricted Fund Balance - Amounts are restricted by external parties (i.e. creditors, grantors, contributors) or laws / regulations of other governments or restricted by law through constitutional provisions or enabling legislation, such as an ordinance.
- c) Committed Fund Balance - Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Supervisors. The formal action must occur prior to the end of the reporting period. The amount, which will be subject to the constraint, may be determined in the subsequent period.
- d) Assigned Fund Balance - Amounts constrained by the government's intent to be used for specific purposes that are neither restricted or committed. The intent can be expressed by the County Administrator.
- e) Unassigned Fund Balance - Is a residual classification for the general fund. The total fund balance less amounts categorized as non-spendable, restricted, committed and assigned equals unassigned fund balance. The general fund is the only fund that should report a positive unassigned fund balance amount. A negative unassigned fund balance is possible in other funds.

Minimum year-end fund balances will be maintained for all governmental and proprietary funds as follows:

<u>Governmental Fund Types</u>	<u>Minimum Fund Balance</u>
General	Unassigned, 15% of Annual Operating Expenses
Secondary Roads	Restricted, Between 5% & 10% of Annual Operating Expenses
MH-DD	Restricted, 25% Minimum is Recommended
Rural Services	Restricted, \$25,000 Minimum Balance
Recording Management Fees	Restricted, No Minimum Required
Debt Service	Restricted, \$25,000 Minimum Balance
Capital Projects	No Minimum Required
<u>Proprietary Fund Types</u>	<u>Minimum Fund Equity</u>
Self-Insurance	\$1,000,000 Minimum Balance
Golf Course	Positive Unrestricted Net Assets

2. Flow of Funds Policy:

The County will spend the most restricted dollars before less restricted, in the following order:

- 1) Nonspendable (if funds become spendable)
- 2) Restricted
- 3) Committed
- 4) Assigned
- 5) Unassigned

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 6, 2014

APPROVING CHANGES TO GENERAL POLICY 33,  
BUDGET AND FINANCIAL MANAGEMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That General Policy 33 "Budget and Financial Management" is hereby modified to reflect changes to budgeting and financial procedures.

Section 2. This resolution shall take effect immediately.

**OFFICE OF THE COUNTY ADMINISTRATOR**

600 West Fourth Street  
Davenport, Iowa 52801-1003

Office: (563) 326-8702  
Fax: (563) 328-3285  
[www.scottcountyiowa.com](http://www.scottcountyiowa.com)



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October 28, 2014

TO: Board of Supervisors  
FROM: Dee F. Bruemmer  
RE: 2015-2016 Goals and Objectives

Please find attached the final version of the 2015-2016 Goals and Objectives for the Board's approval. We have discussed this document at the last two Committee of the Whole meetings. I believe this version contains all the additions or changes that the Board has recommended since our strategic planning session with the department heads.

cc: Mary Thee

# Scott County

## **Vision Statement:**

Leadership in Government, Pride in Service, and Communities of Choice

## **Mission Statement:**

Scott County is dedicated to protecting, strengthening and enriching our community by delivering quality services and providing leadership with PRIDE

## **Goals and Objectives 2015-2016**

### **1. Extend Our Resources**

- 1.1 Continue to implement facilities space plan and leverage additional programmatic opportunities
- 1.2 Implement Fleet Management Plan and resulting synergies
- 1.3 Continue to pursue shared services initiatives and cost recovery opportunities through collaboration with external partners
- 1.4 Continue involvement with regional economic development initiatives including start up programs like the manufacturing hub
- 1.5 Lead effort to create forums for collaboration with small communities for economic development and for improved technology capabilities
- 1.6 Align our programs and services with the Regional Vision
- 1.7 Implement Electronic Data Management through departmental collaboration

## **2. Improve Communication**

### *2.1 External Communications*

2.1.1 Complete Website Redesign project in FY15

2.1.2 Publish first Popular Annual Financial Report for FY16

### *2.2 Internal Communications*

2.2.1 Continue to educate internally on PRIDE, Mission Statement, Goals and Regional Vision

### *2.3 Legislative Communication*

2.3.1 Continue to identify and prioritize legislative issues and work through the Urban County Coalition

2.3.2 Engage our state and federal legislators in county and regional issues

## **3. Foster Healthy Communities**

### *3.1 Promote Mental Health*

3.1.1 Implement crisis stabilization continuum services

3.1.2 Explore Pilot Project for behavioral transportation car

3.1.3 Collaborate with senior service providers and state agencies in outreach services

### *3.2 Support Health and Wellness*

3.2.1 Advance Be Healthy Quad Cities policy initiatives including trail connectivity

3.2.2 Redesign employee wellness programs to gain greater participation

3.2.3 Evaluate EMS study recommendations for implementation feasibility



- 3.2.4 Study lead abatement issues and develop strategies for reduction in children
- 3.2.5 Expand juvenile detention service programs to reduce detention admissions
- 3.2.6 Assist communities to understand and leverage opportunities of Lost Grove Lake

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
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\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 6, 2014

APPROVAL OF 2015-2016 BOARD GOALS AND OBJECTIVES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the 2015-2016 Goals and Objectives for Scott County as developed during Scott County's Strategic Planning Session and reviewed by the Department Heads and Elected Officials were presented to the Board of Supervisors by the County Administrator.
- Section 2. That the Goals and Objectives as presented are hereby approved.
- Section 3. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES  
THAT THIS RESOLUTION HAS BEEN FORMALLY  
APPROVED BY THE BOARD OF SUPERVISORS ON  
\_\_\_\_\_  
DATE  
\_\_\_\_\_  
SCOTT COUNTY AUDITOR

R E S O L U T I O N  
SCOTT COUNTY BOARD OF SUPERVISORS

November 6, 2014

APPROVAL OF APPOINTMENT OF NICOLE WUESTENBERG  
TO THE LIBRARY BOARD

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

Section 1. That the appointment of Nicole Wuestenberg, Parkview, Iowa to  
the Library Board for an unexpired six (6) year term expiring on  
June 30, 2017 is hereby approved.

Section 2. This resolution shall take effect immediately.