# AGENDA SCOTT COUNTY BOARD OF SUPERVISORS January 29, 2015 - 5:00 P.M.

- 1. Roll Call: Holst, Sunderbruch, Earnhardt, Kinzer, Hancock
- 2. Pledge of Allegiance.
- 3. Approval of Minutes: January 15, 2015 Regular Board Meeting January 27, 2015 Committee of the Whole

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

## **Presentation**

4. FY16 County Administrators Recommended Budget

## Facilities & Economic Development

5. Resolution approving policy for Purchase of Right of Way 2015.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

6. Resolution authorizing the County Engineer to make necessary road closures.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Navs

7. Resolution approving the purchase of a tractor from Kunau Implement for \$31,700.00 and a mower from Diamond Mowers in the amount of \$61,008.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

8. Resolution approving the appointment of the Scott County Engineer as the Scott County Weed Commissioner.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays 9. Resolution approving the final plat of Harvest Heights Subdivision.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

10. Resolution approving the bid for asbestos abatement for Phase Two of the Courthouse project in the amount of \$24,500.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

11. Resolution approving the award of bid for the purchase of a replacement investigator's vehicle for the Sheriff's Office from Dahl Ford in the amount of \$18,597.00.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

## Human Resources

12. Resolution approving a staff appointment.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

## Finance & Intergovernmental

13. Resolution approving the setting of a public hearing on an amendment to the County's current FY15 Budget for Thursday, February 12, 2015 at 5:00 p.m.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

14. Resolution approving the setting of a public hearing on the FY16 annual budget and the five year capital improvement plan for Thursday, February 12, 2015 at 5:00 p.m.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

15. Resolution appointing Lori Elam to the Community Action of Eastern Iowa.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays 16. Motion approving beer/liquor licenses renewals for Mt. Joy Amoco and Donahue American Legion.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

17. Resolution approving warrants in the amount of \$1,603,539.89 and purchasing card transactions in the amount of \$51,536.03.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call: Holst \_\_\_\_\_ Sunderbruch \_\_\_\_\_ Earnhardt \_\_\_\_\_ Kinzer \_\_\_\_\_ Hancock \_\_\_\_\_

# **Other Items of Interest**

18. Adjourned.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes Nays

DATE

SCOTT COUNTY AUDITOR

#### RESOLUTION

#### SCOTT COUNTY BOARD OF SUPERVISORS

Policy for Purchase of Right of Way for 2015 January 29, 2015

WHEREAS: The uniform treatment of landowners in right-of-way is of paramount importance, and WHEREAS: Assurance must be given to the Iowa Department of Transportation that Scott County is in compliance with the provisions of the 1970 Uniform Relocation Assistance and Land Acquisition Policies Act,

NOW, THEREFORE BE IT RESOLVED by the Scott County Board of Supervisors on this twenty-ninth day of January, 2015, that the Scott County Engineer is authorized to purchase the necessary right-of-way for construction and maintenance during the calendar year 2015, using the values computed in accord with the following schedule of allowances:

SCHEDULE I - AGRICULTURAL LAND:

For land by easement or deed: 4.55 times the assessed valuation per acre as it currently exists at the time an offer is made. <u>SECTION II - RESIDENTIAL, COMMERCIAL OR INDUSTRIAL LAND:</u> For land by easement or deed, where such land is classified by the assessor as residential, commercial or industrial for zoning purposes - generally the appraisal method will be used.

SECTION III - FEDERALLY FUNDED PROJECTS, FARM-TO-MARKET FUNDED PROJECTS, AND SPECIAL PURCHASES - APPRAISAL METHOD:

This section will only be utilized when the following conditions are determined to exist:

- 1. Where any buildings or special improvements or appurtenances exist on the parcel being taken.
- 2. Where there are definable damages to the remaining property.
- 3. Where federal funds or farm-to-market funds are involved requiring the complete appraisal method.
- 4. Where the parcel being taken is not representative of the total piece.
- 5. For properties as noted under Section II.

The County Engineer will seek two or more quotes for the service of an appraiser for the review by the Board of Supervisors prior to employment of an appraiser. The appraisal document will serve as the basis for purchase of the parcel.

#### SECTION IV - BORROW:

For land disturbed by reason of borrow or backslope: The value shall be based on the price per cubic yard of material taken -(\$0.30/cu.yd.). Agreement will also be made for the restoration of the area disturbed for borrow or backslope, either by removing and replacing 8 inches of top soil or by other appropriate measures, in accordance with Section 314.12, 1995 Code of Iowa. Compensation for crop loss or other land use loss in borrow or backslope areas will be determined based on the rental value for similar land in the area. If crops have been planted, payment will be made to cover tillage cost, seed cost and fertilizer cost based on the pro-rated actual cost incurred. If the crop is harvested before the area is disturbed there will be no compensation for crop loss.

#### SECTION V - WATER LINES:

For existing privately owned water lines crossing the roadway: The total cost of any alterations required on the line within the new or existing right-of-way will be at the expense of the County.

#### SECTION VI - FENCES:

For the relocation of functional fences made necessary by the reconstruction of an existing roadway, a new fence will be allowed for all of the same type as the existing right-of-way fence. Allowances are \$25.00 per rod for woven wire, \$16.00 per rod for barbed wire. If no fence exists, no fence payment will be allowed. The length for payment will be the footage required to fence the new right-of-way. For relocating cross fences to the new right-of-way, the length of fence required to be moved shall be compensated at the rate for the same type of right-ofway fence above. For angle points introduced into the fence line by the design of the roadway, an allowance of \$166.00 for a twopost panel and \$260.00 for a three-post panel will be made. NOTE: All salvage from the existing fence shall become the property of the property owner. Payment for fencing will be withheld until all existing fence has been removed and cleared

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from the right-of-way. If the fence or any part thereof is not removed at the time of construction, it will be removed by Scott County or its contractor and a penalty of \$3.00 per rod assessed and deducted from the fence payment. For the removal of nonfunctional fences made necessary for the reconstruction of an existing roadway, the County will compensate the owner for his labor and equipment at the following rates:

Woven Wire	-	\$10.00 per rod
Barbed Wire	_	\$ 8.00 per rod

NOTE: All salvage from existing fence shall become the property of the owner. Payment for removal of non-functional fences will be withheld until all existing fences has been removed and cleared from the right-of-way. If fence or any part thereof is not removed at time of construction, it will be removed by Scott County or its contractor and the owner will forfeit any payment tendered for the fence.

#### DEFINITIONS:

<u>Functional:</u> In good state of repair and capable of containing livestock for which the fence was constructed.

<u>Non-functional</u>: In disrepair and incapable of containing the livestock for which the fence was constructed. Compensation for relocating fences of a type other than those described shall be negotiated.

#### SECTION VII - TREES AND SHRUBS:

For trees and ornamental shrubs which must be removed from the residence areas: compensation will be made on basis of appraisal

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by an arborist or by negotiation.

#### SECTION VIII - INCIDENTAL EXPENSES:

A lump sum of \$50.00 which shall compensate the owner for any out-of-pocket expense incurred as a result of this transaction; i.e., abstracting fees, postage, telephone, etc.

#### SECTION IX - EASEMENT PRIORITY AGREEMENTS:

Scott County will pay all costs assessed by mortgage holders in executing "Easement Priority Agreements" for the easements obtained under the terms of this policy.

#### SECTION X:

PASSED AND APPROVED this twenty-ninth day of January, 2015, by the Scott County Board of Supervisors.

SECTION XI: This resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

# RESOLUTION

#### SCOTT COUNTY BOARD OF SUPERVISORS

#### January 29, 2015

# AUTHORIZATION FOR COUNTY ENGINEER TO MAKE NECESSARY ROAD CLOSURES.

<u>WHEREAS</u>, the Code of Iowa, Section 306.41, provides for the temporary closure of County Secondary Roads for various reasons and purposes.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

SECTION 1 That the County Engineer be authorized to close Scott County Secondary Roads during the 2015 calendar year, as necessary, with the actual dates and times of closure to be determined by the County Engineer as follows:

For Construction: Any project as described in the approved "Scott County Secondary Roads Construction and Farm-to-Market Construction Program" and any supplements thereto.

For Maintenance: Any maintenance project or activity requiring the road to be closed.

For any emergency road closure of any route as deemed necessary by the County Engineer.

SECTION 2 That this resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

#### RESOLUTION

#### SCOTT COUNTY BOARD OF SUPERVISORS

#### January 29, 2015

AWARD OF BIDS FOR A CASE IH TRACTOR AND A DIAMOND MOWER.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. That the bid for a Case IH Tractor and a

Diamond Mower be awarded to the following bidders:

Kunau Implement for a Case IH tractor in the Amount of \$31,700.00

AND

Diamond Mowers for a mower in the amount of \$61,008.00

Section 2. That the Chairman be authorized to sign the purchase orders on behalf of the Board.

Section 3. That this resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

# RESOLUTION

# SCOTT COUNTY BOARD OF SUPERVISORS

## January 29, 2015

# APPROVING APPOINTMENT OF THE SCOTT COUNTY ENGINEER AS THE SCOTT COUNTY WEED COMMISSIONER

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

SECTION 1. In compliance with Chapter 317.3 of the Iowa Code,

the Scott County Weed Commissioner shall be the responsibility

of the Scott County Engineer effective immediately.

SECTION 2. This resolution will certify to the Scott County Auditor

and the Secretary of Agriculture that the Scott County

Weed Commissioner is the Scott County Engineer.

SECTION 3. That this resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

# RESOLUTION

#### SCOTT COUNTY BOARD OF SUPERVISORS

### January 29, 2015

#### APPROVING THE FINAL PLAT OF HARVEST HEIGHTS SUBDIVISION

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. As the local governing body responsible for the approval of subdivision plats within its rural jurisdiction, the Scott County Board of Supervisors has, on this 29<sup>th</sup> day of January 2015, considered the Final Plat known as Harvest Heights. Said Plat is a subdivision being Part of the SW<sup>1</sup>/4 SE<sup>1</sup>/4 of Section 31 in Township 79 North, Range 1 East of the 5th Principal Meridian (Cleona Township), Scott County, Iowa. The Scott County Board of Supervisors, having found said Plat to be in substantial compliance with the provisions of Chapter 354, <u>Code of Iowa</u>, and the Scott County Subdivision and Zoning Ordinances, does hereby approve the Final Plat of Harvest Heights.
- **Section 2.** The Board Chairman is authorized to sign the Certificate of Approval on behalf of the Board of Supervisors and the County Auditor to attest to his signature.
- Section 3. This Resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

## RESOLUTION

## SCOTT COUNTY BOARD OF SUPERVISORS

#### January 29, 2015

A RESOLUTION APPROVING THE BID FOR ASBESTOS ABATEMENT PHASE TWO OF THE COURTHOUSE PROJECT IN THE AMOUNT OF \$24,500.00.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bid for abatement of asbestos for Phase 2 of the first floor Courthouse project is hereby approved and awarded to Abatement Specialties in the amount of \$24,500.
- Section 2. This resolution shall take place immediately.

DATE

SCOTT COUNTY AUDITOR

## RESOLUTION

## SCOTT COUNTY BOARD OF SUPERVISORS

January 29, 2015

A RESOLUTION APPROVING THE AWARD OF BID FOR THE PURCHASE OF ONE INVESTIGATOR'S VEHICLE FROM DAHL FORD IN THE AMOUNT OF \$18,597.00.

**BE IT RESOLVED BY** the Scott County Board of Supervisors as follows:

- Section 1. That the bids for a replacement investigator's vehicle for the Sheriff's Office are hereby approved and awarded to Dahl Ford for a 2015 Ford Taurus in the total amount of \$18,597.00.
- Section 2. This resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

# RESOLUTION

## SCOTT COUNTY BOARD OF SUPERVISORS

# January 29, 2015

# APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of James Wilson for the position of Truck Driver/Laborer in the Secondary Roads Department at the entry level rate.

DATE

SCOTT COUNTY AUDITOR

# RESOLUTION

## SCOTT COUNTY BOARD OF SUPERVISORS

January 29, 2015

# APPROVING THE SETTING OF A PUBLIC HEARING ON AN AMENDMENT TO THE COUNTY'S CURRENT FY15 BUDGET

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. A public hearing date on an amendment to the County's current FY15 Budget is set for Thursday, February 12, 2015 at 5:00 p.m.

Section 2. The County Auditor is hereby directed to publish notice of said amendment as required by law.

Section 3. This resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

# RESOLUTION

## SCOTT COUNTY BOARD OF SUPERVISORS

January 29, 2015

# AUTHORIZING THE SETTING OF A PUBLIC HEARING ON THE FY16 ANNUAL BUDGET AND THE FIVE YEAR CAPITAL IMPROVEMENT PLAN

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. All County departmental FY16 budget requests and all authorized agency FY16 funding requests are hereby authorized for filing and publication as the budget estimate for FY16.

Section 2. The Board of Supervisors hereby fixes the time and place for a public hearing on said budget estimate for Thursday, February 12, 2015 at 5:00 p.m. in the Board Room at the Scott County Administrative Center.

Section 3. The Scott County Auditor is hereby directed to publish the notice and estimate summary as required by law.

Section 4. This resolution shall take effect immediately.

DATE

# RESOLUTION

## SCOTT COUNTY BOARD OF SUPERVISORS

## January 29, 2015

# APPROVAL OF APPOINTMENT OF LORI ELAM TO THE COMMUNITY ACTION OF EASTERN IOWA

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the appointment of Lori Elam to the Community Action of Eastern Iowa for a one (1) year term expiring on December 31, 2015 is hereby approved.
- Section 2. This resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

# RESOLUTION

#### SCOTT COUNTY BOARD OF SUPERVISORS

#### January 29, 2015

### APPROVAL OF WARRANTS IN THE AMOUNT OF \$1,603,539.89 AND PURCHASING CARD TRANSACTIONS IN THE AMOUNT OF \$51,536.03.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The Scott County Board of Supervisors approves for payment all warrants numbered 266416 through 266665 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,603,539.89.
- Section 2. The Board of Supervisors approves for payment to Wells Fargo Bank all purchase card program transactions as submitted to the County Auditor for review in the amount of \$51,536.03.
- Section 3. This resolution shall take effect immediately.