

Facility and Support Services

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February 18, 2015

To: Dee F. Bruemmer
County Administrator

From: Dave Donovan, Director
Facility and Support Services

Subj: Design Contract for Phase 3 and 4 of the Courthouse Renovation Project

I am in receipt of a proposal for architectural and engineering design services from Wold Architects and Engineers for Phase 3 and 4 of the 1st Floor Courthouse Renovation Project. As you recall, several years ago, the Board selected Wold to complete the design work for the entire first floor of the Courthouse. At that time, the Board had decided to only award Phase 1 and 2 of the design, due to the uncertainty of the timing of the Phase 3 and 4 project. Since then, Wold has provided design services and is providing contract administration for the Phase 1 and 2 project, currently in progress. We are pleased with their work thus far and our project design team has high confidence in their ability to deliver projects that meet our needs with good value and project outcomes.

Wold has proposed a fixed fee contract of 7.5% of the estimated total construction cost, or \$234,000, plus reimbursable expenses. Our experience indicates that is a reasonable fee for this type of design work.

As you also recall, this project includes several smaller project needs in the Courthouse including: the relocation/consolidation of the server and network rooms, replacement of the main electrical switchgear and service for the building, replacement of all remaining exterior windows and reconfiguring or replacing exterior emergency egress doors.

The preliminary budget for the project is estimated at:

General Construction	\$2,971,375.00
Construction Contingency	\$297,137.00
A/E Fees	\$234,000.00
Misc. Costs	\$63,137.00
FFE	\$297,137.00
Project Total	\$3,862,786.00

I am certain that estimate will be revised and refined as we get further into design. It is based on a preliminary schematic design that was completed as we began work on the Phase 1 and 2 design. I would consider that estimate a not-to-exceed target figure at this point. The total amount budgeted in the five year CIP plan for this project is \$4,165,000.00.

The preliminary schedule for the project is:

Schematic Design / Design Development	March-May 2015
Construction Documents	June-August 2015
Approval Project Plans (Board Action)	August 2015
Bidding	September 2015
Award of Constr Contract (Board Action)	Sept-Oct 2015
Construction Activity	Oct 2015 – Sept 2016

The completion of this project will mark the completion of the short term recommendations from the Master Plan for the Courthouse Building. The Seventh Judicial District has expressed to me (on numerous occasions) their appreciation for the current project underway (Phase 1 and 2) as well as for the budget commitment from the Board for the Phase 3 and 4 project. They are very supportive of this project and are eager to participate in the planning and design process for this next project. I will be at the next Committee of the Whole meeting to discuss this proposal further and to answer any questions that you or the Board may have.

CC: Chief Judge Marlita Greve
Kathy Gaylord, Court Administrator
FSS Management Team
Matt Hirst

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

February 26, 2015

A RESOLUTION APPROVING THE AWARD OF CONTRACT FOR THE
COURTHOUSE PHASE 3 AND 4 PROJECT TO WOLD ARCHITECTS AND
ENGINEERS IN THE AMOUNT OF \$234,000 PLUS REIMBURSABLE EXPENSES.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the proposal from Wold Architects and Engineers for design services for the Courthouse Phase 3 and 4 project is hereby approved and awarded in the amount of \$234,000 plus reimbursable expenses.
- Section 2. That Facility and Support Services Director is hereby authorized to sign contract documents on behalf of the Board of Supervisors.
- Section 3. This resolution shall take effect immediately.