TENTATIVE AGENDA SCOTT COUNTY BOARD OF SUPERVISORS

June 29 - July 3, 2015

<u> Tuesday, June 30, 2015</u>	
Committee of the Whole - 8:00 am Board Room, 1st Floor, Administrative Center	
1. Roll Call: Sunderbruch, Earnhardt, Kinzer, Hancock, Holst	
Presentation	
2. Visit from Judge Marlita Greve, Kathy Gaylord, District Court Carlin, Clerk of Court, and Brian McKenrick, Assistant District update the Board on Judicial Branch matters and acknowled from the County regarding the remodel. 8:00 a.m.	t Court Administrator to
Facilities & Economic Development	
3. Request for transfer of County tax deed properties to certain in accordance with County policy. (Item 3)	non-profit organizations
Human Resources	
4. Staff appointments. (Item 4)	
5. Collective bargaining settlement agreement. (Item 5)	
Health & Community Services	
6. Ordinance update of Scott County Code Chapters 23, "Private Systems" and Chapter 24, "Non Public Water Supply Wells" fees. (Item 6)	
7. Mental Health Advocate job description and Scott County as (Item 7)	the employer of record.
Finance & Intergovernmental	
8. JAG Grant Application. (Item 8)	

Page 1 of 2

9. Beer/liquor, casual sales and cigarette licenses and permits.
Other Items of Interest
10. Adjourned.
Moved by Seconded by Ayes Nays
<u>Tuesday, June 30, 2015</u>
Special Committee of the Whole - 7:00 pm Eldridge Library- 200 N 6th Ave Eldridge, IA 52748
1. Roll Call: Sunderbruch, Earnhardt, Kinzer, Hancock, Holst
2. Visit with Scott County Library Board.
3. Other items of interest.
Thursday, July 2, 2015
Regular Board Meeting - 5:00 pm Board Room, 1st Floor, Administrative Center
Public Hearing
1. Public hearing relative amending Scott County Code Chapters 23, "Private Sewage Disposal Systems", and 24, "Non Public Water Supply Wells."

PLANNING & DEVELOPMENT

500 West Fourth Street Davenport, Iowa 52801-1106

E-mail: planning@scottcountyiowa.com

Office: (563) 326-8643 Fax: (563) 326-8257



Timothy Huey Director

To: Dee F. Bruemmer, County Administrator

From: Timothy Huey, Planning Director

Date: June 23, 2015

Re: Approval of the request of Gateway Development Group, Nahant Marsh Education Center, and Mount Olive Church of God in Christ for the transfer of various County tax deed properties.

The County Board held a public hearing on the four requests we received to transfer various tax deed properties from four non-profit organizations. Prior to the public hearing, Scott Tunicliff from Hilltop Campus Village notified the Board they were withdrawing their request to acquire the County Tax Deed property G0043-44A located on Harrison Street adjacent to 704 Harrison Street. That property will therefore be included in the upcoming public auction of tax deed properties

Jack Haberman from the Gateway Development Group addressed the Board on the GDG's efforts to stabilize and preserve the heritage of the neighborhood and why they had submitted a request for G0054-20 located at 517 Ripley Street. There is a deteriorated single family residence on the property that dates from the 19th century. Haberman stated, at the public hearing, that they intend to restore this house, as they have done with other homes in the neighborhood.

Nahant Marsh Education Center has submitted a request for seven (7) tax deed parcels that are strips of former rail road right of way that all lie adjacent to the current active rail line but that were apparently abandoned by the rail road over 20 years ago. The County took tax deed to these strips of land in 1994 and has held them ever since. Recently staff visited with Brian Ritter the Executive Director of Nahant Marsh to see if they would be interested in acquiring them. Nahant Marsh has other land in the area adjacent to the railroad and has permission from the railroad to use their right of way to access these properties for whatever minimal maintenance they would require.

Finally, a representative from Mount Olive Church of God in Christ at 1020 Ripley Street spoke on the church's plans to stay and expand at their current location. In order to expand the church needs additional land which is why they had submitted a request for two (2) tax deed parcels in the vicinity of the church. One is located across the alley from the church at 422 West 10th Street and the other at 326 West 10th Street. Staff sees this church as a stabilizing influence in this neighborhood and believes as such their request for these two properties meets County policy.

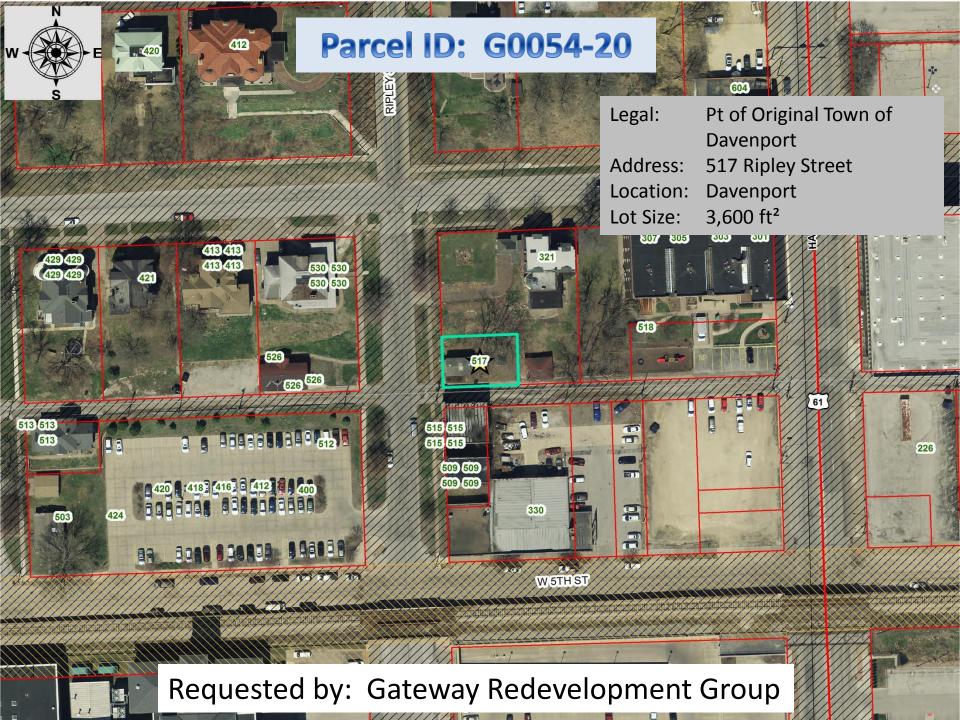
Page Two Memo on Tax Deed Requests June 23, 2015

The required time for the prior owners of the property to redeem the property by paying the back taxes due has expired. County policy on the disposal of tax deed properties states that a community based non profit agency can request transfer of such properties if they can show how those properties will benefit a community program or serve a public good. The property then may be transferred to the non profit agency if the Board of Supervisors determines such transfers are in the best interest of County residents. All these properties are located in the City of Davenport and all back taxes, interest and special assessments have been previously abated on these property.

Staff would recommend approval of these three requests on the basis that they comply with County policy. Staff has prepared separate resolutions approving these requests for the Board's consideration.

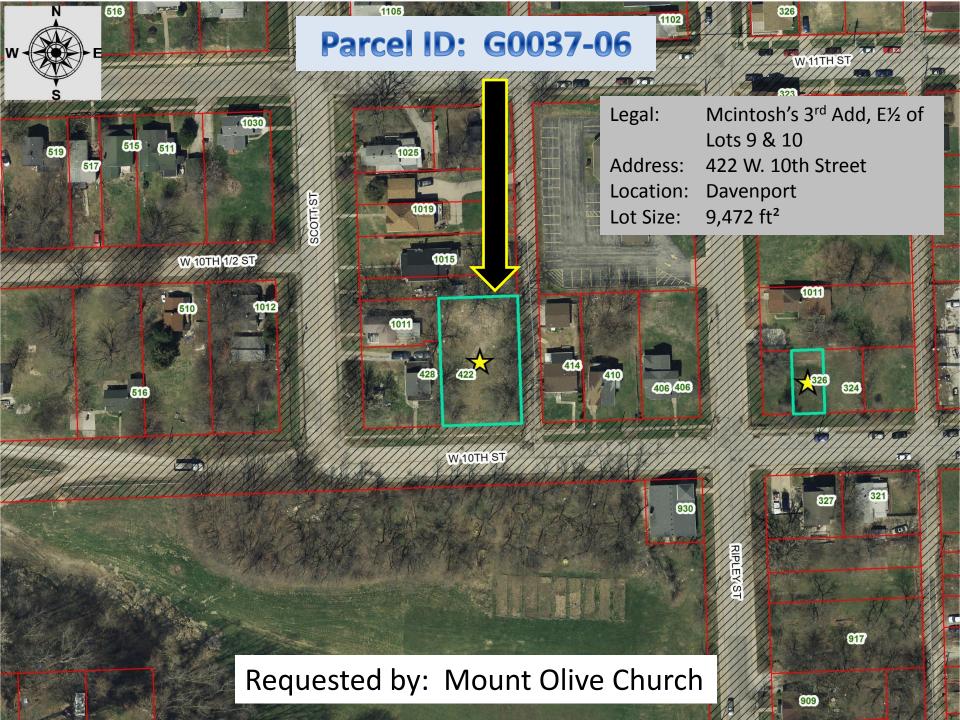
Transfer of 10 Scott County Tax Deed Properties to Local Non-Profits

Board of Supervisors Meeting: Thursday, July 2, 2015

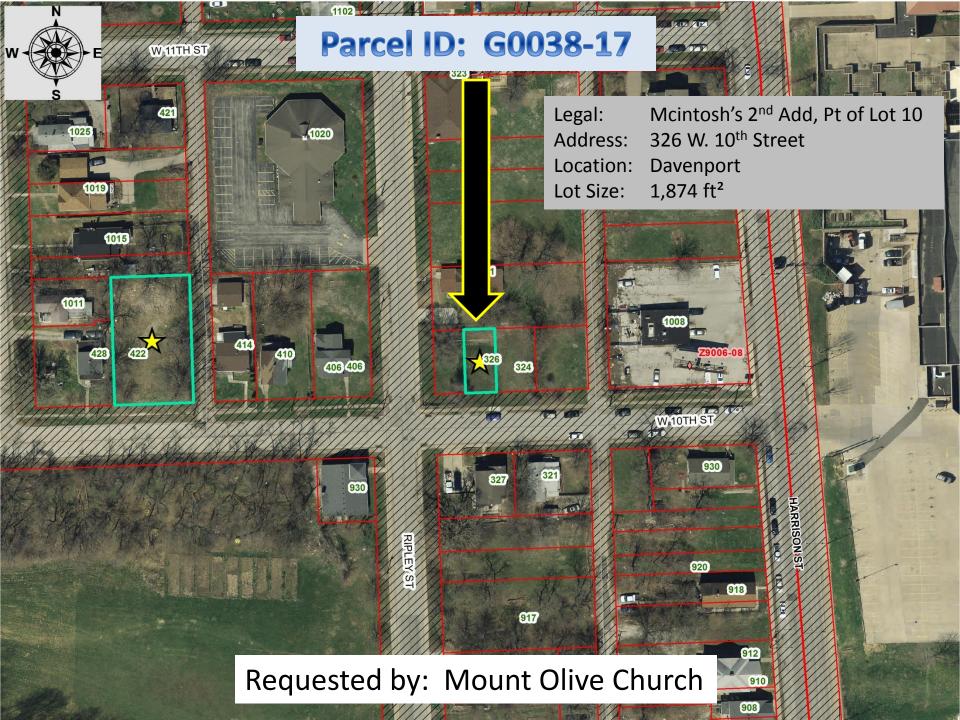
















SCOTT COUNTY AUDITOR

R E S O L U T I O N SCOTT COUNTY BOARD OF SUPERVISORS

July 2, 2015

APPROVING THE TRANSFER OF TAX DEED PROPERTY TO THE GATEWAY REDEVELOPMENT GROUP IN ACCORDANCE WITH COUNTY POLICY

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. County policy states that a community non-profit may request transfer of tax deed property prior to such property being offered at public auction.
- Section 2. A Public Hearing was held on June 18, 2015 regarding the transfer of Scott County tax deed parcel **G0054-20** to The Gateway Redevelopment Group.
- Section 3. The Chairman is authorized to sign the Quit Claim Deed.
- Section 4. This resolution shall take effect immediately.

SCOTT COUNTY AUDITOR

R E S O L U T I O N SCOTT COUNTY BOARD OF SUPERVISORS

July 2, 2015

APPROVING THE TRANSFER OF TAX DEED PROPERTIES TO NAHANT MARSH IN ACCORDANCE WITH COUNTY POLICY

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. County policy states that a community non-profit may request transfer of tax deed property prior to such property being offered at public auction.
- Section 2. A Public Hearing was held on June 18, 2015 regarding the transfer of Scott County tax deed parcels 30835-01, 31701-02, 31701-03, 31823-01, 31823-02, 31823-03, and 31823-04 to Nahant Marsh.
- Section 3. The Chairman is authorized to sign the Quit Claim Deeds.
- Section 4. This resolution shall take effect immediately.

SCOTT COUNTY AUDITOR

R E S O L U T I O N SCOTT COUNTY BOARD OF SUPERVISORS

July 2, 2015

APPROVING THE TRANSFER OF TAX DEED PROPERTIES TO MOUNT OLIVE CHURCH OF GOD IN CHRIST IN ACCORDANCE WITH COUNTY POLICY

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. County policy states that a community non-profit may request transfer of tax deed property prior to such property being offered at public auction.
- Section 2. A Public Hearing was held on June 18, 2015 regarding the transfer of Scott County tax deed parcels **G0037-06** and **G0038-17** to Mount Olive Church of God in Christ.
- Section 3. The Chairman is authorized to sign the Quit Claim Deeds.
- Section 4. This resolution shall take effect immediately.

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 2, 2015

APPROVAL OF STAFF APPOINTMENTS

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The hiring of Brittany Wall for the position of part-time Health Services Professional in the Health Department at the entry level rate.

Section 2. The hiring of Jana Foran for the position of part-time Health Services Professional in the Health Department at the entry level rate.

Section 3. The hiring of Eric Kohlenberg for the position of Correction Officer in the Sheriff's Office at the entry level rate.

Item 05 06-30-15

HUMAN RESOURCES DEPARTMENT

600 West Fourth Street Davenport, Iowa 52801-1030

Ph: (563) 326-8767 Fax: (563) 328-3285

www.scottcountyiowa.com



Date: June 26, 2015

To: Board of Supervisors

From: Mary J. Thee, Human Resources Director/Asst. County Administrator

Subject: Settlement of Bailiff Collective Bargaining Agreement

We were able to negotiate a three year agreement with the IBEW (i.e. Bailiffs). The economic package includes a 2.25% general wage for FY16; 2% for FY17 and 2.25% for FY18. Additionally they will begin receiving overtime after 8 hours in a day and a \$50 increase in their uniform allowance. In return they have agreed to phase in some of the desired changes to the Health Lifestyle programs so that spouses will be tested in the future.

If you have additional questions about the agreement or would like a copy of the final agreement, please let me know.

Cc: Dee Bruemmer, County Administrator

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 2, 2015

APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN SCOTT COUNTY AND IBEW LOCAL 204

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the terms of the agreement reached between representatives of Scott County and the IBEW Local 204 is hereby approved. That the agreement shall be in effect July 1, 2015 through June 30, 2018.

Section 2. This resolution shall take effect immediately.



SCOTT COUNTY HEALTH DEPARTMENT

Administrative Center 600 W. 4th Street Davenport, Iowa 52801-1030

Office: (563) 326-8618 Fax: (563)326-8774 www.scottcountyiowa.com/health



June 19, 2015

To: Dee F. Bruemmer, County Administrator

From: Edward Rivers, Health Director

Re: Amend Chapter 23 entitled "Private Sewage Disposal Systems" and Chapter 24,

entitled "Non Public Water Supply Wells."

The Scott County Board of Health held a public hearing on June 18, 2015, for amending Chapter 23 entitled "Private Sewage Disposal Systems" and Chapter 24 entitled "Non-Public Water Supply Wells." After receiving no public or written comments, fee changes were approved by the Board of Health.

The following list includes existing fees, new fees, and justification for the fee changes. For the Water Well Program Reconstruction Permit, you will see a decrease for the permit fee from \$95.00 to \$15.00. The reason for the proposed decrease is that staff had conversations with other Health Departments throughout the state and most are charging a minimal or no fee for the permit. If the Department charges \$95.00 for the permit and then reimburses the homeowner for rehabilitating the well through the Grants to Counties Program, the incentive to rehabilitate the well is less. We want to get wells that do not meet code rehabilitated.

Effective At Time of Publication			
Scott County Code Chapter 23,			
Sec. 23-7, Fees			
Onsite Wastewater Treatment &	Existing		
<u>Disposal</u>	Fees	New Fees	<u>Justification</u>
Construction Permit	\$210.00	\$220.00	4.5% COL adjustment and
Septic Tank Abandonment Permit	\$80.00	\$85.00	indirect cost.
Septic Tank or Pipe Replacement	\$95.00	\$100.00	
Permit			

Scott County Code Chapter 24, Sec. 24-5, Fees			
.,	Existing		
Water Well Program	<u>Fees</u>	New Fees	<u>Justification</u>
Construction Permit	\$270.00	\$280.00	4.5% COL
(includes \$25.00 to IDNR)			adjustment and
Driven (Sandpoint well) Permit	\$140.00	\$150.00	indirect cost.
(includes \$25.00 to IDNR)			
Reconstruction Permit	\$95.00	\$15.00	

Please place this item on the June 30, 2015, Committee of the Whole agenda and a public hearing on July 2, 2015. We will present this at the Committee of the Whole meeting.

SCOTT COUNTY ORDINANCE No.

AN ORDINANCE TO AMEND CHAPTER 23, OF THE SCOTT COUNTY CODE RELATIVE TO ONSITE WASTEWATER TREATMENT AND DISPOSAL SYSTEMS

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY, IOWA:

SECTION 1.

The following is a summary of the substantive changes:

Under Sec. 23-6, A. FEES, change items 1, 2, and 5 to read:

- 1. \$220.00 for a permit to construct a private sewage disposal system.
- 2. \$100.00 for a permit to install or replace pipes, septic tanks or distribution box.
- 5. \$85.00 for a septic tank abandonment permit.

SECTION 2.

The County Auditor is directed to keep and maintain a copy of the Ordinance in the County Auditor's office.

SECTION 3. SEVERABILITY CLAUSE

If any of the provisions of the Ordinance are for any reason illegal or void, then the lawful provisions of this Ordinance shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

SECTION 4. REPEALER

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

APPROVED this	day of	, 2015
		erbruch, Chairman unty Board of Supervisors
ATTESTED BY:	 Roxanna M	

SCOTT COUNTY ORDINANCE No.

AN ORDINANCE TO AMEND CHAPTER 24, OF THE SCOTT COUNTY CODE RELATIVE TO NONPUBLIC WATER SUPPLY WELLS

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY, IOWA: SECTION 1.

Under Sec. 24-5, A. FEES, change items No. 1, 2, and 4 to read:

- 1. \$280.00 for a Permit to construct a waterwell.
- 2. \$150.00 for driven (sandpoint) water well permit.
- 4. \$15.00 for reconstruction, rehabilitation, or installation of liner.

SECTION 2.

The County Auditor is directed to keep and maintain a copy of the Ordinance in the County Auditor's office.

SECTION 3. SEVERABILITY CLAUSE

If any of the provisions of the Ordinance are for any reason illegal or void, then the lawful provisions of this Ordinance shall be and remain in full force and effect, the same as if the Ordinance contained no illegal or void provisions.

SECTION 4. REPEALER

All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect after its final passage and publication as by law provided.

APPROVED this _	day of	, 2015
		derbruch, Chairman ounty Board of Supervisors
ATTESTED BY:	Roxanna Scott Co	Moritz Dunty Auditor

Community Services Department

600 W. 4th St. Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

June 22, 2015

TO: Dee F. Bruemmer

FROM: Lori A. Elam

RE: Mental Health Advocate Position

The Mental Health Advocate is a position which is currently under the direction of the Chief Judge of the District. According to HF468 passed during the recent legislative session, effective July 1, 2015, the Boards of Supervisors of each county will be responsible for the appointment of the Advocate. The current Mental Health Advocate, Rose McVay, will be "grandfathered" into her current position according to HF468. Rose currently serves as the advocate for our mental health region, Cedar, Clinton, Jackson, Muscatine and Scott County, under a 28E agreement.

At the May Eastern Iowa Mental Health Regional Governing Board meeting, members expressed an interest in continuing to operate under a 28E agreement that way the advocate would continue to serve all five counties. There needed to be a decision made by each county on which county would serve as the employer of record as of July 1, 2015. All four county Boards of Supervisors agreed that Scott County should serve as the employer of record. A new 28E agreement will follow.

The Management Team (CPCs) developed a list of job duties and background requisites. Scott County HR department developed the attached job description for approval. The Mental Health Advocate is appointed by the court to serve as an advocate for an individual under a 229 mental health commitment order. The advocate provides support throughout the legal proceedings and follows up with the individual to ensure treatment is being followed and their rights are being upheld. There is some travel and reporting requirements of this position. The position requires a Bachelor's degree.

The Mental Health Advocate would be a position under the Community Services Department and supervised by the director of the department. The resolution establishes the pay level and adds it to Scott County's Table of Organization. We would like to fill this position as soon as possible. I will be available at the Committee of the Whole to discuss the new job description and answer any additional questions.



SCOTT COUNTY JOB DESCRIPTION

Class Title: Mental Health Advocate

Working Title: Same

Department: Community Services

Hay Point Value: TBD

Job Summary

Under general supervision, serves as Mental Health Advocate for Scott, Cedar, Clinton, Jackson and Muscatine counties in compliance with Iowa Code Chapter 229. Represents the interest of clients involuntarily hospitalized by the Court. Provides support to clients throughout proceedings and follow up treatments.

Relationships

Reports to: Community Services Director

Supervises: N/A

Works with: Outside agencies/facilities, Community Services staff, other County

departments, medical and mental health professionals, legal staff, and the

Court system.

Physical/Environmental Conditions

Primarily works in an indoor office environment. Frequent travel to other facilities inside and outside Scott County.

Major Duties/Performance Measures:

1. Makes contact and communicates with client within five (5) days of their commitment. Visits client within fifteen (15) days of the commitment and periodically thereafter.

- 2. Collaborates with the Court, Coordinators of Disability Services within the region, and service providers; advises the Court if the services of an attorney are needed to safeguard the client's interest. Ensures compliance with the requirements of Section 229.19 of the Iowa Code.
- 3. Attends hospitalization hearings and subsequent hearings as needed. Travels to hospitals and facilities for periodic client visits.
- 4. Acts as spokesperson for the client and assist in communication with medical personnel as necessary. Review client's medical records and reports submitted to the court.
- 5. Develops and maintains written reports and documentation of client's progress. Prepare and file quarterly reports with the Court on the actions taken with each client and the amount of time spent.
- 6. Ensures data is kept in compliance with all federal, state, and local confidentiality requirements including HIPAA.
- 7. Attends meetings, conferences and/or seminars as required.
- 8. Performs other job-related duties as assigned.

Background Requisites

Education:

Bachelor's degree in social science, education, nursing or related area.

Work Experience:

Three (3) years of work experience in a mental health treatment related position.

Essential Skills:

- Possess knowledge of Chapter 229 of the Iowa Code, Iowa laws and major Iowa Supreme Court decisions related to mental health and involuntary commitments.
- Ability to work professionally and effectively with people with mental illnesses.
- Ability to establish and maintain effective working relationships with

members of the Court, legal staff, medical and mental health professionals, service providers and members of the public.

- Ability to interpret and apply rules, regulations, policies and procedures.
- Ability to analyze information and make sound recommendations based on such information.
- Ability to exercise initiative and independent judgement.
- Ability to communicate effectively both verbally and in writing.
- Possess a valid driver's license. (verified)
- Must pass a post-offer criminal background check, sex offender registry and child and dependent adult abuse registry checks.
- Ability to utilize word processing, database and electronic spreadsheet software systems.
- Ability to exemplify, by his or her actions, the County's PRIDE philosophy.

Physical/Mental Ability Requirements

Must have ability to operate a motor vehicle.	Moderate utilization of computer on daily
basis.	

Prepared by:	_ Date:
Approved by:	Date:

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 2, 2015

APPROVAL OF CLASSIFICATION AND STAFFING ADJUSTMENT IN THE COMMUNITY SERVICES DEPARTMENT BY ADDING A MENTAL HEALTH ADVOCATE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the table of organization for the Community Services Department be increased by 1.0 FTE to allow for the position of Mental Health Advocate. That the Hay points for the postion Mental Health Advocate be set at 298 resulting in a salary scale of \$45,011 (minimum); \$52,957 (midpoint); \$60,902 (maximum).

- Section 2. That the employee will provide services to all counties in the Eastern Iowa Mental Health Region with salary and expenses shared pursuant to the 28E agreement.
- Section 3. That the County will serve as the employer of record for the Mental Health Advocate.
 - Section 4. This resolution shall take effect immediately.

MICHAEL J. WALTON SCOTT COUNTY ATTORNEY

Scott County Courthouse 400 West Fourth Street Davenport, Iowa 52801-1104 Telephone: (563) 326-8600

Fax: (563) 326-8763



Kathy A. Walsh, Office Administrator (563) 326-8229 Kathy. Walsh@scottcountyiowa.com

DATE: July 2, 2015

TO: Board of Supervisors

SUBJECT: 2014/2015 JAG Grant Application

The Scott County Attorney's Office submitted a grant on or before June 26, 2015 to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2015 Local Solicitation. Scott County is eligible for \$79,809 which is a joint allocation between Scott County, Bettendorf and Davenport.

This grant supports the Hotel/Motel Interdiction unit (HIDE) of the Quad City Metropolitan Enforcement Group (QCMEG) providing drug trafficking enforcement in the Quad Cities. Officers assigned to the HIDE are a combination from the Bettendorf and Davenport Police Department and the Scott County Sheriff's Department. Currently, the Davenport Police Department does not have an officer assigned. Each agency submits documentation of officer's salaries, benefits and partial overtime to the County for reimbursement. The County submits quarterly and annual reports to the Office of Justice Programs.

The Scott County Attorney's Office serves as the multi-agency fiscal officer. JAG awards are based on a formula between population and reported crime statistics.

The grant requires notification to the governing body, Board of Supervisors, in a public format as well as a Memorandum of Understanding for the joint application which is signed by an authorized representative from each jurisdiction. This is to ensure that only one application is submitted. If the grant is denied, then the application will be withdrawn.

Upon your resolution to accept the applicable award from JAG, the Scott County Attorney's Office will continue with the grant management process.

DATE

SCOTT COUNTY AUDITOR

RESOLUTION

SCOTT COUNTY BOARD OF SUPERVISORS

July 2, 2015

APPROVAL OF AN APPLICATION FOR A GRANT FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM THROUGH THE U.S. DEPARTMENT OF JUSTICE (DOJ) IN THE ATTORNEY'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Board hereby approves application for a grant from the Department of Justice (JAG) Program in the Attorney's Office to support the Quad City Metropolitan Enforcement Group (QCMEG).
- Section 2. That, if accepted, the Board approves receipt of such funding.
- Section 3. That the Chair is approved to sign such application.
- Section 4. This resolution shall take effect immediately.