

TENTATIVE AGENDA
SCOTT COUNTY BOARD OF SUPERVISORS
October 5 - 9, 2015

Monday, October 5, 2015

Other - 6:00 pm
Walcott City Council

Tuesday, October 6, 2015

Committee of the Whole - 8:00 am
Board Room, 1st Floor, Administrative Center

- ___ 1. Roll Call: Kinzer, Hancock, Holst, Sunderbruch, Earnhardt

Facilities & Economic Development

- ___ 2. Purchase of a replacement forklift for Facility and Support Services. (Item 2)
- ___ 3. Award of bid for Annex Center Partial Roof Replacement and AHU Replacement. (Item 3)
- ___ 4. Setting Public Hearing Date and approval of sale of property to the City of Davenport, 318 Ripley Street, Horst Building. (Item 4)

Human Resources

- ___ 5. Discussion of strategy of upcoming labor negotiations with the County's organized employees pursuant to Iowa Code Section 20.17(3). - CLOSED SESSION

Health & Community Services

- ___ 6. Tax suspension requests. (Item 6)
- ___ 7. County Agreement with the Center for Alcohol & Drug Services, Inc. for Prevention Services. (Item 7)

Finance & Intergovernmental

- ___ 8. Abatement of delinquent property taxes for City of Davenport in accordance with Iowa Code Chapter 445.63. (Item 8)
- ___ 9. Purchase of data servers and storage with professional installation services. (Item 9)
- ___ 10. Quarterly financial reports from various county offices. (Item 10)

- ___ 11. Changes to General Policy 30 "Grants and Funding Assistance Policy". (Item 11)
- ___ 12. Policies and Procedures regarding Municipal Securities Disclosure AND Training on Financial Disclosure Regarding Municipal Securities conducted by Cristina Kuhn, Dorsey & Whitney LLP9:00 a.m. (Item 12)
- ___ 13. Setting a public hearing on entering into a loan agreement, to set date for sale of bonds and to authorize official statement for bonds AND presentation of Official Statement and Bond Sale - Doug Green, Springsted Incorporated. (Item 13)

Other Items of Interest

- ___ 14. Consideration of appointments with upcoming term expirations for boards and commissions.
 - o Benefited Fire District #1- Terry O'Neill, term expires 1/10/16
 - o Planning Zone and Commission- Gary Mehrens, term expires 1/10/16
- ___ 15. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Tuesday, October 6, 2015

**Special Committee of the Whole - 7:00 pm
Board Room, 1st Floor, Administrative Center ZBA & P&Z**

- ___ 1. Roll Call: Kinzer, Hancock, Holst, Sunderbruch, Earnhardt
- ___ 2. Joint meeting with Planning and Zoning & Zoning Board of Adjustment.
- ___ 3. Other items of interest.

Thursday, October 8, 2015

**Special Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center**

- ___ 1. Roll Call: Kinzer, Hancock, Holst, Sunderbruch, Earnhardt
- ___ 2. Canvass of Votes

Moved by _____ Seconded by _____
Ayes
Nays

- ___ 3. Other items of interest.

____ 4. Adjourned.

Moved by _____ Seconded by _____
Ayes
Nays

Regular Board Meeting - 5:00 pm
Board Room, 1st Floor, Administrative Center

Public Hearing

____ 1. Public hearing relative to sale of property to the City of Davenport, 318 Ripley Street.

Facility and Support Services

600 West 4th Street
Davenport, Iowa 52801-1003
fss @ scottcountyjowa.com
(563) 326-8738 Voice (563) 328-3245 Fax



September 18, 2015

To: Dee F. Bruemmer
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Approval of Bid- Forklift Purchase

Facility & Support Services budgeted a replacement forklift for the 503 Scott Street Building this fiscal year. The current forklift, used at the Horst Building, was purchased in 2004; it is a used 1990 Yale.

We decided to obtain quotes for another used forklift and we did receive three bids. With soliciting pricing for a used forklift we were unable to compare the exact make, model and year for each.

The bids we obtained were as follows:

Big River Equipment Co

2009 Clark Model TMX Three Phase Electric Forklift, 4,000 lb capability with 4,350 hours currently on the machine		\$18,750.00
	Trade-in allowance	<u>(\$ 1,000.00)</u>
Total investment		\$17,750.00

Big River Equipment Co

2003 Clark Model TMG17 Electric Tri Wheel Forklift, 3,500 lb capacity with 2,000 hours currently on the machine		\$13,800.00
	Trade-in allowance	<u>(\$ 1,000.00)</u>
Total investment		\$12,800.00

Hupp Toyota Lift

2005 Toyota Model 7FBEHU18 Forklift 3,500 lb capacity with 11,450 hours currently on the machine		\$14,450.00
	Trade-in allowance	<u>(\$ 350.00)</u>
Total investment		\$14,100.00

After discussion with the FSS management team, we are recommending purchase of the 2003 Clark from Big River. We believe that the Clark forklift will meet our needs and is the best quality for the pricing.

I recommend that the Board of Supervisors approve the bid from Big River Equipment Company in the amount of \$12,800.00. This purchase is budgeted in the operational budget in Facility and Support Services in the current fiscal year. Chris Still will be at the next Committee of the Whole meeting to discuss this recommendation and to answer any questions you or the Board may have.

Cc: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 8, 2015

A RESOLUTION APPROVING THE PURCHASE OF A 2003 CLARK FORKLIFT IN
THE AMOUNT OF \$12,700.00 FROM BIG RIVER EQUIPMENT COMPANY.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That the purchase of a 2003 Clark Forklift in the amount of
\$12,800.00 from Big River Equipment Company is hereby approved.

Section 2. This resolution shall take effect immediately.

Facility & Support Services

600 West Fourth Street
Davenport, Iowa 52801
(563) 326-8738 (Voice)

(563) 328-3245 Fax



Item 03
10-06-15

~ Our Promise: Professional People, Solving Problems, High Performance

September 29, 2015

To: Dee F. Bruemmer
County Administrator

From: Tammy Speidel, Director
Facility & Support Services

Subj: Approval and award of bid - Annex Center Partial Roof Replacement and AHU Replacement

As you know, we have been working with Mark Miller, Bracke.Hayes.Miller.Mahon, Architects, LLP with regards to the partial roof replacement and rooftop air handling replacement projects. These projects were designed and bid together for coordination purposes. The bid deadline for the projects was September 28, 2015. Below summarizes the bids received:

ROOFING BIDS

COMPANY	BASE BID (20 YEAR ROOF)	ALTERNATE - 30 YEAR ROOF
Economy Roofing	\$147,600.00	\$28,100.00
Jim Giese Commercial Roofing	See Combined Bid Info	
Oldeen & Company	\$150,500.00	\$38,727.00

The alternate bid for the roofing project is to extend the length of the manufacturer's warranty from the standard 20 year warranty to a 30 year warranty.

AHU BID

COMPANY	BASE BID	ALTERNATE - ENTERPRISE SOFTWARE
Air Control	\$204,900.00	\$8,550.00
Crawford Company	\$182,945.00	\$8,970.00
Jim Giese Commercial Roofing	See Combined Bid Info	See Combined Bid Info
Johnson Contracting Corp	\$182,000.00	\$7,800.00
Schebler Company	\$174,500.00	No Bid

COMBINED BID

COMPANY	BASE BID	ALTERNATE (30 YEAR ROOF)	ALTERNATE (ENTERPRISE SOFTWARE)
Jim Giese Commercial Roofing	\$444,355.00	\$11,017.00	\$9,438.00

The architect has reviewed the bids and has found them to be in order. We recommend awarding the bid for the roof to Economy Roofing in the amount of \$147,600.00 and awarding the bid for the AHU Project to Schebler Company in the amount of \$174,500.00. Additionally we recommend accepting the roof alternate to extend the warranty to a thirty year warranty for an additional \$28,100.00. We will explore the possibility of adding the Enterprise Software with Crawford as well. This software will allow

us to view and control the building control system via a web based method from any location on our network rather than having to go to each individual building. This bid is to implement this for the annex building only at this time; other buildings will be budgeted in a future Capital budget.

Total cost for this project, based on the above recommendations is \$350,200.00. Both projects are funded in the FY16 Capital plan in the total amount of \$470,000.00.

Chris Still will be at the next Committee of the Whole meeting to discuss this recommendation and to answer any questions you or the Board may have.

CC: Tim Huey, Director, Planning and Development
Jeremy Kaiser, Director, Juvenile Detention Center
FSS Management Team



Bracke . Hayes . Miller . Mahon, Architects LLP

Planning

• Architecture

• Interior Design

• Engineering

September 28, 2015

Ms. Tammy Speidel
Scott County
600 W. 4th Street
Davenport, IA 52801

RE: Scott County Annex Building Partial Roof Replacement
Project No. 1519

Dear Tammy:

On Monday, September 28, we opened bids for the partial reroofing of the County Annex Building. There were three* bids received. Six companies looked at the project. Economy Roofing Co. of Bettendorf was the lowest responsible bidder with a base bid price of \$147,600.00. I spoke with Joe Johnson of Economy Roofing and he had no problems with his bid and felt that they could provide a proper and complete job.

We have worked with Economy Roofing Co. on numerous jobs and have no difficulty in recommending them for this project.

I would also recommend acceptance of Alternate #1 to go with the 30-year EPDM warranty for an additional charge of \$28,100.00.

Therefore we would recommend to the County that they approve Economy Roofing's base bid in the amount of \$147,600.00 plus the Alternate #1 add of \$28,100.00 for a total contract amount of \$175,700.00.

If you have any questions or need additional information, please feel free to call.

Sincerely,

BRACKE-HAYES-MILLER-MAHON, ARCHITECTS, LLP

Mark D. Miller, AIA, LEED-AP

MDM/mld

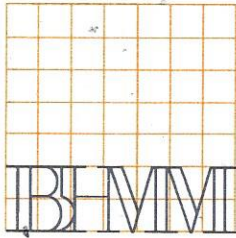
c: Chris Still

**There was also one bid received from Jim Giese Commercial Roofing under the Proposal Form "C" Combined Work. Their combined bid for both the reroofing work and the HVAC replacement was \$444,355.00. As this combined bid was greater than the combined low bids received under Proposal Form "A" Roofing Replacement work and Proposal Form "B" Mechanical work, this bid is not under consideration.*

1465 41st Street
Moline, Illinois 61265
309.762.0511
309.762.6352 fax

1315 East 11th Street
Davenport, Iowa 52803
563.323.8484

bhmm@bhmmarchitects.com



Bracke . Hayes . Miller . Mahon, Architects LLP

Planning • Architecture • Interior Design • Engineering

September 28, 2015

Ms. Tammy Speidel
Scott County
600 W. 4th Street
Davenport, IA 52801

RE: Scott County Annex Building Rooftop HVAC Replacements
Project No. 1519

Dear Tammy:

On Monday, September 28, we opened bids for the replacement of the rooftop HVAC units at the County Annex Building. There were four* bids received. Six companies looked at the project. Schebler Company of Bettendorf was the lowest responsible bidder with a base bid price of \$174,500.00. I spoke with Kevin Lesthaeghe of Schebler Company and he had no problems with his bid and felt that they could provide a proper and complete job.

We have worked with Schebler Company on numerous jobs and have no difficulty in recommending them for this project.

Therefore we would recommend to the County that they approve Schebler Company's base bid in the amount of \$174,500.00.

If you have any questions or need additional information, please feel free to call.

Sincerely,

BRACKE-HAYES-MILLER-MAHON, ARCHITECTS, LLP

Mark D. Miller, AIA, LEED-AP
MDM/mld
c: Chris Still

**There was also one bid received from Jim Giese Commercial Roofing under the Proposal Form "C" Combined Work. Their combined bid for both the reroofing work and the HVAC replacement was \$444,355.00. As this combined bid was greater than the combined low bids received under Proposal Form "A" Roofing Replacement work and Proposal Form "B" Mechanical work, this bid is not under consideration.*

1465 41st Street
Moline, Illinois 61265
309.762.0511
309.762.6352 fax

1315 East 11th Street
Davenport, Iowa 52803
563.323.8484

bhmm@bhmmarchitects.com

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 8, 2015

A RESOLUTION APPROVING THE BID AND AWARDING THE CONTRACT FOR PARTIAL ROOF REPLACEMENT AT THE SCOTT COUNTY ANNEX AND ACCEPTING THE ALTERNATE BID WHICH EXTENDS THE WARRANTY TO A THIRTY YEAR WARRANTY TO ECONOMY ROOFING COMPANY IN THE AMOUNT OF \$175,700.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the partial roof replacement project at the Annex building is accepted and the contract is awarded to Economy Roofing in the amount of \$147,600.00.
- Section 2. That bid alternate 1, which extends the roof warranty to a thirty year warranty, is accepted in the amount of \$28,100.00
- Section 3. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 4. This resolution shall take effect immediately.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 8, 2015

A RESOLUTION APPROVING THE BID AND AWARDING THE CONTRACT FOR
AHU REPLACEMENT AT THE SCOTT COUNTY ANNEX TO SCHEBLER COMPANY
IN THE AMOUNT OF \$174,500.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the bid for the AHU replacement project at the Annex building is accepted and the contract is awarded to Schebler Company in the amount of \$174,500.00.
- Section 2. That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors.
- Section 3. This resolution shall take effect immediately.

Facility and Support Services

600 West 4th Street

Davenport, Iowa 52801-1003

fss @ scottcountyiowa.com

(563) 326-8738 Voice (563) 328-3245 Fax



September 16, 2015

To: Dee F. Bruemmer
County Administrator

From: Tammy Speidel, Director
Facility and Support Services

Subj: Sale of Property – 318 Ripley Street Davenport, IA (Horst Building)

As you know, the City of Davenport has looked at the Horst Building several times since building started on the new Central Fire Station at 4th and Scott Street.

I was approached by the City of Davenport about the possibility of selling this property to them to be utilized for fire department personnel parking. They indicate that they will have approximately \$30,000.00 - \$35,000.00 expense for demolition of the building plus any additional costs for asbestos abatement if needed.

We negotiated a sales price of \$150,000.00 pending both City of Davenport Council Approval and Scott County Board Approval.

I recommend the sale of the property commonly known as 318 Ripley Street, Davenport Iowa to the City of Davenport based on their current offer and attached letter of intent to purchase the property. In order to complete the sale a public hearing on the transfer is required by law. The public hearing will be held during the 5:00 Board Meeting on October 8, 2015.

Chris Still will be on hand at the next Committee of the Whole to answer any questions you or the Board may have regarding this issue.

Cc: FSS Management Team



City of Davenport
Public Works Center

1200 East 46th Street • Davenport, Iowa 52807
Fax: 563-327-5182
www.cityofdavenportiowa.com

September 16, 2015

RE: City of Davenport intent to purchase parcel L0006-09, 318 Ripley Street

Scott County
Tammy Speidel, Facilities Manager
600 West Fourth Street
Davenport, IA 52801

Dear Mrs. Speidel:

The City of Davenport agrees to buy parcel L0006-09, formerly the Horst Motor Supply building, for \$150,000. A council action will be submitted for the upcoming cycle and approval will be October 14th.

Thank you for allowing the city the opportunity to acquire this parcel.

Sincerely,
Engineering Division

Mike Atchley
Real Estate Manager

cc: Brian Schadt, City Engineer
Mike Clark, Public Works Director
Brandon Wright, Finance Director
Lynn Washburn-Livingston, Fire Chief
Tom Warner, Corporate Council

file



THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
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SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

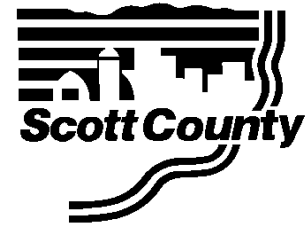
October 8, 2015

A RESOLUTION APPROVING THE SALE OF PROPERTY LOCATED AT 318 RIPLEY STREET, DAVENPORT IOWA TO THE CITY OF DAVENPORT IN THE AMOUNT OF \$150,000.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the sale of real estate, commonly known as 318 Ripley Street, Davenport Iowa for \$150,000.00 is hereby approved.
- Section 2. That the Facility and Support Services Director is hereby authorized to sign documents for the legal closing on the purchase of the above property.
- Section 3. This resolution shall take effect immediately.

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

September 28, 2015

To: Dee F. Bruemmer
From: Lori A. Elam
Re: Approval of Tax Suspension Request

The County has received a tax suspension request to have the property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Valorie Anderson
1335 West 13th Street
Davenport, IA 52804

Suspend: The 2014 property taxes, due September 2015 and March 2016 in the amount of \$1165.00 including interest.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
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OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS

October 8, 2015

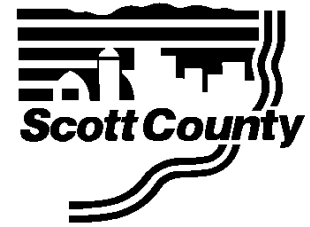
**SUSPENDING THE 2014 PROPERTY TAXES DUE SEPTEMBER 2015 AND MARCH 2016 FOR
VALORIE ANDERSON, 1335 WEST 13TH STREET, DAVENPORT, IOWA, PARCEL: H0025-31 IN THE
AMOUNT OF \$1165.00 INCLUDING INTEREST.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2014 property taxes due September 2015 and March 2016 for Valorie Anderson, 1335 West 13th Street, Davenport, Iowa, Parcel: H0025-31 in the amount of \$1165.00 are hereby suspended.
- Section 2. The County Treasurer is hereby requested to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

Community Services Department

600 West 4th Street
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

September 28, 2015

To: Dee F. Bruemmer
From: Lori A. Elam
Re: Approval of Tax Suspension Request

The County has received the following tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Mary Lou Moore
2514 East 51st Street Unit C
Davenport, IA 52807

Suspend: The 2014 property taxes due in September 2015 and March 2016 in the amount of \$1793.00 including interest.

The applications meet the Board Suspension Policy requirements. It is recommended that the Board suspend the taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD
OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS

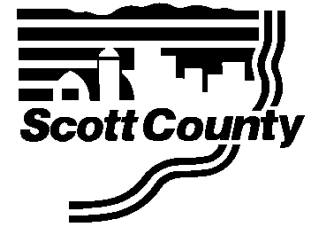
October 8, 2015

SUSPENDING THE 2014 PROPERTY TAXES DUE IN SEPTEMBER 2015 AND MARCH 2016 FOR MARY LOU MOORE, 2514 EAST 51ST STREET, UNIT C, DAVENPORT, IOWA, IN THE AMOUNT OF \$1793.00 INCLUDING INTEREST.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2014 property taxes due in September 2015 and March 2016 accrued for Mary Lou Moore, 2514 East 51st Street, Unit C, Davenport, Iowa, in the amount of \$1793.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby directed to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

September 28, 2015

To: Dee F. Bruemmer
From: Lori A. Elam
Re: Approval of Tax Suspension Request

The County has received a tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Donna Padavich
1231 16½ Street
Bettendorf, IA 52722

Suspend: The 2014 property taxes due September 2015 and March 2016 in the amount of \$1219.00 including interest.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

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SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS

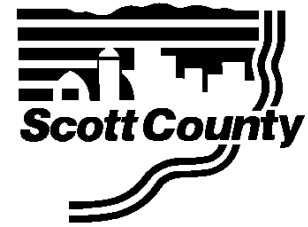
October 8, 2015

**SUSPENDING THE 2014 PROPERTY TAXES DUE SEPTEMBER 2015 AND MARCH 2016 FOR
DONNA PDAVICH, 1231 16½ STREET, BETTENDORF, IOWA, PARCEL ID: 84281812107 IN THE
AMOUNT OF \$1219.00 INCLUDING INTEREST.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The 2014 property taxes due September 2015 and March 2016 for Donna Padavich, 1231 16½ Street, Bettendorf, Iowa, Parcel ID: 84281812107 in the amount of \$1219.00 including interest are hereby suspended.
- Section 2. The County Treasurer is hereby requested to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

Community Services Department
600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

September 28, 2015

To: Dee F. Bruemmer

From: Lori A. Elam

Re: Approval of Tax Suspension Request

The County has received a tax suspension request to have property taxes currently owed suspended as follows:

REQUESTED TAX SUSPENSION:

Tammy Swims
11325 140th St., Lot 65
Davenport, IA 52804
Suspend: 2015 taxes due September in the amount of \$32.00 and 2016 taxes due March, 2016 in the amount of \$32.00 including penalties. Total amount \$64.00.

The application meets the Board Suspension Policy requirements. It is recommended that the Board suspend these taxes at their next Board meeting.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS
RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD
OF SUPERVISORS ON _____
DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
OCTOBER 8, 2015

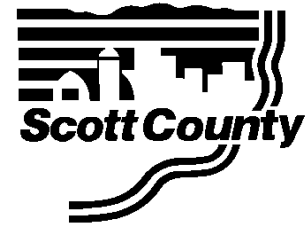
**SUSPENDING THE CURRENT PROPERTY TAXES FOR TAMMY SWIMS, 11325 140TH St., Lot 65,
DAVENPORT, IOWA, IN THE AMOUNT OF \$64.00 INCLUDING PENALTIES AND INTEREST.**

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. The current property taxes and utility fees, interest and penalties accrued for Tammy Swims, 11325 140th St., Lot 65, Davenport, Iowa, Parcel # 7201031A165--L, in the amount of \$64.00 including penalties and interest are hereby suspended.
- Section 2. The County Treasurer is hereby directed to suspend the collection of the above stated taxes and utility fees thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any.
- Section 3. This resolution shall take effect immediately.

Community Services Department

600 W. 4th St.
Davenport, Iowa 52801



(563) 326-8723 Fax (563) 326-8730

September 28, 2015

To: Dee F. Bruemmer
From: Lori A. Elam
Re: Approval of Tax Suspension Request

This is a request for approval of a tax suspension as presented.

As you are aware, tax suspensions may be directed by the Department of Human Services if the taxpayer is receiving specific assistance from that Department. In these directed suspensions, the suspension remains in effect as long as the person continues to own the property and receive the specified assistance from the Department of Human Services.

Additionally, under the Board of Supervisors policy, taxpayers may apply for suspension based on financial criteria. These are considered requested suspensions and are for the period only of the tax year and relates to the amounts owed at the time of the suspension. Persons may, of course, reapply each year if they continue to meet the eligibility criteria.

The county has received tax suspension petition requests as follows:

DIRECTED TAX SUSPENSION:

Joseph Lapice
505 S. Concord St.
Davenport, IA 52802
Suspend: 2014 taxes due September 2015 and March 2016 in the amount of \$854.00.

This application is directed by the Dept. of Human Services.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____

SCOTT COUNTY AUDITOR

R E S O L U T I O N
SCOTT COUNTY BOARD OF SUPERVISORS
OCTOBER 8, 2015

SUSPENDING THE CURRENT PROPERTY TAXES FOR JOSEPH LAPICE, 505 S. CONCORD ST., DAVENPORT, IOWA, AS DIRECTED BY THE IOWA DEPARTMENT OF HUMAN SERVICES FOR IN THE AMOUNT OF \$854.00.

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

- Section 1. That Scott County has been directed by the Iowa Department of Human Services to suspend the collection of property taxes, assessments and rates or charges, including interest, fees, and costs for Joseph Lapice, 505 S. Concord St., Davenport, Iowa, in the amount of \$854.00 (2014 property taxes) are hereby suspended.
- Section 2. That the collection of all property taxes, special assessments, and rates or charges, including interest, fees, and costs assessed against the parcel at 505 S. Concord St., Davenport, Iowa remaining unpaid shall be suspended for such time as Joseph Lapice remains the owner of such property, and during the period he/she receives assistance as described in Iowa Code Section 427.9.
- Section 3. That the County Treasurer is hereby directed to suspend collection of the above stated taxes, assessments, and rates or charges, including interest, fees, and costs, thereby establishing a lien on said property as required by law, with future collection to include statutory interest.
- Section 4. This resolution shall take effect immediately.



SCOTT COUNTY HEALTH DEPARTMENT
Administrative Center
600 W. 4th Street
Davenport, Iowa 52801-1030
Office: (563) 326-8618 Fax: (563)326-8774
www.scottcountyiowa.com/health



Public Health
Prevent. Promote. Protect.

September 28, 2015

To: Dee F. Bruemmer, County Administrator
From: Edward Rivers, Director

RE: FY16 County Agreement with the Center for Alcohol & Drug Services, Inc. for
Prevention Services

As you are aware, the County Agreement with the Center for Alcohol & Drug Services, Inc. (CADS) that was brought to the Board of Supervisors for signature in June did not include the dollars that the Board provides to CADS for Prevention Services. At that time, the County Substance Abuse Prevention Contract from the Iowa Department of Public Health had not been received.

Since that time, the Contract has been received, signed and a subcontract with CADS has been developed and approved by the Iowa Department of Public Health, as required by Contract.

I would ask that the Subcontract be placed on the October 6, 2015 Committee of the Whole Agenda for review and discussion.

BOARD OF SUPERVISORS

Administrative Center
600 West 4th Street
Davenport, Iowa 52801
Office: 563-326-8749
Fax: 563-328-3285
E-mail: board@scottcountyiowa.com
www.scottcountyiowa.com



CONTRACT #: 64048-38A-CADS16

PROJECT TITLE: County Substance Abuse Prevention Services

PROJECT PERIOD: July 1, 2015 through June 30, 2016

CONTRACT AMOUNT: \$40,000

CONTRACT PERIOD: July 1, 2015 through June 30, 2016

FUNDING SOURCE:

COUNTY: \$30,000.00
STATE: \$10,000.00

CONTRACT ADMINISTRATOR INFORMATION:

NAME/TITLE: Joseph P. Cowley, President/CEO
PHONE: 563-332-8974
FAX: 563-336-8826
E-MAIL: jcowley@cad-s-ia.com

CONTRACTOR: Center for Alcohol & Drug Services, Inc.
1523 S. Fairmount
Davenport, IA 52802

The Contractor agrees to perform the work and to provide the services described in the Special Conditions for the consideration stated herein and all other contract provisions for the County Substance Abuse Prevention funding. The duties, rights and obligations of the parties to this contract shall be governed by the Contract Documents, which include the Special Conditions, Iowa Department of Public Health General Conditions, Iowa Department of Public Health Request for Bid and Scott County’s Application.

The Contractor has reviewed and agrees to the General Conditions effective May 1, 2014 as posted on the Iowa Department of Public Health’s Web site under *Funding Opportunities*: www.idph.state.ia.us or as available by contacting Teri Arnold at (563) 326-8618 ext. 8809. The contractor specifies no changes have been made to the Special Conditions or Iowa Department of Public Health General Conditions.

The parties hereto have executed this contract on the day and year last specified below.

For and on behalf of the County:

For and on behalf of the Contractor:

By: _____
Tom Sunderbruch, Chair
Scott County Board of Supervisors

By: _____
Joseph P. Cowley, President/CEO
Center for Alcohol & Drug Services, Inc.

Date: _____

Date: _____

Special Conditions for Contract # 64048-38A-CADS15

Article I- Identification of Parties:

This contract is entered into by and between the Scott County Board of Supervisors hereinafter referred to as the COUNTY and the Center for Alcohol & Drug Services, Inc. hereinafter referred to as the CONTRACTOR. The CONTRACTOR is a licensed and accredited substance abuse agency located in Scott, County, Iowa. The Iowa Department of Public Health is referred to as the STATE.

Article II - Designation of Authorized County Official:

Tom Sunderbruch, Chairman of the Scott County Board of Supervisors, is the Authorized County Official for this contract. Any changes in the terms, conditions, or amounts specified in this contract must be approved by the Authorized County Official. Negotiations concerning this contract should be referred to Edward Rivers at (563) 326-8618.

Article III - Designation of Contract Administrator:

Joseph P. Cowley has been designated by the CONTRACTOR to act as the Contract Administrator. This individual is responsible for financial and administrative matters of this contract. Negotiations concerning this contract should be referred to Joseph P. Cowley at (563) 332-8974.

Article IV-Key Personnel for Project Implementation

The following individual(s) shall be considered key personnel for purposes of fulfilling work and services of this contract:

County Personnel

Name	Title	E-mail address
Tom Sunderbruch	Chairman	board@scottcountyiowa.com
Edward Rivers	Health Director	health@scottcountyiowa.com
Amy Thoreson	Deputy Health Director	amy.thoreson@scottcountyiowa.com
Teri Arnold	Administrative Office Assistant/Fiscal Officer	teri.arnold@scottcountyiowa.com

Contractor Personnel

Name	Title	E-mail address
Joseph P. Cowley	President/CEO	jcowley@cads-ia.com
Janet Rector	Director of Quality Services	jrector@cads-ia.com
Kurt Streicher	Vice-President/CFO	kstreicher@cads-ia.com

The Contractor shall notify the COUNTY within ten (10) days of any change of Contract Administrator or Key Personnel.

Article V - Statement of Contract Purpose:

To provide substance abuse prevention services in Scott County not currently being funded by any other state or federal funds.

Article VI - Description of Work and Services:

In compliance with the COUNTY and STATE approved work/action plan for FY2016 (Attachment 1), the CONTRACTOR shall provide substance abuse prevention and related services that are not currently funded by any other state or federal funds and that will include only:

- Substance Abuse Education Services;
- Substance Abuse Prevention Services;
- Substance Abuse Referral Services; and/or
- Substance Abuse Post-treatment Services.

NOTE: These funds may not be used for out of state travel. These funds may not be used for promotional items, t-shirts, banners, subscriptions, dues or certification costs. No meals for project participants other than light refreshments such as non-alcoholic beverages, vegetables, crackers/chips, etc.

Article VII – Performance Measure

- 1.) 3% of the contractual amount shall be withheld from payment if the CONTRACTOR does not meet its submitted FY2016 work/action plan goals as submitted and approved.

AND

- 2.) 3% of the contractual amount shall be withheld from payment if the CONTRACTOR does not submit FY2016 Year End Report and final reimbursement by July 22, 2016.

A total of 6% of the contractual total will be withheld and deducted from the final payment. NOTE: the CONTRACTOR may be required to refund monies in order to comply with the performance measure.

Article VIII - Reports:

The CONTRACTOR shall prepare and submit the following reports to the COUNTY on forms provided by the COUNTY:

Report	Date Due
Semi Annual Progress Report	January 15, 2016
Quarterly Expenditure Workbook	July-September 2015 expenses due October 30, 2015
	October-December 2015 expenses due January 29, 2016
	January-March 2016 expenses due May 1, 2016
	April-June 2016 (Final) expenses due July 22, 2016
Year End Report	July 22, 2016

* All reports should be signed by key personnel using non-black ink.

Reports shall be sent to:

Scott County Health Department
600 West 4th Street
Davenport, Iowa 52801-1030

E-mail: health@scottcountyiowa.com

Article IX - Budget:

Category	STATE Budget	COUNTY Budget
Salary/Benefits	\$10,000.00	\$30,000.00

The CONTRACTOR shall receive written approval from the COUNTY prior to spending the final three (3) percent of total funds awarded.

Article X - Payments:

1. The COUNTY provides contractual payments on the basis of reimbursement of actual expenses in accordance with Iowa Code 8A.514.
2. The COUNTY will not reimburse travel amounts in excess of limits established by Iowa Department of Administrative Services.
 - a. Instate maximum allowable amounts for food are \$8.00/breakfast, \$12.00/lunch and \$23.00/dinner; lodging maximum \$83 plus taxes per night and mileage maximum of \$0.39 per mile.
 - b. These funds may not be used for Out of State travel.
3. It is mutually understood and agreed upon that the CONTRACTOR will ensure:
 - a. Invoices are submitted to the COUNTY for expenses incurred during each quarter only, as per contract language;
 - b. Expenses are submitted to the COUNTY for review/approval **each quarter** (also applies if \$0 expended); and
 - c. Quarterly expenses forwarded to the COUNTY reflect only actual expense incurred and shall be reported in approved budget line items as shown in **Article IX**.
4. Final payment may be withheld until all contractually required reports have been received and accepted by the COUNTY. At the end of the contract period, unobligated STATE contract amount funds shall revert to the STATE and unobligated COUNTY amount funds shall revert to the COUNTY.

Article XI – Additional Conditions

1. As a condition of the contract, the CONTRACTOR shall assure linkage with the local board of health. The CONTRACTOR will assure that the local board of health has been actively engaged in planning for, and evaluation of, services. It will also maintain effective linkages with the local board of health, including timely and effective communications and ongoing collaboration.
2. Federal and State funds made available under this contract shall be used to supplement and increase the level of state, local and other non-federal funds that would in the absence of such Federal and State funds be made available for the programs and activities for which funds are provided and will in no event take the place of state, local and other non-federal funds.

3. The disbursement of funds under this contract is contingent upon the continued availability of COUNTY and STATE funds.
4. Any use of the STATE'S name, logo, or other identifier must have prior written approval from the STATE.
5. All Description of Work or Services revisions must be approved by the COUNTY prior to implementation. Requests for Description of Work or Services revisions must be received by the COUNTY on or before March 10, 2016.
6. CONTRACTOR shall allow COUNTY, STATE, and any of their duly authorized representatives to have access, for the purpose of audit and examination, to any documents, papers, and records of the CONTRACTOR pertinent to this contract.
7. The parties to this agreement shall attempt to mediate disputes which arise under this agreement by engaging in mediation with a mutually-agreed upon mediator. Each party shall bear 50% of the costs of such mediation. In the event the parties are unable to reach agreement, the parties shall submit their dispute to binding arbitration by a board of arbitration as provided for in Iowa Code section 679A.19.
8. Scott County shall be named as an additional insured under the comprehensive liability policy maintained by CADS and providing minimum coverage of \$1 million. A copy of the certificate of insurance shall be on file in the Office of the County Administrator.
9. CADS shall hold harmless from and indemnify Scott County against all claims, suits, actions, costs, attorney fees, expenses, damages, judgments, or decrees, incurred by any reason of any person or persons or property being damaged or injured by CADS or any agent or employee of CADS.
10. CADS shall comply with all applicable laws and regulations pertaining to its operation, and shall not discriminate in providing services on the basis of race, color, creed, national origin, sex, handicapping conditions or religious affiliation.
11. None of the funds provided through this Contract shall be used for any partisan political activity nor shall they be used to further the election of any candidate for political office.

Description of Work and Services

Target Population: Youth, adults, and families who reside in Scott County, Iowa

Description of Work or Services (Specific Action Plan including Goals):

The proposed services associated with this application will be provided through a subcontract with the Center for Alcohol & Drug Services, Inc. (CADS). CADS provides substance abuse prevention services for males and females, adults and youth, on and off-site at multiple locations, during varied times and days within Scott County.

Goal 1: To increase perception of harm related to use and misuse of alcohol. Baseline measure: 74% of all grade perceived moderate to great risk, Iowa Youth Survey 2012.

Objective 1	Activities
By June 30, 2016, conduct presentations to a minimum of 500 people with 75% of 500 participants increasing or maintaining their perception of harm related to use and misuse of alcohol.	<ul style="list-style-type: none"> a. Present at PTA/PTO meetings, as requested by schools, to provide information on alcohol issues. b. Through school events (school registration, parent meetings, or open house), staff will inform the public on science-based or community-based prevention programs. c. Participate in community health fairs as requested for local employers, agencies and businesses to provide information on alcohol issues. d. Conduct one-time presentations to community groups such as city councils, board of health, county planning councils, business associations, and service clubs about substance abuse and the potential risk and consequences. e. Through community meetings, staff will inform the public on science-based or community-based prevention programs.

Goal 2: To reduce 30 day use of marijuana. Baseline measure: 7% of Scott County students in grades 6, 8, and 11 report marijuana use in the past 30 days, Iowa Youth Survey 2012.

Objective 2	Activities
Conduct the curriculum Reconnecting Youth to high risk and indicated populations. By June 30, 2016, 75% of 50 participants surveyed on pre-post tests will have increased or maintained their perception of harm related to marijuana use.	<ul style="list-style-type: none"> a. Co-facilitate at least 10 skill-building sessions regarding prevention of high risk behaviors with representatives of other community agencies such as but not limited to Scott County Juvenile Court Services and Family Resources Youth Alternative Program. b. Meet weekly with at-risk youth at an Alternative High School, serving three of the four school districts, to conduct the evidence based curriculum, Reconnecting Youth. c. Meet monthly with indicated population in Scott County Detention to facilitate Reconnecting Youth curriculum. d. Conduct pre/post tests at the end of each 8 week cycle.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 8, 2015

APPROVAL OF FY2016 CONTRACTUAL AGREEMENT BETWEEN THE CENTER FOR
ALCOHOL & DRUG SERVICES, INC. (CADS) AND SCOTT COUNTY

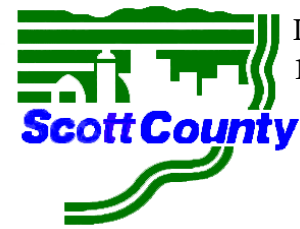
BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the FY2016 Contractual Agreement between the Center for Alcohol & Drug Services, Inc. (CADS) and Scott County for reimbursement for prevention services on a monthly basis to include a detailed accounting of actual expenses is hereby approved in the amount of \$40,000.
- Section 2. That the chairman is hereby authorized to sign said agreement.
- Section 3. This resolution shall take effect immediately.

BILL FENNELLY
SCOTT COUNTY TREASURER

600 W 4th Street
Davenport, Iowa 52801-1030

www.scottcountyiowa.com
www.iowatreasurers.org



Item 08
10-06-15

MOTOR VEHICLE DIVISION
Scott County Administrative Center (563) 326-8664

PROPERTY TAX DIVISION
Scott County Administrative Center (563) 326-8670

COUNTY GENERAL STORE
902 West Kimberly Road, Suite 6D
Davenport, Iowa 52806
(563) 386-AUTO (2886)

To: Scott County Board of Supervisors
From: Bill Fennelly, Scott County Treasurer
Subject: Request to abate taxes
Date: September 16, 2015

The City of Davenport has requested the abatement of the current 2014 taxes for the following parcels:

Parcel	2014 Taxes	Parcel	2014 Taxes
F0054-04C	\$3,744.00	J0036-36	\$240.00
L0017A01D	\$19,684.00	L0005-01	\$2,790.00
C0003-37	\$532.00	L0009-20	\$3,452.00
E0047-01C	\$4,512.00	L0009-21	\$3,534.00
F0042-27	\$2,212.00	L0022-02	\$5,330.00
F0051-42	\$744.00	Y0533-OL1	\$26.00
F0052-15	\$32.00	Y0533-OL2	\$74.00
F0052-31	\$812.00	Y0533-OL3	\$66.00
F0052-51	\$742.00	Y0549-OL4	\$106.00
F0052-52	\$28.00	Y0549-OL5	\$86.00
F0052-53	\$1,614.00	Y0549-OL6	\$174.00
G0028-27	\$548.00	Y0549-OL7	\$240.00
G0029-31	\$36.00	Y0639-19F	\$384.00
J0028-20	\$258.00	23249-04	\$412.00
		Total	\$52,412.00

Attached is the request from the City of Davenport.

I am requesting the abatement of the identified taxes pursuant to statute 445.63.



City of Davenport
Public Works Center

1200 East 46th Street • Davenport, Iowa 52807
 Fax: 563-327-5182
www.cityofdavenportiowa.com

HAND DELIVERED

September 16, 2015

Bill Fennelly, Scott County Treasurer
 Scott County Administrative Center
 600 West Fourth Street
 Davenport, Iowa 52801-1106

RE: Request for Tax Abatement by the City of Davenport

The City of Davenport hereby requests Scott County abate:

- i) The following real estate taxes due for tax year 2014 (1st installment due 9/30/2015) and future taxes on Levee Commission parcel identified below.

Parcel	Tax Year 2014		Total
	Sept.	March	
F0054-04C	\$1,872.00	\$1,872.00	\$3,744.00
L0017A01D	\$9,842.00	\$9,842.00	\$19,684.00

- ii) The following real estate taxes due for tax year 2014 (1st installment due 9/30/2015) and future taxes on parcels owned by the City of Davenport identified below

Parcel	Tax Year 2014		Total
	Sept.	March	
C0003-37	\$266.00	\$266.00	\$532.00
E0047-1C	\$2,256.00	\$2,256.00	\$4,512.00



Working Together To Serve You

I've attached copies of the corresponding tax notices for reference purposes. Feel free to contact me if any questions arise. Please send written documentation of parcels for which taxes, interest and costs may not be abated. Thank you in advance for your attention to this matter.

Sincerely,

A handwritten signature in blue ink that reads "Mike Atchley". The signature is fluid and cursive, with the first letters of "Mike" and "Atchley" being capitalized and prominent.

Mike Atchley
Real Estate Manager
jma@ci.davenport.ia.us

cc: Bill Fennelly, Scott County Treasurer
Tom Warner, Corporation Counsel
Brian Schadt, City Engineer

Parcel	Tax Year 2014		Total
	Sept.	March	
F0042-27	\$1,106.00	\$1,106.00	\$2,212.00
F0051-42	\$372.00	\$372.00	\$744.00
F0052-15	\$16.00	\$16.00	\$32.00
F0052-31	\$406.00	\$406.00	\$812.00
F0052-51	\$371.00	\$371.00	\$742.00
F0052-52	\$14.00	\$14.00	\$28.00
F0052-53	\$807.00	\$807.00	\$1,614.00
G0028-27	\$274.00	\$274.00	\$548.00
G0029-31	\$18.00	\$18.00	\$36.00
J0028-20	\$129.00	\$129.00	\$258.00
J0036-36	\$120.00	\$120.00	\$240.00
L0005-01	\$1,395.00	\$1,395.00	\$2,790.00
L0009-20	\$1,726.00	\$1,726.00	\$3,452.00
L0009-21	\$1,767.00	\$1,767.00	\$3,534.00
L0022-02	\$2,665.00	\$2,665.00	\$5,330.00
X0251C07	\$99.88	\$0.00	\$99.88
Y0533-OL1	\$13.00	\$13.00	\$26.00
Y0533-OL2	\$37.00	\$37.00	\$74.00
Y0533-OL3	\$33.00	\$33.00	\$66.00
Y0533-OL4	\$53.00	\$53.00	\$106.00
Y0533-OL5	\$43.00	\$43.00	\$86.00
Y0533-OL6	\$87.00	\$87.00	\$174.00
Y0533-OL7	\$120.00	\$120.00	\$240.00
Y0639-19F	\$192.00	\$192.00	\$384.00
23249-04	\$206.00	\$206.00	\$412.00

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES THAT THIS RESOLUTION HAS BEEN FORMALLY APPROVED BY THE BOARD OF SUPERVISORS ON _____ DATE _____

 SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS

October 8, 2015

APPROVAL OF THE ABATEMENT OF DELINQUENT PROPERTY TAXES AS RECOMMENDED BY THE SCOTT COUNTY TREASURER AND IN ACCORDANCE WITH IOWA CODE CHAPTER 445.63

BE IT RESOLVED by the Scott County Board of Supervisors as follows:

Section 1. Iowa Code Section 445.63 states that when taxes are owing against a parcel owned or claimed by the state or a political subdivision of this state and the taxes are owing before the parcel was acquired by the state or a political subdivision of this state, the County Treasurer shall give notice to the appropriate governing body which shall pay the amount of the taxes due. If the governing body fails to immediately pay the taxes due, the Board of Supervisors shall abate all of the taxes.

Section 2. The City of Davenport has requested the abatement of the following taxes for parcel numbers:

Parcel	2014 Taxes	Parcel	2014 Taxes
F0054-04C	\$3,744.00	J0036-36	\$240.00
L0017A01D	\$19,684.00	L0005-01	\$2,790.00
C0003-37	\$532.00	L0009-20	\$3,452.00
E0047-01C	\$4,512.00	L0009-21	\$3,534.00
F0042-27	\$2,212.00	L0022-02	\$5,330.00
F0051-42	\$744.00	Y0533-OL1	\$26.00
F0052-15	\$32.00	Y0533-OL2	\$74.00
F0052-31	\$812.00	Y0533-OL3	\$66.00
F0052-51	\$742.00	Y0549-OL4	\$106.00
F0052-52	\$28.00	Y0549-OL5	\$86.00
F0052-53	\$1,614.00	Y0549-OL6	\$174.00
G0028-27	\$548.00	Y0549-OL7	\$240.00
G0029-31	\$36.00	Y0639-19F	\$384.00
J0028-20	\$258.00	23249-04	\$412.00
		Total	\$52,412.00

Section 3. The County Treasurer is hereby directed to strike the amount of property taxes due on City of Davenport above listed parcels in accordance with Iowa Code Section 445.63.

Section 4. This resolution shall take effect immediately.

INFORMATION TECHNOLOGY

416 West Fourth Street
Davenport, Iowa 52801-1187

Ph: (563) 328-4100 Fax: (563) 326-8669
www.scottcountyiowa.com



October 5, 2015

To: Dee F. Bruemmer, County Administrator

From: Matt Hirst, Information Technology Director

Subject: Purchase of Data Servers and Storage with Professional Installation Services

Scott County Information Technology has received bids for data server and Storage Area Network (SAN) hardware for a Scott County and SECC infrastructure upgrade project. The cost for this HP hardware and professional setup services is \$494,838.14 (which includes shipping) and \$205,661.64 for five (5) years of operational maintenance and support.

The HP servers and storage to be acquired as a result of this Board action will directly replace a Cisco server and storage project approved by the Board in July of 2014. Cisco discontinued the line of storage products the company committed to deliver to the County and as such was not able to fulfill the PO the County issued. The County has cancelled the PO and is working with Cisco to return and obtain a refund on the server hardware delivered last year. Cisco has committed to a Return Merchandise Autohization (RMA) and refund.

Scott County Information Technology conducted in-depth evaluations of technology from vendors including EMC, Nimble, Pure Storage, Tegile and HP. Criteria considered included features, pricing, maintenance, market presence, and company financials among others. HP servers and storage provided the most feature rich, competitively priced solution which meets or exceeds Scott County and SECC requirements.

Note: The pricing for this hardware was obtained directly through Hewlett-Packard. As part of I.T.'s due diligence in investigating this purchase, it was determined this direct pricing provides significant savings over pricing available through the State of Iowa WSCA (Western States Contracting Alliance) contract. WSCA discounts for HP hardware are in the range of 35 to 40 percent off of list prices. By procuring directly from HP, Scott County is realizing discounts approaching 80% on product and 70% on services. (The State of Iowa WSCA contract is competitively sourced and is available for use by all State of Iowa Agencies and Political Sub-Divisions within the State of Iowa including Scott County.)

It is recommended that the Board approve the attached bids from HP.

Budget dollars are available in the Scott County Capital Improvement Program and Information Technology Department budgets to fund the cost of this project. SECC will fund twenty-five (25) percent of both the capital and yearly operational maintenance costs.

Encl(s): 2

To: County of Scott
600 W 4TH ST
DAVENPORT, IA 52801-1003

In reply to your request:
LEAD IA-GH-Scott County of Iowa
HPE Quote # Created Expires
SLED-00421-00 10/5/2015 12/31/2015

Your HPE Sales Contact:
Grant Hurst,
Phone: 8445794351x7714215
Fax:
Email: grant.hurst@hpe.com

Payment Terms:
Net 30 days from the invoice date, subject to credit approval.

Submit Purchase Order To:
U.S. SLED Order Management.
Phone:
Fax: 1-800-825-2329
Email: US-SLED-ORDERS@hpe.com

Phone:
Fax:
Email:

Solution	Net Price
Hardware:	US\$ 290,213.36
Software:	US\$ 34,853.86
Support:	US\$ 176,233.80
Installation:	US\$ 32,649.65
Other:	US\$ 0.00
Sub-Total:	US\$ 533,950.67
Shipping and Handling:	US\$ 0.00
Grand Total:	US\$ 533,950.67
Estimated Delivery Upon Order Entry: * 14 Delivery Method: Standard Delivery Duty Paid Shipping & Handling and Special Handling Exempt	

Print Date: 10/5/2015 2:32:47PM

* Estimated Delivery based on Business Days

Hewlett Packard Enterprise

Legal Quotation

Quote Number
SLED-00421-00

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No.	Qty	Product	Description	Extended Item Net Price	Estimated Delivery Upon Order Entry
0100	1	H6Z02A	HP 3PAR StoreServ 8400 4N Fld Int Base	11,624.16	12
0101	2	H6Z00A	HP 3PAR 8000 4-pt 16Gb FC Adapter	2,898.72	12
	2	Opt. oD1	Factory integrated		14
0102	12	K2P94A	HP 3PAR 8000 1.8TB SAS 10K SFF HDD	10,452.96	8
	12	Opt. oD1	Factory integrated		8
0103	8	MoS92A	HP 3PAR 8000 2TB SAS 7.2K SFF HDD	4,403.68	7
	8	Opt. oD1	Factory integrated		7
0104	4	K2P89A	HP 3PAR 8000 1.92TB SAS cMLC SFF SSD	16,765.72	8
	4	Opt. oD1	Factory integrated		8
0105	1	L7B69A	HP 3PAR 8400 OS Suite Base LTU	1,218.17	7
	1	Opt. oD1	Factory integrated		7
0106	88	L7B70A	HP 3PAR 8400 OS Suite Drive LTU	3,848.24	7
	88	Opt. oD1	Factory integrated		7
0107	1	L7B73A	HP 3PAR 8400 Replication Suite Base LTU	309.93	5
	1	Opt. oD1	Factory integrated		5
0108	88	L7B74A	HP 3PAR 8400 Replication Ste Drive LTU	4,956.16	5
	88	Opt. oD1	Factory integrated		5
0109	1	L7B85A	HP 3PAR 8400 Adaptive Opt Base LTU	219.67	5
	1	Opt. oD1	Factory integrated		5
0110	88	L7B86A	HP 3PAR 8400 Adaptive Opt Drive LTU	3,514.72	5
	88	Opt. oD1	Factory integrated		5
0111	1	L7B83A	HP 3PAR 8400 Dynamic Opt Base LTU	144.98	5
	1	Opt. oD1	Factory integrated		5
0112	88	L7B84A	HP 3PAR 8400 Dynamic Opt Drive LTU	2,319.68	5
	88	Opt. oD1	Factory integrated		5
0200	4	E7Y71A	HP 3PAR 8000 SFF(2.5in) Fld Int Drv Encl	5,118.16	12
0201	24	K2P94A	HP 3PAR 8000 1.8TB SAS 10K SFF HDD	20,905.92	8
	24	Opt. oD1	Factory integrated		8
0202	8	MoS92A	HP 3PAR 8000 2TB SAS 7.2K SFF HDD	4,403.68	7
	8	Opt. oD1	Factory integrated		7
0203	8	K2P89A	HP 3PAR 8000 1.92TB SAS cMLC SFF SSD	33,531.44	8
	8	Opt. oD1	Factory integrated		8
0300	2	E7Y71A	HP 3PAR 8000 SFF(2.5in) Fld Int Drv Encl	2,559.08	12

HPE Proprietary for Customer Use Only - Do Not Share

Hewlett Packard Enterprise

Legal Quotation

Quote Number
SLED-00421-00

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3

No.	Qty	Product	Description	Extended Item Net Price	Estimated Delivery Upon Order Entry
0301	12	K2P94A	HP 3PAR 8000 1.8TB SAS 10K SFF HDD	10,452.96	8
	12	Opt. oD1	Factory integrated		8
0302	8	MoS92A	HP 3PAR 8000 2TB SAS 7.2K SFF HDD	4,403.68	7
	8	Opt. oD1	Factory integrated		7
0303	4	K2P89A	HP 3PAR 8000 1.92TB SAS cMLC SFF SSD	16,765.72	8
	4	Opt. oD1	Factory integrated		8
0400	1	HA114A1	HP Installation and Startup Service		
	1	Opt. 5XW	HP Startup 3PAR 84XX 4N Fld Int Base SVC	3,062.50	
	6	Opt. 5XZ	HP Startup 3PAR 8000 Fld Int Drv Enc SVC	2,020.20	
0500	1	BD362AAE	HP 3PAR StoreServ Mgmt/Core SW E-Media	3.99	5
0600	1	BD363AAE	HP 3PAR OS Suite Latest E-Media	3.99	5
0700	1	D4U66AAE	HP StoreOnce RMC-V 74xx/84xx E-LTU	887.40	5
0800	1	H8B35A5	HP 5Y 4 hour 24x7 Proactive Care ADV SVC		
	1	Opt. U2B	HP SO Rec Mgr StoreServe 7400 SW Supp	3,156.30	
	2	Opt. WSF	HP 3PAR Internal Entitlement Purpose		
	1	Opt. YTA	HP 3PAR StoreServ 8400 4N Base Supp	13,124.65	
	6	Opt. YTJ	HP 3PAR 8000 Drive Encl Supp	2,830.80	
	2	Opt. YTL	HP 3PAR 8000 4-pt 16Gb FC Adapter Supp	1,068.90	
	48	Opt. YTX	HP 3PAR 8000 1.8TB 10K SFF HDD Supp	13,104.00	
	16	Opt. YU0	HP 3PAR 8000 1.92TB cMLC SFF SSD Supp	20,300.00	
	24	Opt. YU4	HP 3PAR 8000 2TB 7.2K SFF HDD Supp	3,242.40	
	1	Opt. YV1	HP 3PAR 8400 OS Suite Base Supp	7,851.20	
	88	Opt. YV2	HP 3PAR 8400 OS Suite Drive Supp	3,049.20	
	1	Opt. YV5	HP 3PAR 8400 Replication Suite Base Supp	1,755.25	
	88	Opt. YV6	HP 3PAR 8400 Replication Ste Drive Supp	6,006.00	
	1	Opt. YVF	HP 3PAR 8400 Dynamic Opt Base Supp	821.10	
	88	Opt. YVG	HP 3PAR 8400 Dynamic Opt Drive Supp	2,802.80	
	1	Opt. YVH	HP 3PAR 8400 Adaptive Opt Base Supp	1,243.90	
	88	Opt. YVJ	HP 3PAR 8400 Adaptive Opt Drive Supp	4,250.40	
0900	24	QK734A	HP Premier Flex LC/LC OM4 2f 5m Cbl	820.80	12
1000	5	HF383A1	HP CP Svc for Storage Training	3,510.00	
1100	1	HA124A1	HP Technical Installation Startup SVC		
	1	Opt. 5WE	HP StoreOnce RMC VMware startup SVC	1,855.00	

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No.	Qty	Product	Description	Extended Item Net Price	Estimated Delivery Upon Order Entry
	1	Opt. 5Y1	HP Startup 3PAR 8000 Adaptive Opt SVC	1,225.00	
	1	Opt. 5Y4	HP Startup 3PAR 8000 Dynamic Opt SVC	1,617.00	
	1	Opt. 5Y5	HP Startup 3PAR 8000 System Reporter SVC	1,225.00	
	1	Opt. 5Y8	HP Startup 3PAR 8K Rpl Ste VC-RC-PP SVC	5,320.00	
1200	10	U4VT2AS	HP PCA Proactive Credits Per Year SVC		
1300	1	H6Z02A	HP 3PAR StoreServ 8400 4N Fld Int Base	11,624.16	12
1301	2	H6Z00A	HP 3PAR 8000 4-pt 16Gb FC Adapter	2,898.72	12
	2	Opt. 0D1	Factory integrated		14
1302	12	K2P94A	HP 3PAR 8000 1.8TB SAS 10K SFF HDD	10,452.96	8
	12	Opt. 0D1	Factory integrated		8
1303	8	M0S92A	HP 3PAR 8000 2TB SAS 7.2K SFF HDD	4,403.68	7
	8	Opt. 0D1	Factory integrated		7
1304	4	K2P89A	HP 3PAR 8000 1.92TB SAS cMLC SFF SSD	16,765.72	8
	4	Opt. 0D1	Factory integrated		8
1305	1	L7B69A	HP 3PAR 8400 OS Suite Base LTU	1,218.17	7
	1	Opt. 0D1	Factory integrated		7
1306	88	L7B70A	HP 3PAR 8400 OS Suite Drive LTU	3,848.24	7
	88	Opt. 0D1	Factory integrated		7
1307	1	L7B73A	HP 3PAR 8400 Replication Suite Base LTU	309.93	5
	1	Opt. 0D1	Factory integrated		5
1308	88	L7B74A	HP 3PAR 8400 Replication Ste Drive LTU	4,956.16	5
	88	Opt. 0D1	Factory integrated		5
1309	1	L7B85A	HP 3PAR 8400 Adaptive Opt Base LTU	219.67	5
	1	Opt. 0D1	Factory integrated		5
1310	88	L7B86A	HP 3PAR 8400 Adaptive Opt Drive LTU	3,514.72	5
	88	Opt. 0D1	Factory integrated		5
1311	1	L7B83A	HP 3PAR 8400 Dynamic Opt Base LTU	144.98	5
	1	Opt. 0D1	Factory integrated		5
1312	88	L7B84A	HP 3PAR 8400 Dynamic Opt Drive LTU	2,319.68	5
	88	Opt. 0D1	Factory integrated		5
1400	4	E7Y71A	HP 3PAR 8000 SFF(2.5in) Fld Int Drv Encl	5,118.16	12
1401	24	K2P94A	HP 3PAR 8000 1.8TB SAS 10K SFF HDD	20,905.92	8
	24	Opt. 0D1	Factory integrated		8

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No.	Qty	Product	Description	Extended Item Net Price	Estimated Delivery Upon Order Entry
1402	8	MoS92A	HP 3PAR 8000 2TB SAS 7.2K SFF HDD	4,403.68	7
	8	Opt. oD1	Factory integrated		7
1403	8	K2P89A	HP 3PAR 8000 1.92TB SAS cMLC SFF SSD	33,531.44	8
	8	Opt. oD1	Factory integrated		8
1500	2	E7Y71A	HP 3PAR 8000 SFF(2.5in) Fld Int Drv Encl	2,559.08	12
1501	12	K2P94A	HP 3PAR 8000 1.8TB SAS 10K SFF HDD	10,452.96	8
	12	Opt. oD1	Factory integrated		8
1502	8	MoS92A	HP 3PAR 8000 2TB SAS 7.2K SFF HDD	4,403.68	7
	8	Opt. oD1	Factory integrated		7
1503	4	K2P89A	HP 3PAR 8000 1.92TB SAS cMLC SFF SSD	16,765.72	8
	4	Opt. oD1	Factory integrated		8
1600	1	HA114A1	HP Installation and Startup Service		
	1	Opt. 5XW	HP Startup 3PAR 84XX 4N Fld Int Base SVC	3,062.50	
	6	Opt. 5XZ	HP Startup 3PAR 8000 Fld Int Drv Enc SVC	2,020.20	
1700	1	BD362AAE	HP 3PAR StoreServ Mgmt/Core SW E-Media	3.99	5
1800	1	BD363AAE	HP 3PAR OS Suite Latest E-Media	3.99	5
1900	1	D4U66AAE	HP StoreOnce RMC-V 74xx/84xx E-LTU	887.40	5
2000	1	H8B35A5	HP 5Y 4 hour 24x7 Proactive Care ADV SVC		
	1	Opt. U2B	HP SO Rec Mgr StoreServe 7400 SW Supp	3,156.30	
	2	Opt. WSF	HP 3PAR Internal Entitlement Purpose		
	1	Opt. YTA	HP 3PAR StoreServ 8400 4N Base Supp	13,124.65	
	6	Opt. YTJ	HP 3PAR 8000 Drive Encl Supp	2,830.80	
	2	Opt. YTL	HP 3PAR 8000 4-pt 16Gb FC Adapter Supp	1,068.90	
	48	Opt. YTX	HP 3PAR 8000 1.8TB 10K SFF HDD Supp	13,104.00	
	16	Opt. YU0	HP 3PAR 8000 1.92TB cMLC SFF SSD Supp	20,300.00	
	24	Opt. YU4	HP 3PAR 8000 2TB 7.2K SFF HDD Supp	3,242.40	
	1	Opt. YV1	HP 3PAR 8400 OS Suite Base Supp	7,851.20	
	88	Opt. YV2	HP 3PAR 8400 OS Suite Drive Supp	3,049.20	
	1	Opt. YV5	HP 3PAR 8400 Replication Suite Base Supp	1,755.25	
	88	Opt. YV6	HP 3PAR 8400 Replication Ste Drive Supp	6,006.00	
	1	Opt. YVF	HP 3PAR 8400 Dynamic Opt Base Supp	821.10	
	88	Opt. YVG	HP 3PAR 8400 Dynamic Opt Drive Supp	2,802.80	
	1	Opt. YVH	HP 3PAR 8400 Adaptive Opt Base Supp	1,243.90	

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No.	Qty	Product	Description	Extended Item Net Price	Estimated Delivery Upon Order Entry
	88	Opt. YVJ	HP 3PAR 8400 Adaptive Opt Drive Supp	4,250.40	
2100	24	QK734A	HP Premier Flex LC/LC OM4 2f 5m Cbl	820.80	12
2200	5	HF383A1	HP CP Svc for Storage Training	3,510.00	
2300	1	HA124A1	HP Technical Installation Startup SVC		
	1	Opt. 5WE	HP StoreOnce RMC VMware startup SVC	1,855.00	
	1	Opt. 5Y1	HP Startup 3PAR 8000 Adaptive Opt SVC	1,225.00	
	1	Opt. 5Y4	HP Startup 3PAR 8000 Dynamic Opt SVC	1,617.00	
	1	Opt. 5Y5	HP Startup 3PAR 8000 System Reporter SVC	1,225.00	
	1	Opt. 5Y8	HP Startup 3PAR 8K Rpl Ste VC-RC-PP SVC	5,320.25	
2400	10	U4VT2AS	HP PCA Proactive Credits Per Year SVC		
Grand Total:				US\$ 533,950.67	

For inquiries regarding this quote please contact: RFQ-US-SLED@hp.com

Upon issuing a Purchase Order to Hewlett-Packard please include the following:

Hewlett-Packard Company listed as the Vendor

Bill to & ship to addresses

PO# and valid HP quote number

HP Purchase Agreement # 16054

Contact name, phone number & e-Mail address

For electronic software include the end user e-Mail Address

Requested delivery date (per SLA requirements) and any special delivery requirements

Tax status

If support is ordered provide the end user's name and phone number. For upgrades include the serial number or the support identifier for contract entitlement

*Prices are exclusive of use, sales value added and other taxes. Should the item(s) being quoted herein be exempt from sales tax please include the appropriate valid tax exemption certificate referencing Hewlett-Packard Company as the vendor.

*If quoted herein, Remarketed Products are fully remanufactured and carry new product warranty. Purchase is subject to inventory availability at receipt of order. Inventory may not be reserved. HP reserves the right to substitute new components if appropriate, or to cancel orders by notifying the customer if necessary components are unavailable.

*If quoted herein, HP Promotions must be ordered as quoted, no substitutions will be allowed. POs must be received on or prior to the expiration date of the quote or special promotion whichever comes first.

*If quoted herein, HP Consignment/Demo equipment is currently at the location listed on this quote. Issuing a PO against this formal quotation will imply acceptance and delivery of the Consignment/Demo inventory. The standard warranty applicable to new equipment will apply. Some demo equipment may contain products that are remanufactured to be functionally equivalent to new.

The terms and conditions of the WSCA/NASPO contract number 16054

applies to any order placed as a result of this inquiry. No other terms and conditions shall apply. Please reference this contract when placing an order

Quote contains special discounts. Unless the customer has another valid agreement with Hewlett Packard Enterprise, this quotation is governed by Hewlett Packard Enterprise Customer Terms - Portfolio. A copy of these terms can be found on-line at <http://h20195.www2.hp.com/V2/GetPDF.aspx/4AA4-8516ENUS.pdf>.

To: County of Scott
 600 W 4TH ST
 DAVENPORT, IA 52801-1003

In reply to your request:
 LEAD IA-GH-Scott County of Iowa

HPE Quote #	Created	Expires
GDL-63369-05	10/1/2015	11/30/2015

Your HPE Sales Contact:

Grant Hurst,
 Phone: 844 5794351x7714215
 Fax:
 Email: grant.hurst@hpe.com

Payment Terms:

Net 30 days from the invoice date, subject to credit approval.

Submit Purchase Order To:

U.S. SLED Order Management,
 Phone:
 Fax: 1-800-825-2329
 Email: US-SLED-ORDERS@hpe.com

Phone:
 Fax:
 Email:

Solution	Net Price	
Hardware:	US\$	115,697.62
Software:	US\$	11,341.96
Support:	US\$	29,427.84
Installation:	US\$	10,081.69
Other:	US\$	0.00
Sub-Total:	US\$	166,549.11
Shipping and Handling:	US\$	0.00
Grand Total:	US\$	166,549.11
Estimated Delivery Upon Order Entry: * 14 Delivery Method: Standard Delivery Duty Paid Shipping & Handling and Special Handling Exempt		

Print Date: 10/1/2015 3:51:37PM

* Estimated Delivery based on Business Days

Hewlett Packard Enterprise

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No.	Qty	Product	Description	Extended Item Net Price	Estimated Delivery Upon Order Entry
			Complex 1		
0100	2	681844-B21	HP BLc7000 CTO 3 IN LCD Plat Enclosure	4,435.12	12
0101	2	E5Y41A	HP OV 3yr 24x7 Encl FIO Phys 16 Svr Lic	11,341.96	12
0102	10	727021-B21	HP BL460c Gen9 10Gb/20Gb FLB CTO Blade	8,920.80	14
	10	Opt. oD1	Factory integrated		14
0103	10	726991-L21	HP BL460c Gen9 E5-2650v3 FIO Kit	7,093.20	12
0104	10	726991-B21	HP BL460c Gen9 E5-2650v3 Kit	7,093.20	12
	10	Opt. oD1	Factory integrated		14
0105	80	728629-B21	HP 32GB 2Rx4 PC4-2133P-R Kit	28,355.20	12
	80	Opt. oD1	Factory integrated		14
0106	10	700764-B21	HP FlexFabric 20Gb 2P 650FLB FIO Adptr	794.00	12
0107	10	651281-B21	HP QMH2572 8Gb FC HBA	3,766.20	12
	10	Opt. oD1	Factory integrated		14
0108	10	741279-B21	HP Dual 8GB microSD EM USB Kit	838.40	12
	10	Opt. oD1	Factory integrated		14
0109	4	691367-B21	HP BLc VC FlexFabric-20/40 F8 Module	40,454.56	12
	4	Opt. oD1	Factory integrated		14
0110	16	AJ716B	HP 8Gb Short Wave B-Series SFP+ 1 Pack	864.00	12
	16	Opt. oD1	Factory integrated		14
0111	16	455883-B21	HP BLc 10G SFP+ SR Transceiver	6,025.92	12
	16	Opt. oD1	Factory integrated		14
0112	2	733460-B21	HP 6X 2650W Plat Ht Plg FIO Pwr Sply Kit	2,536.50	12
0113	2	456204-B21	HP BLc7000 DDR2 Encl Mgmt Option	797.60	12
	2	Opt. oD1	Factory integrated		14
0114	2	677595-B21	HP BLc 1PH Intelligent Power Mod FIO Opt	319.40	12
0115	12	AF574A	HP Rdnt 2m,16A,C19-C20 Jmpr Cord	138.36	12
	12	Opt. oD1	Factory integrated		14
0116	2	517520-B21	HP BLc 6X Active Cool 200 FIO Fan Opt	793.16	12
0200	1	H1K92A5	HP 5Y 4 hr 24x7 Proactive Care SVC		
	2	Opt. 7FX	HP c7000 Enclosure Support	2,399.84	
	2	Opt. SVQ	HP One View for blades Supp	6,447.80	
	4	Opt. TG8	HP VC FlxFbrc Support	3,352.24	
	10	Opt. TT8	HP BL460c Gen9 Server Blade Support	15,909.20	

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No.	Qty	Product	Description	Extended Item Net Price	Estimated Delivery Upon Order Entry
0300	1	HA114A1	HP Installation and Startup Service		
	2	Opt. 5FY	HP Startup BladeSystem c7000 Infrast SVC	5,977.12	
0400	8	AJ718A	HP 8Gb Short Wave FC SFP+ 1 Pack	432.00	12
0500	4	AW584A	HP 8Gb LW 10km FC SFP+ 1 Pk Transceiver	2,040.00	14
0600	1	HA124A1	HP Technical Installation Startup SVC		
	2	Opt. 56H	HP Startup BladSys c7000 Encd Ntwk SVC Complex 1	3,598.92	
0700	1	H6K67A1	HP OneView Startup Install and Conf SVC	1,318.76	
0800	1	HA124A1	HP Technical Installation Startup SVC		
	1	Opt. 5NV	HP Startup OneView VMware vCenter SVC	505.65	
Grand Total:				US\$ 166,549.11	

Hewlett Packard Enterprise

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For inquiries regarding this quote please contact: RFQ-US-SLED@hp.com

Upon issuing a Purchase Order to Hewlett-Packard please include the following:

- Hewlett-Packard Company listed as the Vendor
- Bill to & ship to addresses
- PO# and valid HP quote number
- HP Purchase Agreement #16054
- Contact name, phone number & e-Mail address
- For electronic software include the end user e-Mail Address
- Requested delivery date (per SLA requirements) and any special delivery requirements
- Tax status
- If support is ordered provide the end user's name and phone number. For upgrades include the serial number or the support identifier for contract entitlement

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The terms and conditions of the WSCA/NASPO contract number 16054 applies to any order placed as a result of this inquiry. No other terms and conditions shall apply. Please reference this contract when placing an order

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 8, 2015

APPROVING PURCHASE OF DATA SERVERS AND STORAGE WITH
PROFESSIONAL INSTALLATION SERVICES

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. The purchase of Hewlett-Packard servers, storage area network, and professional installation services in the amount of \$494,838.14 and five years of maintenance in the amount of \$205,661.64 is hereby approved.

Section 2. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR
600 West 4th Street
Davenport, Iowa 52801-1003



Ph: (563) 326-8702 Fax: (563) 328-3285
www.scottcountyiowa.com
E-Mail: admin@scottcountyiowa.com

September 25, 2015

TO: Dee F. Bruemmer, County Administrator

FROM: David Farmer, Budget Manager

SUBJ: Filing of Fourth Quarter Reports from Various County Offices for FY15

The following is a summary of revenue through the 4th Quarter of FY15 for the following County offices:

Office	FY15 Amended Budget	June 30, 2015 Actual	% Rec'd	Note
Auditor	\$ 51,514	\$ 66,193	128%	(1)
Recorder	1,200,025	1,114,090	93%	(2)
Sheriff	1,427,610	2,287,657	160%	(3)
Planning & Dev	312,920	393,658	174%	(4)
Totals	\$2,992,069	\$3,8961,598	129%	

Note 1: Reflects the amount of transfer fees received through the period and election reimbursements received.

Note 2: Reflects fees for real estate filings and vital records received during the period.

Note 3: Reflects grant activity, forfeited assets revenue, and fees for service received during the period.

Note 4: Reflects the amount of building permit fees received during the period.

The Commission of Veteran Affairs, in their report to the County Auditor, presents the following summary of expenditures through the 4th quarter of FY15:

Veterans Office	FY15 Amended Budget	June 30, 2015 Actual	% Used	Note
Administration	\$ 96,089	\$89,598	93%	
Relief Payments	54,475	46,118	85%	(1)
Totals	\$150,564	\$135,716	90%	

Note 1: Most of direct relief comes from the state and federal government. It is noted that 79% of burial assistance costs and 84% of rental assistance have been expended so far this year.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyiowa.com



September 24, 2015

TO: Dee F. Bruemmer, County Administrator

CC: Board of Supervisors
Dept Heads

FROM: David Farmer, CPA, Budget Manager

SUBJ: Grants and Funding Assistance Policy

The County's Grant and Funding Assistance Policy has become outdated and required a review of generally accepted best practices and procedures. Additionally, reporting attributes to Federal and State agencies have changed due to the implementation of the Uniform Grant Guidance for all new Federal awards issued after December 26, 2014. The County will begin to receive these new awards from the Federal and State agencies in the County Fiscal Year 2016.

To enable grant coordinators to prepare for the reporting and monitoring changes, the new grant policy was developed from the Government Finance Officers Association best practices, consultation from our external auditors, national training events, Scott County grant coordinators and department heads. The Grant and Funding Policy was reviewed in detail with the County Department Heads on Thursday September 10, 2015.

The updated policy promotes awareness throughout the County that grants come with significant requirements. Specially the policy discusses efficiency and operation of grant programs; efficient financial management; maintaining proper support systems; maintaining internal controls; sub recipient monitoring; continuous communication; specialized reporting requirements; completion of auditing requirements; and responsibilities of administration, departments and authorized agencies.

The proposed policy and resolution are attached for your consideration.

Recommendation

At this time, I am recommending an approval of the new Grant and Funding Assistance Policy as presented. I will be at the October 6, 2015 Board of Supervisors meeting if you or the Board have any questions.

30. GRANTS AND FUNDING ASSISTANCE POLICY

POLICY

It is the policy of Scott County to account for, and file all appropriate documentation in relation to, any grants or other funding that the county applies for and receives. Applicable Federal Labor Standards shall be complied with for all Federal Grants received for construction projects.

SCOPE

This policy shall be applicable to all County offices, departments, and authorized outside agencies and component units funded, in whole or in part, by the County.

PURPOSE

Grant management includes responsibilities by staff to apply requirements to operations, compliance, sub-recipient monitoring, and reporting. Typically, there are negative consequences for failing to meet these requirements, such as the need to return funds to the grantor. Likewise, a grant may result in a program that continues, or as an asset, that is maintained, well beyond the expiration of the grant. The following procedures are designed to promote awareness throughout the county that grants normally come with significant requirements.

GENERAL PROCEDURES

To ensure awareness of the grant administration, compliance and related risk areas, the County shall:

- A. Ensure the efficient administration and operation of grant programs by:
 - 1. Maintaining a process to monitor for changes in grant terms and conditions that occur after the acceptance of a grant;
 - 2. Establishing a project plan with timelines and parties responsible for implementing the steps of the plan;
 - 3. Providing initial training for new and unfamiliar programs;
 - 4. Providing continuing training, for county employees (County Administration / department / program administrator) and others involved with the grant program (e.g. sub recipients);
 - 5. Maintaining a process to address specific personnel issues (e.g. preparation of timely, complete, accurate) reporting related to grants;

- B. Ensure the efficient financial management of grant programs by:
 - 1. Following appropriate cash management procedures for drawdown and receipt of funds as well as disbursements of funds;
 - 2. Reconciling internal control records with federal and state reports;
 - 3. Maintaining a process to ensure that costs charged to grants are allowable,

necessary, responsible, properly allocable, and that these determinations are consistently applied;

4. Determining whether indirect costs will be allocated to grant programs, and if so maintain an appropriate process to make the allocation within program guidelines;
5. Maintaining a process to track information about local matching funds including identification of the continuing source of such funds;
6. Integrating grants in the annual budget process;
7. Integrating grants in the county's cash flow planning;
8. Developing if a contingency plan for funding services is necessary if the grant funds terminate;

C. Maintain proper systems to support grants by:

1. Ensuring that financial systems provide information to all parties to allow them to comply with both Generally Accepted Accounting Principles (GAAP) and grant requirements;
2. Identifying and segregating costs as necessary for the grant (e.g., separate allowable and unallowable costs, separate direct costs from indirect costs, and separate administrative costs);
3. Developing systems and methods to account for and track capital items;
4. Including the capability to track information for non-cash grants (e.g. loans, loan guarantees, insurance, endowments, free rent, food stamps, food commodities, and donated property);
5. Developing a methodology to store and provide information electronically so that it is available to multiple users;

D. Maintain proper internal controls that:

1. Document grant procedures;
2. Maintain internal controls over accounting, financial reporting, and program administration;
3. Maintain internal controls to identify and adhere to Federal and State compliance requirements, such as those related to contracting;
4. Consider the level of program risk (e.g. high, medium, low) when establishing internal controls;
5. Establish procedures to ensure the reliability of information obtained from third parties utilized within County reporting;

E. Maintain processes for sub recipient monitoring that:

1. Provide for programmatic monitoring, including requirements for sub recipients to submit progress reports;
2. Provide for administrative monitoring including timely reporting and adherence to compliance requirements;
3. Provide for financial monitoring including understanding of and adherence to cost principles;
4. Establish periodic monitoring meetings;
5. Provide for the receipt, review, and appropriate follow up of single audit reports, when applicable;

- F. Develop a continuous communication process with:
 - 1. Grant sponsor / provider;
 - 2. Those that have oversight responsibility including, when applicable, the Federal Cognizant Agency;
 - 3. External auditors (e.g. Financial, Program, State of Iowa Auditor);
 - 4. Auditors engaged for single audit purposes;
 - 5. An interdisciplinary implementation task force within the County that meets regularly to discuss changes and how they should be implemented;

- G. Processes to meet various specialized reporting requirements that:
 - 1. Maintain a comprehensive list of reporting requirements and reminder system for meeting reporting deadlines;
 - 2. Develop the methodology for the preparation of specialized reports;
 - 3. Develop an approval process for certifying specialized reporting;
 - 4. Develop a process to aggregate all of the information needed for the Schedule Expenditures of Federal Awards;

- H. Ensure the completion of auditing requirements for grants by:
 - 1. Developing an understanding of audit requirements unique to the grant including those in Generally Accepted Government Auditing Standards (GAGAS), Generally Accepted Auditing Standards (GAAS), and applicable Office of Management and Budget (OMB) circulars;
 - 2. Developing an understanding of audit requirements that may be necessary for grant close-out;
 - 3. Ensuring the completion of audit procedures relating to the information to be included in GAAP- basis financial statements.

ADMINISTRATIVE PROCEDURES

- A. Responsibilities of County Administration
 - 1. Work with all departments and authorized agencies to ensure that any money those entities apply for and receive is properly accounted for.
 - 2. Work with all departments and authorized agencies to provide supporting work papers and tools to meet grant administration, compliance, and risk awareness to all departments and authorized agencies.
 - 3. Every three (3) months, with the quarterly reports, County Administration will present a report to the Board of Supervisors detailing activity of all grant funded positions.
 - 4. Ensure that all original agreements and grants are maintained in the submitting department and cataloged in the Enterprise Resource Planning (ERP) system.
 - 5. Identify one person from each office or department as a contact person for grants and funding.

6. Consult with the outside auditing firm in preparing annual audit work papers, provide all grant and funding information, particularly relating to any federal money received.
7. Develop and lead annual grants update training for all grant program and fiscal managers.
8. Prepare the Schedule of Federal Awards (SEFA) from supporting information within ERP, communications from department heads or designees, grant managers and other related documents. The SEFA will then be sent to grant managers for review and reconciliation to grant records for approval. County Administration is responsible for the SEFA.

B. Responsibilities of Departments and Authorized Agencies

1. All departments and authorized agencies which receive money from grants or other funding sources shall designate an individual from that agency to be a contact person with County Administration. This contact person will be knowledgeable about all grants or other funding received in that department and will transmit necessary documentation to the Office of the County Administrator. The program manager is responsible for program compliance. The fiscal manager is responsible for grant fiscal reporting.
2. Maintain original grant documents and record in the Enterprise Resource Planning system.
3. Any department or authorized agency applying for grants or other reimbursement, and when awarded a grant, shall notify County Administration.
4. If any department or authorized agency receives a grant or other funding, that agency shall notify County Administration and also transmit, and maintain, a signed copy of the agreement to the County Administration designee through the ERP / Electronic Content Management (ECM) system.
5. All records related to the grant will be maintained by the department or authorized agency and be made available at any time for inspection.
6. Attend grant training, either internally or externally, at least once a year.
7. Communicate to County Administration designee any program findings assessed from granting parties, or to grant subrecipients of the county within five business days.
8. Provide copies of any external audit reports to the County Administration designee within ten business days of receipt.
9. Reconcile each grant for fiscal year activity 75 days after fiscal year end. Communicate any difficulties of reconciliations within ten days after identification of error.

10. Obtain and prepare any requested documentation for external audit parties within five days of request.
11. Adhere to Federal purchasing and quotation policies. Maintain supporting documentation. Where Federal or State purchasing or quotation guidelines conflict with County policy, the Federal or State Policy will supersede County policy in purchasing decisions.
12. Maintain payroll and benefit supporting time and effort allocations in compliance with Federal guidelines.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

October 6, 2015

APPROVING CHANGES TO GENERAL POLICY 30, FINANCIAL MANAGEMENT

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

Section 1. That General Policy 30 "Grants and Funding Assistance Policy" is hereby modified to reflect changes in grant procedures.

Section 2. This resolution shall take effect immediately.

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyia.com



Item 12
10-06-15

DATE: September 29, 2015
TO: Board of Supervisors
FROM: Dee F. Bruemmer, County Administrator
RE: Approval of Policies and Procedures regarding Municipal Securities Disclosure

Cristina Kuhn, from Dorsey & Whitney LLP, our Bond Counsel, will be at the next Board meeting to conduct training on Municipal Securities and Disclosure. The disclosure training and the policy and procedures adoption is a new requirement of the Securities and Exchange Commission that regulates bonding. In recent years, the SEC has expressed concern regarding Issuer's compliance with disclosure obligations. Municipal issuers need to provide ongoing information about their debt issues and the new policies and procedures will allow staff to easily track the information and dates for submission by our financial advisor and ensure all information is fully disclosed on time. Also it requires annual staff training to ensure all current regulations are being met.

The County did have disclosure violations due to late filing by its fiscal agent in 2006 through 2009. The reporting was done 365 days after the close of the fiscal year but needed to be reported in 270 days. The County did disclose these violations in the 2012 and 2013 refinancing of the PSA bonds. Last year, we also participated in the SEC program that allowed municipalities to fully disclose errors in reporting. The Offering Statement that you will approve does not have a disclosure of these past violations because it has been longer than five years.

I recommend approval of the policies.

MINUTES AUTHORIZING ADOPTION OF
POLICIES AND PROCEDURES REGARDING
MUNICIPAL SECURITIES DISCLOSURE

Davenport, Iowa

_____, 2015

The Board of Supervisors of Scott County, Iowa, met on _____, 2015, at _____ o'clock __.m. at the _____, Davenport, Iowa. The Chairperson presided and the roll was called showing the following members of the Board of Supervisors present and absent:

Present: _____

Absent: _____.

Supervisor _____ introduced the resolution hereinafter next set out and moved its adoption, seconded by Supervisor _____; and after due consideration thereof by the Board of Supervisors, the Chairperson put the question upon the adoption of the said resolution and the roll being called, the following named Supervisors voted:

Ayes: _____

Nays: _____.

Whereupon, the Chairperson declared the resolution duly adopted as hereinafter set out.

•••••

At the conclusion of the meeting, and upon motion and vote, the Board of Supervisors adjourned.

Chairperson, Board of Supervisors

Attest:

County Auditor

RESOLUTION NO. _____

Resolution authorizing adoption of Policies and Procedures Regarding Municipal Securities Disclosure

WHEREAS, pursuant to the laws of the State of Iowa, Scott County, Iowa (the "County") has publicly offered, and likely will issue and publicly offer in the future, its notes, bonds or other obligations (the "Bonds"); and

WHEREAS, the County deems it necessary and desirable to adopt certain Policies and Procedures Regarding Municipal Securities Disclosure to be followed in connection with the issuance and on-going administration of publicly offered Bonds; and

WHEREAS, the proposed Policies and Procedures Regarding Municipal Securities Disclosure are attached hereto as Exhibit A (the "Disclosure Policies and Procedures"); and

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Scott County, Iowa, as follows:

Section 1. The Disclosure Policies and Procedures attached hereto as Exhibit A are hereby adopted and shall be dated as of the date hereof.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved _____, 2015.

Chairperson, Board of Supervisors

Attest:

County Auditor

STATE OF IOWA
COUNTY OF SCOTT

SS:

I, the undersigned, County Auditor of Scott County, Iowa, do hereby certify that attached hereto is a true and correct copy of the proceedings of the Board of Supervisors relating to the County's adoption of the Policies and Procedures Regarding Municipal Securities Disclosure.

WITNESS MY HAND this _____ day of _____, 2015.

County Auditor

Exhibit A

Scott County

Policies and Procedures Regarding Municipal Securities Disclosure

As an issuer of municipal securities (bonds, notes and/or other obligations, referred to herein as “Bonds”), Scott County, Iowa (the “Issuer”) has adopted the policies and procedures set forth herein (collectively, the “Disclosure Policy”) to guide the Issuer’s actions with respect to (1) the disclosure document (often referred to as the “official statement”) for publicly-offered Bonds and (2) ongoing disclosure requirements associated with outstanding Bonds (also known as “continuing disclosure”).

This Disclosure Policy includes the following elements: (1) disclosure training for officials responsible for producing, reviewing and approving disclosure documents; (2) establishment of procedures for review of relevant disclosure requirements, and (3) ensuring that any procedures established are followed.

Background

The anti-fraud provisions of federal securities laws apply to municipal securities such as the Issuer’s Bonds. The U.S. Securities and Exchange Commission (the “SEC”) can bring enforcement actions against the Issuer, members of its governing body, government employees and officials, and professionals working on the bond transaction. This Disclosure Policy is designed to provide the necessary policy framework and accompanying procedures for compliance by the Issuer with its disclosure responsibilities.

When Bonds are issued and publicly offered, an official statement will be prepared on behalf of the Issuer. The official statement is the disclosure document that sets forth the terms associated with the Bonds, and this document will be used to market and sell the Issuer’s Bonds.¹ In addition, for transactions larger than \$1 million in size that include an official statement, the Issuer enters into a continuing disclosure certificate, agreement or undertaking (the “CDC”). The CDC is a contractual obligation of the Issuer, pursuant to which the Issuer agrees to provide certain financial information filings (at least annually) and material event notices to the public. The CDC is necessary to allow the bond underwriters comply with SEC Rule 15c2-12. As noted below, filings under the CDC must be made electronically at the Electronic Municipal Market Access (EMMA) portal (www.emma.msrb.org).

Accordingly, this Disclosure Policy addresses the following three aspects of disclosure: (1) preparation and approval of official statements in connection with new Bonds; (2) on-going continuing disclosure requirements under a CDC; and (3) education of staff and elected officials with respect to disclosure matters.

¹ Under federal law issuers of municipal securities are primarily responsible for the content of their disclosure documents (the official statement), regardless of who prepared the document. An issuer does not discharge its disclosure obligations by hiring professionals to prepare the official statement. An issuer has “an affirmative obligation” to know the contents of its official statement, including the financial statements. Finally, executing an official statement without first reading the official statement to ascertain whether it is accurate may be reckless (the basis for certain anti-fraud causes of action by the SEC).

1. Primary (New) Offerings of Bonds – Official Statements of the Issuer

In connection with issuance of its publicly-offered Bonds (Bonds sold via the public market, through a broker-dealer known as an “underwriter”), the Issuer will prepare (or cause its hired professionals to prepare) a disclosure document commonly known as an “official statement.” This official statement is the document that describes the issuance of the Bonds to the marketplace and as such, *under federal law, the official statement cannot contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading.*

To ensure the Issuer’s official statements are properly prepared and reviewed, the Issuer adopts the procedures set forth in Appendix I hereto.

2. Continuing Disclosure Compliance (CDC Compliance)

The Issuer has entered into, or may in the future enter into, CDCs in connection with its bond issues. Under these contractual agreements, the Issuer agrees to provide to the marketplace certain financial information and notices of material events. The Issuer will file, or cause to be filed, necessary items under the CDCs in a searchable electronic format at the Electronic Municipal Market Access (EMMA) portal (www.emma.msrb.org).

To ensure compliance with its contractual continuing disclosure obligations, the Issuer adopts the procedures set forth in Appendix II hereto.

3. Systematic Training of Staff and Governing Body Members

In addition to the specific procedures adopted under this Disclosure Policy, the Issuer understands that on-going training of both necessary staff and members of the governing body is essential to successful compliance with the Issuer’s disclosure obligations. Accordingly, the Issuer has implemented the following training procedures (which may be implemented with the assistance of counsel to the Issuer):

A. *Annual Training.* Necessary Issuer employees are required to attend annual training regarding disclosure and financial reporting requirements of the federal securities laws. Such training shall include a complete review of this Disclosure Policy, all current CDCs, Rule 15c2-12 and the material events required to be reported pursuant to such Rule, and a complete overview of the Issuer’s obligations under the federal securities laws. The **County Administrator** is appointed as the compliance officer for purposes of this Disclosure Policy (the “CD Compliance Officer”). The CD Compliance Officer responsible for coordinating the annual training, and not later than six months after the end of each fiscal year, the CD Compliance Officer shall provide written certification to the Board of Supervisors that the annual disclosure training has been completed.

B. *Specific Training.* When appropriate, the CD Compliance Officer shall conduct (or cause to be conducted) training with individuals on those persons' specific roles and responsibilities in the disclosure and financial reporting process.

C. *Governing Body Training.* The members of the Issuer's governing body are required to attend training on this Disclosure Policy and financial reporting requirements of the federal securities laws prior to the approval of the official statement and upon orientation of new members to the Board. The CD Compliance Officer is responsible for coordinating this training.

Appendix I

Written Procedures for Preparing Official Statements

1. At the commencement of a financing, the CD Compliance Officer shall develop or cause its finance team comprised of its financial advisor and bond counsel to develop a plan for preparation of the official statement and a schedule that allows sufficient time for all required work, including appropriate review and participation by members of the financing team and knowledgeable Issuer staff.

2. The CD Compliance Officer shall be responsible for managing the preparation process for the official statement, and shall obtain the assistance of other participants within the Issuer and legal and financial professionals, as necessary and appropriate.

3. The CD Compliance Officer shall be responsible for developing a program for coordinating staff review of the disclosure information and obtaining formal sign-off from staff on the disclosure documents.

4. The CD Compliance Officer shall ensure that any previous failure to fully comply with continuing disclosure obligations during the prior five year period is disclosed in the official statement.

5. Members of the Board of Supervisors, the CD Compliance Officer and any other key officials, shall review the official statement and shall be given not less than 7 days to review an official statement prior to being asked to vote on its approval, absent extenuating circumstances. Members of the Board of Supervisors responsible for reviewing the official statement shall contact the CD Compliance Officer during the review period to discuss potential issues, questions or comments with respect to the official statement.

Appendix II

Written Procedures Regarding Continuing Disclosure

1. The CD Compliance Officer shall be responsible for compliance with the Issuer's obligations under continuing disclosure agreements, undertakings or certificates (the "CDC"), including without limitation annual filings, material event notice filings, voluntary filings and other filings required by the CDC.
2. Prior to execution of a CDC in connection with a bond issue, the CDC shall be discussed with bond counsel, the underwriter and financial advisor to ensure a full understanding of Issuer obligations.
3. The CD Compliance Officer shall have primary responsibility for ensuring that statements or releases of information relating to the Issuer's finances to the public that are reasonably expected to reach investors and the financial markets, including website updates, press releases and market notices, are accurate and not misleading in any material respect. The CD Compliance Officer shall work to ensure that all public statements and information released by the Issuer are accurate and not misleading in all material respects.
4. The CD Compliance Officer shall be responsible for compiling and maintaining a list of all outstanding bond issues subject to continuing disclosure, noting the applicable filing dates [see attached table format, Part I, for tracking this information (the "Disclosure Table")].
5. The CD Compliance Officer shall be responsible for assembling and maintaining copies of the final CDC and final Official Statements for each applicable bond issue, together with any third-party Dissemination Agent Agreements, if applicable.
6. The CD Compliance Officer shall document and track the required information to be filed, including dates such information is filed [see attached Disclosure Table, Part II].
7. The CD Compliance Officer shall be responsible for registering for continuing disclosure filing email reminders from the "EMMA" website (<http://emma.msrb.org>).
8. At least 30 days prior to the earliest filing deadline listed on the Disclosure Table, the CD Compliance Officer shall begin the process of compiling necessary information required by the CDCs (and coordinate with outside professionals hired to compile this information, if applicable).
9. At least 10 days prior to each filing deadline, the CD Compliance Officer shall determine whether all necessary items have been compiled for filing pursuant to the CDC requirements (including review with outside professionals if applicable).
10. At least 3 days prior to each filing deadline, the CD Compliance Officer shall file (or cause any Dissemination Agent to file) the necessary items on the EMMA website. After filing, the CD Compliance Officer shall confirm that all items have, in fact, been filed on EMMA as required, and shall note the filing date on the Disclosure Table.
11. In addition to the continuing disclosure filings, the CD Compliance Officer shall be responsible for determining whether any of the following "listed events" has taken place and if so, discuss the same with its external legal and financial professionals and cause the filing of notice to be made on EMMA within ten business days of such events:

- a. Principal and interest payment delinquencies;
 - b. Non-payment related defaults, if material;
 - c. Unscheduled draws on debt service reserves reflecting financial difficulties;
 - d. Unscheduled draws on credit enhancements reflecting financial difficulties;
 - e. Substitution of credit or liquidity providers, or their failure to perform;
 - f. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
 - g. Modifications to rights of security holders, if material;
 - h. Bond calls, if material, and tender offers;
 - i. Defeasances;
 - j. Release, substitution, or sale of property securing repayment of the securities, if material;
 - k. Rating changes;
 - l. Bankruptcy, insolvency, receivership or similar event of the obligated person;
 - m. The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
 - n. Appointment of a successor or additional trustee or the change of name of a trustee, if material.
12. The CD Compliance Officer shall be the primary contact person for responding to inquiries from investors and for maintaining the investor relations portion of the Issuer's website, if any.
13. The CD Compliance Officer shall be responsible for coordinating and filing any voluntary information with EMMA, after consultation with the Issuer's legal and financial professionals.

Form of Disclosure Table

Part I – Master Tracking Table (list of deadlines for all bond issues)

Name of Bond Issue	Date of Issue	Final Maturity Date	Dissemination Agent?	CUSIP for Final Maturity	Deadline for Annual Report

Part II – Separate Table for Each Bond Issue (tracks details of filings for each issue)

[Name of Bonds][date of issue]	Reporting Periods [inset date info was filed on EMMA]			
Description of Financial Information / Operating Data to file on EMMA	FY2013	FY2014	FY2015	FY2016
[audit]				
[list applicable tables in Official Statement]				
[unaudited financials, if audit not available by deadline]				
[other information]				

OFFICE OF THE COUNTY ADMINISTRATOR

600 West Fourth Street
Davenport, Iowa 52801-1003

Office: (563) 326-8702
Fax: (563) 328-3285
www.scottcountyia.com



DATE: September 29, 2015

TO: Board of Supervisors

FROM: Dee F. Bruemmer, County Administrator

RE: Approval of the preliminary official statement and setting a hearing for the solid waste disposal bond sale.

Doug Green, from Springsted our financial advisor, will update the Board on the upcoming bond sale for the Solid Waste Commission. He will go through the schedule and the work that will be done in October to sell bonds on November 5, 2015. He will discuss the rating methodology and the current bond market environment.

MINUTES TO SET DATE FOR HEARING ON
ENTERING INTO A LOAN AGREEMENT, TO
SET DATE FOR SALE OF BONDS AND TO
AUTHORIZE OFFICIAL STATEMENT FOR
BONDS

429256-29

Davenport, Iowa

October 8, 2015

The Board of Supervisors of Scott County, Iowa, met at the Scott County Administrative Center, 600 West 4th Street, Davenport, Iowa 52801, on the above date, at _____ o'clock _____.m. The Chairperson presided and the roll being called, the following named Supervisors were present and absent:

Present: _____

Absent: _____.

Supervisor _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Supervisor _____; and after due consideration thereof by the Board, the Chairperson put the question upon the adoption of the resolution, and the roll being called, the following named Supervisors voted:

Ayes: _____

Nays: _____.

Whereupon, the Chairperson declared said resolution duly adopted, as follows:

••••

On motion and vote the meeting adjourned.

Chairperson

Attest:

County Auditor

RESOLUTION NO. _____

Resolution setting the date for a public hearing on a proposal to enter into a loan agreement, setting the date for the sale of General Obligation County Solid Waste Disposal Bonds, Series 2015A and authorizing the use of a preliminary official statement in connection therewith

WHEREAS, the Waste Commission of Scott County (the "Commission") is an entity created and existing pursuant to a Revised Intergovernmental Agreement, as amended from time to time under authorization of Chapters 28E, 28F, 28G and 455B of the Code of Iowa (the "Intergovernmental Agreement") comprised of Scott County, Iowa (the "County") and various member cities (the "City Members") identified in the Intergovernmental Agreement (collectively, the County and the City Members, the "Members"); and

WHEREAS, the Commission has the power to operate and maintain solid waste management services and owns and operates a Material Recovery System and Material Recovery Facility (collectively, the "System"); and

WHEREAS, the Commission is proposing to undertake a capital improvement project for the System, including, without limitation, building improvements, related material recovery equipment and related land improvements (the "Project"); and

WHEREAS, the Board of Supervisors of Scott County, Iowa (the "County"), proposes to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$9,000,000, pursuant to the provisions of Sections 331.402(3), 331.441(2)(b)(4) and 331.443 of the Code of Iowa for the purpose of financing the Project, and it is now necessary to fix a date of meeting of this Board at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law; and

WHEREAS, a Preliminary Official Statement (the "P.O.S.") has been prepared to facilitate the sale of General Obligation County Solid Waste Disposal Bonds, Series 2015A (the "Bonds") to be issued in evidence of the obligation of the County under the Loan Agreement, and it is now necessary to make provision for the approval of the P.O.S. and to authorize its use by Springsted Incorporated (the "Municipal Advisor"); and

WHEREAS, it is now necessary to set the date for the sale of the Bonds and to make provision for the advertisement thereof;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Scott County, Iowa, as follows:

Section 1. The Board of Supervisors shall meet on November 5, 2015, at the Scott County Administrative Center, 600 West 4th Street, Davenport, Iowa 52801, at 5:00 o'clock p.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement.

Section 2. The County Administrator or her designee is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose

thereof, the time when and place where the said meeting will be held by publication at least once and not less than 4 and not more than 20 days before the date of said meeting, in a legal newspaper which has a general circulation in the County. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$9,000,000

The Board of Supervisors of Scott County, Iowa, will meet on November 5, 2015, at Scott County Administrative Center, 600 West 4th Street, Davenport, Iowa 52801, at 5:00 o'clock p.m., for the purpose of instituting proceedings and taking action to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$9,000,000 for the purpose of paying the cost, to that extent, of undertaking a capital improvement project for the Waste Commission of Scott County's Material Recovery System and Material Recovery Facility, including, without limitation, building improvements, related material recovery equipment and related land improvements.

The Loan Agreement is proposed to be entered into, and bonds will be issued thereunder, pursuant to authority contained in Section 331.402, Subsection 331.441(2)(b)(16) and Section 331.443 of the Code of Iowa. The Loan Agreement and the bonds will constitute general obligations of the County.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the County may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the Board of Supervisors of Scott County, Iowa.

Section 3. Sealed bids for the purchase of the Bonds shall be received and canvassed on behalf of the County at 10:00 a.m. on November 5, 2015, at the Scott County Administrative Center, 600 West 4th Street, Davenport, Iowa 52801, and the Board of Supervisors shall meet on the same date at 5:00 p.m. in the County, for the purpose of considering such bids received and considering and passing a resolution providing for the award of the Bonds, and the County Administrator or designee is hereby authorized and directed to publish notice of said sale, as provided by Chapter 75 of the Code of Iowa, in substantially the following form:

**NOTICE OF SALE
SCOTT COUNTY, IOWA
\$9,000,000 GENERAL OBLIGATION COUNTY SOLID WASTE DISPOSAL BONDS,
SERIES 2015A**

Bids will be received on behalf of the Scott County, Iowa, until 10:00 a.m. on November 5, 2015, for the purchase of \$9,000,000 General Obligation County Solid Waste Disposal Bonds, Series 2015A (the "Bonds") of the County.

Any of the methods set forth below may be used, but no open bids will be accepted:

Sealed Bidding: Sealed bids will be received at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota.

Electronic Internet Bidding: Electronic internet bids will be received at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, and must be submitted through PARITY®.

Electronic Facsimile Bidding: Electronic facsimile bids will be received at the offices of Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota, and will be sealed and treated as sealed bids.

After the deadline for receipt of bids has passed, sealed bids that have been timely received will be opened and announced, and electronic internet bids will be accessed and announced. All bids will be presented to the Board of Supervisors for consideration at its meeting to be held at 5:00 p.m. on November 5, 2015, at the Scott County Administrative Center, 600 West 4th Street, Davenport, Iowa 52801, at which time the Bonds will be sold to the best bidder for cash.

Official Statement: The County has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the terms of offering and an official bid form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to Mr. David Farmer, Budget Manager, Scott County, 600 West 4th Street, Davenport, Iowa 52801-1030, or by telephoning (563) 326-8651, or Springsted Incorporated, 380 Jackson Street, Suite 300, St. Paul, Minnesota 55101-2887, by telephoning (651) 223-3000, or by e-mailing bond_services@springsted.com.

Terms of Offering: All bids must be in conformity with and the sale must be in accord with the Terms of Offering as set forth in the Official Statement.

The County reserves the right, after bids are opened and prior to award, to increase or decrease the principal amount of the Bonds offered for sale and/or to increase or decrease the principal amount of each maturity.

The legal opinion of Dorsey & Whitney LLP, Attorneys, Des Moines, Iowa, will be furnished by the County at closing.

A good faith deposit of \$_____ is required of the successful bidder and may be forfeited to the County in the event the successful bidder fails or refuses to take and pay for the Bonds.

The County reserves the right to reject any or all bids and to waive irregularities in any bid.

The Bonds are being issued pursuant to the provisions of Chapter 331 of the Code of Iowa and will constitute general obligations of the County, payable from taxes levied upon all the taxable property in the County without limitation as to rate or amount.

Bidders should be aware that the official terms of offering to be published in the Official Statement for the Bonds contain additional bidding terms and information relative to the Bonds. In the event of a variance between statements in this Notice of Sale (except with respect to the time and place of the sale of the Bonds and the principal amount offered for sale) and said official terms of offering, the provisions of the latter shall control.

By order of the Board of Supervisors of Scott County, Iowa.

Section 4. Pursuant to Section 75.14 of the Code of Iowa, the County hereby authorizes the use of electronic bidding procedures for the sale of the Bonds through PARITY[®], and hereby finds and determines that the PARITY[®] competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 5. The County Administrator, County Auditor and other staff and officials of the County are each authorized to take such action as shall be deemed necessary and appropriate with the assistance of the Municipal Advisor to prepare the P.O.S. describing the Bonds and providing for the terms and conditions of their sale, and all action heretofore taken in this regard is hereby ratified and approved.

Section 6. The use by the Municipal Advisor of the P.O.S. relating to the Bonds in substantially the form as has been presented to and considered by the Board is hereby approved, and the Municipal Advisor and the underwriter of the Bonds are each hereby authorized to use a final Official Statement for the Bonds substantially in the form of the P.O.S. but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the sale and issuance of the Bonds, and the County Administrator or other official of the County is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The P.O.S. as of its date is deemed final by the County within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 7. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 8. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved October 8, 2015.

Chairperson, Board of Supervisors

Attest:

County Auditor

STATE OF IOWA

SS:

SCOTT COUNTY

I, the undersigned, County Auditor of Scott County, do hereby certify that attached hereto is a true and correct copy of the proceedings of the Board of Supervisors relating to setting a date for hearing on the Board's proposal to take action in connection with a loan agreement, setting a date for sale of General Obligation County Solid Waste Disposal Bonds, Series 2015A and approving a preliminary official statement in connection therewith.

WITNESS MY HAND this _____ day of October, 2015.

County Auditor

STATE OF IOWA

SS:

SCOTT COUNTY

I, the undersigned County Auditor of Scott County, do hereby certify that the County is organized and operating under the provisions of Title IX of the Code of Iowa and that there is not pending or threatened any question or litigation whatsoever touching the organization or existence of the County, the inclusion of any territory within its boundaries or the incumbency in office of any of the officials hereinafter named.

And I do further certify that the following named parties are officials of the County as indicated:

_____, Supervisor/Chairperson

_____, County Auditor

_____, County Treasurer

_____, Supervisor

_____, Supervisor

_____, Supervisor

_____, Supervisor

WITNESS MY HAND this ____ day of _____, 2015.

County Auditor

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the date indicated in the affidavit but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA

SS:

SCOTT COUNTY

I, the undersigned, County Administrator of Scott County, Iowa, do hereby certify that pursuant to the resolution of the Board of Supervisors fixing a date of meeting at which it is proposed to take action to enter into a loan agreement, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the County.

WITNESS MY HAND this ____ day of _____, 2015.

County Administrator

(Attach here the publisher's original affidavit with clipping of the notice, as published.)

(PLEASE NOTE: Do not date and return this certificate until you have received the publisher's affidavit and have verified that the notice was published on the date indicated in the affidavit but please return all other completed pages to us as soon as they are available.)

STATE OF IOWA

SS:

SCOTT COUNTY

I, the undersigned, County Administrator of Scott County, Iowa, do hereby certify that pursuant to the resolution of the Board fixing a date for the sale of General Obligation County Solid Waste Disposal Bonds, Series 2015A, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper is located in the aforesaid County.

WITNESS MY HAND this ____ day of _____, 2015.

County Administrator

(Attach here publisher's original affidavit with clipping of the notice of sale as published.)